

SUPPLEMENTAL BENEFITS FUND



STEERING COMMITTEE REGULAR QUARTERLY MEETING

Oroville City Hall – Council Chambers
1735 Montgomery Street
Oroville, California 95965

**JANUARY 17, 2018
5:30 P.M.**

AGENDA

*This meeting may be broadcast remotely via audio and/or video conference at the following addresses:
Cota Cole, LLP, 2261 Lava Ridge Ct, Roseville, CA 95661 (916) 780-9009*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF 2018 SBF STEERING COMMITTEE MEMBERS

1. ANNOUNCEMENT OF 2018 SBF STEERING COMMITTEE MEMBERS

Two (2) Committee Members appointed by Feather River Recreation and Parks District and three (3) Committee Members from the Oroville City Council will be announced.

ROLL CALL

Committee Members (voting): Don Noble, FRRPD; Victoria Smith, FRRPD; Linda Dahlmeier, City of Oroville; Linda Draper, City of Oroville; Scott Thomson, City of Oroville (Note: the roll call list may be updated after the 2018 voting members are announced)

Advisory Members (non-voting):

Committee Members DWR – Kevin Dossey; SWC – Tim Haines; American Rivers – Steve Rotherth; Chamber of Commerce – Kevin Zeitler; American Rivers Alternate – Dave Steindorf

SELECTION OF THE 2018 CHAIRPERSON AND VICE CHAIRPERSON

2. SELECTION OF A CHAIRPERSON AND VICE CHAIRPERSON FOR THE SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE – staff report

The Committee will elect a Chairperson & Vice Chairperson for the 2018 calendar year. **(Dawn Nevers, SBF Program Specialist)**

NOTE: RESOLUTION NO. 06-01 from the Rules of Governing states in (1-5) ...”no voting member agency of the Steering Committee shall serve as Chairperson for more than two consecutive years” (excerpt attached).

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter that is on the agenda. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name for the record, and make your presentation, or ask questions, regarding the agenda item. Following your remarks, the SBF Steering Committee and/or staff may respond to your comments or questions. *Under Government Code section 59454.3 the time allotted for presentations may be limited. Presentations are limited to three minutes per person.*

INTRODUCTION OF NEW SBF PROGRAM SPECIALIST

CONSENT CALENDAR

3. APPROVAL OF THE MINUTES OF THE NOVEMBER 30, 2017, SPECIAL MEETING – minutes attached

4. REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES – staff report

The Committee may consider a request for reimbursement to the City of Oroville, in the amount of \$18,702.45 for the months September 2017 through December 31, 2017 for SBF Administrative expenses. **(Dawn Nevers, SBF Program Specialist)**

Committee Action Requested: **AUTHORIZE THE SBF FUND ADMINISTRATOR TO SIGN INVOICE TRANSMITTAL NO. AE2018-1 FOR SBF REIMBURSEMENT IN THE AMOUNT OF \$18,702.45 RELATING TO SBF ADMINISTRATIVE EXPENSES.**

PRESENTATIONS/UPDATES

- Ray Laager and Debra Lucero from Upstate Community Enhancement Foundation (UCEF) will present a summary report of the five Oroville community events that UCEF provides coordination for. The events include: Wild Flower & Nature Festival, Feather Fiesta Days, 4th of July Celebration, Salmon Festival and the Parade of Lights. UCEF is currently under contract with the SBF to provide event coordination services for calendar year 2018.

REGULAR BUSINESS

5. **THE COMMITTEE MAY CONSIDER A CONSULTING CONTRACT WITH MARCINIAK CONSULTING SERVICES** -- Staff Report, Dawn Nevers, SBF Program Specialist

Committee Action Requested: **(1) APPROVE THE CONTRACT; (OR) PROVIDE DIRECTION**

6. **REQUEST FROM THE OROVILLE AREA CHAMBER OF COMMERCE FOR CONSIDERATION OF A \$60,000 STIPEND TO PROVIDE TOURISM MARKETING SERVICES AS DETAILED IN A LETTER PRESENTED TO THE SBF STEERING COMMITTEE ON NOVEMBER 30, 2017** – staff report, Dawn Nevers, SBF Program Specialist

Committee Action Requested:

- (1) Allocate funds as requested**
- (2) (or) Allocated funds in a different amount**
- (3) (or) Deny the Request**
- (4) (or) Provide direction**

STEERING COMMITTEE ADVISORY MEMBERS AND STAFF COMMENTS

7. **DEPARTMENT OF WATER RESOURCES ADVISOR REPORT** (Kevin Dossey)
Verbal report
8. **STATE WATER CONTRACTORS ADVISOR REPORT** (Tim Haines)
Verbal report
9. **SUPPLEMENTAL BENEFITS FUND PROGRAM SPECIALIST REPORT** (Dawn Nevers)
Verbal report (reports after this meeting will be written)

CORRESPONDENCE –

- Letter to DWR requesting transfer of \$100,000 per FERC Project No. 2100/ Contract # 460007302/amendment #3

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF Steering Committee on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. **Presentations are limited to 3 minutes.** Under Government Code Section 54954.2, The Council is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF Staff for the April 4, 2018 Regular Quarterly Meeting of the SBF Steering Committee.

ADJOURNMENT

The meeting will be adjourned. The next regular quarterly meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, April 4, 2018 at 5:30 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.