


**OROVILLE CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: G. HAROLD DUFFEY, CITY ADMINISTRATOR** 

**RE: ADOPTION OF THE ANNUAL BUDGET FOR FISCAL YEAR 2012/13  
WITH RECOMMENDATIONS**

**DATE: JULY 10, 2012**

**SUMMARY**

The Council will consider adopting the Fiscal Year 2012/13 Annual Budget with recommended changes as discussed at the four Council Workshops held on June, 5, 14, 19, and 27.

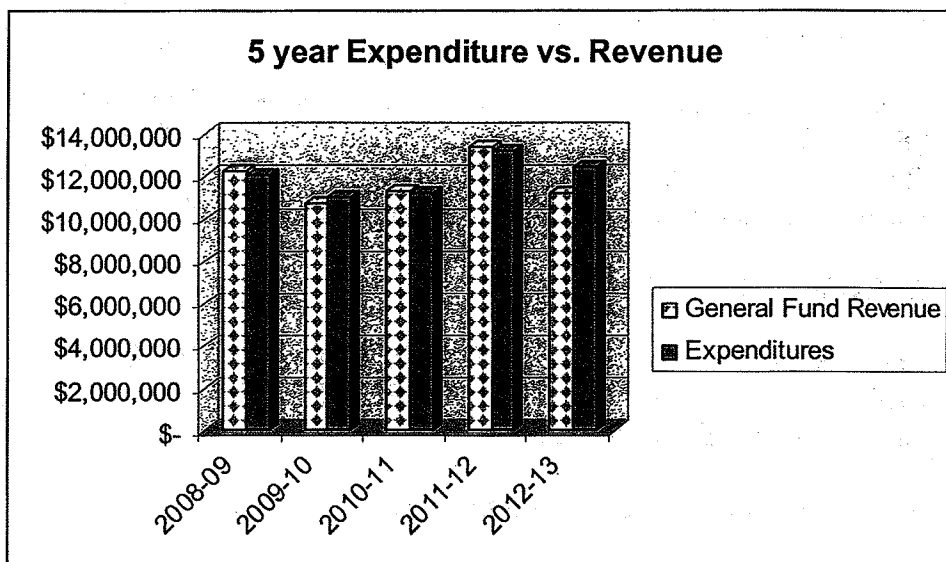
**DISCUSSION**

On June 5, 2012 the Council kicked off its 2012/13 Adopted Preliminary Budget, which is based on the 2012/13 Financial Plan approved by the Council with last year's budget. The Financial Plan for 2012/13 is really the backbone of the proposed 2012/13 Preliminary Budget (Attachment 1). The Council had three additional workshops on June 14, 19, and 27. The following items were discussed:

- Other Funds (over \$20,000,000)
- General Fund deficit reduction strategies
- Uncommitted Fund Balances (cash on hand) - Attachment II
- Staff's progress on the Council's Priority Goals and Objectives

**Budget  
Adjustments**

The Preliminary Budget is a projection based on trends and ¾ of this fiscal year. As Staff closes out this fiscal year and additional information is received, our



projection is subject to change. Although, it is not likely that there will be a significant change in our projection but in these economic times, staff would caution on taking drastic steps on reducing staff without being able to review a full years worth of financial data. A quick review of the last two years shows that the original structural deficit did not occur and the City finished with two balanced budgets. Staff believes that its recommendation will accomplish long-term sustainability.

In addition, the City has taken major steps to increase revenue through economic development and anticipates sales tax increases over the next 36 months from the following sources:

- Marshalls
- PETCO
- Ford Dealership Relocation
- Super Wal-Mart
- Gateway Development Project

During the workshops staff recommended the Council employ the following strategy:

- Use Contingency Fund to support Other Funds that are grossly underfunded (attachment III).
- Reduce structural deficit in General Fund from approximately \$850,000 to approximately \$700,000 by partially funding three public safety positions (two police officers and one fire fighter) that were formerly funded by the Redevelopment Agency. Direct staff to return to the Council no later than December 2012 with a funding plan derived from savings or a new funding source for the safety positions. If the Council employs this strategy, it will have a significant impact on long term sustainability for the City's General Fund (Attachment IV)
- Approve additional equipment and position request as identified in attachment V.
- Continue to focus on Council's Priority Goals and Objectives (Attachment VI)

## **FISCAL IMPACT**

Proposed Adopted Annual Budget has a projected structural deficit of approximately \$850,000. If Council partially funds safety positions that were formerly funded by the Redevelopment Agency, the structural deficit could be reduced to \$703,000. This strategy will assist the City in developing a sustainable budget.

## **RECOMMENDATION**

Adopt Resolution No. 7949 – A RESOLUTION OF THE OROVILLE CITY COUNCIL ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2012/13 WITH RECOMMENDED CHANGES.

Recommended changes are as follows:

1. General Fund – per attachment (IVa) fund all positions as identified on the first page of attachment IVa except for the following:
  - a. Reduce funding by .5 for 2 officers within the police department and
  - b. Reduce funding by .5 for one firefighter within the Fire Department and direct staff to return by December 1, 2012 with alternative funding or savings within the Departments (Police and Fire to fund positions)
2. Contingency Fund – Direct staff to transfer and utilize funds from the contingency Fund (165) in the manner identified in attachment III of this report
3. Approve additional equipment and personnel request as identified in attachment V.
4. Accept changes to the City's Priority Goals and Objectives.

