



## OROVILLE CITY COUNCIL

Council Chambers  
1735 Montgomery Street  
Regular Meeting

# SPECIAL MEETING – BUDGET WORKSHOP APRIL 12, 2016 10:00 A.M. AGENDA

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### ROLL CALL

Council Members Berry, Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier

### PLEDGE OF ALLEGIANCE

### RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

This is the time the Mayor will invite anyone in the audience wishing to address the Council on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name for the record, and make your presentation or ask questions regarding the agenda item. Following your remarks, Council and/or staff may respond to your comments or questions. **Presentations are limited to three minutes per person.** Under Government Code Section 54954.3 the time allotted for presentations may be limited.

### SPECIAL BUSINESS

1. **OUTSIDE SEWER SERVICE AGREEMENT WITH LYNETTE WADE** – staff report

The Council may consider an Outside Sewer Service Agreement with Lynette Wade. **(Rick Walls, Interim City Engineer and Donald Rust, Director of Community Development)**

Council Action Requested: **Adopt Resolution No. 8487 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT FOR SEWER SERVICE AND IRREVOCABLE PETITION FOR ANNEXATION WITH LYNETTE WADE FOR THE PROPERTY LOCATED AT 67 RIVERVIEW TERRACE (APN 031-090-005) – (Agreement No. 3173).**

2. **DEVELOPMENT OF PRIORITY LIST FOR THE USE OF EXCESS BOND PROCEEDS** – staff report

The Council may provide direction for the development of a priority list for the approximately \$3,395,434 of excess bond proceeds to the City of Oroville for implementation of projects consistent with the original bond covenants. **(Donald Rust, Director of Community Development, Rick Farley, RDA Coordinator and**

**Dawn Nevers, Assistant Planner)**

Council Action Requested: **Provide direction, as necessary.**

**3. REVIEW OF THE PRELIMINARY ANNUAL BUDGET FOR FISCAL YEAR 2016/17 AND DISCUSSION OF CITY COUNCIL GOALS FOR BUDGET PREPARATION**

The Council may review the Preliminary Annual Budget for fiscal year 2016/17 and discuss City Council goals for the preparation of the Budget. **(Donald Rust, Acting City Administrator)**

Council Action Requested: **Provide direction to staff of any possible changes to the Preliminary Budget for fiscal year 2016/17 to be reflected in the Adopted Budget.**

**ADJOURNMENT**

The meeting will be adjourned to a special meeting of the Oroville City Council to be held on Wednesday, April 13, 2016 at 10:00 a.m.

**OROVILLE CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: RICK WALLS, INTERIM CITY ENGINEER;  
DONALD RUST, DIRECTOR (530) 538-2433  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: OUTSIDE SEWER SERVICE AGREEMENT WITH LYNETTE WADE**

**DATE: APRIL 12, 2016**

**SUMMARY**

The Council may consider an Outside Sewer Service Agreement with Lynette Wade.

**DISCUSSION**

Staff received a request from Ms. Lynette Wade, property owner of 67 Riverview Terrace (APN 031-090-005) to connect to the City's sewer collection system. Although 67 Riverview Terrace is just outside City limits, the City boundary is on the road side of the property, with Riverview Terrace being within City limits. Ms. Wade's septic system has failed and there is no available space on her property to construct a replacement leach field. Ms. Wade is currently under a severe hardship due to the inability to dispose wastewater. City policy does allow property owners in the County to connect to the City's sewer collection system provided that an Outside Sewer Service Agreement is approved by the Council and the property owner agrees not to protest future annexation. Staff does not foresee a future annexation for this property.

Ms. Wade would be required to pay all connection and permit fees and the cost of constructing the connection from the house to the City's sewer main beneath Riverview Terrace. Subsequent to completing the connection, the property will be placed on the City's sewer charges list with sewer services charges to be billed on the Butte County property tax bill.

**FISCAL IMPACT**

No negative fiscal impact. Additional revenue to the Sewer Fund.

**RECOMMENDATION**

Adopt Resolution No. 8487 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT FOR SEWER SERVICE AND IRREVOCABLE PETITION FOR ANNEXATION WITH

LYNETTE WADE FOR THE PROPERTY LOCATED AT 67 RIVERVIEW TERRACE  
(APN 031-090-005) – (Agreement No. 3173).

**ATTACHMENT(S)**

Resolution No. 8487  
Agreement No. 3173

**CITY OF OROVILLE  
RESOLUTION NO. 8487**

**A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT FOR SEWER SERVICE AND IRREVOCABLE PETITION FOR ANNEXATION WITH LYNETTE WADE FOR THE PROPERTY LOCATED AT 67 RIVERVIEW TERRACE (APN 031-090-006)**

**(Agreement No. 3173)**

**BE IT HEREBY RESOLVED** by the Oroville City Council as follows:

1. The Mayor is hereby authorized and directed to execute an Agreement for Sewer Service and Irrevocable petition for Annexation with Lynette Wade. A copy of the Agreement is attached to this Resolution.
2. The City Clerk shall attest to the adoption of this Resolution.

**PASSED AND ADOPTED** by the Oroville City Council at a special meeting on April 12, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Scott E. Huber, City Attorney

\_\_\_\_\_  
Donald Rust, Acting City Clerk

**CITY OF OROVILLE  
AGREEMENT FOR SEWER SERVICE AND  
IRREVOCABLE PETITION FOR ANNEXATION**

This Agreement, made and executed this 5th day of April, 2016, by and between the City of Oroville, hereinafter referred to as "CITY" and Lynette Wade, hereinafter referred to as "OWNER"

**WITNESSETH**

WHEREAS, OWNER desires to obtain sewer service for certain real property situated at 67 Riverview Terrace, Oroville (Property) Assessor Parcel 031-090-005, in the County of Butte, State of California, and more particularly described in Exhibit "A" attached hereto; and

WHEREAS, it is the policy of the CITY not to permit property outside the CITY limits to connect to the City's sewage disposal system until it has first been annexed to the CITY; and

WHEREAS, OWNER desire to have the Property annexed to the CITY and the Property is presently contiguous to CITY boundaries; and

WHEREAS, OWNER would suffer great hardship if sewer service were not available to the Property; and

WHEREAS, the Property can be serviced by an existing CITY sewer main without causing a burden on such main;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS, PROMISES, AND AGREEMENTS HEREIN CONTAINED, IT IS HEREBY AGREED AS FOLLOWS:

1. That OWNER shall be permitted to connect the Property into the existing facilities of the sewage disposal system of the CITY in accordance with instructions and

standards prescribed by CITY.

2. OWNER shall pay sewer connection charges as if the Property were located within CITY boundaries, including assessment to retire sewer bonds and cover costs related to providing this service. OWNER agrees that the Property shall be assessed in the same manner and at the same rate as properties within the CITY limits.

3. Sewer service under this Agreement is expressly limited to the use of existing facilities with no major changes or additions, by one (1) single family residence.

4. OWNER hereby irrevocably petition for the annexation of the Property to the CITY OF OROVILLE, and COVENANT and AGREE that the CITY MAY proceed to complete annexation of the Property at any time that CITY, in its sole discretion, deems proper. OWNER shall cooperate with and assist CITY in any such annexation proceeding and OWNER further covenants and agrees that they shall take no action to hinder, impede or delay such annexation proceedings nor prevent annexation from being completed.

OWNER understands and agrees that the Property shall become subject to any bonded indebtedness upon annexation to CITY. Should any annexation proceeding not be complete due to breach of any provision of this Agreement by OWNER or their OWNER'S successors in interest, OWNER's right to use the CITY sewage facilities shall terminate and the Property shall be disconnected from the CITY'S sewage system.

5. If any litigation be commenced between the parties to this Agreement concerning this Agreement and Petition for Annexation or the rights and duties of either in relation thereto, the prevailing party in such litigation shall be entitled to receive reasonable attorney's fees and court costs from the losing party.

6. This Agreement shall be for the benefit of the City of Oroville and shall run with the land described in Exhibit "A", and shall be binding upon the parties hereto and on the heirs, executors, administrators, successors in interest, and assigns of the

OWNER.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement and  
Petition for Annexation the year and day first above written.

  
\_\_\_\_\_  
LYNETTE WADE, OWNER

(Notary Required)

CITY OF OROVILLE:

BY \_\_\_\_\_  
MAYOR

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

## ACKNOWLEDGMENT

State of California  
County of Butte

On MARCH 18, 2016 before me, Beth M. Colgan, Notary Public, personally appeared LYNETTE D. WADE who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ whose name~~(s)~~ is/~~are~~ subscribed to the within instrument and acknowledged to me that ~~he~~/~~she~~/~~they~~ executed the same in ~~his~~/~~her~~/~~their~~ authorized capacity~~(ies)~~, and that by ~~his~~/~~her~~/~~their~~ signature~~(s)~~ on the instrument the person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Beth M. Colgan



