



City of Oroville

Planning Division - Community Development Department

Leonardo DePaola
DIRECTOR

1735 Montgomery Street
Oroville, CA 95965-4897
(530) 538-2430 FAX (530)
538-2426 www.cityoforoville.org

TRAKIT#:

HOME OCCUPATION

(Please print clearly and fill in all that apply)

REQUIRED FOR A COMPLETE APPLICATION		HOME OCCUPATION TYPE	
Completed and signed Application Forms		Low-Impact (\$120.84) + 6% Tech Fee = \$128.09	
Application Fee Paid (\$230.42) + 6% Tech Fee = \$244.25		Moderate-Impact (\$241.69) + 6% Tech Fee = \$256.19	
Hours of Operation:			
Number of Employees:			
Existing Home Occupations on Site:			

LOW-IMPACT HOME OCCUPANCY

A home occupation that meets the following requirements shall be considered a Low-Impact Home Occupation and shall be allowed as of right in any dwelling unit:

1. The home occupation shall be conducted entirely within the dwelling unit, not on other parts of the site.
2. No more than three (3) customers or other business-related visits shall be conducted on the premises each day.
3. No vehicles, except for those that would ordinarily be located at a place of residence, shall be based on the premises in conjunction with the home occupation.
4. Hazardous materials, except for those that would ordinarily be located at a place of residence, shall be based on the premises shall not be stored or used on the premises.

MODERATE-IMPACT HOME OCCUPANCY

Any home occupation that does not qualify as a low-impact home occupation, but that otherwise meets the requirements of this section, shall be considered a Moderate-Impact Home Occupation and shall be required to obtain an administrative permit.

CAREFULLY READ AND INITIAL BELOW

By initialing below, I acknowledge and agree to the following. All home occupations shall be subject to the following requirements:

1.	Home occupations shall comply with all federal, State, county and local regulations, statutes and provisions.
2.	The home occupation, including storage of materials and products, shall be confined principally to 20% of the gross floor area or 300 square feet, whichever is less.
3.	The home occupation shall not generate pedestrian or vehicular traffic that will cause a disturbance in its located district.
4.	There shall be no excessive or unsightly storage of materials or supplies, either indoors or outdoors.
5.	The home occupation shall not involve the use of signs or structures, other than those permitted in its located district.
6.	The home occupation shall employ at least 1 resident of the dwelling unit. It shall not employ more than 1 person who is not a resident of the dwelling unit.
7.	A dwelling unit may have any number of low-impact home occupations. However, no more than 1 moderate-impact home occupation shall be allowed in a dwelling unit.
8.	No more than 1 vehicle, beyond those that would ordinarily be located at a place of residence, shall be based at the home in conjunction with any home occupation.
9.	Any vehicle used in conjunction with the home occupation shall have a capacity no greater than 3/4 ton.
10.	No home occupation shall involve the elimination of required off-street parking spaces.
11.	Any merchandise manufactured on the premises shall not require the transporting of materials or finished products by means other than a vehicle with a capacity no greater than 3/4 ton.
12.	Delivery of materials to the subject residence shall not exceed two (2) deliveries per month. This requirement shall not apply to deliveries from package delivery services that are ordinarily found in residential neighborhoods.
13.	Renters shall obtain prior written approval of the property owner before applying for the home occupation permit.
14.	The permit shall be valid only as to the occupation and residence for which it is issued.
15.	The permit shall be revoked if the occupation for which the permit is granted has been discontinued for at least one (1) year, or if the permit holder fails to comply with the requirements of this section.

PROJECT DESCRIPTION	
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Present or Previous Use:	
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Proposed Use:	
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Detailed Description:	
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APPLICANT'S SIGNATURE	
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I hereby certify that the information provided in this application is, to my knowledge, true and correct.	
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Signature:	Date:	
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OFFICE USE ONLY			
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Approved By:		Date:	
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Payment:		Number:	
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The Community Development Department operates on a full cost recovery for processing of permits. Staff will charge their time and any expenses associated with processing the application against the initial deposit. Fees that have been captured for the reimbursement of City expenses are non-refundable.

Technology cost recovery fees are non-refundable