## **ATTACHMENTS**

Resolution No. 7949

### **Attachment I**

June 5, 2012 Staff Report – page 4

### **Attachment II**

Uncommitted Fund Balance - page 13  
(Cash on Hand)

### **Attachment III**

Contingency Fund Distribution – page 15

### **Attachment IV**

Adjustments to Preliminary Budget – page 20  
Option A - RDA Safety Positions Practically Funded  
Option B - RDA Safety Positions Fully Funded – page 24

### **Attachment V**

Additional Equipment and Personnel Request – page 28

### **Attachment VI**

Council Priority Goals and Objectives – page 59

**CITY OF OROVILLE  
RESOLUTION NO. 7949**

**A RESOLUTION OF THE OROVILLE CITY COUNCIL ADOPTING  
THE ANNUAL BUDGET FOR FISCAL YEAR 2012/13**

**WHEREAS**, on June 5, 2012, the City Administrator prepared and presented to the City Council a preliminary adopted budget; and

**WHEREAS**, the 2012/13 Preliminary Annual Budget, is on file in the Office of the City Clerk; and

**WHEREAS**, the City Council considered the annual budget at various study sessions in June 2012; and

**WHEREAS**, a public hearing was held on June 5, 2012 to consider the Annual Budget for Fiscal Year 2012/13.

**NOW, THEREFORE**, be it resolved by the Oroville City Council as follows:

1. That the Annual Budget for Fiscal Year 2012/13 as amended and incorporated herein by the City Council is hereby adopted as the City of Oroville Annual Budget for Fiscal Year 2012/13.
2. That the City Council may amend the Annual Budget during Fiscal Year 2012/13.

**PASSED AND ADOPTED** by the Oroville City Council at a regular meeting on July 10, 2012 meeting by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Scott E. Huber, City Attorney


\_\_\_\_\_  
G. Harold Duffey, City Clerk

# Attachment I

## June 5, 2012 Staff Report

**OROVILLE CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: G. HAROLD DUFFEY, CITY ADMINISTRATOR**   
**DIANE MACMILLAN, DIRECTOR OF FINANCE**

**RE: REVIEW OF THE PRELIMINARY ANNUAL BUDGET FOR FISCAL YEAR  
2012/13**

**DATE: JUNE 5, 2012**

**SUMMARY**

The Council will conduct a public hearing regarding the Preliminary Annual Budget for fiscal year 2012/13 and set dates for additional study sessions.

**DISCUSSION**

The Preliminary Budget is a document which the Charter requires staff to prepare on or before June 1<sup>st</sup> of each year. The Preliminary Budget is presented by the City Administrator as the fiscal plan for 2012/13 and long term financial strategy. The Preliminary Budget is the starting point for discussions by the Council/Commission upon review of the City Administrator's Preliminary Budget, the Council/Commission may amend (enhance or reduce expenditures as a policy decision). These amendments are then incorporated into an Adopted Budget, which must be approved at the first meeting in July.

In accordance with the City Charter, the City Clerk must set the date for the public hearing no less than five days after the receipt of the Preliminary Budget. The City Clerk proposes to conduct public hearing at this time to obtain public input. The Council/Commissioners may also want to consider holding additional study sessions between now and June 15, 2012. In accordance with the City Charter, the Budget would be adopted no later than July 3, 2012 (the first meeting of the 2012/13 fiscal year).

**RECOMMENDATIONS**

Provide direction to staff for setting study sessions dates for discussion of any possible changes to the Preliminary Budget for fiscal year 2012/13 to be reflected in the Adopted Budget.

**ATTACHMENTS**

Preliminary Annual Budget for fiscal year 2012/13

**PRELIMINARY BUDGET DOCUMENT**  
**FISCAL YEAR 2012-2013**

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**SUMMARY OF CHANGE IN FUND BALANCES  
FISCAL YEAR 2011 - 2012 ANNUAL BUDGET**

		Beginning	Revenues	Expenses	Ending
Fund:	Fund #	Fund Balance	& Sources Adopted	& Uses Adopted	Fund Balance
<b>General Fund</b> (includes \$800,000 General Fund Reserve)	001	\$3,002,839	\$12,813,929	\$13,256,370	\$2,560,398
<b>Special Revenue Funds</b>					
Community Promotion	100	\$30,734	\$32,616	\$43,916	\$19,434
Sewer Collections & Maintenance	101	\$2,148,999	\$2,321,979	\$3,273,364	\$1,197,614
Sewer Connection Fund	104	\$744,184	\$45,899	\$100	\$789,983
Drainage Impact Fees	105	\$506,349	\$1,780	\$292	\$507,837
Parks Development Fees	106	\$96,014	\$360	\$47,950	\$48,424
Thermalito Traffic Impact Fees	107	\$154,673	\$544	\$100	\$155,117
Traffic Impact Fees	108	\$533,531	\$33,084	\$45,738	\$520,877
Drainage Impact Fees City Wide	109	\$424,824	\$57,965	\$250,100	\$232,689
Local Transportation	111	\$330,833	\$1,162	\$100	\$331,895
Gas Tax RSTP Fund	112	\$253,409	\$168,175	\$234,398	\$187,186
Technology Fee	116	\$0	\$77,000	\$77,000	\$0
Recycling Fund	119	\$84,399	\$16,426	\$27,907	\$72,918
Special Gas Tax	120	\$25,968	\$107,179	\$112,000	\$21,147
Special Gas Tax	125	\$17,888	\$70,261	\$76,138	\$12,011
Special Gas Tax	127	\$52,392	\$273,272	\$184,006	\$141,658
Airport Improvement	130	\$508,289	\$1,100,255	\$1,599,618	\$8,926
Asset Seizure	155	\$35,432	\$125	\$35,557	\$0
Public Safety Augmentation	156	\$14,846	\$72,059	\$71,403	\$15,502
Police Supplemental Law Enforcement	157	\$0	\$158,572	\$100,000	\$58,572
Law Enforcement Block Grant	158	\$101,761	\$204,246	\$282,775	\$23,232
Law Enforcement Impact Fees	159	\$54,623	\$5,429	\$7,320	\$52,732
Misc Grant Fund	160	\$315,766	\$442,711	\$578,430	\$180,047
Fire Suppression Impact Fees	163	\$23,864	\$1,825	\$5,143	\$20,546
Contingency	165	\$226,864	\$1,200,000	\$196,690	\$1,230,174
Grants/Fire Fund	166	\$0	\$136,121	\$136,121	\$0
Peg Fee	168	\$0	\$16,476	\$0	\$16,476
General Government Dev. Impact Fees	169	\$17,117	\$63	\$10,100	\$7,080
Oroville Public Finance Authority	180	\$44,625	\$1,920,311	\$1,920,311	\$44,625
Landscape/Lighting Maintenance District	184	\$37,955	\$27,914	\$55,799	\$10,070
Benefit Assessment Districts	185	\$63,202	\$1,960	\$46,303	\$18,859
Westside Public Safety Facility 2006-1	186	\$117,849	\$47,280	\$3,131	\$161,998
Public Safety Services 2006-2	187	\$118,016	\$47,282	\$2,919	\$162,379
Supplemental Benefit Fund	190	\$33,424	\$153,914	\$187,338	\$0
RDA	198	\$6,291,445	\$4,890,361	\$5,987,159	\$5,194,647
Manufacturing Development Center	440	\$377,785	\$73,125	\$278,767	\$172,143
RDA Revolving Loan Fund	498	\$736,154	\$7,764	\$0	\$743,918
Plan Retention Fund	705	\$13,416	\$647	\$1	\$14,062
Annexation	710	\$131,947	\$366	\$131,947	\$366
<b>Subtotal Expenses</b>		<b>\$17,671,416</b>	<b>\$26,530,437</b>	<b>\$29,266,311</b>	<b>\$14,935,542</b>