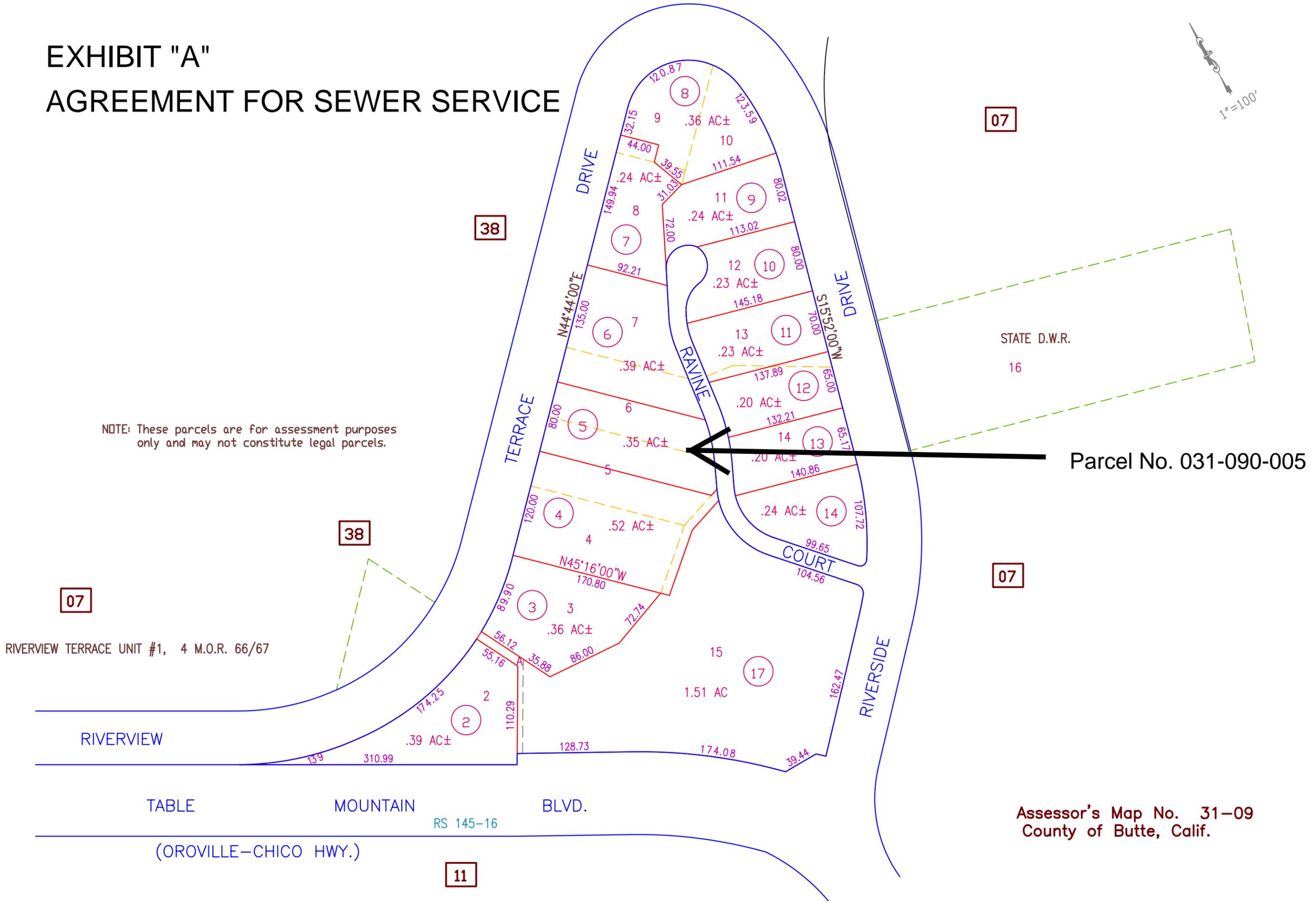
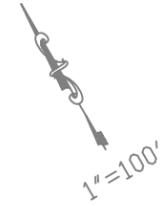
This certificate is attached to: AGREEMENT FOR SEWER SERVICE

Date of document: NONE

Number of pages: 3

Also signed by: \_\_\_\_\_

# EXHIBIT "A" AGREEMENT FOR SEWER SERVICE



**CITY COUNCIL  
STAFF REPORT**

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: DONALD RUST, DIRECTOR (530) 538-2433  
RICK FARLEY, RDA COORDINATOR  
DAWN NEVERS, ASSISTANT PLANNER**

**RE: DEVELOPMENT OF PRIORITY LIST FOR THE USE OF EXCESS  
BOND PROCEEDS**

**DATE: APRIL 12, 2016 (Continued from March 1, 2016 and March 29,  
2016)**

**SUMMARY**

The Council may provide direction for the development of a priority list for the approximately \$3,395,434 of excess bond proceeds to the City of Oroville for implementation of projects consistent with the original bond covenants.

**DISCUSSION**

Pursuant to AB 1484, the amended state legislation dissolving redevelopment agencies, Health and Safety Code Section 34191.4(c), successor agencies are allowed to spend so-called “excess bond proceeds”, which are pre-2011 tax allocation bond proceeds that are otherwise not obligated for a project, once a Finding of Completion has been received from the Department of Finance (“DOF”). The expenditure of these excess bond proceeds must still comply with the bond covenants for which the bonds were issued.

As of the last accounting of the bond revenue funds that were originally issued for project implementation, there is approximately \$3,395,434 in excess bond proceeds from the Series 1995, Series 2002 and Series 2004 tax allocation bonds that remain unspent. The amount is approximate due to accruing interest, and the total amount to be transferred to the City may be adjusted after the execution of the Agreement to the actual amount on the day of the transfer.

While a Bond Expenditure Agreement was previously executed for the reimbursement of previously funded projects, because that action was denied by DOF, a revised Bond Expenditure Agreement (see Attachment 1) has been drafted as the Master Agreement authorizing the City to use excess bond proceeds transferred from the Successor Agency, consistent with bond covenants, on projects and programs indicated in the original bond documents. The official statements for the bond issuances (previously provided and available upon request), state the bonds were originally issued for projects for the Oroville

Redevelopment Project No. 1 including public facility improvements, private development projects, rehabilitation projects, revitalization of the Oroville Riverfront and downtown areas, parking and road improvements, purchase of land and buildings for resale to private developers, loans to private developers and a revolving loan fund, and other projects allowed under the Redevelopment Plan. Allowing the City to implement these projects with the excess bond proceeds would help to revitalize the Oroville Redevelopment Project No. 1 area which would in turn help improve property values in the area.

Exhibit A provides a list of potential projects that could be funded with the excess bond proceeds which are consistent with bond covenants. The potential projects include the Gateway Project, streetscape improvements, implementation of revitalization plans, parking lot, capital improvement projects, revitalization of the Oroville Riverfront and downtown areas, and others; all of which are consistent with the purpose of the original bond issuance. While the total amount of these projects exceeds the amount of excess bond proceeds available, approval of the entire list provides the City with the flexibility to prioritize and implement projects in a timely manner, as the projects are in varying stages of readiness. The excess bond proceeds may be used to complete an entire project, or it may be used as matching funds for several projects.

In addition to being consistent with the bond covenants, expenditure of the bond funds must also meet the IRS tax-exempt regulations. Oroville's excess bond proceeds include both taxable and tax-exempt bond funds, and as such, the taxable funds should be used for projects that benefit a specific project or property owner, while the tax-exempt funds must be used for general benefit. Of the \$3,395,434 of excess bond proceeds, \$564,943 are taxable.

## **FISCAL IMPACT**

The Bond Expenditure Agreement would allow the City of Oroville to receive excess bond funds to implement approximately \$3,395,434 worth of projects consistent with the bond covenants and the original intent of the bonds. A NEW Capital projects Fund was created for these projects. Fund 304 will be used to pay for these projects.

## **RECOMMENDATION**

Provide direction, as necessary.

## **ATTACHMENTS**

- Attachment 1- Potential Projects for the Excess Bond Proceeds with accompanying MEMOs for each (A - O).
- Attachment 2 – Bond Expenditure Agreement
- Attachment 3 – Resolution No. 15-16

Potential Projects for the Excess Bond Proceeds

**ATTACHMENT 1**

<b>Exhibit</b>	<b>List of Projects</b>	<b>Estimated</b>
A	Gateway Project Development Project <i>Purchase property from the former RDA.</i>	\$ 1 million
B	Lincoln St. & Huntoon St. Streetscape Improvement Plan	\$ 1.5 million
C	Feather River Boulevard Revitalization Plan	\$ 500,000
D	711/750 Montgomery - parking lot and land acquisition	\$ 400,000
E	Municipal Auditorium - MIDAS Project	\$ 5 million
F	AC&E District - Revitalization of 29 acres of the Oroville Waterfront and Downtown area (concept plan already exists): <ul style="list-style-type: none"> <li>• Signage and Wayfinding Improvements throughout the Historic Downtown.</li> <li>• Land Acquisition within ACE District (29 acres) boundaries</li> <li>• Public-Private Partnership to create residential development Projects</li> </ul>	\$ 100,000  \$250,000 \$ 1 million
G	Affordable Housing Project and Partnerships	\$ 400,000
H	Myers Street Underground Project (Rule 20A)	\$ 200,000
I	City Museum Improvement (Bolts AHTM - Expansion)	\$260,000
J	Corporation Yard Improvements	\$550,000
K	Fire Station / Heliport at the Airport	\$950,000
L	Alley Improvement Projects (Downtown Oroville)	\$ 1 million
M	Veteran's Memorial Park	\$ 1.2 million
N	PG&E – Parking Lot A	\$250,000
O	Dispatch Center capital improvement	\$ 525,000
	<b>TOTAL</b>	<b>\$16,560,000</b>

(Figures rounded to the nearest ten thousandth)

## Taxable Bond Funds

\$564,943

(Taxable funds should be used for projects that benefit a specific project or property owner [e.g. to purchase a property for an affordable housing project])

## Tax-Exempt Bond Funds

\$2,830,491

(Tax-exempt funds must be used for general benefit [e.g. using the tax-exempt funds as matching funds for the project])

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## **Total Remaining Bond Proceeds**

**\$3,395,434**



# City of Oroville

COMMUNITY DEVELOPMENT DEPARTMENT

**Donald Rust**  
DIRECTOR

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## **EXHIBIT A**

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: DONALD L. RUST, DIRECTOR (530) 538-2433  
RICK FARLEY, RDA COORDINATOR (530) 538-4307  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: GATEWAY DEVELOPMENT PROJECT**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

## **SUMMARY**

The Council may consider prioritizing to commence with the development of the Gateway Development Project at the northwest corner of Montgomery Street and Feather River Blvd.

## **DISCUSSION**

In 2012, the City of Oroville and Snyder Commercial Real Estate, LLC concluded project discussions regarding a two-phased development of the Gateway Development Project site and signed a Master Disposition and Development Agreement (MDDA). In order to move that project forward; the City has only one option:

1. Obtain exclusive compensation agreement resolutions from the seventeen taxing agencies, including the City of Oroville, agreeing to the transfer of the former RDA parcels to the developer for \$1.00 dollar and obtain final DOF approval. The two City owned parcels would also be transferred to the developer at the same time and would be included in the \$1.00 compensation.

Option no. 1 is now the only option being allowed by the State Department of Finance (DOF) because they approved this course of action when they approved the Oroville RDA/Successor Agency Long Range Property Management Plan (LRPMP) and DOF will not allow us to change the LRPMP.

## **FISCAL IMPACT**

## PROJECT FUNDING SOURCES

<b>A - Gateway Project</b>	<b>Cost</b>		
Cost Estimate	\$1,500,000		
\$3.4 million RDA Bond Proceeds			
Development Impact Fees		(\$250,000)	
Other Funding Sources (Sewer Fund)		(\$250,000)	
City-Owned Properties		(\$150,000)	
Proceeds from RDA Properties Sold			
Total Cost	\$ 850,000	\$ (650,000)	

## RECOMMENDATION

Provide direction as necessary.

