

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



JANUARY 20, 2016 – REGULAR QUARTERLY MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518.

The agenda for the January 20, 2016, Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Wednesday, January 13, 2016 at 9:32 A.M.

The January 20, 2016, Supplemental Benefits Fund Steering Committee Meeting was called to order by 2015 Chairperson David Pittman at 5:33 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by SBF Legal Counsel, Scott Huber

ROLL CALL

Present: Voting Committee Members: Committee Members, FRRPD, Don Noble, FRRPD, Victoria Coots, City of Oroville, David Pittman, City of Oroville Linda Dahlmeier and City of Oroville, Thil Chan Wilcox.

Absent Voting Committee Members: None

Advisory Committee Members (non-voting): Kevin Dossey, Department Water Resources; Kevin Zeitler, Oroville Area Chamber of Commerce, Dave Steindorf (Alternate) American Rivers

Absent Advisory Committee Members (non-voting): Steve Rothert – American Rivers; Tim Haines, State Water Contractors

Others Present:

Donald Rust, City of Oroville, Acting SBF Fund Administrator
Bob Marciniak, SBF Program Specialist
Scott Huber, SBF Legal Counsel
Jamie Hayes, Recording Clerk
Bill LaGrone, City of Oroville, Director of Public Safety
Claudia Knaus, Oroville Chamber of Commerce Alternate
& RFSP ad Hoc Committee Member

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

Bill LaGrone #5

ANNOUNCEMENT OF 2016 SBF STEERING COMMITTEE MEMBERS

1. Announcement of 2016 SBF Steering Committee Members (Voting)
 - Feather River Recreation Park District: Don Noble, Victoria Coots
 - City of Oroville: Linda Dahlmeier, David Pittman, Thil Chan Wilcox

SELECTION OF THE 2016 CHAIRPERSON AND VICE CHAIRPERSON

2. **NOTE:** Resolution No. 06-01 from the Rules of Governing states in (1-5) ...”no voting member agency of the Steering Committee shall serve as Chairperson for more than two consecutive years.

COMMITTEE ACTION REQUESTED: Nominate and select a Chairperson and Vice Chairperson for calendar year 2016.

Following discussion, a motion was made by Committee Member Wilcox, seconded by Committee Member Noble to nominate Committee Member David Pittman as Chairperson.

The motion was passed by the following vote:

Ayes:	Committee Members Noble, Coots, Dahlmeier, Wilcox and Pittman.
Noes:	None
Abstain:	None
Absent:	None

Hearing no discussion, a motion was made by Committee Member Wilcox, seconded by Committee Member Dahlmeier to nominate Committee Member Victoria Coots as Vice Chairperson.

The motion was passed by the following vote:

Ayes:	Committee Members Noble, Coots, Dahlmeier, Wilcox and Pittman.
Noes:	None
Abstain:	None
Absent:	None

PRESENTATIONS –

- Bill LaGrone, Director of Public Safety, City of Oroville provided an update on the Municipal Law Enforcement Program as related to events, parks and trail patrol. (PowerPoint, see attachment A)
- Eric Ginney from ESA was to provide an update regarding the progress of the Feather River Consolidated Master Plan. *NOTE:* (Mr. Ginney was not present, SBF Program Specialist, Bob Marciniak provided a brief update of the progress to date)
- Apryl Ramage, General Manager FRRPD provided an update on the FRRPD Master Plan and funding required to complete all aspects of the plan. (Letter & excerpts from the FRRPD Master Plan) *NOTE:* Mrs. Ramage was directed to return, at a later date, once the FRRPD Master Plan had been updated.
- Greg Melton, Melton Design Group provided an update on the Oroville Aquatic Center. (Handouts were provided, see attachment B) *NOTE:* Direction was given to staff to reconvene the Aquatic ad Hoc Committee at a date to be selected to continue with the feasibility research for later presentation to the SBF Steering Committee.

