



**OROVILLE PARK COMMISSION MEETING MINUTES
MARCH 11, 2013 – 5:00 P.M.**

The Agenda for the March 11, 2013 meeting of the Oroville Park Commission was posted on the bulletin board at City Hall on Friday, March 8, 2013 at 11:56 a.m.

The March 11, 2013 Oroville Park Commission meeting was called to order by Chairperson Lawrence at 5:05 p.m.

ROLL CALL

Present: Commissioners Brown Standley, Prouty, Sehorn, Vice Chairperson Conn,
Chairperson Lawrence

Absent: None

Staff Present:

Donald Rust, Director of Planning and Development Services

Art da Rosa, Public Works Director

Wade Atteberry, Parks and Trees Supervisor

David Dewey, Museum Curator

Sharon Mize, Administrative Assistant

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Sehorn.

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS - None

PROCLAMATION/PRESENTATIONS - None

CONSENT CALENDAR

A motion was made by Commissioner Brown Standley, seconded by Commissioner Prouty, to approve the following Consent Calendar:

- 1. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE OROVILLE PARK COMMISSION DATED MARCH 11, 2013** – attached

Commission Action Requested: **Approve the minutes of the regular meeting of the Oroville Park Commission dated March 11, 2013.**

- 2. DONATIONS FOR BOLT'S ANTIQUE TOOL MUSEUM** – staff report

The Commission considered acknowledging the receipt of numerous donations for the Bolt's Antique Tool Museum from multiple donors and recommended that the City Administrator accept the donations. **(Peter Cosentini, Interim City Administrator/Interim Director of Parks and Trees)**

Commission Action Requested: **Acknowledge receipt of donations for Bolt's Antique Tool Museum and recommend that the City Administrator accept the donations.**

The motion to approve the above Consent Calendar was passed by the following vote:

Ayes: Commissioners Brown Standley, Prouty, Sehorn, Vice Chairperson Conn, Chairperson Lawrence
Noes: None
Abstain: None
Absent: None

REGULAR BUSINESS

3. MEMORIAL ROSE BUSH – staff report

The Commission considered a request from the Friends of the Parks for permission to plant a memorial rose bush in Sank Park in memory of Marilyn Hill. **(Art da Rosa, Public Works Director)**

After discussion, a motion was made by Commissioner Sehorn, seconded by Vice Chairperson Conn, to:

Approve the request from the Friends of the Parks to plant a memorial rose bush in Sank Park to honor the memory of Marilyn Hill.

The motion was passed by the following vote:

Ayes: Commissioners Brown Standley, Prouty, Sehorn, Vice Chairperson Conn, Chairperson Lawrence
Noes: None
Abstain: None
Absent: None

4. WATER METER SAVINGS – staff report

The Commission heard a report regarding a proposed plan to reduce the cost of water service for various City owned properties. **(Art da Rosa, Public Works Director)**

The Commission received the report and provided comments as appropriate.

5. REVIEW THE EXISTING DRAFT MASTER PARK PLAN – staff report

The Commission received the report, heard the presentation and discussed the existing draft Master Park Plan. **(Donald Rust, Director of Planning and Development Services)**

No Commission action required, for information only.

6. ART, CULTURE, AND ENTERTAINMENT (COMPLEX) DISTRICT PRESENTATION –
staff report

The Commission received a report and heard a presentation regarding the Art, Culture, and Entertainment (Complex) District planning study. **(Donald Rust, Director of Planning and Development Services)**

Donald Rust, Director of Planning and Development Services, gave a PowerPoint presentation on the Art, Culture and Entertainment District.

No Commission action required, for information only.

ITEMS FOR FOLLOW-UP - Report Back Log attached

CHAIRPERSON'S REPORT – None

COMMISSIONERS' ANNOUNCEMENTS/REPORTS

Vice Chairperson Conn submitted a written report regarding the Cultural Awareness Committee and the results of the survey on the art, cultural and related organizations to determine the number of supporters of cultural events, how they find out about cultural events and if the Arts Commission could assist the cultural community. From the survey it was determined that the Cultural Awareness Committee needs a central location where information can be dispersed for art, cultural activities and entertainment venues.

Vice Chairperson Conn reported that the Lead Docent at the Nature Center, Becky Smith, requested that the Nature Center brochure be updated.

Vice Chairperson Conn requested information on how to set up for a fee based event at the City's museums.

DIRECTOR'S REPORT

Donald Rust, Director of Planning and Development Services, reported that there will be a presentation at the next Park Commission meeting regarding the Arts, Culture and Entertainment Complex (District).

Art da Rosa, Public Works Director, reported that the Church of Latter Day Saints are interested to do some type of volunteer program.

Wade Atteberry, Parks and Trees Supervisor, gave a PowerPoint presentation on the Arbor Day Observance held at Sierra Avenue School on March 8, 2013.

MONTHLY REPORTS

- Park(s) Reservation Income Report – February, 2013
- Revenue & Expense Summary (Museums & Parks) – February, 2013 & FY 2012/2013 to date
- Cultural Facilities Statistics – February, 2013
- Curator's Report – February, 2013
- Museums' Artifact Loans, Photo Requests & Accessions Report – February, 2013
- Public Works Director's Monthly Report – February, 2013

CORRESPONDENCE

- Docents' February, 2013 Newsletter and Museum Schedules
- Bolt's Antique Tool Museum web hits for February, 2013 were 37,573. With the February, 2013 hits, the total to date is 5,003,879.

ITEMS FOR THE NEXT AGENDA

- City's current financial status – presentation by Peter Cosentini, Interim City Administrator.
- Discussion between Commissioners and staff regarding the Museums and Cultural Facilities Foundation
- Policy No. 6 staff report (Size, Working and Placement of Plaques) and list of all current policies pertinent to the Park Commission
- Recycle Fund – Amount in fund and a list of potential projects
- Update on Promote-A-Park Program

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS - None

ADJOURNMENT

The meeting was adjourned at 6:30 p.m. The next regular meeting of the City of Oroville Park Commission will be held on Monday, April 8, 2013 at 5:00 p.m.