

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



APRIL 6, 2016 – REGULAR QUARTERLY MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518.

The agenda for the April 6, 2016, Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Friday, April 1, 2016 at 2:15 P.M.

The April 6, 2016, Supplemental Benefits Fund Steering Committee Meeting was called to order by Chairperson David Pittman at 5:32 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by FRRPD General Manager, Apryl Ramage

ROLL CALL

Present: Voting Committee Members: Committee Members; Don Noble (FRRPD); Linda Dahlmeier (City of Oroville); Thil Chan Wilcox (City of Oroville); Vice Chairperson, Victoria Smith (FRRPD); and David Pittman (City of Oroville)

Absent Voting Committee Members: None

Advisory Committee Members (non-voting): Kevin Dossey, Department Water Resources; Kevin Zeitler, Oroville Area Chamber of Commerce, Dave Steindorf (Alternate) American Rivers

Absent Advisory Committee Members (non-voting): Steve Rothert – American Rivers; Tim Haines, State Water Contractors

Others Present:

Donald Rust, City of Oroville, Acting SBF Fund Administrator
Bob Marciniak, SBF Program Specialist
Scott Huber, SBF Legal Counsel (via speaker phone)
Jamie Hayes, Recording Clerk
Apryl Ramage, General Manager FRRPD

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

Tasha Levinson # 3; Greg Melton # 7

CONSENT CALENDAR

1. APPROVAL OF THE MINUTES OF THE JANUARY 20, 2016 REGULAR QUARTERLY MEETING – minutes attached

2. REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES – staff report

COMMITTEE ACTION REQUESTED: **AUTHORIZE THE SBF FUND ADMINSTRATOR TO SIGN INVOICE TRANSMITTAL NO. AE2016-3 FOR SBF REIMBURSEMENT IN THE AMOUNT OF \$13,379.40 RELATING TO SBF ADMINISTRATIVE EXPENSES.**

Hearing no discussion, a motion was made by Committee Member Dahlmeier and seconded by Vice Chairperson Smith to approve the consent calendar.

The motion was passed by the following vote:

Ayes:	Committee Members Noble, Dahlmeier, Wilcox, Vice Chairperson Smith and Chairperson Pittman.
Noes:	None
Abstain:	None
Absent:	None

REGULAR BUSINESS

3. **REVIEW ORIGINAL APPROVAL AND EXTENSION DOCUMENTS OF FRRPD IRRIGATION WELL AT THE NELSON SPORTS COMPLEX AND CONSIDER A REQUEST TO RE-PURPOSE THE PREVIOUSLY APPROVED GRANT IN THE AMOUNT OF \$30,000 TO IRRIGATION REPAIRS & UPGRADES AT THE NELSON SPORTS COMPLEX – staff report, Bob Marciniak, SBF Program Specialist.**

Committee Action Requested:

- a. Review the previous documentation (then)
- b. approve the request as submitted (or)
- c. cancel the previous grant for a water well at the Nelson Sports Complex returning the allocated grant to unallocated SBF funds (or)

After discussion regarding the previous documentation, previous re-purposing requests and a previously denied NOFA request for irrigation repairs; a motion was made by Committee Member Noble to allow \$24,000 of the original grant to be re-purposed to irrigation improvements and repairs with the remaining \$6,000 returned to SBF unallocated funds. The motion was seconded by Committee Member Dahlmeier

The motion was passed by the following vote:

Ayes: Committee Members Dahlmeier, Wilcox, Noble; Vice Chairperson Smith and Chairperson Pittman.
Noes: None
Abstain: None
Absent: None

After the vote, Chairperson Pittman directed staff to provide options for a written policy, or procedure, for future grant re-purposing requests, presenting those options at the Regular Quarterly SBF Meeting on July 6, 2016.

4. REQUEST FROM FRRPD FOR A ONE YEAR EXTENSION ON GRANT #3109 ISSUED ON MARCH 3, 2015 TO ASSIST WITH ENVIRONMENTAL STUDIES FOR A PORTION OF THE BRAD FREEMAN TRAIL– staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested:

- a. Approve the request as submitted (or)
- b. Provide direction to staff

After discussion a motion was made by Committee Member Dahlmeier to approve the request as submitted. The motion was seconded by Vice Chairperson Smith.