CONSENT CALENDAR –

3. **APPROVAL OF THE MINUTES OF THE OCTOBER 7, 2015 REGULAR QUARTERLY MEETING** – minutes attached
4. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES** – staff report

The Committee may consider a request for reimbursement to the City of Oroville, in the amount of \$13,506.12 for the months October 1, 2015 through December 31, 2015 for SBF Administrative expenses. (**Bob Marciniak, SBF Program Specialist**)

Committee Action Requested: **AUTHORIZE THE SBF FUND ADMINISTRATOR TO SIGN INVOICE TRANSMITTAL NO. AE2016-1 FOR SBF REIMBURSEMENT IN THE AMOUNT OF \$13,506.12 RELATING TO SBF ADMINISTRATIVE EXPENSES.**

COMMITTEE ACTION REQUESTED: **Authorize the SBF Fund Administrator to sign invoice Transmittal No. 2015-1 for reimbursement in the amount of \$13,266.20.**

Hearing no discussion a motion was made by Vice Chairperson, Victoria Coots and seconded by Committee Member Don Noble to approve the Consent Calendar.

The motion was passed by the following vote:

Ayes: Committee Members Dahlmeier, Wilcox, Noble, Vice Chairperson Coots and Chairperson Pittman.
Noes: None
Abstain: None
Absent: None

REGULAR BUSINESS

5. **REQUEST FROM FRRPD TO RE-PURPOSE A PREVIOUSLY APPROVED GRANT IN THE AMOUNT OF \$30,000 FOR AN IRRIGATION WELL AT THE NELSON SPORTS COMPLEX TO IRRIGATION REPAIRS & UPGRADES** – staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested:

- a. **APPROVE THE REQUEST AS SUBMITTED (OR)**
- B. **CANCEL THE PREVIOUS GRANT FOR A WATER WELL AT THE NELSON SPORTS COMPLEX (OR)**
- c. **PROVIDE DIRECTION TO STAFF**

After further discussion, a motion was made by Committee Member Dahlmeier, seconded by Committee Member Wilcox to cancel the grant.

The motion failed by the following vote:

Ayes: Committee Members Dahlmeier, Wilcox
Noes: Noble, Vice Chairperson Coots and Chairperson Pittman.
Abstain: None
Absent: None

Chairperson Pittman directed staff to provide a copy of the original grant request and contract to the SBF Steering Committee and details regarding the original and grant extension approvals at the next meeting.

6. **THE COMMITTEE MAY CONSIDER APPROVING THE UPDATED REGIONAL FUND STRATEGIC PLAN (RFSP) AND THE GRANT APPLICATION INFORMATION PACKET** – staff report, Bob Marciniak, SBF Program Specialist

Donald Rust, Acting SBF Fund Administrator suggested that this item be deferred to allow the RFSP ad Hoc Committee to reconvene, at a later date, to further review the changes and to incorporate additional changes that have been brought forward by one or more SBF Steering Committee members.

Committee Action Requested:

a. PROVIDE DIRECTION TO STAFF

After further discussion Chairperson Pittman directed that the RFSP ad Hoc Committee reconvene, at a later date, review the changes and provide a track-change mechanism that would allow SBF Steering Committee members to further understand any recommended changes to the RFSP.

STEERING COMMITTEE ADVISOR MEMBERS AND STAFF COMMENTS

7. **SBF Program Specialist Report (Bob Marciniak)**

A written report was provided including SBF financial information. The following ad Hoc Committees continue to meet:

a. RFSP ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Coots and Wilcox. Advisors: Steindorf and Zeitler (Knaus)

b. Feather River Consolidated Master Plan ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Dahlmeier and Coots. Advisors: Dossey and Zeitler (Knaus) Others: Ramage (FRRPD), Rust (City of Oroville) Wright (California State Parks)

c. Aquatic ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Pittman and Noble. Advisors: Dossey (Murray), Steindorf and Zeitler (Knaus) Others: Ramage (FRRPD) Rust (City of Oroville) Wright (California State Parks)

d. Trail Safety ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Pittman and Coots.