**Summary Of Change In Fund Balances 2011 - 2012**

<b>Fund:</b>	<b>Fund #</b>	<b>Beginning Fund Balance</b>	<b>Revenues &amp; Sources Adopted</b>	<b>Expenses &amp; Uses Adopted</b>	<b>Ending Fund Balance</b>
<b>Business Assistance/Housing Dev.</b>					
Housing Administration	140	\$23,449	\$760,149	\$764,922	\$18,676
Housing Program	141	\$0	\$0	\$0	\$0
First Time Home Buyer Grant	149	\$675,241	\$2,991,329	\$3,311,790	\$354,780
Community Dev. Block Grants	150	\$2,031,543	\$4,887,394	\$6,245,897	\$673,040
EDBG Grant	151	\$132,433	\$4,025,070	\$3,972,385	\$185,118
RDA Housing Set-aside	199	\$3,662,735	\$1,669,546	\$1,950,321	\$3,381,960
Housing Rehabilitation (CDBG)	450	\$894,846	\$107,537	\$1,002,383	\$0
Economic Development (EDBG)	451	\$66,619	\$60,000	\$60,000	\$66,619
CDBG Housing Revolving Loan	452	\$0	\$0	\$0	\$0
Micro Enterprise Revolving Loan Fund	453	\$0	\$0	\$0	\$0
Cal Home Revolving Loan Fund	454	\$103,126	\$362	\$0	\$103,488
Home Revolving Loan Fund	455	\$73,449	\$6,863	\$80,312	\$0
Housing Rehab Assist. RLF	456	\$0	\$0	\$0	\$0
Public Facilities Revolving Loan Fund	457	\$957,440	\$345,751	\$275,112	\$1,028,079
City Revolving Loan	460	\$266,240	\$890	\$20,000	\$247,130
<b>Debt Service</b>					
"74" Sewer Bonds	210	\$43,757	\$140	\$0	\$43,897
City Debt Service Fund	230	\$112,334	\$636,733	\$739,303	\$9,764
OAD 1993-1 Debt Service	276	\$40,771	\$0	\$0	\$40,771
OPFA Redemption Fund	280	\$2,035,823	\$1,920,311	\$1,920,311	\$2,035,823
<b>Capital Projects</b>					
Equipment Replacement	305	\$799,451	\$24,349	\$503,934	\$319,866
Capital Equipment	306	\$35,658	\$17	\$9,159	\$26,516
Capital Projects	307	\$95,868	\$246,977	\$342,845	\$0
Bldg/Facilities Capital Improv. Fund	320	\$61,701	\$264,177	\$316,907	\$8,971
RDA Bond Fund Projects	395	\$2,847,366	\$7,450	\$1,543,884	\$1,310,932
RDA Capital Projects Funds	396	\$386,409	\$1,809	\$388,218	\$0
RDA Bond Fund Projects	397	\$345,749	\$199	\$345,948	\$0
<b>Enterprise Funds</b>					
Local Transit Enterprise Fund	410	\$608,108	\$487,822	\$801,412	\$294,518
<b>Internal Service Funds</b>					
Stores Revolving	520	\$66,605	\$51,479	\$53,792	\$64,292
Vehicle Maintenance	540	\$63,224	\$469,715	\$510,915	\$22,024
Workers' Compensation (Self-Funded)	550	\$416,362	\$341,601	\$371,793	\$386,170
Unemployment Self-Insurance	552	\$13,569	\$34,266	\$29,000	\$18,835
Self-Insurance Vision Plan	555	\$132,712	\$36,873	\$35,000	\$134,585
<b>Subtotal Expenditures</b>		<b>\$16,992,588</b>	<b>\$19,378,809</b>	<b>\$25,595,543</b>	<b>\$10,775,854</b>
<b>Total Expenditures</b>		<b>\$34,664,004</b>	<b>\$45,909,246</b>	<b>\$54,861,854</b>	<b>\$25,711,396</b>