## ATTACHMENT(S)

None



# City of Oroville

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## EXHIBIT B

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: ALEX BROWN, ASSOCIATE CIVIL ENGINEER;  
DONALD RUST, DIRECTOR (530) 538-2433  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: LINCOLN AND HUNTOON STREETS RESTORATION PLAN**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

### **SUMMARY**

The Council will hear a staff presentation regarding the Lincoln and Huntoon Streets Restoration Plan (Plan). **(No additional comments/information added)**

### **DISCUSSION**

Interest in the development of a Plan for the Lincoln and Huntoon Streets Couplet dates back to 2011 when the Council authorized the development of a concept report to explore converting the streets back to a two-way traffic flow design.

The presentation shows the development options for the Plan, and the estimated funding required to move the Plan toward completion.

### **FISCAL IMPACT**

Funding need for the Plan is estimated at \$1.5 Million.

**PROJECT FUNDING SOURCES**

<b>B – Lincoln Street &amp; Huntoon</b>	<b>Cost</b>		
Cost Estimate	\$1,500,000		
\$3.4 million RDA Bond Proceeds			
Development Impact Fees			
Other Funding Sources			
City-Owned Properties			
Proceeds from RDA Properties Sold			
Total Cost	\$1,500,000		

**RECOMMENDATION**

Provide staff direction regarding a funding commitment for the Plan.

**ATTACHMENT(S)**

None



# City of Oroville

COMMUNITY DEVELOPMENT DEPARTMENT

**Donald Rust**  
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## EXHIBIT C

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: ALEX BROWN, ASSOCIATE CIVIL ENGINEER;  
DONALD RUST, DIRECTOR (530) 538-2433  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: FEATHER RIVER BOULEVARD REVITALIZATION PLAN**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

### **SUMMARY**

The Council will hear a staff presentation regarding Feather River Boulevard Revitalization Plan (Plan) (**No additional comments / information added to the MEMO**).

### **DISCUSSION**

Interest in the development of a Plan for Feather River Boulevard dates back to 2011 when the Council authorized the development of a Plan to explore the options associated with improving the aesthetics and traffic flow for the corridor.

The presentation shows the development options for the Plan, and the estimated funding required to move the Plan toward completion.

### **FISCAL IMPACT**

Funding need for the Plan is estimated at between \$500,000.

## PROJECT FUNDING SOURCES

<b>C – Feather River Revitalization Plan</b>	<b>Cost</b>		
Cost Estimate	\$500,000		
\$3.4 million RDA Bond Proceeds			
Development Impact Fees		(\$500,000)	
Other Funding Sources			
City-Owned Properties			
Proceeds from RDA Properties Sold			
Total Cost	\$500,000	(\$500,000)	

## RECOMMENDATION

Provide staff direction regarding a funding commitment for the Plan.

## ATTACHMENT(S)

None



# City of Oroville

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## EXHIBIT D

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: DONALD L. RUST, DIRECTOR (530) 538-2433  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: 711 & 750 MONTGOMERY STREET PARKING LOT AND LAND  
ACQUISITION PROJECTS**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

## **SUMMARY**

The Council may consider prioritizing to commence the development of 711 and 750 Montgomery Street. **(No additional comments / information added to the MEMO).**

## **DISCUSSION**

Both properties located at 711 and 750 Montgomery Street, across the street of each other, are ready to be redeveloped to help revitalize and improve the commercial and/or mixed use zoned properties in the general area of the intersection of Feather River Boulevard and Montgomery Street, and in the general proximity of the proposed Gateway Development Project site.

With regards to 750 Montgomery Street, City staff is still working to coordinate a site visit by representatives from the Department of Toxic Substance Control (DTSC) and State Water Control Board (SWCB) to review the project site and neighboring properties. The review is required to ensure that the property is cleared, or the appropriate site clean-up process is completed for the intended land use, meaning, a parking lot, or structure, would require less earthwork (earth removed to appropriate landfill, if necessary), as related to the requirements for a multi-story residential development project. Potentially, the 711 Montgomery Street property may be exchanged for the proposed Jamboree Housing Corporation affordable work-force housing project site, if the City receives the Affordable Housing and Sustainable Communities Grant through the State of California.

## FISCAL IMPACT

The Council approved the use of \$500,000 in Traffic Impact Fees, and up to \$400,000 in Excess RDA Bond Proceeds, or the exchange of 711 Montgomery Street for the Jamboree Housing project site, located at the new address of 2355 Feather River Boulevard (APN: 035-030-099), if the City is awarded and accepts the Affordable Housing and Sustainable Communities Grant.

## PROJECT FUNDING SOURCES

<b>D – 711/750 Montgomery</b>	<b>Cost</b>		
Cost Estimate	\$400,000		
\$3.4 million RDA Bond Proceeds			
Development Impact Fees			
Other Funding Sources			
City-Owned Properties			
Proceeds from RDA Properties Sold			
<b>Total Cost</b>	<b>\$400,000</b>		

<b>D – Purchase 750 Montgomery</b>	<b>Cost</b>		
Cost Estimate	\$68,000		
\$3.4 million RDA Bond Proceeds		(\$68,000)	
Development Impact Fees			
Other Funding Sources			
City-Owned Properties			
Proceeds from RDA Properties Sold		(\$19,720)	
<b>Total Cost</b>	<b>\$68,000</b>		

## RECOMMENDATION

Provide direction as necessary.

## ATTACHMENT(S)

None



# City of Oroville

COMMUNITY DEVELOPMENT DEPARTMENT

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## EXHIBIT E

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: DONALD RUST, DIRECTOR (530) 538-2433  
GARY LAYMAN, CHIEF BUILDING OFFICIAL  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: MUNICIPAL AUDITORIUM PROJECT**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

### **SUMMARY**

The Council may consider excluding the Municipal Auditorium project from the list of potential projects for the Excess Bond Proceeds shown in Attachment 1 of the Staff Report.

### **BACKGROUND**

City staff and Feather River Recreation and Park District (FRRPD) staff conducted an inspection of the Municipal Auditorium (Auditorium) on May 9, 2011 to address the current conditions of the building. Findings of the inspection included: (1) Lighting throughout the building is outdated and not energy efficient; (2) The six large swamp coolers over the main portion of the Auditorium are very inefficient and deteriorated beyond repair; (3) The Butte County Department of Public Health concluded an inspection of the commercial kitchen. The kitchen will require approximately \$15,000 of upgrades; (4) For safety reasons the ceiling of tiles were removed; (5) The two ADA restrooms are in good shape however, adjustments to the grab rails and relocation the two toilets will be required (Cost \$300 to \$500); and (6) The HVAC systems over the office area will need to be inspected. Further review of the PG&E audit report will offer insight to the current conditions of the HVAC system. These are the six biggest repairs that need to be addressed. There are a lot of other things that need to be addressed like repairs to the neon sign outside, outside security lights need to be replaced and relocated, basketball floor could stand to be refinished and a good paint job in the interior and exterior. But all in all, the building has “good bones”.

Currently, the city staff has entered into a contract to remove and replace the heating and air cooling units, and upgrade the kitchen appliances to commercial grade. The city has conducted an ADA evaluation and survey on the site with a barrier removal

transition plan. The repair cost estimates have been provided for the repairs which are approximately \$5 Million dollars for the exterior and interior ADA up-grades (Table A).

An additional table has been provided to show the cost of repairing the existing hardwood floor, acoustic ceiling tiles, roof and to paint the interior only. Staff recommends no repair to the ceiling tile at this time.

**FISCAL IMPACT**

Funds are not available in the FY 2016/2017 General Fund budget or in the Excess Bond Proceeds.

**PROJECT FUNDING SOURCES  
ADA Upgrade/Table A**

<b>E – Municipal MIDAS Project</b>	<b>Cost</b>		
Cost Estimate	\$5,000,000		
\$3.4 million RDA Bond Proceeds			
Development Impact Fees			
Other Funding Sources			
City-Owned Properties			
Proceeds from RDA Properties Sold			
Total Cost	\$5,000,000		

**PROJECT FUNDING SOURCES  
Table B**

<b>E – Municipal MIDAS Project</b>	<b>Floor</b>	<b>Ceiling</b>	<b>Roof</b>	<b>Paint Interior</b>
Cost Estimate	\$ 32,000	\$ 30,000	\$ 257,000/Metal	\$ 45,000
\$3.4 million RDA Bond Proceeds	\$ 32,000	\$ 30,000	\$ 257,000	\$ 45,000
Development Impact Fees				
Other Funding Sources				
City-Owned Properties				
Proceeds from RDA Properties Sold				
Total Cost	\$ 32,000	\$ 30,000	\$ 257,000	\$ 45,000

**RECOMMENDATIONS**

Provide direction as necessary

**ATTACHMENTS**

NONE



# City of Oroville

**Donald Rust**  
DIRECTOR

## COMMUNITY DEVELOPMENT DEPARTMENT

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### EXHIBIT F

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: DONALD L. RUST, DIRECTOR (530) 538-2433  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: ARTS, CULTURAL & ENTERTAINMENT DISTRICT**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

### **SUMMARY**

The Council may consider prioritizing to commence with the development of the Arts Cultural and Entertainment District. **(No additional comments/information added to the MEMO)**

### **DISCUSSION**

The Arts, Culture and Entertainment (AC&E) District planning document is currently finalized and serves to facilitate both the formation of the AC&E District and to also guide future development and promote economic development in the District. This District and the planning documents themselves are envisioned to capitalize on current cultural and natural resources in the historic downtown area by promoting tourism and recreation, and high-quality development in the historic downtown and riverfront areas.

The AC&E District derives much of its character from interconnected public open spaces and a circulation system that binds the existing disparate arts and cultural areas together.

The eight (8) project goals of AC&E District are to: 1 – Infuse activities within the project area, 2 - Stimulate economic growth for the city, 3 - Increase attraction to the project area, 4 - Address the lack of an inviting central focus, 5 - Establish Oroville as a tourist/recreation destination, 6 - Encourage appropriate development of the waterfront,

7 - Re-establish the Historic downtown as the center of Oroville, and 8 - Establish the District as a community gathering place.