8. **DWR Advisor Report (Kevin Dossey)**

Update on the Biological Opinion Report that is holding up the FERC License renewal, lake water levels and power facility operations.

9. **SWC Advisor Report (Tim Haines)**

Mr. Haines did not attend the meeting.

CORRESPONDENCE

- None

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. Presentations are limited to three minutes. Under Government Code section 54954.2, the SBF Steering Committee is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.

None

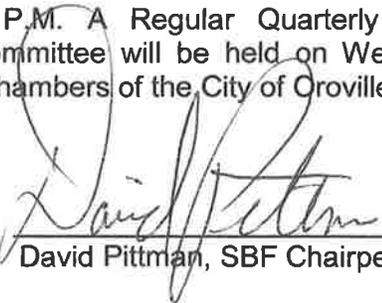
SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the April 6, 2016 Regular Quarterly Meeting of the SBF:

- RFSP edits and updates (provided the ad Hoc Committee has completed the task)
- Repurposing of a previously approved grant request.
- Background information of SBF Grant Agreement 3058-2 (FRRPD).
- Funds available for a future NOFA.

ADJOURNMENT

The meeting was adjourned at 7:28 P.M. A Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, April 6, 2016 starting at 5:30 P.M. in the Council Chambers of the City of Oroville.



David Pittman, SBF Chairperson

Attachments:

- A: PowerPoint presentation regarding Municipal Law Enforcement Officers
- B: Aquatic Center cost summary

Municipal Law Enforcement



Municipal Law Enforcement

- Implementation of Program/Plan

✓ Transfer of Code Enforcement Officer	June	2015
✓ Establishment of training standards	June	2015
✓ Establish job duties and schedule	June	2015
✓ Job Description revision	June	2015
✓ Policy and Procedure revision	June/July	2015
✓ Meet and Confer with OPOA	June/July	2015
✓ Advertise for Positions	July	2015
✓ Conversion of Vehicles	July / August	2015
✓ Screen Applications	August	2015
✓ Interviews / Selections	August	2015

Municipal Law Enforcement

- Implementation of Program/Plan Continued

- ✓ Backgrounds August/September 2015
- ✓ Completion of hiring process October 2015
- ✓ 832 P.C. October 2015

Department Classroom Training October/November 2015

Field Training November/April 2015/2016

Assume Traffic Enforcement December 2015

Hire / Train 2 Additional Police Officers January/June 2016

Full Duty April 2016

Municipal Law Enforcement

- VEHICLE CONVERSION

5- Repurposed Ford Crown Vics

2- Repurposed Chevy 1500

Paint	\$3595.00
Decal	\$4550.00
Cleaning	\$ 560.00
Equipment	<u>\$1000.00</u>
TOTAL	\$9,705.00

Municipal Law Enforcement



Municipal Law Enforcement

- OFFICE CONVERSION

1200 MYERS STREET

• New Paint (SWAP Workers)	\$ 150.00
• New Carpet	\$4500.00
• Wall Removal (In House)	\$ 000.00
• Furniture	\$ 200.00
• Wiring and Wireless	<u>\$2800.00</u>
Total	\$7650.00

Municipal Law Enforcement

Municipal Law Enforcement Activities

1. 139 Trail Patrols (Walking trail and parks)
2. 2 Parks and Trail Clean ups per month
1500 to 2500 pounds of garbage removed during each clean up
Utilizing SWAP workers and partnering with Feather River Parks and Rec
3. Daily abatement of camps

