

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



JANUARY 17, 2018 – REGULAR MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518. There was a broadcast remotely via audio and/or video conference to Cota Cole, LLP, 2261 Lava Ridge Ct. Roseville, CA 95661 (916) 780-9009.

The agenda for the January 17, 2018, Regular Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Thursday, January 11, 2018 at 2:25 P.M.

The January 17, 2018, Supplemental Benefits Fund Steering Committee Regular Meeting was called to order by Chairperson Don Noble at 5:31 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Don Noble.

ANNOUNCEMENT OF 2018 SBF STEERING COMMITTEE MEMBERS

1. ANNOUNCEMENT OF 2018 SBF STEERING COMMITTEE MEMBERS

Two (2) Committee Members appointed by Feather River Recreation and Parks District and three (3) Committee Members from the Oroville City Council will be announced.

Chairperson Noble announced that the Feather River Recreation and Park District would be holding their regular meeting on January 23, 2018 and would announce appointments to the SBF Steering Committee at the next SBF meeting. Committee Member Dahlmeier announced that the City of Oroville assigned SBF Steering Committee Members for a term of two years beginning January of 2017.

ROLL CALL

Present: Voting Committee Members: Chairperson Don Noble, FRRPD; Committee Members Victoria Smith, FRRPD; Linda Dahlmeier, City of Oroville, Scott Thomson, City of Oroville.

Absent Voting Committee Members: Linda Draper, City of Oroville (excused)

Advisory Committee Members (non-voting): Eric See, Department Water Resources; Kevin Zeitler, Oroville Area Chamber of Commerce; Dave Steindorf (Alternate) American Rivers; Michael Melanson, (Alternate) State Water Contractors

Absent Advisory Committee Members (non-voting): Steve Rothert, American Rivers; Tim Haines (excused), State Water Contractors (excused)

Others Present:

Don Rust, Acting SBF Fund Administrator
Dawn Nevers, SBF Program Specialist/Recording Clerk
By speaker phone: Scott Huber, Legal Counsel (Cota, Cole & Huber LLP)

SELECTION OF THE 2018 CHAIRPERSON AND VICE CHAIRPERSON

2. SELECTION OF A CHAIRPERSON AND VICE CHAIRPERSON FOR THE SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE – staff report

This item was continued to the next SBF Steering Committee meeting following announcement of Feather River Recreation and Park Districts appointments to the SBF Steering committee.

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

Gary Emberland – Item No. 5
Tasha Levinson – Item No. 6

Sandy Linville – Item No. 6
Robert Marciniak – Item No. 5

CONSENT CALENDAR –

A motion was made by Committee Member Dahlmeier, seconded by Committee Member Smith, to:

3. APPROVAL OF THE MINUTES OF THE NOVEMBER 30, 2017, SPECIAL MEETING – minutes attached

4. REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES – staff report

The Committee considered a request for reimbursement to the City of Oroville, in the amount of \$18,702.45 for the months September 2017 through December

31, 2017 for SBF Administrative expenses. (**Dawn Nevers, SBF Program Specialist**)

Committee Action: **AUTHORIZE THE SBF FUND ADMINISTRATOR TO SIGN INVOICE TRANSMITTAL NO. AE2018-1 FOR SBF REIMBURSEMENT IN THE AMOUNT OF \$18,702.45 RELATING TO SBF ADMINISTRATIVE EXPENSES.**

A motion to approve the consent calendar was passed by the following vote:

Ayes: Committee Members Dahlmeier, Smith, Vice Chairperson Thomson and Chairperson Noble.
Noes: None
Abstain: None
Absent: Committee Member Draper

PRESENTATIONS/UPDATES

- Ray Laager and Debra Lucero from Upstate Community Enhancement Foundation (UCEF) presented a summary report of the five Oroville community events that UCEF provides coordination for. The events include: Wild Flower & Nature Festival, Feather Fiesta Days, 4th of July Celebration, Salmon Festival and the Parade of Lights. UCEF is currently under contract with the SBF to provide event coordination services for calendar year 2018.

