

## SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



### October 24, 2018 – REGULAR MEETING

---

**Note:** the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518. There was not a broadcast remotely via audio and/or video conference to Cole & Huber, LLP, 200 Fred Kane Dr. #200, Monterey, CA 93940, (916) 223-3434

The agenda for the October 24, 2018, Regular Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, [www.cityoforoville.org](http://www.cityoforoville.org) on Thursday, October 18, 2018 at 12:44 P.M.

The October 24, 2018, Supplemental Benefits Fund Steering Committee Regular Meeting was called to order by Committee Member Gary Emberland at 5:34 P.M.

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Committee Member, Gary Emberland.

#### **ROLL CALL**

Present: Voting Committee Members: Committee Members, Gary Emberland, FRRPD; Linda Draper, City of Oroville; Vice Chairperson, Alternate Marcia Carter, FRRPD

Absent Voting Committee Members: SBF Chairperson Scott Thomson, City of Oroville; Linda Dahlmeier, City of Oroville

Present Advisory Committee Members (non-voting): DWR, Eric See; Oroville Area Chamber of Commerce Eric Smith (alternate)

Absent Advisory Committee Members (non-voting): Steve Rothert, American Rivers; Tim Haines, State Water Contractors; Michael Melanson (alternate), State Water Contractors; Kevin Zeitler, Oroville Area Chamber of Commerce; Dave Steindorf (alternate) American Rivers

**Others Present:**

Bill LaGrone, Assistant SBF Fund Administrator  
Jordan Daley, SBF Program Specialist  
Jackie Glover, SBF Recording Clerk  
Bob Marciniak, Marciniak Consulting Services

**CONSENT CALENDAR**

1. **APPROVAL OF THE MINUTES OF THE JULY 25, 2018, REGULAR MEETING** – minutes attached
2. **APPROVAL OF THE MINUTES OF THE AUGUST 27, 2018, SPECIAL MEETING** – minutes attached
3. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES** – staff report

The Committee may consider a request for reimbursement to the City of Oroville, in the amount of \$14,033.77 covering July 1, 2018 through September 30, 2018 for SBF Administrative expenses. Staff Report (Jordan Daley, SBF Program Specialist)

Committee Action Requested: **(1) RECEIVE CONSENT CALENDAR AND APPROVE (2) OR PROVIDE DIRECTION.**

After discussion of the Consent Calendar. A motion to approve the Consent Calendar was made by Committee Member Draper and seconded by Committee Member Alternate Carter. The motion passed by the following vote:

Ayes: Committee Members, Draper, Emberland, and Alternate Vice Chairperson Carter.  
Noes: None  
Abstain: None  
Absent: Chairperson Thomson, Committee Member Dahlmeier

**UPDATES** *(Read by Committee Member, Gary Emberland, there were no questions or comments)*

4. **Feather River Conceptual Plan (FRPC) “A Vision for the Future of the Low Flow Channel” (Jordan Daley, SBF Program Specialist)**

All edits to the FRCP were completed and an electronic version was provided to the SBF Steering Committee on September 5, 2018 and published on the City of Oroville SBF page. Printed copies are in the process of being produced and will be distributed to the Steering Committee at a later date.

**5. Oroville Area Chamber of Commerce**

The SBF Steering Committee on January 17, 2018 approved a request from the Oroville Area Chamber of Commerce for funding in the amount of \$50,000 to assist in marketing for the Oroville Region for a 12-month period. Due to the administrative personnel changes at the Chamber, the quarterly report has not been received. It will be included in the next SBF Steering Committee meeting.

**6. 2018 NOFA**

On October 11, 2018 a workshop was held with 18 attendees. The PowerPoint presentation from the workshop was published after the meeting on the City of Oroville SBF page. To date we have had a few inquiries and have met with three potential applicants. The closing date for all applications October 25, 2018 at 4pm. Once applications are received we will begin the vetting process and set a special meeting (date to be determined) of the SBF Steering Committee.