Municipal Law Enforcement

- PROGRAM IS ON TIME AND UNDER BUDGET
- FULL IMPLEMENTATION EXPECTED IN ARIOL

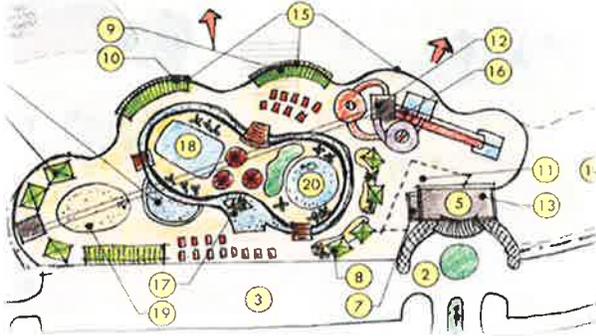


SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE

AQUATIC CENTER COST SUMMARY

AQUATIC CENTER DESIGN OPTIONS:

**1. RECREATION AMENITIES AT RIVERBEND PARK
RIVERBEND AQUATIC RECREATION CENTER**

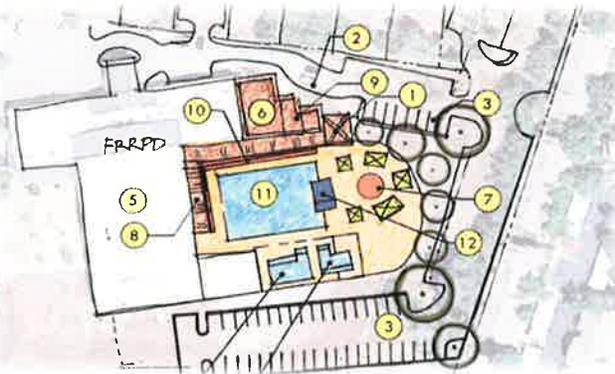


Total Construction Costs	\$8,380,620
Total Equipment Costs	\$75,000
Total Soft Costs	\$5,411,597
Total Cost	\$13,867,217

Annual Maintenance & Operation Revenue \$100,000 - \$130,000

Building Cost \$1,600,000

**2. RECREATION AMENITIES AT FEATHER RIVER RECREATIONAL PARK DISTRICT
FEATHER RIVER RECREATIONAL PARK DISTRICT AQUATIC FACILITY**



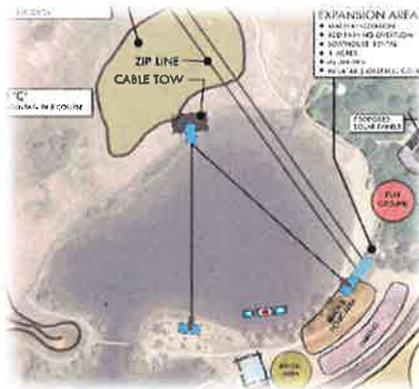
Total Construction Costs	\$4,412,788
Total Equipment Costs	\$60,000
Total Soft Costs	\$3,112,584
Total Cost	\$7,585,372

Annual Maintenance & Operation Loss \$175,000-\$225,000

Land Cost \$250,000

Building Cost \$900,000

**3. RECREATION AMENITIES AT THERMALITO FOREBAY
FOREBAY AQUATIC FACILITY**



Total Construction Costs	TBD
Total Equipment Costs	TBD
Total Soft Costs	TBD
Total Cost	TBD

