City of Oroville

Planning Division - Community Development Department

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DIRECTOR

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TRAKIT#:

MOBILE FOOD VENDOR

(Please print clearly and fill in/provide all that apply)

REQUIRED FOR A COMPLETE APPLICATION	
☐	Completed and signed Application Forms
☐	Application Fee Paid: ($585.78) + 6% Tech Fee = $620.93

MOBILE FOOD VENDOR DESCRIPTION					
Type of Vending Station:	☐	Cart	☐	Truck	Other:
Items to be sold:					

CAREFULLY READ AND INITIAL BELOW	
By initialing below, I acknowledge and agree to the following. All mobile food vendors shall be subject to the following requirements:	
Location	
	1. The mobile food vendor shall not operate in parking spaces required to meet minimum parking requirements for any other business.
	2. The mobile vendor shall not block any parking required to adequately serve other businesses, or any driveways or aisles for vehicular circulation.
	3. The mobile food vendor shall be visible from the street.
Condition of Vending Station	
	1. The mobile food vendor shall display a current business tax certificate and health department permit in plain view at all times on the exterior of the vending station. In addition, the mobile food vendor shall have a letter of permission from the owner of the subject property available at all times.
	2. The vending station shall be maintained in operating conditions at all times.
	3. The vending station shall not include a permanent foundation or other feature that would constitute an improvement to real property.
	4. The vending station shall not discharge any materials onto the sidewalk, gutter or storm drains.
Condition and Appearance of Site	
	1. Exterior storage of refuse, equipment or materials associated with the mobile food vendor is prohibited, except for litter receptacles required below (Litter Control).
	2. No chairs, tables, fences or other site furniture, including permanent or temporary furniture, shall be permitted in conjunction with mobile food vending establishments.
Litter Control	
	1. The mobile food vendor shall provide a minimum of two 32-gallon litter receptacles within 15 feet of the vending station.
	2. The mobile food vendor shall keep the subject property and adjacent right-of-way free of litter within 200 feet of the vehicle.
	3. All refuse shall be removed from the site and properly disposed of on a daily basis.
Hours of Operation	
	1. The mobile food vendor's operations shall not be conducted before 7:00 a.m. or after 10:00 p.m.
REQUIRED DOCUMENTS	
Please provide all of the following:	
☐	A site plan showing the proposed location or locations for operating the vending station with the following dimensions: • Distance from any onsite structures, ingress/egress points, and sidewalk. • Onsite traffic circulation and parking.
☐	List of all locations the mobile food vendor will operate with the above site plan and property owner authorization for each location.
☐	Appropriate permit from Butte County Public Health – Environmental Health Division.

ADDITIONAL INFORMATION

Provide any additional information:

The Community Development Department operates on a full cost recovery for processing of permits. Staff will charge their time and any expenses associated with processing the application against the initial deposit. Fees that have been captured for the reimbursement of City expenses are non-refundable.

Technology cost recovery fees are non-refundable

APPLICANT'S SIGNATURE			
I hereby certify that the information provided in this application is, to my knowledge, true and correct.			
Signature:		Date:	
OFFICE USE ONLY			
Approved By:		Date:	
Payment:		Number:	