**7. Upstate Community Enhancement Foundation (Event Coordinator)**

The Salmon Festival was held on Saturday September 22, 2018, preliminary reports indicate attendance at the Fish Hatchery was up however overall attendance was less than last year. A complete report will be provided at the next quarterly meeting.

**REGULAR BUSINESS**

**8. The committee will receive information regarding the purchase of ten (10) Motorola T465 Two Way Radios in the amount of \$470.00 plus tax and shipping. Staff report (Jordan Daley, SBF Program Specialist)**

Committee Action Requested: **(1) RECEIVE INFORMATION AND APPROVE REQUEST (2) OR PROVIDE DIRECTION.**

After discussion, a motion to approve the purchase of Two Way Radios, not to exceed \$470 plus tax and shipping was made by Committee Member Draper and seconded by Committee Member Vice Chairperson Alternate Carter.

The motion passed by the following vote:

Ayes:	Committee Members Draper, Emberland, and Vice Chairperson Alternate Carter.
Noes:	None
Abstain:	None
Absent:	Chairperson Thomson, Committee Member Dahlmeier

9. **The committee will receive a contract modification request to increase funding for Marciniak Consulting Services in the amount of \$12,000. Staff report (Bill LaGrone, Assistant SBF Fund Administrator)**

Committee Action Requested: **(1) RECEIVE INFORMATION AND APPROVE REQUEST (2) OR PROVIDE DIRECTION.**

After discussion, a motion to approve the contract modification to increase funding for Marciniak Consulting Services in the amount of \$12,000 was made by Committee Member Draper and seconded by Committee Member Vice Chairperson Alternate Carter.

The motion passed by the following vote:

Ayes: Committee Members Draper, Emberland, and Vice Chairperson Alternate Carter.  
Noes: None  
Abstain: None  
Absent: Chairperson Thomson, Committee Member Dahlmeier

### **STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS**

10. **DEPARTMENT OF WATER RESOURCES ADVISOR REPORT (Eric See)**  
Verbal report. Mr. See introduced Andy \_\_\_\_\_ the new alternate for Oroville Region for DWR. Mr. See provided a PowerPoint (attached) detailing the various projects that DWR currently has completed and have underway. Mr. See also spoke on the notification letter from the Federal Energy Regulatory Commission regarding Project No.2100-187. Order Denying Temporary Amendment to Recreation Plan.
11. **STATE WATER CONTRACTORS ADVISOR REPORT (Michael Melanson, alternate)**  
Absent
12. **SUPPLEMENTAL BENEFITS FUND PROGRAM SPECIALIST REPORT (Jordan Daley, SBF Program Specialist)** Written report, Mrs. Daley also provided an updated spreadsheet detailing SBF funds and expenditures through July - September 2018.

### **RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON NON-AGENDA ITEMS**

#### **CORRESPONDENCE**

- Notification letter from the Federal Energy Regulatory Commission regarding Project No.2100-187. Order Denying Temporary Amendment to Recreation Plan. (Eric See, DWR provided clarifications)

### **HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

Tasha Levingston: clarification on DWR trail improvement comments

**SBF CHAIRPERSON CALL FOR AGENDA ITEMS**

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the January 23, 2019, Regular Quarterly Meeting of the SBF.