**FISCAL IMPACT**

Signage and Wayfinding improvements throughout the	\$100,000
Land Acquisition within AC&E district	\$250,000
Public-Private Partnership to create residential developments	\$1 million

**PROJECT FUNDING SOURCES**

<b>F – AC&amp;E District</b>	<b>Cost</b>		
Cost Estimate	\$1,350,000		
\$3.4 million RDA Bond Proceeds		(\$25,000)	
Development Impact Fees			
Other Funding Sources (Public Art)		(\$32,000)	
City-Owned Properties			
Proceeds from RDA Properties Sold			
<b>Total Cost</b>	<b>\$1,350,000</b>	<b>(\$1,293,000)</b>	

**RECOMMENDATION**

Provide directed as necessary

**ATTACHMENT(S)**

None



# City of Oroville

Donald Rust  
DIRECTOR

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### EXHIBIT G

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: DONALD L. RUST, DIRECTOR (530) 538-2433  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES  
PROGRAM – AFFORDABLE FAMILY HOUSING DEVELOPMENT**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

### **SUMMARY**

The Council may consider prioritizing various funding related actions for the assembling of a competitive grant application for the Affordable Housing and Sustainable Communities (AHSC) Grant Program.

### **DISCUSSION**

On January 29, 2016, HCD issued a notice of funding availability (NOFA) for approximately \$320 million in funding for the AHSC Grant Program. On March 16, 2016, Jamboree Housing submitted a Concept Proposal application for a 70 unit affordable family housing project behind the Starbucks/Panda Express development (**site plan found in power point**). The preliminary budget for the project and sources of funds are identified below.

<b>Sources of Funds</b>	<b>%</b>	<b>Total</b>
Net Investor Equity	61.8%	\$14,706,030
Permanent Loan	4.4%	\$1,039,271
City of Oroville – Land Purchase	1.7%	\$400,000
Section 515 Loan	4.2%	\$1,000,000
AHSC – Cap and Trade	14.1%	\$3,354,766
Deferred Developer Fee	1.3%	\$300,000
City of Oroville – Impact Fee Waiver/Deferral and other sources	12.6%	\$3,004,172
	<b>Total</b>	<b>\$23,804,239</b>

The numbers identified above are approximations for the preliminary budget. As seen above, flexibility on when payment of the City's impact fees are collected and/or waiver of development impact fees would be required and City will have to gain control of the property through its purchase. Additionally, in order to have a competitive application for the AHSC Program, staff is proposing an expenditure of approximately \$500,000, from existing traffic impact fees that have been collected, for the installation of sustainable transportation infrastructure as identified in the Feather River Boulevard Revitalization Plan adopted by the City Council on December 3, 2013 **(plan found in power point)**.

At their March 31, 2015 meeting, the Oroville City Council reviewed and adopted new planning documents, amended the Oroville Municipal Code and amendments to other existing planning documents to provide consistency throughout the design, planning and building process and the guiding documents (i.e. updates to the 2030 General Plan, Zoning Code, Zoning Map, Climate Action Plan, California Building Code). The proposed Jamboree Housing project is consistent with all the new City adopted documents and the AHSC Grant Program requires (public) transit-orientated-development project to meet the overall goal of the grant program.

Additionally, the City of Oroville's Housing Element of the General Plan for the 2014-2022 planning period, identifies the total housing growth need for the City of Oroville during the 2014-2022 projection period to be 1,793 units. This total is distributed by income category as follows:

<b>Very Low*</b>	<b>Moderate</b>	<b>Moderate</b>	<b>Above Moderate</b>	<b>Total</b>
491**	284	306	784	1,793
23%	16%	17%	44%	100%

Source: BCAG 2013

\* Includes the Extremely-Low Category

\*\* 210 of these are assumed to be extremely-low units

## **FISCAL IMPACT**

The City's requested contributions for a competitive grant application are as follows:

1. Purchase of the property in an amount up to \$400,000 (RDA Excess Bond Proceeds) or an exchange of City owned property of comparative value for the project site; and
2. An expenditure of approximately \$500,000, from existing traffic impact fees that have been collected (Account #: 108-8195-7400), for new curb/gutter/sidewalk, bike lanes, sidewalks improvements, landscaping, and other multi-modal transportation infrastructure on the east side of Feather River Boulevard from Oro Dam Boulevard to Bedrock Park.

## PROJECT FUNDING SOURCES

<b>G – Affordable Housing</b>	<b>Cost</b>		
Cost Estimate	\$400,000		
\$3.4 million RDA Bond Proceeds			
Development Impact Fees			
Other Funding Sources			
City-Owned Properties			
Proceeds from RDA Properties Sold			
Total Cost	\$400,000		

## RECOMMENDATIONS

Provide directed as necessary

## ATTACHMENTS

None



# City of Oroville

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## EXHIBIT H

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: ALEX BROWN, ASSOCIATE CIVIL ENGINEER;  
DONALD RUST, DIRECTOR (530) 538-2433  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: MYERS STREET UNDERGROUNDING AND SOUTHSIDE  
IMPROVEMENT PROJECTS**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

### **SUMMARY**

The Council will hear a staff presentation regarding the Myers Street Undergrounding and Southside Improvements Projects. **(No additional comments / information added to the MEMO).**

### **DISCUSSION**

Interest in the completion of the Myers Street Projects dates back to 2009 when the Council authorized the development of preliminary plans and specification for the Southside Improvement Project. In 2011, the Council approved the formation of an Utility Undergrounding District for the undergrounding of utilities using PG&E Rule 20A undergrounding funds.

Work on these Projects was suspended due to the dissolution of the City's Redevelopment Agency.

### **FISCAL IMPACT**

Funding need for the Southside Improvements is estimated to be between \$330,000 and \$2.4 Million.

Funding need for the Myers Street Undergrounding (between Oro Dam and Lincoln Boulevards) is estimated at \$ 200,000.

**PROJECT FUNDING SOURCES**

<b>H – Myers Street Underground</b>	<b>Cost</b>	<b>Southside Improvements</b>	
Cost Estimate	\$ 200,000	\$ 2,400,000	
\$3.4 million RDA Bond Proceeds			
Development Impact Fees			
Other Funding Sources			
City-Owned Properties			
Proceeds from RDA Properties Sold			
Total Cost	\$ 200,000	\$ 2,400,000	

**RECOMMENDATION**

Provide staff direction regarding a funding commitment for the Projects.

**ATTACHMENT(S)**

None



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## EXHIBIT I

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: DONALD RUST, DIRECTOR (530) 538-2433  
GARY LAYMAN, CHIEF BUILDING OFFICIAL  
ALEX BROWN, ASSOCIATE CIVIL ENGINEER  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: BOLTS TOOL MUSEUM AND ASH TRAY MUSEUM EXPANSION  
PROJECT**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

### **SUMMARY**

The Council may consider including the Bolts Tool Museum project as one of the projects from the list of potential projects from the Excess Bond Proceeds shown in exhibit A and the rough plan design in exhibit B.

### **DISCUSSION**

As part of an ongoing need to add additional space to the existing building which is housing the City's Bolt Tool Museum as well as finding locations for the Ash Tray Museum. An addition of a forty foot (40') by fifty foot (50') area would allow for the additional storage of the tools that have been donated to the Bolts Museum as well as provide a permanent location for the Ash Tray Museum. Rough plans can be found in power point. The preliminary budget for the project are identified below. The cost for two roof structures to cover the existing trains in the parks was provided instead of relocating the trains to the Bolts Tool Museum was provided per request.

<b>Phase of Construction</b>	<b>Total</b>
Approximate cost of metal building	\$45,000.00
Approximate cost of foundation	\$25,000.00
Approximate cost of interior framing	\$30,000.00
Approximate cost of interior finishing	\$40,000.00
Approximate cost of mechanical/electrical	\$35,000.00
Approximate cost of plumbing	\$5,000.00
Approximate cost of civil site preparation	\$10,000.00

Approximate cost of Tree and Root Removal	\$8,000.00
Mezzanine for Storage	\$45,000.00
Approximate labor cost for Building	\$60,000.00
Approximate Total Project Cost	\$303,000.00
Approximate Cost For Roof Structures Protecting the Trains in the Parks	\$60,000.00
Approximate Total Cost Roofs and Project	\$363,000.00

This project is approximately 10.6% of the Excess Bond Proceeds.

### **FISCAL IMPACT**

Funds are not available in the FY 2016/2017 General Fund budget but could be available in the Excess Bond Proceeds.

### **PROJECT FUNDING SOURCES**

<b>I – City Museum</b>	<b>Cost</b>		
Cost Estimate	\$ 363,000		
\$3.4 million RDA Bond Proceeds		(\$363,000)	
Development Impact Fees			
Other Funding Sources			
City-Owned Properties			
Proceeds from RDA Properties Sold			
Total Cost	\$ 363,000	(\$363,000)	

### **RECOMMENDATIONS**

Provide directed as necessary

### **ATTACHMENTS**

NONE



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## EXHIBIT J

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: DONALD RUST, DIRECTOR (530) 538-2433  
GARY LAYMAN, CHIEF BUILDING OFFICIAL  
ALEX BROWN, ASSOCIATE CIVIL ENGINEER  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: CITY CORPORATION YARD BUILDING PROJECT**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

## **SUMMARY**

The Council may consider including a new Corporation Yard Building project as one of the projects from the list of potential projects from the Excess Bond Proceeds shown in exhibit A and the rough plan design in exhibit B.

## **DISCUSSION**

The City of Oroville Sewer Crew currently utilizes a forty foot (40') by sixty foot (60') steel structure that has reached the end of its useful life. This existing structure, located in the Corporation Yard, would be replaced with a one hundred foot (100') by forty foot (40') foot steel building as part of this project. The new building would increase the square footage from twenty-four hundred square feet (2,400sq') to four thousand square feet (4,000sq'). This increase in area would allow for more than double the office space, crew locker rooms, breakrooms, restrooms and computer stations. It would address the security concerns of the corporation yard which have been alleviated since the recent thieves and burglaries. The increased space would allow for the storage and increased longevity of heavy equipment. The new facility would be designed to accommodate both Sewer and Public Works crews with the ability to be used as an emergency shelter if needed. The combined crew facility would allow for joint meetings and trainings and coordination between the divisions. The approximate cost of the project is five hundred and fifty-eight thousand dollars (\$558,000). The preliminary budget for the project are identified below:

<b>Phase of Construction</b>	<b>Total</b>
Approximate cost of metal building	\$85,000.00
Approximate cost of Existing slab removal	\$35,000.00
Approximate cost of foundation	\$50,000.00
Approximate cost of interior framing	\$30,000.00
Approximate cost of interior finishing	\$45,000.00
Approximate cost of mechanical/electrical	\$95,000.00
Approximate cost of plumbing	\$35,000.00
Approximate cost of civil site preparation	\$40,000.00
Approximate cost of retaining wall	\$58,000.00
Mezzanine for Storage	\$10,000.00
Approximate labor cost for Building	\$75,000.00
Approximate Total Project Cost	\$558,000.00

This project is approximately 16% of the Excess Bond Proceeds.

