



# City of Oroville

Planning Division - Community Development Department

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TRAKIT#: \_\_\_\_\_

## WIRELESS COMMUNICATION FACILITIES

(Please print clearly and fill in/provide all that apply)

REQUIRED FOR A COMPLETE APPLICATION	TYPE OF PERMIT
<input type="checkbox"/> Completed and signed Application Forms <input type="checkbox"/> Application Fees Paid <input type="checkbox"/> All Documentation Specified Below	Please Select the Appropriate Permit: (See back page) <input type="checkbox"/> Administrative Permit: \$585.78 + 6% Tech Fee = \$620.93 <input type="checkbox"/> Amendment to Existing Use Permit: \$1,024.09 + 6% Tech Fee = \$1,085.54 <input type="checkbox"/> Use Permit: \$2,889.98 (Deposit) + \$173.40 (6% Tech Fee) = \$3,063.38

**\*\* Please review the Oroville Municipal Code Section 26-16.170 for all requirements of a Wireless Communication Facility.**

### REQUIRED INFORMATION

1. The applicant shall supply, at a minimum, the following background information, in addition to any further information required by the Zoning Administrator:
 

<input type="checkbox"/> a. Operator's name, address and telephone number. <input type="checkbox"/> b. Agent's name, address and telephone number, if any. <input type="checkbox"/> c. Street address of proposed site, or nearest street address to the site. <input type="checkbox"/> d. Assessor's Parcel Number (APN), or the APN of the nearest parcel. <input type="checkbox"/> e. Type of communication service to be provided. <input type="checkbox"/> f. Property owner's name and address. <input type="checkbox"/> g. Lease term, if applicable. <input type="checkbox"/> h. Site ground elevation. <input type="checkbox"/> i. Identifying characteristics of any existing antennas on site.	<input type="checkbox"/> j. Height of existing building, if any. <input type="checkbox"/> k. Proposed antenna height. <input type="checkbox"/> l. Size and type of tower, if any. <input type="checkbox"/> m. Size and type of antenna. <input type="checkbox"/> n. Type of transmitter. <input type="checkbox"/> o. Broadcast power. <input type="checkbox"/> p. Radio frequencies used. <input type="checkbox"/> q. Coverage area. <input type="checkbox"/> r. Proposed screening, if any.
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2. A site plan shall be submitted with sufficient detail to understand the location of the facility and any landscape features that may screen it. At a minimum, the site plan shall include property boundaries and dimensioned setbacks of any existing and proposed structures, communication equipment and accessory structures. Any existing and proposed landscaping or other materials that would screen the proposed wireless communication facility shall also be shown.
3. The applicant shall provide architectural plans and elevation drawings, as applicable, with sufficient detail to understand the design and appearance of the facility. At a minimum, these drawings should convey existing heights, proposed heights, materials, colors, schematic antenna mounting details, any proposed screening structures, if any, schematic cable runs, design of any exterior cable enclosures, if any, location of associated equipment and design of accessory structures.
4. If an RF Environmental Evaluation report is required by this section, the report shall be submitted with the permit application.
5. For a facility that requires a use permit, a photo simulation of the project shall be provided. The photo simulation shall be created using a photograph of the proposed site, from a location approved by the Zoning Administrator, with the proposed facility superimposed on it in a manner that accurately shows the scale, shape and color of the proposed facility. The purpose of the photo simulation is to assist in arriving at a determination of the level of significance of the proposed facility's visual impact.
6. For a facility that requires a use permit, an Alternative Analysis shall be prepared by or on behalf of the operator, in accordance with the following requirements:
  - a. The Alternative Analysis shall consider alternative locations and designs for the proposed facility. Alternatives included in the analysis should generally include co-location at all existing wireless communication facilities within ¼ mile of the proposed facility, as well as lower, more closely spaced wireless communication facilities. The alternatives to be analyzed shall be approved by the Zoning Administrator.
  - b. The Alternative Analysis shall show whether or not the proposed siting and design would have the least possible environmental and visual effect on the community and whether any alternative site or design is available that would allow for issuance of an administrative permit for the facility.
  - c. The Zoning Administrator may, at this or her discretion, employ an independent technical expert to review this Alternatives Analysis on behalf of the City. The operator shall bear the costs of this review.

### APPLICANT'S SIGNATURE

I hereby certify that all provided information is, to my knowledge, true and correct.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**ADMINISTRATIVE PERMIT REQUIREMENTS**

- 1. Receive-only antennas and receive-only satellite antennas that are not exempt from Section 17.16.170 of the City Code.
- 2. Amateur radio facilities.
- 3. Wireless communication facilities installed on City-owned property. An executed license or lease agreement shall also be required.
- 4. Wireless communication facilities installed in commercial and industrial zoning districts, provided that they are at least 500 feet from a residential district.
- 5. Colocation of new wireless communication facilities within a collocation facility, provided that the collocation facility was previously approved through a use permit or other discretionary permit.

**USE PERMIT REQUIREMENTS**

A use permit is required for any wireless communication facility that is subject to the requirements of this section and that does not qualify for an administrative permit. In order for the Planning Commission to approve a proposed wireless communication facility under a use permit, the Commission shall make the findings required for a use permit, as well as the following additional findings:

- 1. No alternative site design is available that would allow for issuance of an administrative permit for the facility.
- 2. The facility either does not require a Radiofrequency (RF) Environmental Evaluation Report or the RF Environmental Evaluation Report for the facility shows that the cumulative non-ionizing electromagnetic radiation (NIER) emitted by the facility and any nearby facilities will be consistent with FFC regulations (Ord. 1769).
- 3. The facility will not have significant visual impacts.

**FOR OFFICE USE ONLY**

{ } Credit Card #: \_\_\_\_\_ { } Debit Card #: \_\_\_\_\_ { } Money Order { } Cash { } Check # \_\_\_\_\_

The Community Development Department operates on a full cost recovery for processing of permits. Staff will charge their time and any expenses associated with processing the application against the initial deposit. Fees that have been captured for the reimbursement of City expenses are non-refundable.

Technology cost recovery fees are non-refundable