

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



OCTOBER 5, 2016 – REGULAR QUARTERLY MEETING MINUTES

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518.

The agenda for the October 5, 2016, Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Wednesday, September 28, 2016 at 12:20 P.M. An amended agenda was posted on Monday, October 3, 2016 at 4:01 P.M.

The October 5, 2016, Supplemental Benefits Fund Steering Committee Meeting was called to order by Chairperson David Pittman at 5:32 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by FRRPD Advisory Member Kevin Dossey.

ROLL CALL

Present: Voting Committee Members: Committee Members; Don Noble (FRRPD); Vice Chairperson, Victoria Smith (FRRPD); and Chairperson, David Pittman (City of Oroville)

Absent Voting Committee Members: Linda Dahlmeier (City of Oroville); Thil Chan Wilcox (City of Oroville)

Note: A quorum of voting members was present per SBF Resolution NO. 06-1, Rules of Governance (1.10) "Three voting members of the Steering Committee shall constitute a quorum and shall be sufficient to transact business"

Advisory Committee Members (non-voting): Kevin Dossey, Department Water Resources; Kevin Zeitler, Oroville Area Chamber of Commerce

Absent Advisory Committee Members (non-voting): Steve Rotherth – American Rivers; Tim Haines, State Water Contractors; Dave Steindorf (Alternate) American Rivers

Others Present:

Bill LaGrone, City of Oroville, (Interim) Acting SBF Fund Administrator
Bob Marciniak, SBF Program Specialist
Jamie Hayes, Recording Clerk
Apryl Ramage, General Manager FRRPD
Aaron Wright, Superintendent, California State Parks & Recreation

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

- Loren Gill #8

CONSENT CALENDAR

1. **APPROVAL OF THE MINUTES OF THE July 6, 2016 REGULAR QUARTERLY MEETING AND THE August 10, 2016 SPECIAL Meeting**– minutes attached
2. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES** – staff report, Bob Marciniak, SBF Program Specialist

The Committee may consider a request for reimbursement to the City of Oroville, in the amount of \$11,793.04 for the months July, August & September 2016, for SBF Administrative expenses.

Committee Action Requested: **AUTHORIZE THE SBF FUND ADMINISTRATOR TO SIGN INVOICE TRANSMITTAL NO. AE2016-4 FOR SBF REIMBURSEMENT IN THE AMOUNT OF \$ 11,793.04 RELATING TO SBF ADMINISTRATIVE EXPENSES.**

3. **UPDATE ON THE PROGRESS OF THE REGIONAL FUND STRATEGIC PLAN (RFSP) 2016**– staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested: **RECEIVE THE UPDATED INFORMATION**

4. **UPDATE ON THE PROGRESS OF THE FEATHER RIVER CONSOLIDATED MASTER PLAN (FRCMP)** staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested: **RECEIVE THE UPDATED INFORMATION**

5. **UPDATE ON OUTSTANDING GRANTS AND COMMITMENTS** staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested: **RECEIVE THE UPDATED INFORMATION**

6. **UPDATE ON THE 4TH OF JULY FIREWORKS CELEBRATION AND THE 22ND ANNUAL SALMON FESTIVAL WHICH WERE COORDINATED BY UPSTATE COMMUNITY ENHANCEMENT FOUNDATION WHICH IS FUNDED BY THE SBF.** staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested: **RECEIVE THE INFORMATION**

Hearing no discussion, a motion was made by Committee Member Noble and seconded by Vice Chairperson Smith to approve the consent calendar.

The motion was passed by the following vote:

Ayes: Committee Members Noble, Vice Chairperson Smith and Chairperson Pittman.
Noes: None
Abstain: None
Absent: Dahlmeier, Wilcox

REGULAR BUSINESS

7. **REVIEW CONTRACT REQUEST FROM UPSTATE COMMUNITY ENHANCEMENT FOUNDATION (UCEF) TO PROVIDE EVENT COORDINATOR SERVICES FOR FIVE OROVILLE MAJOR EVENTS** – staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested:

- a. **Review the request (and)**
- b. **Approve the request as submitted (or)**
- c. **Approve the request with modifications (or)**
- d. **Deny the request (or)**
- e. **Provide direction to staff**

After discussion, including comments by Ray Lager and Debra Lucero from UCEF, a motion was by Vice Chairperson Smith and seconded by Committee Member Noble to approve the two-year contract request as submitted, (2017) \$30,000 and (2018) \$28,500.

The motion was passed by the following vote:

Ayes: Committee Members Noble, Vice Chairperson Smith and Chairperson Pittman.
Noes: None
Abstain: None
Absent: Dahlmeier, Wilcox

8. **SBF PROGRAM SPECIALIST POSITION DISCUSSION**

The committee will receive information regarding the SBF Program Specialist position including historical background information as to why this position was created. – Staff Report, Bob Marciniak, SBF Program Specialist

Committee Action Requested:

- a. **Receive the information (and)**
- b. **Discuss succession planning (and)**
- c. **Provide direction to staff**

(Interim) Acting SBF Fund Administrator, Bill LaGrone, requested that this item be pulled and scheduled for a meeting when all voting members of the SBF Steering Committee were in attendance. Committee Member Don Noble stated that there was a majority of SBF Steering Committee members and he would like to have the item discussed.

Program Specialist, Bob Marciniak presented the historical background of the position and how it is a requirement of Appendix B of the Settlement Agreement. After discussion staff was directed to call for a Special Meeting of the SBF Steering Committee within the next few weeks to further discuss this item.

9. **STAYING WITHIN THE PARAMETERS OF THE REGIONAL FUND STRATEGIC PLAN AND THE FEATHER RIVER CONSOLIDATED MASTER PLAN**

Committee Action Requested:

- a. **Committee discussion (and)**
- b. **Provide direction to staff**

After discussion staff was directed to include this item, specifically the Feather River Consolidated Master Plan, in the Special Meeting of the SBF Steering Committee that will be held within the next few weeks.

STEERING COMMITTEE ADVISOR MEMBERS AND STAFF COMMENTS

9. **DWR Advisor Report** (Kevin Dossey)

Mr. Dossey provided information regarding lake levels, boat usage and that the Biological Survey Report was remains stalled. Suggestions from attendees included sending letters to the National Oceanic and Atmospheric Administration (NOAA) to encourage a conclusion to this long overdue item that has prevented the new license for FERC Project NO. 2100 to be issued.

10. **SWC Advisor Report** (Tim Haines)

Mr. Haines did not attend the meeting.

11. SBF Program Specialist Report (Bob Marciniak)

A written report was provided including SBF financial information.

CORRESPONDENCE

1. Chairperson Pittman to Oroville City Council (07/07/2016)
2. Chairperson Pittman to National Parks Service (07/19/2016)

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. Presentations are limited to three minutes. Under Government Code section 54954.2, the SBF Steering Committee is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.

- None

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the January 18, 2017 Regular Quarterly Meeting of the SBF:

ADJOURNMENT

The meeting was adjourned at 6:45 P.M. A Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, January 18, 2017 starting at 5:30 P.M. in the Council Chambers of the City of Oroville. A Special Meeting of the Supplemental Benefits Fund Steering Committee will be held later in October at a date to be determined.

Victoria Smith, SBF Vice Chairperson