### **FISCAL IMPACT**

Funds are not available in the FY 2016/2017 General Fund budget but could be available in the Excess Bond Proceeds.

### **PROJECT FUNDING SOURCES**

<b>J – Corp Yard</b>	<b>Cost</b>		
Cost Estimate	\$558,000		
\$3.4 million RDA Bond Proceeds		(\$558,000)	
Development Impact Fees			
Other Funding Sources			
City-Owned Properties			
Proceeds from RDA Properties Sold			
Total Cost	\$558,000	(\$558,000)	

### **RECOMMENDATIONS**

Provide direction as necessary.

### **ATTACHMENTS**

NONE



# City of Oroville

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## EXHIBIT K

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: DONALD RUST, DIRECTOR (530) 538-2433  
GARY LAYMAN, CHIEF BUILDING OFFICIAL  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: FIRE/PUBLIC SAFETY BUILDING AND HELIPORT PROJECT AT THE  
OROVILLE MUNICIPAL AIRPORT**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

### **SUMMARY**

The Council may consider including the fire/public safety building and heliport project as one of potential projects from the Excess Bond Proceeds.

### **DISCUSSION**

The City of Oroville has been collecting tax revenue from the property owners for emergency services with a current balance of \$356,589.50. The area is expanding with additional housing and commercial projects in progress and in the near future which will be adding to the tax collection to help maintain and staff the facility. The city has an obligation to provide these services in a timely manner. The cost to provide the fire/public safety building and heliport project is approximately one million two hundred and seventy eight thousand dollars (\$1,278,000.00). Actual cost may vary if there are changes to the project. The preliminary budget for the project are identified below based on providing a three thousand (3,000) square foot building. If a larger building is preferred, then the cost will be based off four hundred and twenty-six dollars (\$426.00) per square foot.

<b>Phase of Construction</b>	<b>Total</b>
Approximate cost of building	\$1,000,000.00
Approximate cost of infrastructure	\$270,000.00
Approximate cost of Heliport Pad	\$8,000.00
Current collected tax revenue	<b>\$356,589.50</b>
Approximate cost of required bond proceeds	\$921,410.50

This project is approximately 26.5% of the Excess Bond Proceeds.

**FISCAL IMPACT**

Funds are not available in the FY 2016/2017 General Fund budget but could be available through the Excess Bond Proceeds.

**PROJECT FUNDING SOURCES**

<b>K – Fire Station / Heli Port</b>	<b>Cost</b>		
Cost Estimate	\$950,000		
\$3.4 million RDA Bond Proceeds		(\$600,000)	
Development Impact Fees			
Other Funding Sources		(\$350,000)	
City-Owned Properties			
Proceeds from RDA Properties Sold			
Total Cost	\$950,000	(\$950,000)	

**RECOMMENDATIONS**

Provide direction as necessary

**ATTACHMENTS**

NONE



# City of Oroville

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## EXHIBIT L

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: DONALD L. RUST, DIRECTOR (530) 538-2433  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: ALLEY IMPROVEMENTS PROJECTS**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

### **SUMMARY**

The Council may consider prioritizing to commence with the development of the Alley Improvement projects in historic downtown and south Oroville locations. **(No additional comments / information added to the MEMO).**

### **DISCUSSION**

The City's industrial history, combined with the design and changing use of residential neighborhoods and disinvestment in property has led to a significant number of vacant and abandoned parcels in the Oroville area, including alleyways. The AC&E District derives much of its character from interconnected public open spaces and a circulation system that binds the existing disparate arts and cultural areas together. While some of these parcels are simply a nuisance—overgrown with weeds, unattractive, or unusable due to undesirable activity—some of them pose significant hazards to the community. Cleanup and re-use of vacant properties has been linked to reductions in crime and improvements in health for neighboring residents.

### **FISCAL IMPACT**

Proposed Alley Improvements up to and beyond \$1 million, depending the amount of improvements that are implemented. Currently, California State University, Chico, students are preparing environmental documents and developing improvement plans that can be used to develop at least a small portion, or the initial phase of the alley improvement. The alley project proposed for south Oroville cannot use the Excess Bond Proceeds because the area was not a part of the established RDA boundaries.

However, the south Oroville area recently annexed into the City of Oroville has an alley maintenance assessment on each parcel to provide maintenance of the alleys, the assessment is \$10.00 per parcel.

**PROJECT FUNDING SOURCES**

<b>L – Alley Improvements - PHASED</b>	<b>Cost</b>		
Cost Estimate	\$1,000,000		
\$3.4 million RDA Bond Proceeds		(\$49,800)	
Development Impact Fees			
Other Funding Sources (Public Art)		(\$49,800)	
City-Owned Properties			
Proceeds from RDA Properties Sold			
Total Cost	\$1,500,000	(\$900,400)	

**RECOMMENDATION**

Provide direction as necessary

**ATTACHMENT(S)**

None



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## EXHIBIT M

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: DONALD L. RUST, DIRECTOR (530) 538-2433  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: VETERANS MEMORIAL PARK**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

### **SUMMARY**

The Council may consider prioritizing to provide a portion of the \$1.2 million remaining in necessary work to complete the Veterans Memorial Park project. **(No Additional comments / information added to the MEMO).**

### **DISCUSSION**

With acquisition complete, the County cleared the parcels and began rough grading the site. The parking lot and present landscaping were completed in 2014. In addition, approximately \$24,700 in labor expenses were incurred in FY 2013-14 due to project work related to a water conservation irrigation system implemented on site. The Veteran's Memorial Park (Park Committee) was recently awarded a Supplemental Benefits Fund (SBF) grant which requires the Park Committee to match a portion of the project funds. On January 26, 2016, the Butte County Board of Supervisors approved a \$219,250 budget adjustment to supplement the \$158,750 that will be received from the SBF grant. This will enable General Services to complete the railing around the outlook and to construct the Wall of Honor.

There is approximately \$1.2 million in necessary work remaining to complete the Project as defined by Land Image; the County and the Park Committee continue to seek funding opportunities.

### **FISCAL IMPACT**

Necessary work remaining to complete the project is estimated to be approximately \$1.2 million

## PROJECT FUNDINGS SOURCES

<b>M – Veterans Memorial Park</b>	<b>Cost</b>		
Cost Estimate	\$1,200,000		
\$3.4 million RDA Bond Proceeds			
Development Impact Fees			
Other Funding Sources			
City-Owned Properties			
Proceeds from RDA Properties Sold			
Total Cost	\$1,200,000		

## RECOMMENDATION

Provide direction as necessary

## ATTACHMENT(S)

None



# City of Oroville

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## EXHIBIT N

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: DONALD L. RUST, DIRECTOR (530) 538-2433  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: PG&E – PARKING LOT A**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

### **SUMMARY**

The Council may consider prioritizing to provide authorization to City staff to work with PG&E personnel to develop a town center as part of the removal of contaminated soils in Parking Lot A in alignment with the Arts, Cultural & Entertainment District plan. **(No additional comments / information added to the MEMO).**

### **DISCUSSION**

PG&E is in the planning stages of remediating site contamination in Parking Lot A. In recent discussions, PG&E has agreed to remove all contaminated soil from the area and to reconstruct the parking area to align with the Arts, Cultural & Entertainment District. PG&E is working on a potential reimbursement of the infrastructure that will be installed after all remediation work is done to enter into contract with the City to fund 85% of the project, the City funding the remaining 15%.

### **FISCAL IMPACT**

Necessary work remaining to complete the project is approximately \$1.2 million. PG&E may provide reimbursement for the infrastructure for a town center as part of the remediation and clean-up and the City to provide \$250,000 in engineering design and some material (concrete and plantings) to cover the approximate 15% of the project cost.

**PROJECT FUNDING SOURCES**

<b>N – PG&amp;E Parking Lot A</b>	<b>Cost</b>		
Cost Estimate	\$250,000		
\$3.4 million RDA Bond Proceeds		(\$250,000)	
Development Impact Fees			
Other Funding Sources			
City-Owned Properties			
Proceeds from RDA Properties Sold			
Total Cost	\$250,000	(\$250,000)	

**RECOMMENDATION**

Provide direction as necessary

**ATTACHMENT(S)**

None



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## EXHIBIT O

**TO: MAYOR AND COUNCIL MEMBERS**

**FROM: BILL LAGRONE  
DIRECTOR OF PUBLIC SAFETY**

**RE: DISPATCH CENTER AND CAPITAL IMPROVEMENT PROJECT**

**DATE: APRIL 12, 2016 (CONTINUED FROM MARCH 29, 2016)**

### **SUMMARY**

The Council may consider prioritizing to provide authorization to City staff to work with PG&E personnel to develop a town center as part of the removal of contaminated soils in Parking Lot A in alignment with the Arts, Cultural & Entertainment District plan. **(No additional comments / information added to the MEMO).**

### **DISCUSSION**

PG&E is in the planning stages of remediating site contamination in Parking Lot A. In recent discussions, PG&E has agreed to remove all contaminated soil from the area and to reconstruct the parking area to align with the Arts, Cultural & Entertainment District. PG&E is working on a potential reimbursement of the infrastructure that will be installed after all remediation work is done to enter into contract with the City to fund 85% of the project, the City funding the remaining 15%.

### **FISCAL IMPACT**

Necessary work remaining to complete the project is approximately \$1.2 million. PG&E may provide reimbursement for the infrastructure for a town center as part of the remediation and clean-up and the City to provide \$250,000 in engineering design and some material (concrete and plantings) to cover the approximate 15% of the project cost.

