City of Oroville

Planning Division - Community Development Department

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DIRECTOR

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TRAKIT#:

USE PERMIT APPLICATION

(Please print clearly and fill in/provide all that apply)

	REQUIRED FOR A COMPLETE APPLICATION		PERMIT TYPE
☐	Completed and signed Application Forms	☐	New Use Permit: $2,889.98 (Deposit) + $173.40(6% Tech Fee) = $3,063.38
☐	Application Fee Paid	☐	Amendment to Existing Use Permit: $1,024.09 + $61.45 (6% Tech Fee) = $1,085.54

PROJECT PLANS

All plans and drawings shall be drawn to scale to the extent feasible and shall indicate the full dimensions, contours and other topographic features and all information necessary to make a full evaluation of the project. Please include the following:

	1. **Site and floor plans**, including the location, square footage and use of all structures.
	2. **Architectural drawings** showing proposed building elevations.
	3. Landscape plans showing the types, sizes and location of vegetation to be planted and the irrigation system to be installed
	4. Plans for the configuration & layout of all off-street parking spaces, including entrances, exits and internal circulation routes.
	5. Plans for all lighting to be installed on the site, including the location, type, height and brightness of each lighting fixture.
	6. **Drawings of all signs** that are proposed in association with the project.
	7. Plans showing the location, sq footage and capacity of any existing or proposed surface storm-water detention facilities.
	8. Plans showing the location and square footage of any existing or proposed outdoor storage areas.
	9. Descriptions of any off-site infrastructure improvements to be provided in conjunction with the project.
	10. Hours of operation for all proposed land uses.
	11. Number of employees and fleet vehicles for all proposed land uses
	12. **A letter authorizing the use permit application from the owner of the property.**

CLASSIFICATION

	Alcohol & Beverage Sales		Nonconforming Uses & Structures		Uses in Industrial Districts
	Agricultural Uses		Outdoor Storage		Uses Mini-Storage Overlay(MS-O)
	Animal Keeping (Commercial)		Parking Requirement Exceptions		Uses in Residential Districts
	Barbed/Razor Wire Fence		Temporary Use		Uses in Special Purpose Districts
	Density Bonus & Other Incentives		Uses in a Conditional Overlay (C-O)		Uses not Specified but Allowed
	Exceptions to Height Limits		Uses in Commercial & Mixed-Use Districts		Wireless Communication Facilities
	Other: (Please Specify)				

APPLICANT'S SIGNATURE

I hereby certify that the information provided in this application is, to my knowledge, true and correct.

Signature:		Date:	

OFFICE USE ONLY

Approved By:		Date:	
Payment:		Number:	

PROJECT DESCRIPTION	
Present or Previous Use:	
Proposed Use:	
Detailed Description:	

The Community Development Department operates on a full cost recovery for processing of permits. Staff will charge their time and any expenses associated with processing the application against the initial deposit. Fees that have been captured for the reimbursement of City expenses are non-refundable.

Technology cost recovery fees are non-refundable