

SUPPLEMENTAL BENEFITS FUND



STEERING COMMITTEE MEETING

Oroville City Hall – Council Chambers
1735 Montgomery Street
Oroville, California 95965

OCTOBER 5, 2016
5:30 P.M.

AMENDED AGENDA (ITEM # 9) **REGULAR QUARTERLY MEETING**

*This meeting may be broadcast remotely via audio and/or video conference at the following addresses:
Cota Cole, LLP, 2261 Lava Ridge Ct, Roseville, CA 95661 (916) 780-9009*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Committee Members (voting): Committee Members: Don Noble, FRRPD; Linda Dahlmeier, City of Oroville; Thil Chan Wilcox, City of Oroville; Vice Chairperson Victoria Smith, FRRPD; Chairperson David Pittman, City of Oroville;

Advisory Members (non-voting):

Committee Members DWR – Kevin Dossey; SWC – Tim Haines; American Rivers – Steve Rother; Chamber of Commerce – Kevin Zeitler; American Rivers Alternate – Dave Steindorf

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter that is on the agenda. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name for the record, and make your presentation, or ask questions, regarding the agenda item. Following your remarks, the SBF Steering Committee and/or staff may respond to your comments or questions. *Under Government Code section 59454.3 the time allotted for presentations may be limited.* **Presentations are limited to three minutes per person.**

CONSENT CALENDAR

1. **APPROVAL OF THE MINUTES OF THE July 6, 2016 REGULAR QUARTERLY MEETING AND THE August 10, 2016 SPECIAL Meeting**– minutes attached
2. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES** – staff report, Bob Marciniak, SBF Program Specialist

The Committee may consider a request for reimbursement to the City of Oroville, in the amount of \$11,793.04 for the months July, August & September 2016, for SBF Administrative expenses.

Committee Action Requested: **AUTHORIZE THE SBF FUND ADMINISTRATOR TO SIGN INVOICE TRANSMITTAL NO. AE2016-4 FOR SBF REIMBURSEMENT IN THE AMOUNT OF \$ 11,793.04 RELATING TO SBF ADMINISTRATIVE EXPENSES.**

3. **UPDATE ON THE PROGRESS OF THE REGIONAL FUND STRATEGIC PLAN (RFSP) 2016**– staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested: **RECEIVE THE UPDATED INFORMATION**

4. **UPDATE ON THE PROGRESS OF THE FEATHER RIVER CONSOLIDATED MASTER PLAN (FRCMP)** staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested: **RECEIVE THE UPDATED INFORMATION**

5. **UPDATE ON OUTSTANDING GRANTS AND COMMITMENTS** staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested: **RECEIVE THE UPDATED INFORMATION**

6. **UPDATE ON THE 4TH OF JULY FIREWORKS CELEBRATION AND THE 22ND ANNUAL SALMON FESTIVAL WHICH WERE COORDINATED BY UPSTATE COMMUNITY ENHANCEMENT FOUNDATION WHICH IS FUNDED BY THE SBF.** staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested: **RECEIVE THE INFORMATION**

REGULAR BUSINESS

7. **REVIEW CONTRACT REQUEST FROM UPSTATE COMMUNITY ENHANCEMENT FOUNDATION TO PROVIDE EVENT COORDINATOR SERVICES FOR FIVE OROVILLE MAJOR EVENTS** – staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested:

- a. Review the request (and)
- b. Approve the request as submitted (or)
- c. Approve the request with modifications (or)
- d. Deny the request (or)
- e. Provide direction to staff

8. SBF PROGRAM SPECIALIST POSITION DISCUSSION

The committee will receive information regarding the SBF Program Specialist position including historical background information as to why this position was created.

Committee Action Requested:

- a. Receive the information (and)
- b. Discuss succession planning (and)
- c. Provide direction to staff

9. STAYING WITHIN THE PARAMETERS OF THE REGIONAL FUND STRATEGIC PLAN AND THE FEATHER RIVER CONSOLIDATED MASTER PLAN

Committee Action Requested:

- a. Committee discussion (and)
- b. Provide direction to staff

STEERING COMMITTEE ADVISOR MEMBERS AND STAFF COMMENTS

10. **DWR ADVISOR REPORT** (Kevin Dossey)
Verbal report
11. **SWC ADVISOR REPORT** (Tim Haines)
Verbal report
12. **SBF PROGRAM SPECIALIST REPORT** (Bob Marciniak)
Written report attached

CORRESPONDENCE –

1. Chairperson Pittman to Oroville City Council (07/07/2016)
2. Chairperson Pittman to National Parks Service (07/19/2016)

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF Steering Committee on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. **Presentations are limited to 3 minutes.** Under Government Code Section 54954.2, The Council is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF Staff for the January 18, 2017, Regular Quarterly Meeting of the SBF Steering Committee.

ADJOURNMENT

The meeting will be adjourned. The next regular quarterly meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, January 18, 2017 at 5:30 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.