**PROJECT FUNDING SOURCES**

<b>N – PG&amp;E Parking Lot A</b>	<b>Cost</b>		
Cost Estimate	\$250,000		
\$3.4 million RDA Bond Proceeds		(\$250,000)	
Development Impact Fees			
Other Funding Sources			
City-Owned Properties			
Proceeds from RDA Properties Sold			
Total Cost	\$250,000	(\$250,000)	

**RECOMMENDATION**

Provide direction as necessary

**ATTACHMENT(S)**

None

**BOND EXPENDITURE AGREEMENT**

This Bond Expenditure Agreement (the “Agreement”) is entered into effective December 1, 2015, by and between the City of Oroville, a municipal corporation (the “City”), and the Oroville Redevelopment Successor Agency, successor agency to the Redevelopment Agency of the City of Oroville under Health and Safety Code Section 34173 (“Oroville SA”) pursuant to City Council Resolution No. 8447, Oroville SA Resolution No. 15-16, and the Oroville Oversight Board Resolution No. 08-15.

**Recitals**

A. Oroville SA received its Finding of Completion under Health and Safety Code Section 34179.7 from the California Department of Finance on May 6, 2014.

B. Health and Safety Code Section 34191.4(c) allows a successor agency that has received a finding of completion to use bond proceeds from bonds issued prior to 2011 for purposes for which the bonds were sold, provides that such proceeds in excess of amounts needed to satisfy approved enforceable obligations shall be expended in a manner consistent with the original bond covenants, and further provides that such expenditures shall constitute “excess bond proceeds obligations” that shall be listed separately on the successor agency’s Recognized Obligation Payment Schedule (“ROPS”).

C. Oroville SA has so so-called “excess bond proceeds,” i.e., pre-2011 tax allocation bond proceeds that are not otherwise obligated for a project or other enforceable obligation from the 1995, 2002 and 2004 Series A and Series B Tax Allocation Revenue Bonds for the Oroville Redevelopment Project No.1. Oroville SA wishes to use such proceeds for redevelopment purposes consistent with applicable bond covenants.

D. The California Community Redevelopment Law (Health and Safety Code Section 33000, et seq.) provides for a cooperative relationship between cities and their redevelopment agencies, as well as their successor agencies who have assumed the duties and obligations of the former redevelopment agencies. Under Health and Safety Code Section 33220, a city may aid and cooperate in the planning, undertaking, construction, or operation of redevelopment projects. Health and Safety Code Section 33220(e) specifically authorizes a city to enter into an agreement with its redevelopment agency or any other public entity to further redevelopment purposes. Health and Safety Code Section 34178 allows a successor agency and its sponsoring city to enter into agreements with the approval of the Oversight Board.

E. Oroville SA desires to provide excess bond proceeds to the City to enable the City to use such funds, in a manner consistent with the original bond covenants, for improvement projects for which these bonds were issued, as shown in Exhibit A. The transfer of these funds to the City would advance the City’s community development goals while maximizing fiscal and social benefits flowing to the taxing entities. The City Council has found that the use of excess bond proceeds to fund projects is in accordance with Health and Safety Code Sections 33445,

33445.1, and 33679, the bond covenants, and other applicable law. The Oroville Oversight Board has determined that the expenditure of excess bond proceeds in accordance with this Agreement will benefit the affected taxing entities, are consistent with the original bond covenants, and has therefore approved the execution of this Agreement and the provision of excess bond proceeds to the City for the purposes described herein.

F. In order to facilitate the use of excess bond proceeds consistent with the bond covenants, Oroville SA and the City have negotiated this Agreement requiring the transfer of current excess bond proceeds by Oroville SA to the City, and the City's use of such proceeds as shown in Exhibit A and consistent with bond covenants. The parties intend that this Agreement shall constitute an excess bond proceeds obligation within the meaning of Health and Safety Code Section 34191.4(c)(2)(A) to be paid from excess bond proceeds. With Oversight Board approval, Oroville SA will list this Agreement, and the requirement to transfer excess bond proceeds herein, on its Recognized Obligation Payment Schedule ("ROPS") for July 1, 2016 through June 30, 2017 ("ROPS 16-17") as an obligation to be funded with excess bond proceeds.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

#### 1. RECITALS

The recitals above are an integral part of this Agreement and set forth the intentions of the parties and the premises on which the parties have decided to enter into this Agreement.

#### 2. Oroville SA'S OBLIGATIONS

Oroville SA shall have the following obligations under this Agreement:

2.1. CURRENT EXCESS BOND PROCEEDS. Oroville SA shall transfer to the City Excess Bond Proceeds currently held by Oroville SA in an amount of \$3,368,183 (said amount may be adjusted, increased or decreased after the date of this Agreement to the actual amount on the date of transfer).

2.2. FUTURE EXCESS BOND PROCEEDS. Oroville SA shall transfer to the City all future Excess Bond Proceeds held or received by Oroville SA. Such future Excess Bond Proceeds shall include, without limitation, (1) Bond Proceeds previously obligated to a project or other Enforceable Obligation that become unobligated for any reason, (2) Bond Proceeds that become available in the form of rents, sale proceeds, loan repayments, or other revenues that are generated by properties or other assets acquired and/or improved with Bond Proceeds and that are not otherwise obligated to a project or other Enforceable Obligation, and (3) any other funds held by Oroville SA that qualify as Excess Bond Proceeds under this Agreement.

The parties intend that payments of future Excess Bond Proceeds be made to the City as soon as possible after such Excess Bond Proceeds become available. The transfer of future Excess Bond Proceeds shall be made pursuant to an approved ROPS within 30 days of the commencement of the relevant ROPS period. Oroville SA shall be responsible for ensuring that payments of future Excess Bond Proceeds, as such funds become available, are included on the next possible ROPS.

2.3. PROJECTS FUNDED BY EXCESS BOND PROCEEDS. Oroville SA assigns to the City all responsibilities in relation to the administration of any projects or programs funded by Excess Bond Proceeds. Oroville SA assigns to the City all contracts entered into by Oroville SA or the former Redevelopment Agency of the City of Oroville related to activities to be funded by Excess Bond Proceeds, with the exception of those contracts retained by Oroville SA relating to Enforceable Obligations.

### 3. CITY'S OBLIGATIONS

The City shall have the following obligations under this Agreement:

3.1. RETENTION OF EXCESS BOND PROCEEDS. The City shall accept, hold, and disburse Excess Bond Proceeds transferred to the City by Oroville SA under this Agreement, including current Excess Bond Proceeds and future Excess Bond Proceeds. The City shall retain any Excess Bond Proceeds that it receives, such as revenue generated from properties acquired or improved with Excess Bond Proceeds or payments on loans funded from Excess Bond Proceeds, without any obligation to return such funds to Oroville SA, and shall use such funds to reimburse for projects as identified in Exhibit A, consistent with applicable bond covenants.

3.2. USE OF EXCESS BOND PROCEEDS. The City may spend Excess Bond Proceeds received or retained under this Agreement on any project, program, or activity consistent with the original bond covenants applicable to the particular Excess Bond Proceeds, and must comply with all requirements of federal tax law and all applicable requirements of the California Community Redevelopment Law as to the use of such funds. The City shall be solely responsible for ensuring that Excess Bond Proceeds are maintained and spent in accordance with bond covenants and other applicable laws. The City may transfer funds between approved projects, programs and activities, as long as the transfer is within a single project area if applicable bond covenants restrict such funds to a particular project area.

The City shall indemnify and defend Oroville SA, and its officers and agents, against, and shall hold Oroville SA, and its officers and agents, harmless from, any claims, causes of action, or liabilities arising from the misuse of Excess Bond Proceeds by the City or the failure of the City to ensure that Excess Bond Proceeds are used in accordance with bond covenants, federal tax law, and the California Community Redevelopment Law.

The City assumes all contracts entered into by Oroville SA or the former Redevelopment Agency of the City of Oroville related to activities to be funded by Excess Bond Proceeds, with the exception of those contracts retained by Oroville SA relating to Enforceable Obligations. The City shall perform its obligations hereunder, and under such assumed contracts, in accordance with the applicable provisions of federal, state and local laws, including the obligation to comply with environmental laws such as CEQA, and shall timely complete the work required for each project.

### 4. ENTIRE AGREEMENT; WAIVERS; AND AMENDMENTS

4.1. This Agreement constitutes the entire understanding and agreement of the parties with respect to the transfer and use of Excess Bond Proceeds. This Agreement integrates all of the terms and conditions mentioned herein or incidental hereto, and supersedes all negotiations or previous agreements between the parties with respect to the subject matter of this Agreement.

4.2. This Agreement is intended solely for the benefit of the City and Oroville SA. Notwithstanding any reference in this Agreement to persons or entities other than the City and Oroville SA, there shall be no third party beneficiaries under this Agreement.

4.3. All waivers of the provisions of this Agreement and all amendments to this Agreement must be in writing and signed by the authorized representatives of the parties.

## 5. SEVERABILITY

If any term, provisions, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall continue in full force and effect unless the rights and obligations of the parties have been materially altered or abridged by such invalidation, voiding or unenforceability. In addition, the parties shall cooperate in good faith in an effort to amend or modify this Agreement in a manner such that the purpose of any invalidated or voided provision, covenant, or condition can be accomplished to the maximum extent legally permissible.

## 6. DEFAULT

If either party fails to perform or adequately perform an obligation required by this Agreement within thirty (30) calendar days of receiving written notice from the non-defaulting party, the party failing to perform shall be in default hereunder. In the event of default, the non-defaulting party will have all the rights and remedies available to it at law or in equity to enforce the provisions of this contract, including without limitation the right to sue for damages for breach of contract or to seek specific performance. The rights and remedies of the non-defaulting party enumerated in this paragraph are cumulative and shall not limit the non-defaulting party's rights under any other provision of this Agreement, or otherwise waive or deny any right or remedy, at law or in equity, existing as of the date of the Agreement or hereinafter enacted or established, that may be available to the non-defaulting party against the defaulting party.

## 7. BINDING ON SUCCESSORS

This Agreement shall be binding on and shall inure to the benefit of all successors and assigns of the parties, whether by agreement or operation of law.

## 8. FURTHER ASSURANCES

Each party agrees to execute, acknowledge and deliver all additional documents and instruments, and to take such other actions as may be reasonably necessary to carry out the intent of this Agreement.

**[SIGNATURES ON NEXT PAGE]**

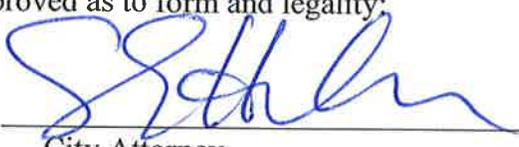
In witness whereof, the undersigned parties have executed this Bond Expenditure Agreement effective as of the date first above written.