**SUMMARY OF CHANGE IN FUND BALANCES  
FISCAL YEAR 2012 - 2013 ANNUAL BUDGET**

<b>Fund:</b>	<b>Fund #</b>	<b>Beginning Fund Balance</b>	<b>Revenues &amp; Sources Adopted</b>	<b>Expenses &amp; Uses Adopted</b>	<b>Ending Fund Balance</b>
<b>General Fund</b> (includes \$800,000 General Fund Reserve)	001	\$2,560,398	\$11,286,701	\$12,496,674	\$1,350,425
<b>Special Revenue Funds</b>					
Community Promotion	100	\$19,434	\$30,000	\$30,000	\$19,434
Sewer Collections & Maintenance	101	\$1,197,614	\$2,546,787	\$3,049,429	\$694,972
Sewer Connection Fund	104	\$789,983	\$13,619	\$100	\$803,502
Drainage Impact Fees	105	\$507,837	\$4,447	\$100	\$512,184
Parks Development Fees	106	\$48,424	\$3,325	\$100	\$51,649
Thermalito Traffic Impact Fees	107	\$155,117	\$1,165	\$100	\$156,182
Traffic Impact Fees	108	\$520,877	\$46,193	\$100	\$566,970
Drainage Impact Fees City Wide	109	\$232,689	\$16,798	\$100	\$249,387
Local Transportation	111	\$331,895	\$2,216	\$200,468	\$133,643
Gas Tax RSTP Fund	112	\$187,186	\$0	\$0	\$187,186
Technology Fee	116	\$0	\$85,000	\$85,000	\$0
Recycling Fund	119	\$72,918	\$16,808	\$28,907	\$60,819
Special Gas Tax	120	\$21,147	\$109,469	\$114,242	\$16,374
Special Gas Tax	125	\$12,011	\$71,829	\$77,541	\$6,299
Special Gas Tax	127	\$141,658	\$187,431	\$187,574	\$141,515
Airport Improvement	130	\$8,926	\$568,377	\$563,376	\$13,927
Asset Seizure	155	\$0	\$1,036	\$0	\$1,036
Public Safety Augmentation	156	\$15,502	\$71,403	\$71,403	\$15,502
Police Supplemental Law Enforcement	157	\$58,572	\$0	\$0	\$58,572
Law Enforcement Block Grant	158	\$23,232	\$0	\$0	\$23,232
Law Enforcement Impact Fees	159	\$52,732	\$885	\$100	\$53,517
Misc Grant Fund	160	\$180,047	\$0	\$0	\$180,047
Fire Suppression Impact Fees	163	\$20,546	\$606	\$100	\$21,052
Contingency	165	\$1,230,174	\$0	\$0	\$1,230,174
Grants/Fire Fund	166	\$0	\$0	\$0	\$0
Peg Fee	168	\$16,476	\$16,645	\$0	\$33,121
General Government Dev. Impact Fees	169	\$7,080	\$804	\$7,100	\$784
Oroville Public Finance Authority	180	\$44,625	\$1,920,782	\$1,920,782	\$44,625
Landscape/Lighting Maintenance District	184	\$10,070	\$51,480	\$57,222	\$4,328
Benefit Assessment Districts	185	\$18,859	\$34,353	\$47,227	\$5,985
Westside Public Safety Facility 2006-1	186	\$161,998	\$47,978	\$3,194	\$206,782
Public Safety Services 2006-2	187	\$162,379	\$47,982	\$2,977	\$207,384
Supplemental Benefit Fund	190	\$0	\$43,599	\$43,599	\$0
RDA	198	\$5,194,647	\$4,518,612	\$4,892,725	\$4,820,534
Manufacturing Development Center	440	\$172,143	\$73,821	\$10,587	\$235,377
RDA Revolving Loan Fund	498	\$743,918	\$5,621	\$0	\$749,539
Plan Retention Fund	705	\$14,062	\$547	\$0	\$14,609
Annexation	710	\$366	\$527	\$0	\$893
<b>Subtotal Expenses</b>		<b>\$14,935,542</b>	<b>\$21,826,846</b>	<b>\$23,890,827</b>	<b>\$12,871,561</b>

**Summary of Change In Fund Balances 2012-2013**

<b>Fund:</b>	<b>Fund #</b>	<b>Beginning Fund Balance</b>	<b>Revenues &amp; Sources Adopted</b>	<b>Expenses &amp; Uses Adopted</b>	<b>Ending Fund Balance</b>
<b>Business Assistance/Housing Dev.</b>					
Housing Administration	140	\$18,676	\$775,353	\$775,353	\$18,676
Housing Program	141	\$0	\$0	\$0	\$0
First Time Home Buyer Grant	149	\$354,780	\$245,135	\$245,135	\$354,780
Community Dev. Block Grants	150	\$673,040	\$819,448	\$819,748	\$672,740
EDBG Grant	151	\$185,118	\$801,524	\$771,524	\$215,118
RDA Housing Set-aside	199	\$3,381,960	\$1,700,707	\$1,803,410	\$3,279,257
Housing Rehabilitation (CDBG)	450	\$0	\$107,433	\$335,000	(\$227,567)
Economic Development (EDBG)	451	\$66,619	\$69,493	\$69,493	\$66,619
CDBG Housing Revolving Loan	452	\$0	\$0	\$0	\$0
Micro Enterprise Revolving Loan Fund	453	\$0	\$0	\$0	\$0
Cal Home Revolving Loan Fund	454	\$103,488	\$778	\$0	\$104,266
Home Revolving Loan Fund	455	\$0	\$6,481	\$0	\$6,481
Housing Rehab Assist. RLF	456	\$0	\$0	\$0	\$0
Public Facilities Revolving Loan Fund	457	\$1,028,079	\$349,165	\$0	\$1,377,244
City Revolving Loan	460	\$247,130	\$2,367	\$10,000	\$239,497
<b>Debt Service</b>					
"74" Sewer Bonds	210	\$43,897	\$331	\$0	\$44,228
City Debt Service Fund	230	\$9,764	\$707,378	\$720,880	(\$3,738)
OAD 1993-1 Debt Service	276	\$40,771	\$0	\$0	\$40,771
OPFA Redemption Fund	280	\$2,035,823	\$1,920,782	\$1,920,782	\$2,035,823
<b>Capital Projects</b>					
Equipment Replacement	305	\$319,866	\$45,737	\$88,000	\$277,603
Capital Equipment	306	\$26,516	\$270	\$0	\$26,786
Capital Projects	307	\$0	\$0	\$0	\$0
Bldg/Facilities Capital Improv. Fund	320	\$8,971	\$0	\$0	\$8,971
RDA Bond Fund Projects	395	\$1,310,932	\$11,011	\$0	\$1,321,943
RDA Capital Projects Funds	396	\$0	\$2,674	\$0	\$2,674
RDA Bond Fund Projects	397	\$0	\$108	\$0	\$108
<b>Enterprise Funds</b>					
Local Transit Enterprise Fund	410	\$294,518	\$497,579	\$608,215	\$183,882
<b>Internal Service Funds</b>					
Stores Revolving	520	\$64,292	\$56,479	\$59,567	\$61,204
Vehicle Maintenance	540	\$22,024	\$467,578	\$464,078	\$25,524
Workers' Compensation (Self-Funded)	550	\$386,170	\$349,503	\$375,788	\$359,885
Unemployment Self-Insurance	552	\$18,835	\$34,918	\$29,500	\$24,253
Self-Insurance Vision Plan	555	\$134,585	\$44,357	\$72,315	\$106,627
<b>Subtotal Expenditures</b>		<b>\$10,775,854</b>	<b>\$9,016,589</b>	<b>\$9,168,788</b>	<b>\$10,623,655</b>
<b>Total Expenditures</b>		<b>\$25,711,396</b>	<b>\$30,585,818</b>	<b>\$32,436,806</b>	<b>\$18,531,388</b>