1. Staff to discuss the change in start time for Regular Quarterly Meeting of the SBF.

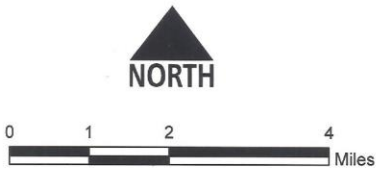
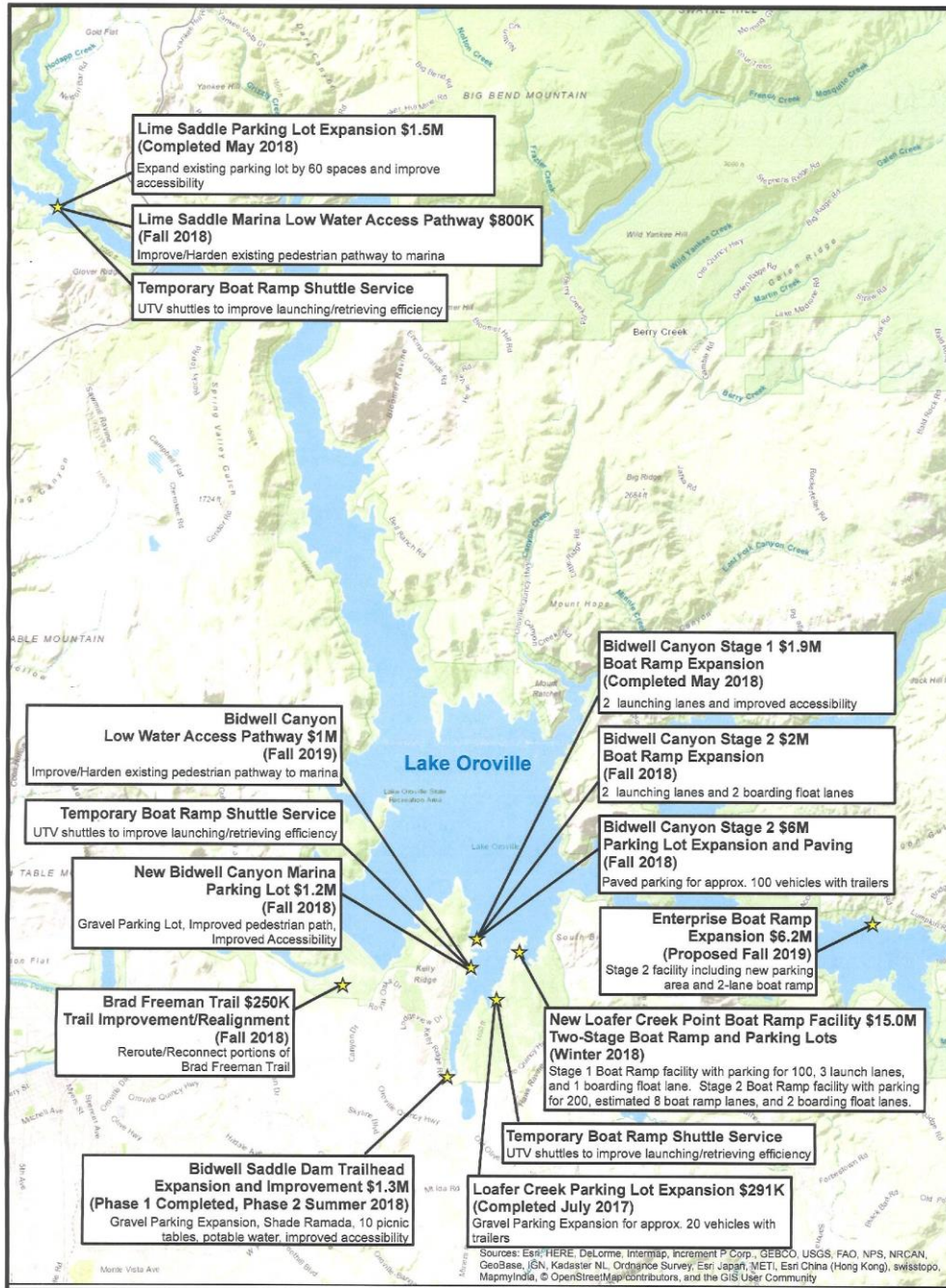
**ADJOURNMENT**

The meeting was adjourned at 6:50 P.M.

The next regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, January 23, 2019 starting at 5:30 P.M. in the Council Chambers of the City of Oroville.

---

Gary Emberland, Committee Member



STATE OF CALIFORNIA  
DEPARTMENT OF WATER RESOURCES

**CURRENT RECREATION IMPROVEMENTS**