**“CITY”**

**THE CITY OF OROVILLE,**  
a municipal corporation

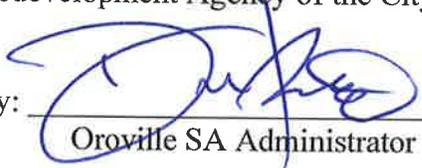
By:  \_\_\_\_\_  
City Administrator

Approved as to form and legality:

By:  \_\_\_\_\_  
City Attorney

**“OROVILLE SA”**

**THE OROVILLE REDEVELOPMENT SUCCESSOR AGENCY,** successor agency to the  
Redevelopment Agency of the City of Oroville under Health and Safety Code Section 34173

By:  \_\_\_\_\_  
Oroville SA Administrator

Approved as to form and legality:

By:  \_\_\_\_\_  
Oroville SA Counsel

**OROVILLE SUCCESSOR AGENCY  
RESOLUTION NO. 15-16**

**A RESOLUTION OF THE OROVILLE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF OROVILLE APPROVING THE BOND EXPENDITURE AGREEMENT BETWEEN THE CITY OF OROVILLE AND THE OROVILLE SUCCESSOR AGENCY**

**WHEREAS**, the Oroville Successor Agency (“Successor Agency”) received its Finding of Completion under Health and Safety Code Section 34179.7 from the California Department of Finance on May 6, 2014; and

**WHEREAS**, Health and Safety Code Section 34191.4(c) allows a successor agency that has received a finding of completion to use bond proceeds from bonds issued prior to 2011 for purposes for which the bonds were sold, provides that such proceeds in excess of amounts needed to satisfy approved enforceable obligations shall be expended in a manner consistent with the original bond covenants, and further provides that such expenditures shall constitute “excess bond proceeds obligations” that shall be listed separately on the successor agency’s Recognized Obligation Payment Schedule (“ROPS”); and

**WHEREAS**, as of its last accounting, the Successor Agency has determined it is holding so-called “excess bond proceeds” in the amount of approximately \$3,390,180 (said amount may be adjusted, increased or decreased after the date of this Agreement) that are not otherwise obligated for a project or other enforceable obligations from the 1995, 2002, 2004 Series A and Series B Tax Allocation Revenue Bonds for the Oroville Redevelopment Project No. 1; and

**WHEREAS**, the Successor Agency desires to provide these excess bond proceeds to the City of Oroville to enable the City to use such funds, in a manner consistent with the original bond covenants, to undertake projects and programs that were not previously funded and obligated by Successor Agency or the City; and

**WHEREAS**, the Agreement would advance the City’s community development goals while maximizing fiscal and social benefits flowing to the taxing entities from successful development. The City Council has found that the use of excess bond proceeds to fund projects detailed in the Agreement is in accordance with Health and Safety Code Sections 33445, 33445.1, and 33679, the original bond covenants, and other applicable laws; and

**WHEREAS**, the Oversight Board of the Oroville Successor Agency has determined that the expenditure of excess bond proceeds in accordance with the attached Agreement will benefit the affected taxing entities, is consistent with the original bond covenants, and approves the execution of the attached Agreement and the provision of excess bond proceeds to the City for the purposes described.

covenants, and approves the execution of the attached Agreement and the provision of excess bond proceeds to the City for the purposes described.

**NOW THEREFORE, BE IT HEREBY RESOLVED** by the Oroville City Council as follows:

**SECTION 1.** The foregoing recitals are true and correct.

**SECTION 2.** The Mayor is hereby authorized and directed to execute the Bond Expenditure Agreement between the Oroville Successor Agency and the City of Oroville for the transfer of excess bond proceeds currently held by the Successor Agency.

**SECTION 3.** The Clerk shall attest to the adoption of this Resolution.

**PASSED and ADOPTED** by the City Council of the City of Oroville at a regular meeting on December 1, 2015, by the following vote:

**AYES:** Council Members Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier

**NOES:** None

**ABSTAIN:** None

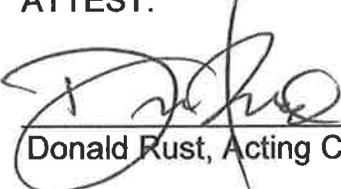
**ABSENT:** Council Member Berry

  
Linda L. Dahlmeier, Mayor

**APPROVED AS TO FORM:**

  
Scott E. Huber, City Attorney

**ATTEST:**

  
Donald Rust, Acting City Clerk

**BUDGET REQUEST ITEMS FOR FISCAL YEAR 2016/2017  
ALL DEPARTMENTS – INITIAL BUDGET REQUEST**

<b>SEWER DIVISION</b>			
1	RFP for CCTV truck with wireless manhole inspection camera and pipe inspection tractor type camera		\$ 250,000
2	Hydraulic shoring jacks and pump		\$ 5,500
3	2ea. Flow diversion plugs		\$ 1,600
<b>Total Budget Request</b>			<b>\$ 257,100</b>

<b>FLEET &amp; MECHANICS SHOP</b>			
1	Refurbished Parts Washing Cabinet		\$ 4,980
2	Heavy Duty Truck Scan Tool		\$ 8,000
<b>Total Budget Request</b>			<b>\$ 12,980</b>

<b>PUBLIC WORKS DIVISION - STREETS DEPARTMENT</b>			
1	(2) Street Crew Operator 1 positions		
2	New pedestrian guardrail for walkway along Table Mountain Blvd north of green bridge	This would have to be bid out.	
3	Sidewalk replacement in the downtown area.		
4	Storm drain repair or replacement for areas downtown.		
5	Install second electronic gate at Corporation Yard.	General Fund	
6	One ton dump truck		\$ 44,000
7	Front end loader (new or used)	General Fund, \$75,000 to \$150,000	\$ 150,000
8	Stencils for Street marking	General Fund	\$ 7,000
9			
<b>CORPORATION YARD</b>			
1	Install second electronic gate at Corporation Yard.		
<b>Sub-total</b>			<b>\$ 201,000</b>

PLANNING DIVISION			
1	Senior Planner	cont. from 15/16	
2	Staff Assistant	cont. from 15/16	
3	Assistant Planner / Grant Writer	new position	
4	Planning Manager	new position	
<b>Total Budget Request</b>			<b>\$ -</b>

BUILDING DIVISION			
1	Proposed Library & Training	2013 Title 24 collection (3 sets), Training, shipping & taxes	\$ 14,989
2	Samsung, LN-37D550K1F, 37" LED TV		\$ 400
3	Lexmark™ X792DTPE Color Laser Printer with a Lexmark Return Program Extra-High-Yield Black Toner Cartridge		\$ 6,800
4	Four (4) RAM Pod III Vehicle Mount with Single Pivot Swing Arm & Universal Tough-Tray Laptop Holder		\$ 1,200
5	Four (4) tablets/laptop devices for field operation (inspectors)		\$ 4,800
6	One (1) Mobile Printer		\$ 200
7	Shipping		\$ 450
8	Sales Taxes		\$ 1,039
<b>Total Budget Request</b>			<b>\$ 29,878</b>

ENGINEERING DIVISION			
1	Element I Sewer Design	Sewer Fund	\$ 350,000
2	HWY 162 Street Lights	Road Fund	\$ 35,000
3	Wyandotte Strom Drain Pipe Repair	Road Fund	\$ 75,000
4		Storm Drain Impact Fees	\$ 150,000
<b>Total Budget Request</b>			<b>\$ 610,000</b>

PARKS & TREES DIVISION			
1	Park Technician 2		\$ 54,000
2	(2) Park Technician 1s	General Fund	
3	Repair or reroof State Theater		
4	Shade Pavilion for Hewitt Park	Grants, Park Development Impact Fees, General Fund	\$ 40,000
5	Wood Chipper	General Fund	\$ 44,000
6	One ton dump truck	Vehicle Replacement Fund/General Fund	\$ 44,000
7	Stainless steel bathroom fixtures	General Fund	\$ 46,000
8	Tow behind Little Wonder leaf vacuum/mulcher	General Fund	\$ 14,000
9	Stump grinder	General Fund	\$ 25,000
10	Used Water Truck	General Fund \$90,000	\$ 90,000
			<b>\$ 357,000</b>
Items below are museum maintenance issues requested by the Docents Association			
<b>All Museums</b>			
1	Surveillance cameras and monitors (interior & exterior)		
2	Replace old toilets w/low flow and install grab bars		
<b>Lott Home</b>			
1	Update electrical panel & wiring throughout house		
2	HVAC in the home w/climate control for artifacts		
3	Add alarm to gift shop door		
4	Re-set brick in walk ways at east entrance		
5	Inspect & repair/replace foundation		
<b>Pioneer Museum</b>			
1	Accessible chair lift to reach the lower level		
2	Security Camers (not working down stairs)		
3	Upgrade lighting at entry & greeters desk		
4	Reproduction of several photos and maps		
<b>Chinese Temple</b>			
1	Replacement/repair of gift shop & office flooring		

<b>Bolt's ATM</b>			
<b>1</b>	<b>Addittional Building and expansion of collection</b>		
<b>2</b>	<b>Chinese House: windows, electrical, plaque</b>		
<b>Feather River Nature Center</b>			
<b>1</b>	<b>Repair or Remove exterior drinking fountain</b>		
<b>2</b>	<b>Surveilance camers for bath house &amp; picnic areas</b>		
<b>Centennial Cultural Center</b>			
<b>1</b>	<b>Repair roof</b>		
<b>2</b>			
<b>3</b>			
			<b>Sub-total</b>
			<b>\$ -</b>
			<b>Total Budget Request</b>

<b>BUSINESS ASSITANCE AND HOUSING DEVELOPMENT (ENTERPRIZE ZONE)</b>			
<b>1</b>	<b>Economic Forecast Conference</b>	(awaiting quotes from outside sources)	\$ 5,000
<b>2</b>	<b>Marketing marterials (brochures, etc)</b>		\$ 500
			<b>Sub-total</b>
			<b>\$ 5,500</b>

<b>CITY ATTORNEY:</b>			
<b>1</b>	<b>Updates for Personnel Rules &amp; Regulations</b>	(awaiting quotes from outside sources)	\$ 5,000
			<b>Sub-total</b>
			<b>\$ 5,000</b>