Operated By Vendor TBD

RIVER BEND AQUATIC RECREATION CENTER

PRELIMINARY COST ESTIMATE For Current Program

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSIONS
Site					
1	Site Preparation	1	LS	\$150,000	\$150,000
2	Utility Allowance	1	LS	\$60,000	\$60,000
3	Site Lighting	1	LS	\$150,000	\$150,000
4	Road	36,000	SF	\$6	\$216,000
5	Parking	130	SPACES	\$1,850	\$240,500
6	Landscape	1	LS	\$250,000	\$250,000
7	Fencing & Gate	1,900	LF	\$150	\$285,000
8	Monument Sign (Digital)	1	LS	\$75,000	\$75,000
9	Cabanas/Pavilions (Rentals)	7	EA	\$20,000	\$140,000
10	Pool Decks/Drainage	75,456	SF	\$20	\$1,509,120
11	Zip Line & Receiving Tower	1	LS	\$35,000	\$35,000
12	Slide & Zip Tower	1	LS	\$200,000	\$200,000
13	Shade Structure	3	EA	\$60,000	\$180,000
Pools					
14	Tot Water Play Area	2,500	SF	\$100	\$250,000
15	Flow Rider Wave Pool	1	LS	\$350,000	\$350,000
16	Kid & Adult Play Area	1	LS	\$300,000	\$300,000
17	Lazy River Flume	8,000	SF	\$140	\$1,120,000
18	Recreation Pool (Beach, Splash, Play Area)	4,000	SF	\$125	\$500,000
19	Waterslide Complex (2Slide)	2	EA	\$250,000	\$500,000
Building					
20	Multi-Purpose Building	5,000	SF	\$320	\$1,600,000
21	Mechanical Building	1,000	SF	\$250	\$250,000
22	Storage Structures	1	LS	\$20,000	\$20,000
TOTAL CONSTRUCTION COSTS					\$8,380,620
EQUIPMENT COSTS (FF&E)					
23	Deck Equipment	1	LS	\$75,000	\$75,000
TOTAL EQUIPMENT COSTS					\$75,000
SOFT COSTS					
25	General Contractor Mark-Up/Overhead	15%			\$1,268,343
26	Construction Contingency Costs	10%			\$845,562
27	Design Contingency	5%			\$422,781
28	Time/Inflation Escalation Index	4%			\$338,225
29	Design & Mgt. Soft Costs	30%			\$2,536,686
TOTAL SOFT COSTS					\$5,411,597
TOTAL ESTIMATED PROJECT COST					\$13,867,217

FRRPD AQUATIC COMPETITION CENTER

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>EXTENSIONS</u>
Site					
1	Site Preparation/Demolition	1	LS	\$60,000	\$60,000
2	Utility Allowance	1	LS	\$40,000	\$40,000
3	Cabanas/Pavilions (Rentals)	3	EA	\$25,000	\$75,000
4	Pool Decks/Drainage	10,910	SF	\$20	\$218,200
5	Shade Structure/Seating	1	EA	\$150,000	\$150,000
6	Site Lighting	1	LS	\$60,000	\$60,000
7	Road	24,448	SF	\$6	\$146,688
8	Parking (Not Overflow)	159	SPACES	\$1,850	\$294,150
9	Landscape	1	LS	\$100,000	\$100,000
10	Fencing	410	LF	\$100	\$41,000
11	Digital Sign	1	LS	\$30,000	\$30,000
Pools					
12	25-Yard x 35-Meter Polo Pool & Mech. Equip.	7,438	SF	\$170	\$1,600,000
13	21' x 25 Yard Lap Pool	1,575	SF	\$170	\$267,750
14	30' x 20' Warm Water Therapy Pool	600	SF	\$140	\$84,000
15	20' x 25' Therapy Pool 2	500	SF	\$140	\$70,000
16	30' Diameter Splash Pad	1	LS	\$250,000	\$250,000
17	Diving Platform	1	LS	\$60,000	\$30,000
Building					
18	Building Addition	2,800	SF	\$320	\$896,000
TOTAL CONSTRUCTION COSTS					\$4,412,788
EQUIPMENT COSTS (FF&E)					
19	Deck Equipment	1	LS	\$40,000	\$40,000
20	Competitive Equipment	1	LS	\$20,000	\$20,000
TOTAL EQUIPMENT COSTS					\$60,000
SOFT COSTS					
21	Land Purchase				\$250,000
22	General Contractor Mark-Up/Overhead	15%			\$670,918
23	Construction Contingency Costs	10%			\$447,279
24	Design Contingency	5%			\$223,639
25	Time/Inflation Escalation Index	4%			\$178,912
26	Design & Mgt. Soft Costs	30%			\$1,341,836
TOTAL SOFT COSTS					\$3,112,584
TOTAL ESTIMATED PROJECT COST					\$7,585,372