GENERAL FUND SUMMARY OF EXPENDITURES AND USES  
FISCAL YEAR 2012 - 2013

	2011/12 Funded		Salary /	Service /	Transfers	Total by
Departments	Positions by Dept.	Dept.#	Benefits	Supplies	Out	Dept.
Mayor	1	1005	\$19,118	\$6,242	\$0	\$25,360
City Council	6	1000	\$78,591	\$23,194	\$0	\$101,785
Treasurer	1	1550	\$19,118	\$3,267	\$0	\$22,385
<b>Office Of the City Administrator:</b>						
City Attorney	1	1100	\$0	\$181,050	\$0	\$181,050
Human Resources	1	1300	\$105,952	\$23,179	\$0	\$129,131
City Administrator	1	1400	\$200,429	\$18,239	\$0	\$218,668
City Clerk	2	1200	\$66,628	\$47,502	\$0	\$114,130
City Hall	1	1700	\$56,641	\$54,004	\$19,000	\$129,645
Economic Dev/Community Enhanc.	2	1450	\$167,367	\$0	\$0	\$167,367
<b>Finance Department:</b>						
Finance	7	1500	\$593,048	\$192,596	\$0	\$785,644
Non-Departmental	0	7200	\$88,860	\$367,786	\$10,000	\$466,646
Risk Management	0	7100	\$0	\$373,477	\$0	\$373,477
<b>Fire Department:</b>						
Fire / Rescue	19	2000	\$2,140,736	\$137,048	\$0	\$2,277,784
<b>Police Department:</b>						
Police	39	2500	\$4,277,714	\$449,653	\$0	\$4,727,367
<b>Public Works</b>						
Administration	5	3000	\$329,150	\$30,759	\$0	\$359,909
Streets	13	3100	\$442,678	\$435,595	\$0	\$878,273
<b>Planning &amp; Development Services</b>						
Planning	3	1600	\$275,095	\$19,768	\$0	\$294,863
Building	5.5	2990	\$242,840	\$37,718	\$0	\$280,558
<b>Parks and Trees Department:</b>						
Administration	2	5000	\$252,761	\$70,327	\$0	\$323,088
Operations	7	5005	\$387,478	\$203,353	\$0	\$590,831
Centennial Cultural Center		1755	\$0	\$25,513	\$0	\$25,513
Pioneer Museum		5010	\$0	\$11,975	\$0	\$11,975
Bolt Museum		5015	\$0	\$11,225	\$0	\$11,225
	7-frozen positions					
<b>Total Expenditures and Uses (by Dept.)</b>	<b>116.5</b>		<b>\$9,744,204</b>	<b>\$2,723,470</b>	<b>\$29,000</b>	<b>\$12,496,674</b>

**GENERAL FUND REVENUE ESTIMATES WITH LONG TERM SUSTAINABILITY PLAN PROJECTIONS**

<b>DRAFT ONLY</b>	Actual 2007-2008	Actual 2008-2009	Actual 2009-2010	Actual 2010-2011	Estimated 2011-2012	Estimated 2012-2013	Estimated 2013-2014	Estimated 2014-2015	Estimated 2015-2016	Estimated 2016-2017
<b>Departmental Revenues</b>										
Administration	\$0	\$22	\$0	\$36	\$0	\$0	\$0	\$0	\$0	\$0
City Attorney	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
City Clerk	\$48	\$116	\$246	\$0	\$0	\$0	\$0	\$0	\$0	\$0
City Hall	\$0	\$506	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Finance	\$110,901	\$97,104	\$97,151	\$120,536	\$104,961	\$107,060	\$109,201	\$111,385	\$113,613	\$115,882
Building	\$399,279	\$169,269	\$155,008	\$145,218	\$255,129	\$257,680	\$270,564	\$284,093	\$298,297	\$313,217
Fire-Rescue	\$119,062	\$209,713	\$74,179	\$47,000	\$67,760	\$48,410	\$49,378	\$50,366	\$51,373	\$52,401
Human Resources	\$50	\$15	\$0	\$0	\$32	\$0	\$0	\$0	\$0	\$0
Economic Development/Comm. Enhanc.	\$0	\$0	\$0	\$0	\$15	\$0	\$0	\$0	\$0	\$0
Planning	\$50,051	\$22,590	\$20,617	\$35,027	\$33,744	\$35,769	\$38,272	\$40,952	\$43,818	\$46,882
Police	\$263,956	\$309,092	\$249,489	\$216,597	\$310,844	\$320,169	\$329,774	\$339,668	\$349,858	\$360,352
Public Works-Admin	\$278,461	\$49,477	\$24,130	\$47,000	\$68,774	\$17,066	\$18,090	\$19,176	\$20,326	\$21,544
Public Works-Streets	\$2,674	\$25,607	\$24,431	\$16,010	\$105,193	\$107,297	\$109,443	\$111,632	\$113,864	\$116,142
Parks/Trees-Admin & Op & Museums	\$34,915	\$31,265	\$45,052	\$49,047	\$70,480	\$73,299	\$76,231	\$79,280	\$82,452	\$85,751
Risk Management	\$84,119	\$50,000	\$35,985	\$160,694	\$115,574	\$45,000	\$49,500	\$54,450	\$59,895	\$65,881
Recycling (moved to own fund 119)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>subtotal</b>	<b>\$1,323,515</b>	<b>\$964,776</b>	<b>\$726,288</b>	<b>\$837,165</b>	<b>\$1,132,506</b>	<b>\$1,011,751</b>	<b>\$1,050,455</b>	<b>\$1,091,001</b>	<b>\$1,133,496</b>	<b>\$1,178,052</b>

