



**OROVILLE PARK COMMISSION MEETING MINUTES  
MARCH 14, 2016 – 5:00 P.M.**

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The Agenda for the March 14, 2016 meeting of the Oroville Park Commission was posted on the bulletin board at City Hall and on the City of Oroville's website located at [www.cityoforoville.org](http://www.cityoforoville.org) on Friday, March 11, 2016, at 10:15 a.m.

The March 14, 2016 Oroville Park Commission regular meeting was called to order by Chairperson Lawrence at 5:01 p.m.

**ROLL CALL**

Present: Commissioners Campbell, Prouty, Sehorn, Vice Chairperson Conn, Chairperson Lawrence  
Absent: None

**Staff Present:**

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Don Rust, Community Development Director  
Dawn Nevers, Administrative Assistant

Rick Walls, Interim City Engineer

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**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Lawrence.

**RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS**

- William Black, Item No.3

**HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

- Bill Bynum, representing Save Oroville Trees (SOT), had questions regarding the status of the street trees located on Bird St. and Downer St., requested additional SOT members to sit in on the Tree & Vegetation ad-hoc Committee, would like an update when the donated Sycamores are planted, and updated the Commission on progress at Centennial Plaza and graffiti removal.

**PROCLAMATIONS/PRESENTATIONS** - None

**CONSENT CALENDAR**

A motion was made by Commissioner Sehorn, seconded by Vice Chairperson Conn, to approve the following Consent Calendar:

1. **APPROVAL OF THE MINUTES OF THE FEBRUARY 8, 2015 REGULAR MEETING OF THE OROVILLE PARK COMMISSION WITH AN AMENDMENT TO THE DATE – attached**
2. **DONATIONS FOR BOLT’S ANTIQUE TOOL MUSEUM – staff report**

The Commission will consider acknowledging the receipt of numerous donations for the Bolt’s Antique Tool Museum from multiple donors and recommend that the City Administrator accept the donations. **(Rick Walls, Interim City Engineer)**

**Acknowledge receipt of donations for Bolt’s Antique Tool Museum and recommend that the City Administrator accept the donations.**

The motion was passed by the following vote:

Ayes: Commissioners Campbell, Prouty, Sehorn, Vice Chairperson Conn,  
Chairperson Lawrence  
Noes: None  
Abstain: None  
Absent: None

### **REGULAR BUSINESS**

3. **UNITED STATES FLAG POLICY – staff report**

The Commission may consider a policy relating to the proper use and etiquette of the United States flag. **(Rick Walls, Interim City Engineer, & Dawn Nevers, Assistant Planner)**

William Black, citizen, requested amendments to the flag policy.

Following discussion, a motion was made by Commissioner Prouty and seconded by Commissioner Sehorn, to:

**Send a recommendation to the City Council to adopt Park Commission Policies and Procedures No. 44 the United States Flag Policy, with amendments to item D. to remove the parenthesis and change “should” to “shall”.**

The motion was passed by the following vote:

Ayes: Commissioners Campbell, Prouty, Sehorn, Vice Chairperson Conn,  
Chairperson Lawrence  
Noes: None  
Abstain: None  
Absent: None

## DISCUSSION ITEMS - None

## ITEMS FOR FOLLOW-UP

- Back Log Report - discussion of each item

## DIRECTOR'S REPORT

Don Rust, Community Development Director, updated the Commission on the following:

- April 15, 2016 from 9:00 a.m.–2:00 p.m. a Homeless Symposium will be held at the Southside Community Center to the transient population and homelessness in Butte County.

## COMMISSIONERS' ANNOUNCEMENTS/REPORTS

- Vice Chairperson Conn reported on the new gift shop items available at the C.F. Lott Home, questions regarding the Pioneer Museum computer/tablet, inventory software, and the chair lift, and lastly, reported the Oroville Downtown Business Association discussed a neighborhood watch for the downtown businesses.
- Chairperson Lawrence reported on the Arbor Day event at Wyandotte Academy on March 11, 2016.

## MONTHLY REPORTS

- MEMO – February Tree Report
- MEMO – Tree and Vegetation Ad-hoc Committee report
- MEMO – Oroville Downtown Business Association
- MEMO – Park Commission Related City council Activity Report
- Park(s) Reservation Income Report – February 2016
- Revenue & Expense Summary (Museums & Parks) – February 2016

## CORRESPONDENCE

- Docents' February 2016 Newsletters and March Museums schedules
- Bolt Antique Tool Museum web hits are 6,591,503 since 2001.
- 3rd Sat. presentation Feb 20, 2016 – Iron Workers, 44 visitors, 14 women, 30 men, 1 national, 29 regional, & 14 local.

## ITEMS FOR NEXT AGENDA

- Budget requested items from the Parks Department that are applicable projects for the Park Impact Fees

**ADJOURNMENT**

The meeting was adjourned at 6:12 p.m. The next regular meeting of the City of Oroville Park Commission will be held on Monday, April 11, 2016, at 5:00 p.m.



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Rick Walls  
Interim City Engineer  
Community Development



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Scott Lawrence, Chairperson