The motion was passed by the following vote:

Ayes: Committee Members Dahlmeier, Wilcox, Noble; Vice Chairperson Smith and Chairperson Pittman.
Noes: None
Abstain: None
Absent: None

5. **CLOSE OUT REPORT NORTH FOREBAY AQUATIC CENTER 2015 GRANT** – staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested:

- a. Receive the report

6. **DISCUSS AND SET 2016 – 2017 SBF ADMINISTRATIVE BUDGET** – staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested:

- a. Approve the SBF Administrative Budget (or)
- b. Provide direction to staff

After discussion a motion was made by Committee Member Noble to approve the July 1, 2016 – June 30, 2017 SBF Administrative Budget. The motion was seconded by Vice Chairperson Smith.

The motion was passed by the following vote:

Ayes: Committee Members Dahlmeier, Wilcox, Noble; Vice Chairperson Smith and Chairperson Pittman.
Noes: None
Abstain: None
Absent: None

7. **UPDATE ON THE PROGRESS OF THE REGIONAL FUND STRATEGIC PLAN (RFSP) 2016 UPDATED AD HOC COMMITTEE** – staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested:

- a. Receive the update information
- b. Discuss proposed low flow channel map
- c. Determine geographic boundaries of the SBF
- d. Provide direction to staff

The SBF Steering Committee was provided with an update as to the progress of the ad Hoc Committee. A discussion regarding a sample low flow channel map occurred with direction provided to staff to enhance the sample map and return at the next meeting with a few options. Staff was also directed to make certain that the sample maps reflect the Vision and Mission statements of the SBF. Don Rust advised the SBF Steering Committee that he had met with Eric Ginney from ESA who is working on the Feather River Consolidated Master Plan (FRCMP) and that it was important that the RFSP and the FRCMP are in synch with each other. Especially regarding maps.

8. POSSIBLE FUNDS AVAILABLE FOR A 2016 NOTICE OF FUNDS AVAILABLE (NOFA) – staff report, Bob Marciniak, SBF Program Specialist

Mr. Marciniak stated that the SBF currently had:

59,997.10	Unallocated
-8,000.00	April-June 2016 Admin budget shortfall
-28,000.00	July to December 2016 Admin budget
+6,000.00	Returned from previous FRRPD grant
29,997.10	Total funds available

After discussion, staff was directed to retain the \$29,997.10 in reserves. A 2016 NOFA will not be issued.

STEERING COMMITTEE ADVISOR MEMBERS AND STAFF COMMENTS

9. SBF Program Specialist Report (Bob Marciniak)

A written report was provided including SBF financial information. Mr. Marciniak also provided an update on the Oroville Veterans' Memorial Park for all of Butte County. He also distributed the new "Oroville the Fun Starts Here" maps funded by the SBF. The following ad Hoc Committees continue to meet:

- a. RFSP ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Smith and Wilcox. Advisors: Steindorf and Zeitler (Knaus)
- b. Feather River Consolidated Master Plan ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Dahlmeier and Smith. Advisors: Dossey and Zeitler (Knaus) Others: Ramage (FRRPD), Rust (City of Oroville) Wright (California State Parks)
- c. Aquatic ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Pittman and Noble. Advisors: Dossey (Murray), Steindorf and Zeitler (Knaus) Others: Ramage (FRRPD) Rust (City of Oroville) Wright (California State Parks)
- d. Trail Safety ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Pittman and Smith. (currently inactive)

10. DWR Advisor Report (Kevin Dossey)

Mr. Dossey provided information regarding the current and anticipated Lake Oroville levels. CBS Evening News with Scott Pelly will be featuring Lake Oroville and interview with Carl Torgersen, Chief Deputy Director, State Water Project

11. SWC Advisor Report (Tim Haines)

Mr. Haines advised that water deliveries will be in in the 40% range (double last year).

CORRESPONDENCE

- Chairman Pittman to Eric See, Chief FERC License Coordination Branch, Oroville Field Division. Mr. Pittman reported that he will be meeting with Mr. See this month.

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. Presentations are limited to three minutes. Under Government Code section 54954.2, the SBF Steering Committee is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.

Tasha Levinson regarding calendaring of SBF meetings on the City of Oroville website. (Note: the City calendar has been updated)

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the April 6, 2016 Regular Quarterly Meeting of the SBF:

- RFSP edits and updates (provided the ad Hoc Committee has completed the task)
- Policy or procedure options for re-purposing previously approved grants

ADJOURNMENT

The meeting was adjourned at 7:28 P.M. A Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, July 6, 2016 starting at 5:30 P.M. in the Council Chambers of the City of Oroville.

David Pittman, SBF Chairperson