

**OROVILLE CITY COUNCIL SPECIAL MEETING MINUTES
AUGUST 30, 2016 – 4:00 P.M.**

The agenda for the August 30, 2016 special meeting of the Oroville City Council was posted on the bulletin board at the front of City Hall, and on the City of Oroville's website located at www.cityoforoville.org on Wednesday, August 24, 2016 at 4:15 p.m.

The August 30, 2016 special meeting of the Oroville City Council was called to order by Mayor Dahlmeier at 4:03 p.m.

ROLL CALL

Present: Council Members Berry, Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Chan Wilcox (arrived late), Mayor Dahlmeier
Absent: None

SPECIAL BUSINESS

1. OROVILLE CITY BUDGET POLICY AND PURCHASING PROCEDURES – staff report

The Council considered revisions to the Oroville City Budget Policy and Purchasing Procedures. **(Ruth Wright, Director of Finance and Dawn Nevers, Assistant Planner)**

Following discussion, the Council directed staff to amend the Oroville City Budget Policy and Purchasing Procedures to reflect the following changes:

Business Expenses, Conferences, Meeting, Training and Travel:

a. City Employees, City Treasurer, City Attorney, Members of Boards and Commissions:

Department Heads, acting under the direction of the City Administrator/Executive Director, are authorized to make expenditures for business and travel expenses related to City/Agency/Authority business and attendance at such professional conferences/training sessions/meetings ~~as they deem appropriate~~ **with Council approval**, up to the amount appropriated in their departmental budget for such expenses. The Supervisor must authorize the subordinate's attendance and must approve the expenditure. In the case of non-employees, the Department Head responsible for the budget which is being charged will approve the expenditure. All expenditures must be in accordance with all policies including the City's Travel and Reimbursement Policy which shall apply to the City and any related agencies which fall under its administrative jurisdiction.

b. Mayor and Council Members/Oroville Successor Agency/Public Financing Authority Commissioners

During each fiscal year, every Council Member/Commissioner is, without **notice to Council**

approval allowed to attend: 1) the annual League of Cities Conference; 2) one other conference /meeting/training session which does not cost more than \$500; and 3) small conferences/meetings/training sessions costing less than \$150. The Council/Commission must approve all other travel/conference/meeting or training expenditures. Payments to Council/Commissioners are made in accordance with the City's Travel and Reimbursement Policy and may not exceed final appropriations.

Expenditures Under \$10,000:

Council/Commissioners approval is not required prior to making a **regular** expenditure less than \$10,000 if the item is within the budget authorization of the City Administrator/Executive Director or his/her designee and prior Council/Commissioners approval is not required by State Law or City Codes or policies.

2. OUTSIDE BUDGET REDUCTIONS – staff report

The Council considered authorizing a budget amendment to reflect the reductions to the Fiscal Year 2016/2017 Budget, identified at the August 9, 2016 Adjourned meeting of the Oroville City Council. **(Bill LaGrone, Director of Public Safety, Ruth Wright, Director of Finance and Donald Rust, Director of Community Development)**

Following discussion, a motion was made by Vice Mayor Chan Wilcox, seconded by Council Member Del Rosario, to:

1. **Direct staff to initiate an additional 19.3% reduction to all City Departmental budgets.**
2. **Allocate all reduction funding to a General Fund Reserve Account, identified as "Cost Reductions from 2016/2017".**
3. **Direct staff to return to Council for any necessary Departmental budget increases.**
4. **Authorize recommended adjustments, in the amount of \$23,361, to the 2016/2017 City Budget, as indicated at the August 9, 2016 adjourned meeting of the Oroville City Council.**

The motion was passed by the following vote:

Ayes: Council Members Berry, Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Chan Wilcox, Mayor Dahlmeier

Noes: None

Abstain: None

Absent: None

3. PURCHASE OF NEW MAPPING SOFTWARE COMPONENT FOR RIMS COMPUTER AIDED DISPATCHING SYSTEM – staff report

The Council considered the initial purchase and three years of support services for the Sun Ridge Systems, Inc., RIMS Mapping software, in an amount not to exceed \$20,320. *(These*

funds are reimbursable through one-time monies from the State of California Office of Emergency Services) (Bill LaGrone, Director of Public Safety)

A motion was made by Vice Mayor Chan Wilcox, seconded by Council Member Berry, to:

Authorize the initial purchase and three years of support services from Sun Ridge Systems Inc., for RIMS Mapping software, in an amount not to exceed \$20,320.

The motion was passed by the following vote:

Ayes: Council Members Berry, Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Chan Wilcox, Mayor Dahlmeier
Noes: None
Abstain: None
Absent: None

4. REVIEW OF THE ADOPTED ANNUAL BUDGET FOR FISCAL YEAR 2016/17 AND DISCUSSION OF CITY COUNCIL GOALS

**Direction for this item was given during the discussion on Item No. 2, therefore; no further action was taken on this item.*

The Council will review the Adopted Annual Budget for fiscal year 2016/17 and discuss City Council goals to find ways to resolve the current budget deficit. **(Donald Rust, Acting City Administrator)**

Council Action Requested: **Provide direction to staff of any possible changes to the Adopted Budget for fiscal year 2016/17.**

CORRESPONDENCE

- Apryl Ramage, General Manager, Feather River Recreation & Park District

The Council directed staff to return to a future meeting of the Oroville City Council with recommendations relating to the use of the Centennial Cultural Center by the Feather River Recreation & Park District

- Jamboree Oroville Family Apartments Project

Donald Rust, Director of Community Development, provided the Council with correspondence from the State of California Department of Housing and Community Development and the Jamboree Housing Corporation relating to the denial of the Jamboree Oroville Family Apartments Affordable Housing and Sustainable Communities Grant Application due to National Environmental Policy Act (NEPA) clearances.

- City of Oroville Executive Committee

Vice Mayor Chan Wilcox gave a brief report regarding the August 29, 2016 Executive Committee meeting relating to the Oroville Hospital Expansion Project.

CLOSED SESSION

The Council held a Closed Session on the following:

1. Pursuant to Government Code section 54957.6, the Council will meet with Labor Negotiators and City Attorney to discuss labor negotiations for the following represented groups: Oroville City Employees Association, Oroville Police Officers’ Association – Sworn and Non-Sworn, Oroville Firefighters’ Association, and Oroville Management and Confidential Association.

Mayor Dahlmeier announced that there were no reportable actions taken in Closed Session and direction had been given to staff.

ADJOURNMENT

The meeting was adjourned at 6:11 p.m. to a regular meeting of the Oroville City Council to be held on Tuesday, September 6, 2016, at 4:00 p.m.

Donald Rust, Acting City Clerk

Linda L. Dahlmeier, Mayor