ADMINISTRATION DEPARTMENT:			
1	Reserve funds for audio/visual equipment replacement	City Council Chambers (annual amount)	\$ 15,000
2	Employee Recognition Program		\$ 6,000
3	Promotional Items	Lapel pins, ink pens, etc.	\$ 1,000
4	Education Reimbursement	Dawn Nevers (per MOU)	\$ 1,500
5	(1) Desk Scanner for Laserficheing	Administrative Assistant	\$ 600
6	Stand/base for Eagle sculpture	City Council Chambers	\$ 3,000
7	State of the City Events? (Council??)	Dinner/Luncheon	
		<b>Sub-total</b>	<b>\$ 27,100</b>

CLERK:			
1	2015 City Clerk New Laws & Elections Conference	Dec. 2-4, 2016	\$ 2,000
2	Memberships & Dues	IIMC, Notary Public, & CCAC	\$ 600
3	Advertising	(Increase for 2016 Election)	\$ 1,500
4	Elections (2016)		\$ 25,000
		<b>Sub-total</b>	<b>\$ 29,100</b>

HUMAN RESOURCES:			
1	Updates for Personnel Rules & Regulations	(awaiting quotes from outside sources)	\$ 5,000
		<b>Sub-total</b>	<b>\$ 5,000</b>

PROGRAM SPECIALIST (SBF COORDINATOR)			
	N/A	<b>Sub-total</b>	<b>\$ -</b>

IT Dept (Department Costs)			
1	Server Battery Backup (UPS)		\$ 1,500
2	Network Switch (City Hall)	This will replace an aging switch in the front section of City Hall	\$ 700
3	Misc	For small items like RAM, replacement hard drives, misc PC hardware, other small items that show up during the year.	\$ 2,000
4	Vmware licensing	Software yearly license renewall	\$ 1,300
5	Symantec Backup Exec	Software yearly license renewall	\$ 1,300
6	SSL certificate - etrakit	SSL certificate yearly renewall	\$ 70
7	SSL certificate - cityoforoville.org	SSL certificate yearly renewall	\$ 90
8	IT Services	IT service assistance for when the IT Manager is unavailable (vacation/sick days). This also is for assistance on large projects.	\$ 8,000
9	Training - Laserfiche		\$ 2,500
10	Training - Sungard		\$ 2,500
11	Training - Jesse (IT education)		\$ 1,000
12	Laserfiche (Dept. Which utilizes the software: All City Dept.)	This cost is for an upgrade to the Laserfiche application. Laserfiche can automate many monotonous city proceeedures which would free up staff to take care of more important tasks. <b>There is a lower cost version for \$15,000 that does not include "Forms".</b>	\$ 26,000
13	Website (Dept. Which utilizes the software: All City Dept.)	This cost is for an upgrade to the citys website. The current website is limited in functionality and outdated. This upgrade would add functionality and bring it to a more modern looking site. After the upgrade the yearly maintenance cost would go from the current \$2,400 to \$7,400. The \$5,000 increase would be covered with the money currently being payed to Obimobile smartphone application as the new website can be utilized on mobile devices.	\$ 27,000
<b>Sub-total</b>			<b>\$ 73,960</b>
<b>Requested Administration Budget - TOTAL</b>			<b>\$ 135,160</b>

**ANNUALLY BUDGETTED FOR IT LICENCING (INFORMATIONAL)**

<b>IT Dept (City Wide Software)</b>			
<b>1</b>	<b>Website</b> (Dept. Which utilizes the software: All City Dept.)	Cost for yearly maintenance if the website upgrade is not approved.	\$ 2,400
<b>2</b>	<b>Laserfiche</b> (Dept. Which utilizes the software: All City Dept.)	Cost for yearly maintenance if the Laserfiche upgrade is not approved.	\$ 2,400
<b>3</b>	<b>ObiMobile (Smartphone App)</b> (Dept. Which utilizes the software: All City Dept.)	This cost would be allocated to the city's website if the website upgrade is aproved.	\$ 5,000
<b>4</b>	<b>Microsoft Office 365</b>	Microsoft cloud service for email, Microsoft Office software licensing, Skype business, SharePoint, and email legal hold.	\$ 13,000
<b>5</b>	<b>Parcel Quest</b> (Dept. Which utilizes the software: All City Dept.)	This cost would be allocated to the city's website if the website upgrade is aproved.	\$ 5,000
<b>6</b>	<b>Sungard</b> (Dept. Which utilizes the software: Finance)		
<b>7</b>	<b>GMS</b> (Dept. Which utilizes the software: Housing/Finance)	Software yearly subscription renewal	\$ 2,500
<b>8</b>	<b>Harland Financial Solutions</b> (Dept. Which utilizes the software: Housing)	Software yearly subscription renewal	\$ -
<b>9</b>	<b>Trakit</b> (Dept. Which utilizes the software: Planning/Building)	Software yearly subscription renewal	\$ 7,500
<b>10</b>	<b>City Works</b> (Dept. Which utilizes the software: Public Works)	Software yearly subscription renewal	\$ 5,010
<b>11</b>	<b>GIS</b> (Dept. Which utilizes the software: Public Works)	Software yearly subscription renewal	\$ 4,472
<b>12</b>	<b>GraniteXP</b> (Dept. Which utilizes the software: Public Works)	Software yearly subscription renewal	\$ 3,600
<b>13</b>	<b>RIMS</b> (Dept. Which utilizes the software: Police Dept.)	Software yearly subscription renewal	\$ 19,400
<b>14</b>	<b>Emergency Reporting</b> (Dept. Which utilizes the software: Fire Dept.)	Software yearly subscription renewal	\$ 2,152
<b>15</b>	<b>Council Video</b> (Dept. Which utilizes the software: Council)	Video for 24 normal council meetings at \$445 per meeting.	\$ 10,680
		<b>Sub-total</b>	<b>\$ 83,114</b>
		<b>Total</b>	<b>\$ 218,274</b>

**(All Budget Requests from All departments) TOTAL \$ 1,831,892**

*Critical Priority*  
*High Priority*  
*Important Priority*  
*Economic Development*  
*Sustainability*  
*Capital Improvement Infrastructure*  
*Transparency*  
 2016-17  
 2017-18

Business Assistance and Housing Development Department		PRIORITY			TWO YEAR GOAL				COMPLETION YEAR	
1	Continue to Promote Homeownership									
2	Continue to Promote Rehabilititon									
3	Continue to Provide Homebuyer Education									
4	Continue to seek Grant Funding									
5	Implement the Sewer Lateral/Replacement Program as part of Rehab/market the program									
6	Economic Development (Marketing the program)									
7	Continue to market and sell City/RDA-owned properties									
8	Update/Condense Program Guidelines									
9	Continue to Provide Lender/Realtor Workshops									
10	Continue to annual surveys to the senior and disabled community to understand services needed.									

*Critical Priority*  
*High Priority*  
*Important Priority*  
*Economic Development*  
*Sustainability*  
*Capital Improvement Infrastructure*  
*Transparency*  
*2016-17*  
*2017-18*

<b>Sewer Division</b>		<b>PRIORITY</b>			<b>TWO YEAR GOAL</b>				<b>COMPLETION YEAR</b>	
1	Facilitate slip lining project to rehabilitate sewer gravity main lines that have been determined to be deficient through the process of CCTV inspection and follow up evaluation by engineering staff									
2	Install multiple pipe patches on sewer gravity main lines as necessary to mitigate root and ground water intrusion in an ongoing effort to prevent sewer backups									
3	Clean a minimum of 33% of all sewer gravity mains within the city's sewer system to achieve maintenance goals									
4	Televise a minimum of 33% of all gravity sewer main lines within the city's sewer system to achieve maintenance and condition assessment goals									
5	Conduct excavations to repair deficiencies within the city' sewer system as needed when discovered through the televising process									
6	Excavate to replace "old style" vertical 90 degree cleanouts at the end of sewer main lines where applicable, and replace with 45 degree cleanouts or manholes to meet the city's construction standards									
7	Continue ongoing periodic maintenance on all city sewer pump stations to insure trouble free operations year round									
8	Conduct periodic inspections of all off road manholes and those located in easements to mitigate vegetation overgrowth and potential vandalism									
9	Decrease water consumption for cleaning operations by filling with treated reclaimed water from the sewer treatment plant when feasible due to state water conservation mandate									
10	Require all sewer division employees to obtain certification through the California Water Environment Association for collection system maintenance proficiency									







*Critical Priority*  
*High Priority*  
*Important Priority*  
*Economic Development*  
*Sustainability*  
*Capital Improvement Infrastructure*  
*Transparency*  
*2016-17*  
*2017-18*

<b>Planning</b>		<b>PRIORITY</b>			<b>TWO YEAR GOAL</b>				<b>COMPLETION YEAR</b>	
1	Vegetation Management Plan along South Bank of the Feather River.									
2	Complete Urban Forest Management Plan									
3	Continue to work with the AC&E District Steering Committee									
4	Continue Seeking Grant Opportunities									
5	Continue Seeking Economic Development Opportunities									
6	Provide Training for Planning Commission / Historic Advisory Commission									
7	New Island Annexations									







*Critical Priority*  
*High Priority*  
*Important Priority*  
*Economic Development*  
*Sustainability*  
*Capital Improvement Infrastructure*  
*Transparency*  
*2016-17*  
*2017-18*

<b>Parks &amp; Trees Department</b>		<b>PRIORITY</b>			<b>TWO YEAR GOAL</b>				<b>COMPLETION YEAR</b>	
1	Continue with water conservation. Continue to reduce water consumption where possible to keep up with State mandates of 28% reduction. It is also saving money as water rates continue to rise.									
2	Continue to Update the Tree Inventory. The tree inventory is a continuous work in progress. The goal is to have the most comprehensive inventory published on the City website as possible									
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4	Set Fee Schedule for Parks. The current fee schedule for the parks needs to be evaluated and adjusted									
5	Utilize the Park Impact Fees. Seek out equipment and projects that can be funded with the Park Impact Fees									
6	Continue to become Full Cost Recovery. Recover costs where applicable.									
7	Better citizen Relations. Improve citizen relations with faster response times and more transparency									
8	Seek out Adopt A Park participants. Utilize volunteer groups in the parks with on-going maintenance and special projects									
9	Cross Training. Train employees in all outside service fields to build better well-rounded employees.									
10	Be Recognized as Tree City USA. Earn the Tree City USA award for the 37th year. 9th longest running City in the State									



*Critical Priority*  
*High Pri...*

<b>Finance Department</b>		<b>PRIORITY</b>	
1	Software Implementation		
2	Financial Policies		
3	Equipment Replacement Planning		
4	Paperless Timesheet Entry		
5	Online Payment System		
6	Create a process for decentralizing the budget process		