<b>Non-Departmental Revenues</b>										
Grants	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Taxes-RDA City Pass Thru	\$131,684	\$134,317	\$137,004	\$146,021	\$141,136	\$149,604	\$158,580	\$169,681	\$181,559	\$194,261
Property Taxes	\$532,334	\$515,905	\$460,952	\$516,988	\$1,148,461	\$1,148,559	\$1,230,108	\$1,291,614	\$1,356,194	\$1,424,000
Sales & Use Taxes	\$2,735,269	\$2,734,674	\$2,292,835	\$2,397,749	\$2,724,452	\$2,884,104	\$3,012,308	\$3,136,019	\$3,269,770	\$3,413,421
Document Trf Tax	\$55,679	\$23,053	\$38,545	\$21,185	\$22,244	\$23,356	\$24,524	\$25,750	\$27,038	\$28,391
Transient Occ Tax	\$320,145	\$320,008	\$334,870	\$332,678	\$321,196	\$338,862	\$359,193	\$380,745	\$403,590	\$427,801
Utility User Tax	\$1,432,010	\$1,462,014	\$1,490,161	\$1,524,992	\$1,606,030	\$1,702,392	\$1,804,535	\$1,912,807	\$2,027,576	\$2,149,231
Franchise Tax	\$395,561	\$462,207	\$429,444	\$417,810	\$410,000	\$434,600	\$460,676	\$488,317	\$517,616	\$548,672
Inter Gov't Rev	\$39,148	\$424,970	\$194,831	\$60,518	\$1,835,901	\$90,978	\$93,707	\$96,519	\$99,414	\$102,391
Motor Veh In Lieu Tax	\$1,287,030	\$1,291,137	\$1,207,150	\$1,194,488	\$1,099,938	\$1,121,937	\$1,155,585	\$1,190,263	\$1,225,971	\$1,262,751
Use of Money & Prop	\$270,270	\$166,316	\$112,880	\$123,245	\$64,830	\$99,734	\$106,162	\$98,185	\$11,992	\$3,381
Other Revenues	\$919,413	\$895,120	\$745,900	\$815,886	\$792,465	\$1,038,638	\$1,043,297	\$1,065,253	\$1,108,147	\$1,153,231
<b>subtotal</b>	<b>\$8,118,545</b>	<b>\$8,434,721</b>	<b>\$7,442,572</b>	<b>\$7,551,560</b>	<b>\$10,166,653</b>	<b>\$9,012,764</b>	<b>\$9,448,707</b>	<b>\$9,857,153</b>	<b>\$10,228,866</b>	<b>\$10,707,561</b>

<b>Grand Total All Revenues</b>	<b>\$9,442,060</b>	<b>\$9,399,497</b>	<b>\$8,168,860</b>	<b>\$8,388,726</b>	<b>\$11,299,159</b>	<b>\$10,024,515</b>	<b>\$10,499,162</b>	<b>\$10,948,153</b>	<b>\$11,362,362</b>	<b>\$11,885,611</b>
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<b>Transfers-In</b>										
Non-Departmental	\$2,034,244	\$2,437,947	\$2,269,199	\$2,307,782	\$1,402,567	\$602,961	\$621,050	\$639,681	\$658,872	\$678,631

<b>Departments</b>										
Streets	\$265,568	\$402,527	\$295,866	\$625,421	\$733,203	\$659,225	\$412,726	\$425,108	\$437,861	\$450,991
<b>Total Transfers-In</b>	<b>\$2,299,802</b>	<b>\$2,840,474</b>	<b>\$2,565,065</b>	<b>\$2,933,204</b>	<b>\$2,135,770</b>	<b>\$1,262,186</b>	<b>\$1,033,776</b>	<b>\$1,064,789</b>	<b>\$1,096,733</b>	<b>\$1,129,631</b>

<b>Grand Total Rev &amp; Resources</b>	<b>\$11,741,862</b>	<b>\$12,239,971</b>	<b>\$10,733,925</b>	<b>\$11,321,930</b>	<b>\$13,434,929</b>	<b>\$11,286,701</b>	<b>\$11,532,938</b>	<b>\$12,012,943</b>	<b>\$12,459,095</b>	<b>\$13,015,251</b>
Add Gen Fund Reserve & Undesignated	\$1,511,735	\$1,731,165	\$1,860,406	\$2,087,507	\$3,002,839	\$3,966,202	\$3,118,229	\$1,932,084	\$999,362	\$281,957
Less Estimated Expenditures	\$11,522,432	\$12,110,730	\$11,001,311	\$11,259,185	\$13,256,370	\$12,496,674	\$12,719,083	\$12,945,664	\$13,176,500	\$13,411,671
<b>Variance</b>	<b>\$1,731,165</b>	<b>\$1,860,406</b>	<b>\$1,593,020</b>	<b>\$2,150,252</b>	<b>\$3,181,398</b>	<b>\$2,756,229</b>	<b>\$1,932,084</b>	<b>\$999,362</b>	<b>\$281,957</b>	<b>(\$114,461)</b>

