



City of Oroville

Planning Division - Community Development Department

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Leonardo DePaola
 DIRECTOR

TRAKIT#:

TEMPORARY USES AND BUILDINGS

(Please print clearly and fill in/provide all that apply)

REQUIRED FOR A COMPLETE APPLICATION		HOME OCCUPATION TYPE	
Completed and signed Application Forms		Please Select the Appropriate Permit: (See back page)	
Application Fee Paid		Administrative Permit: \$585.78 + 6% Tech Fee = \$620.93	
Disaster Recovery Temporary Use Permit: \$25,000		Use Permit: \$2,889.98 (Deposit) + \$173.40 (6% Tech Fee) = \$3,063.38	

* All temporary uses and buildings are required to obtain a Use Permit, except as provided on back page.

** At the Fire Chief's discretion, a fire inspection may be required depending on the nature of the temporary uses, which would result in an additional fee for inspection as required by the Fire Department.

Date of set-up:		Date of dismantling:	
Days & Hours of Operation:			
Will signs be displayed?	# of Signs:	Size of each sign:	

*A maximum of 2 signs, each with a maximum area of 20 square feet, may be displayed on site of an allowed temporary use. The signs shall be located on private property, and they shall be removed immediately upon cessation of the temporary use.

Detailed Description of Use:

REQUIRED DOCUMENTS

Submit three (3) sets of drawings, with dimensions, that clearly show:

Project location with property lines
Location of all structures, buildings, and other relevant features
Streets adjacent to the property, all access driveways, parking areas (including parking stalls)

ADDITIONAL INFORMATION

- Car and truck sales shall be prohibited as a temporary use.
- Each site occupied by a temporary use shall be cleared of debris, litter or any other evidence of the temporary use upon completion or removal of the use.

APPLICANT'S SIGNATURE

I hereby certify that the information provided in this application is, to my knowledge, true and correct.

Signature:	Date:
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OFFICE USE ONLY

Approved By:	Date:
Payment:	Number:

USES ALLOWED AS OF RIGHT

(Subject to Zoning Clearance and provided that they comply with all regulations)

1. The use of a facility as polling or voting place for an election conducted by the City or other government agency
2. The conducting of a garage, yard or rummage sale on a residential property, or a block sale held on several residential properties, provided that the sale continues no longer than 3 days and only 1 such sale occurs in any 30-day period.
3. A temporary outdoor sale that meets the requirements of Section 17.16.130 of the Oroville Municipal Code.
4. A car or vehicle wash for which compensation is collected, provided that:
 - a) The car or vehicle wash is held by a charitable organization for fundraising purposes.
 - b) The car or vehicle wash is held for no more than 2 days within a 3-month period.
 - c) All proceeds from the car or vehicle wash are used solely for charitable purposes, not for the private gain of any person.
5. An on-site construction yard, construction office, scaffolding, material yard or debris container, in conjunction with an approved building permit.
6. The use of an unimproved property in a non-residential zoning district as a parking lot, provided that:
 - a) The parking lot is not used for the dead storage of vehicles.
 - b) The use continues no longer than 30 days in any 1-year period.
7. A temporary emergency shelter that is needed to ameliorate the effects of a declared emergency or disaster, provided that:
 - a) The shelter facilities are approved by the Building Official and Fire Marshal prior to use.
 - b) The shelter facilities are open no more than 30 days in any 90-day period.
 - c) No other emergency shelter is operated within 500 feet during the same 90-day period.

USES SUBJECT TO AN ADMINISTRATIVE PERMIT

(Subject to the following requirements)

1. Carnivals, circuses, fairs, races, concerts, bazaars, farmers' markets and similar events that may occur for a maximum of 5 days in any 30-day period.
2. A temporary real estate office may operate for a maximum period of 1 year from the date of approval of the first phase of a development project. Renewal of this permit shall follow the same procedure as a new permit application.
3. The sale of seasonal holiday agricultural products may occur for a maximum period of 45 days.
4. The use of a mobile home or recreational vehicle as a single-family dwelling unit on a property zoned for single-family residential use may occur for a period of time not to exceed 1 year, subject to the following conditions:
 - a. There is an existing single-family dwelling unit on the site that cannot become occupied until repairs are completed, and a valid building permit has been issued to make all repairs required to make the dwelling unit habitable.
 - b. The occupied mobile home or recreational vehicle is not placed within a required minimum setback, with the exception of a designated driveway that conforms to the standards set forth in this chapter.

The Community Development Department operates on a full cost recovery for processing of permits. Staff will charge their time and any expenses associated with processing the application against the initial deposit. Fees that have been captured for the reimbursement of City expenses are non-refundable.

Technology cost recovery fees are non-refundable