

PARKS MAINTENANCE TECHNICIAN III

DEFINITION

To perform grounds and building maintenance work in City parks and other public areas; to provide instruction and lead supervision of maintenance crews in the performance of daily assignments; and to perform related duties and responsibilities as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Parks and Trees Manager.

Exercises supervision over parks maintenance technicians, assigned community service workers and temporary personnel.

EXAMPLES OF ESSENTIAL FUNCTIONS - *Essential functions may include, but are not limited to, the following:*

Provides leadership and participates in the performance of grounds and building maintenance in City parks and other public areas.

Coordinates, supervises and evaluates the performance of assigned maintenance technicians, community service workers and temporary personnel.

Provides instruction and technical training to crew members regarding proper work methods and the safe operation of equipment and tools.

Reviews the work of subordinates for compliance with all applicable policies and procedures, and standards of quality and safety.

Supervises and participates in grounds maintenance assignments, including but not limited to installing and maintaining trees and other landscape materials, removing trees and other landscape materials as necessary, pruning and trimming trees and shrubs, weeding, watering lawns and other planted areas, removing debris, applying fertilizers, etc.

Diagnoses plant and tree diseases and determines proper corrective action; evaluates tree damage and prepares cost estimates for replacement.

Mixes and applies pesticides and herbicides for pest, weed and disease control.

Supervises and participates in building maintenance assignments, including but not limited to building and structural repair, painting, custodial maintenance, etc.

Removes, forms, pours and finishes concrete.

Operates and supervises the operation of special equipment, including but not limited to

aerial lift truck, other trucks, loaders, backhoes, tractors, fork lift, mowers, rototiller, aerator, edgers, weed trimmers, leaf blowers, power washer, concrete mixer, stump grinder, motors, pumps, irrigation systems, brush chippers, janitorial equipment, cutting torch, air compressor, carpentry tools, painting equipment and tools, plumbing tools, electrician's tools, cement finishing tools, and various other hand and power tools.

Ensures the proper maintenance of assigned vehicles, equipment and tools.

Prepares parks and buildings for special events and programs.

Prepares a variety of logs, records and reports related to assigned functions.

Completes special projects as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

City and departmental policies, procedures and standards related to park maintenance work.

Proper grounds maintenance and gardening methods, procedures and techniques.

Species, characteristics and maintenance needs of common trees, shrubs, grasses, flowers and other plant materials.

Safe work practices associated with tree trimming operations.

Plant and tree diseases and methods of treatment.

Safe and proper use of controlled chemicals for grounds / tree maintenance work.

Basic building maintenance methods and procedures, including electrical, carpentry, mechanical, painting, plumbing and custodial work.

Safe use and maintenance of building maintenance, grounds maintenance, landscaping and gardening materials, tools and equipment.

Principles of training, leadership and supervision.

Basic methods of record-keeping and report preparation.

Ability to:

Learn, understand, interpret and apply department and City policies, procedures and standards affecting department operations.

Understand and follow oral and written instructions independently.

Supervise and evaluate the work of others.

Plan, organize and complete work tasks and projects within established time frames.

Operate and maintain department vehicles, equipment and tools with skill and in a safe manner.

Quickly diagnose maintenance problems and implement corrective action.

Designs and installs a variety of landscaping and maintenance duties with skill and creativity.

Perform semi-skilled building maintenance tasks in one or more areas of the building trades, such as electrical, plumbing, mechanical or carpentry.

Removes and trims hazardous trees.

Perform required mathematical computations with accuracy.

Communicate clearly and concisely, both orally and in writing.

Prepare routine records and reports.

Establish and maintain effective working relationships with those contacted in the course of work.

Meet the physical requirements necessary to safely perform assigned duties.

Experience:

Three years of increasingly responsible experience in arboriculture, horticulture, grounds maintenance, parks maintenance, public works or closely related field. Lead or supervisory experience is desirable.

Education:

High school diploma or GED equivalent.

Substitution:

Completion of college-level courses in forestry, horticulture, arboriculture or skilled crafts may be substituted for up to one year of the required experience.

Additional Requirements:

Possession of a valid California Class ■A• driver's license.

Within one year of appointment, possession and continually maintain a Qualified Applicator's Certificate as issued by the California Department of Food and Agriculture,

with categories (B) Landscape Maintenance, and (C) Right-of-Ways.

Within one year of appointment, possession and continually maintain a Certified Arborist Certificate issued by the International Society of Arboriculture.

Possession of a valid CPR and First Aid certificate.

TYPICAL WORKING CONDITIONS

Work is performed both indoors and outdoors. Incumbent may be exposed to traffic and construction hazards, machinery hazards, herbicides/pesticides, electrical currents, adverse weather conditions, temperature and noise extremes, wetness, humidity, heights, fumes, dusts, dirt, odors, solvents, grease/oil, toxic or caustic chemicals, vibration.

TYPICAL PHYSICAL REQUIREMENTS

Requires the mobility to perform building and grounds maintenance duties. Requires the ability to occasionally sit and frequently walk, stand, climb, balance, stoop, kneel, crouch, crawl and reach while performing maintenance work; lift and/or move up to 50 pounds frequently and up to 100 pounds occasionally; use hands to finger, handle, feel or operate objects, tools and controls. Must be able to maintain effective audio-visual discrimination and perception needed for making observations, communicating with others, reading and writing, and operating field equipment. Must be able to use a telephone to communicate verbally.

This class specification lists the major duties and requirements of the job and is not all-inclusive. Incumbents may be expected to perform job-related duties other than those contained in this document.

Approved by City Council on December 12, 2004.