	Actual 2007-2008	Actual 2008-2009	Actual 2009-2010	Actual 2010-2011	Estimated 2011-2012	Estimated 2012-2013	Estimated 2013-2014	Estimated 2014-2015	Estimated 2015-2016	Estimated 2016-2017
<b>Less Expenditures</b>										
Salaries	\$8,594,078	\$8,883,715	\$8,049,913	\$8,310,981	\$9,056,509	\$9,744,204	\$9,939,088	\$10,137,870	\$10,340,627	\$10,547,441
Services/Supplies/Capital/Transfers:	\$2,928,354	\$3,227,015	\$2,951,398	\$2,948,204	\$4,199,861	\$2,752,470	\$2,779,995	\$2,807,795	\$2,835,873	\$2,864,231
Net Services and Supplies Budgets	\$2,928,354	\$3,227,015	\$2,951,398	\$2,948,204	\$4,199,861	\$2,752,470	\$2,779,995	\$2,807,795	\$2,835,873	\$2,864,231
Other Charges										
<b>Total Expenditures &amp; Uses</b>	<b>\$11,522,432</b>	<b>\$12,110,730</b>	<b>\$11,001,311</b>	<b>\$11,259,185</b>	<b>\$13,256,370</b>	<b>\$12,496,674</b>	<b>\$12,719,083</b>	<b>\$12,945,664</b>	<b>\$13,176,500</b>	<b>\$13,411,671</b>
Adjustments			(\$494,487)	(\$852,587)	\$784,804	\$362,000	\$0	\$0	\$0	\$0
<b>Ending Fund Balance</b>	<b>\$1,731,165</b>	<b>\$1,860,406</b>	<b>\$2,087,507</b>	<b>\$3,002,839</b>	<b>\$3,966,202</b>	<b>\$3,118,229</b>	<b>\$1,932,084</b>	<b>\$999,362</b>	<b>\$281,957</b>	<b>(\$114,461)</b>
<b>Amount over (short) of Reserve</b>	<b>\$931,165</b>	<b>\$1,060,406</b>	<b>\$1,287,507</b>	<b>\$2,202,839</b>	<b>\$3,166,202</b>	<b>\$2,318,229</b>	<b>\$1,132,084</b>	<b>\$199,362</b>	<b>(\$518,043)</b>	<b>(\$914,461)</b>

(Reserve to \$900,000 in 2007/08)

**DRAFT**

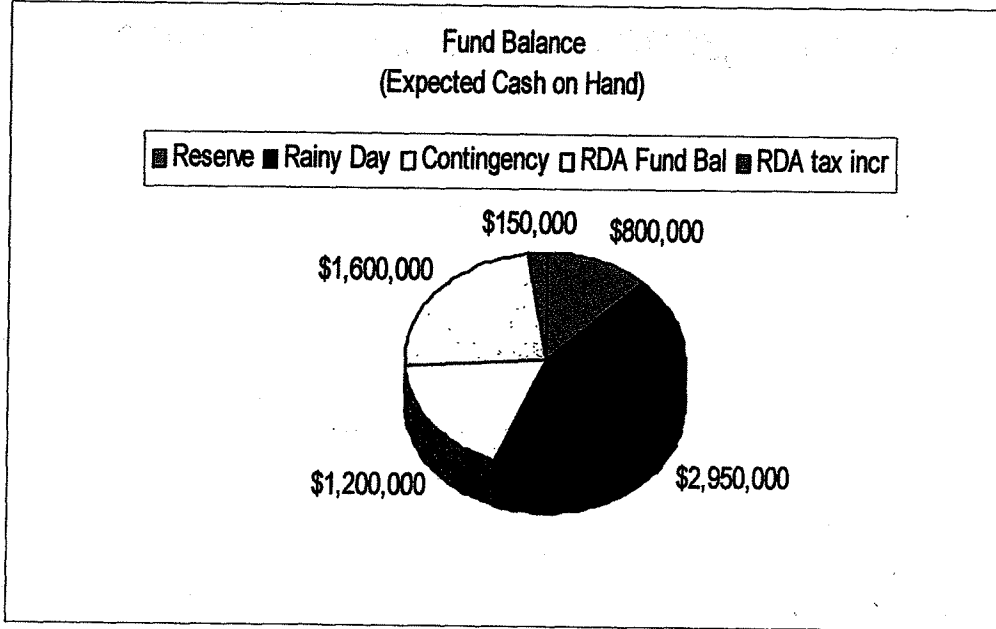
Expenses	\$13,256,370	\$12,496,674	\$12,719,083	\$12,945,664	\$13,176,500	\$13,411,671
Revenues	(\$13,434,929)	(\$11,286,701)	(\$11,532,938)	(\$12,012,943)	(\$12,459,095)	(\$13,015,251)
shortfall	(\$178,559)	\$1,209,973	\$1,186,145	\$932,722	\$717,405	\$396,411

updated 5/8/12

**Attachment II**  
**Uncommitted Fund Balance**  
**(Cash on Hand)**

# 2012/13 Fiscal Year

## Uncommitted Cash Fund Balance Available



**Total uncommitted cash (in millions)**

- \$1.2 Contingency
- \$1.6 - \$1.8 RDA Fund Balance
- \$3.9 in Reserve/Rainy Day (\$2.95 million rainy day , \$0.150 in RDA payment \$0.8 million Reserve) for 2011/12
- Total of Approximately \$6.6 - \$6.9 million

# Attachment III

## Contingency Fund Distribution



## **Contingency Fund Distribution**

**\$1,230,000 – Fund 165**

- **Staff recommends the City use fund to Purchase:**

- **Real Property(Oroville Inn)**
- **-\$500,000**
- **Real Property** **\$320,000**
- **Place in Other Funds** **\$410,000**
  - **(305 – \$240,000)**
  - **(320 - \$170,000)**

**Information above does not include**

- **Approximately \$1.6 -1,8 million the City will receive from its share of Redevelopment Fund Balance.**

## CONTINGENCY FUND

**Activity**

This fund's purpose is to provide for urgent unanticipated expenditures.

**FUND: 165**  
**DEPARTMENT: 7420**

	2009-10 Actual	2010-11 Expected	2011-12 Preliminary	2012-13 Preliminary
<b>Resources</b>				
<b>Beginning Fund Balance</b>	\$529,752	\$83,422	\$178,602	\$33,675
<b>Revenues</b>				
Other	\$93,028	\$144,927	\$0	\$0
Transfers-In	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<u>\$93,028</u>	<u>\$144,927</u>	<u>\$0</u>	<u>\$0</u>
<b>Expenses</b>				
Contingencies	\$69,466	\$39,260	\$0	\$0
Equipment	\$16,320	\$10,487	\$0	\$0
Transfers-Out	\$453,572	\$0	\$144,927	\$0
<b>Total Expenses</b>	<u>\$539,358</u>	<u>\$49,747</u>	<u>\$144,927</u>	<u>\$0</u>
<b>Ending Fund Balance</b>	\$83,422	\$178,602		\$33,675

1,231,030

**BUILDING / FACILITIES CAPITAL  
IMPROVEMENT FUND**

**Activity**

This fund's purpose is to account for major renovations and repairs to City Buildings and Facilities.