REGULAR BUSINESS

5. **THE COMMITTEE MAY CONSIDER A CONSULTING CONTRACT WITH MARCINIAK CONSULTING SERVICES** -- Staff Report, Dawn Nevers, SBF Program Specialist

Gary Emberland questioned the source of the funding for the proposed consulting agreement.

Following discussion, a motion was made by Committee Member Dahlmeier, seconded by Vice Chairperson Thomson, to:

Approve a one year contract with Marciniak Consulting Services with a \$12,000 per year cap.

The motion to approve the request was passed by the following vote:

Ayes: Committee Members Dahlmeier, Smith, Vice Chairperson Thomson and Chairperson Noble.
Noes: None
Abstain: None
Absent: Committee Member Draper

6. REQUEST FROM THE OROVILLE AREA CHAMBER OF COMMERCE FOR CONSIDERATION OF A \$60,000 STIPEND TO PROVIDE TOURISM MARKETING SERVICES AS DETAILED IN A LETTER PRESENTED TO THE SBF STEERING COMMITTEE ON NOVEMBER 30, 2017 – staff report, Dawn Nevers, SBF Program Specialist

Sandy Linville, President & CEO, Oroville Area Chamber of Commerce answered questions for the committee.

Tasha Levinson provided comments regarding tourism and marketing services.

Following discussion, a motion was made by Committee Member Dahlmeier, seconded by Committee Member Smith, to:

Allocated \$50,000.00 with accountability from the Oroville Area Chamber of Commerce for expenses.

The motion to approve the request was passed by the following vote:

Ayes:	Committee Members Dahlmeier, Smith, Vice Chairperson Thomson and Chairperson Noble.
Noes:	None
Abstain:	None
Absent:	Committee Member Draper

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS

- 7. DEPARTMENT OF WATER RESOURCES ADVISOR REPORT (Eric See)**
Verbal report
- Provided an update of current recreation projects (proposed and in progress) to offset the loss of recreation following the spillway incident.
- 8. STATE WATER CONTRACTORS ADVISOR REPORT (Michael Melanson)**
Verbal report – No comments
- 9. SUPPLEMENTAL BENEFITS FUND PROGRAM SPECIALIST REPORT (Dawn Nevers)**
Verbal report of updated SBF Fund Reconciliation (reports after this meeting will be written)

CORRESPONDENCE

- Letter to DWR requesting transfer of \$100,000 per FERC Project No. 2100/ Contract # 460007302/amendment #3
- Oroville Downtown Business Association (request for consideration of funding for tourism projects focused on promotion of the downtown area). (correspondence

- received after agenda was published)
- Thermalito Forebay Aquatic Center, a Primer on the Feather River Center's Concept to enhance the Thermalito Forebays Aquatic Center. (handout provided to Steering Committee during meeting)

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. Presentations are limited to three minutes. Under Government Code section 54954.2, the SBF Steering Committee is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.

- Melissa Goble, President, and Sandy Harlan, Secretary, of the Oroville Downtown Business Association spoke regarding correspondence, provided to Committee Members, requesting SBF funding for tourism projects focused on promotion of the downtown area
- Tony Catalano, Executive Director, Thermalito Forebay Aquatic Center, provided a verbal and written update to the committee regarding plans for the Feather River Center and a potential future request for "seed money".
- Tasha Levinson provided recommendation to State Parks and Feather River Recreation & Parks District to install solar charging stations in the parks for public access. Additionally, requested that the spillway walkway reopen to the public.

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the January 17, 2018, Regular Quarterly Meeting of the SBF.

1. 2018 appointments to the SBF Steering Committee
2. Election of 2018 SBF Steering Committee Chairperson & Vice Chairperson
3. SBF Available Funds Workshop to be held on Thursday, March 8, 2018 at 5:30 p.m.

ADJOURNMENT

The meeting was adjourned at 7:15 P.M.

The next regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, April 4, 2018 starting at 5:30 P.M. in the Council Chambers of the City of Oroville.

Victoria Smith, SBF Chairperson