**FUND: 320**

**DEPARTMENT: 9605**

	2009-10 Actual	2010-11 Expected	2011-12 Preliminary	2012-13 Preliminary
<b>Resources</b>				
<b>Beginning Fund Balance</b>	\$43,532	\$169,809	\$85,935	\$8,470
<b>Revenues</b>				
Interest	\$0	\$0	\$0	\$0
Bldg/Fac Cap Imprv Bond/Loan Procd	\$145,903	\$264,097	\$0	\$0
Transfers-In	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<u>\$145,903</u>	<u>\$264,097</u>	<u>\$0</u>	<u>\$0</u>
<b>Expenses</b>				
Municipal Auditorium	\$0	\$49,000	\$0	\$0
City Hall Expansion	\$4,626	\$285,571	\$0	\$0
Corp. Yard	\$15,000	\$13,400	\$11,600	\$0
Capital Outlay A/C Units	\$0	\$0	\$65,865	\$0
Transfers-Out	\$0	\$0	\$0	\$0
<b>Total Expenses</b>	<u>\$19,626</u>	<u>\$347,971</u>	<u>\$77,465</u>	<u>\$0</u>
<b>Ending Fund Balance</b>	\$169,809	\$85,935		\$8,470

31,286

## EQUIPMENT REPLACEMENT FUND

### Activity

This fund is to account for major purchases of replacement equipment for various departments within the City.

**FUND: 305**

**DEPARTMENT: 7700-7800**

	2009-10 Actual	2010-11 Expected	2011-12 Preliminary	2012-13 Preliminary
<b>Resources</b>				
<b>Beginning Fund Balance</b>	\$760,692	\$790,978	\$746,904	\$632,705
<b>Revenues</b>				
Interest	\$9,402	\$7,253	\$3,809	\$4,745
Grant Police Equip.	\$18,183	\$0	\$0	\$0
Transfers-In	\$19,000	\$19,000	\$19,000	\$19,000
Other Revenues	\$0	\$21,992	\$21,992	\$21,992
<b>Total Revenues</b>	\$46,585	\$48,245	\$44,801	\$45,737
<b>Expenses</b>				
Loans Made	\$16,299	\$25,000	\$25,000	\$25,000
Capital Outlay - City Hall Equip.	\$0	\$8,890	\$0	\$0
Capital Outlay - Parks and Trees	\$0	\$23,837	\$15,000	\$0
Capital Outlay - Police Equip.	\$0	\$2,179	\$0	\$0
Capital Outlay - Police Vehicles	\$0	\$32,413	\$65,000	\$0
Capital Outlay - Fire Equipment	\$0	\$0	\$34,000	\$0
Transfers-Out-City Debit Service Fund	\$0	\$0	\$20,000	\$63,000
<b>Total Expenses</b>	\$16,299	\$92,319	\$159,000	\$88,000
<b>Ending Fund Balance</b>	\$790,978	\$746,904	\$746,904	\$590,442

380,324

## Attachment IV

### Adjustments to Preliminary Budget

- A) RDA Safety Positions Partially Funded
- B) RDA Safety Positions Fully Funded

GENERAL FUND SUMMARY OF EXPENDITURES AND USES  
FISCAL YEAR 2012 - 2013

RDA Safety Funding Removed

	2011/12 Funded		Salary /	Service /	Transfers	Total by
Departments	Positions by Dept.	Dept.#	Benefits	Supplies	Out	Dept.
Mayor	1	1005	\$19,118	\$6,242	\$0	\$25,360
City Council	6	1000	\$78,591	\$23,194	\$0	\$101,785
Treasurer	1	1550	\$19,118	\$3,267	\$0	\$22,385
<b>Office Of the City Administrator:</b>						
City Attorney	1	1100	\$0	\$181,050	\$0	\$181,050
Human Resources	1	1300	\$105,952	\$23,179	\$0	\$129,131
City Administrator	1	1400	\$200,429	\$18,239	\$0	\$218,668
City Clerk	2	1200	\$66,628	\$47,502	\$0	\$114,130
City Hall	1	1700	\$56,641	\$54,004	\$19,000	\$129,645
Economic Dev/Community Enhanc.	2	1450	\$167,367	\$0	\$0	\$167,367
<b>Finance Department:</b>						
Finance	7	1500	\$593,048	\$192,596	\$0	\$785,644
Non-Departmental	0	7200	\$88,860	\$367,786	\$10,000	\$466,646
Risk Management	0	7100	\$0	\$373,477	\$0	\$373,477
<b>Fire Department:</b>						
Fire / Rescue	19	2000	\$2,140,736	\$137,048	\$0	\$2,277,784
<b>Police Department:</b>						
Police	39	2500	\$4,277,714	\$449,653	\$0	\$4,727,367
<b>Public Works</b>						
Administration	5	3000	\$329,150	\$30,759	\$0	\$359,909
Streets	13	3100	\$442,678	\$435,595	\$0	\$878,273
<b>Planning &amp; Development Services</b>						
Planning	3	1600	\$275,095	\$19,768	\$0	\$294,863
Building	5.5	2990	\$242,840	\$37,718	\$0	\$280,558
<b>Parks and Trees Department:</b>						
Administration	2	5000	\$252,761	\$70,327	\$0	\$323,088
Operations	7	5005	\$387,478	\$203,353	\$0	\$590,831
Centennial Cultural Center		1755	\$0	\$25,513	\$0	\$25,513
Pioneer Museum		5010	\$0	\$11,975	\$0	\$11,975
Bolt Museum		5015	\$0	\$11,225	\$0	\$11,225
	7-frozen positions					
<b>Total Expenditures and Uses (by Dept.)</b>	<b>116.5</b>		<b>\$9,600,000</b>	<b>\$2,723,470</b>	<b>\$29,000</b>	<b>\$12,352,470</b>

Police Department Reduction

Officer	-0.5	\$ 50,500
Officer	-0.5	\$ 50,500
<b>Fire Department</b>		
Firefighter	-0.5	\$ 43,204
		\$ 144,204

