



OROVILLE PARK COMMISSION
Council Chambers, 1735 Montgomery St
Oroville, CA 95965
Regular Meeting
MARCH 14, 2016
5:00 P.M.
AGENDA

*This meeting may be broadcast remotely via audio and/or video conference
at the following address:
Cota Cole, LLP, 2261 Lava Ridge Court, Roseville, California 95661.*

ROLL CALL

Commissioners Prouty, Sehorn, Campbell, Vice Chairperson Conn, Chairperson Lawrence

PLEDGE OF ALLEGIANCE

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

This is the time the Commission will invite anyone in the audience wishing to address the Commission on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name and give your address for the record, and make your presentation. Under Government Code Section 54954.3 the time allotted for presentations may be limited.

PRESENTATIONS - None

CONSENT CALENDAR

- 1. APPROVAL OF THE MINUTES OF THE FEBRUARY 8, 2015 REGULAR MEETING OF THE OROVILLE PARK COMMISSION** – attached

Commission Action Requested: **Approve the minutes of the regular meeting of the Oroville Park Commission dated February 8, 2015.**

- 2. DONATIONS FOR BOLT'S ANTIQUE TOOL MUSEUM** – staff report

The Commission will consider acknowledging the receipt of numerous donations for the Bolt's Antique Tool Museum from multiple donors and recommend that the City Administrator accept the donations. **(Rick Walls, Interim City Engineer)**

Commission Action Requested: **Acknowledge receipt of donations for Bolt's Antique Tool Museum and recommend that the City Administrator accept the donations.**

REGULAR BUSINESS

3. UNITED STATES FLAG POLICY – staff report

The Commission may consider a policy relating to the proper use and etiquette of the United States flag. (**Rick Walls, Interim City Engineer, & Dawn Nevers, Assistant Planner**)

Commission Action Requested: **Send a recommendation to the City Council to adopt Park Commission Policies and Procedures No. 44 the United States Flag Policy.**

DISCUSSION ITEMS - None

ITEMS FOR FOLLOW-UP

- Report Back Log attached

DIRECTOR'S REPORT

A verbal report may be given by the Interim City Engineer

COMMISSIONERS' ANNOUNCEMENTS/REPORTS

A verbal report may be given by any Commissioner regarding any committee meetings attended and/or any comments or concerns on Park Commission related issues.

MONTHLY REPORTS

- MEMO – February Tree Report
- MEMO – Tree and Vegetation Ad-hoc Committee report
- MEMO – Oroville Downtown Business Association
- MEMO – Park Commission Related City council Activity Report
- Park(s) Reservation Income Report – February 2016
- Revenue & Expense Summary (Museums & Parks) – February 2016

CORRESPONDENCE

- Docents' February 2016 Newsletters and March Museums schedules
- Bolt Antique Tool Museum web hits are 6,591,503 since 2001.
- 3rd Sat. presentation Feb 20, 2016 – Iron Workers, 44 visitors, 14 women, 30 men, 1 national, 29 regional, & 14 local.

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the Chairperson will invite anyone in the audience wanting to address the Commission on a matter not listed on the agenda to step to the podium, state your name and address for the record, and make your presentation. Presentations will be limited to 5 minutes.

The Commission is prohibited by State Law from taking action or engaging in possible discussion on any item presented if it is not listed on the agenda, except under special circumstances as defined in the Government Code.

ITEMS FOR THE NEXT AGENDA

ADJOURNMENT

The meeting will be adjourned. The next regular meeting of the City of Oroville Park Commission will be held on Monday, April 11, 2016, at 5:00 p.m.

Respectfully submitted by,

Rick Walls, Interim City Engineer
Community Development Department

***** NOTICE *****

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact Donald Rust, Director for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact Donald Rust, Director as soon as possible and preferably at least 24 hours prior to the meeting. Donald Rust, Director may be reached at 530-538-2433, or at e-mail rustdl@cityoforoville.org, or at the following address: City of Oroville Community Development (Park) Department, 1735 Montgomery Street, Oroville, CA 95965.

2. APPROVAL OF THE MINUTES OF THE NOVEMBER 9, 2015 REGULAR MEETING OF THE OROVILLE PARK COMMISSION – attached

The motion was passed by the following vote:

Ayes: Commissioners Prouty, Sehorn, Vice Chairperson Conn
Noes: None
Abstain: None
Absent: Commissioners Campbell, Chairperson Lawrence

REGULAR BUSINESS

3. OROVILLE TREE & VEGETATION AD-HOC COMMITTEE UPDATE

Updated provided following the January 21, 2016 Oroville Tree & Vegetation Ad-hoc Committee. **(Rick Walls, Interim City Engineer, & Dawn Nevers, Assistant Planner)**

Commission Action Requested: **Informational only**

4. BETTE DAVIS ESTATE DONATION TO THE PIONEER MUSEUM UPDATE

Updated provided following the meeting with Patti Huntington regarding the potential Memorandum of Understanding to be presented to City Council on February 16, 2016. **(Rick Walls, Interim City Engineer, & Dawn Nevers, Assistant Planner)**

Commission Action Requested: **Informational only**

DISCUSSION ITEMS

- MEMO - Impact Fees
 - Park Commissioners requested a list of applicable projects/items from the Parks Department

ITEMS FOR FOLLOW-UP

- Back Log Report - discussion of each item

DIRECTOR'S REPORT

Don Rust, Community Development Director, updated the Commission on the following:

- The promotion of Dawn Nevers to Assistant Planner
- Walmart 1% fee provided to the City for the Art in Public Places/Beautification fund.

COMMISSIONERS' ANNOUNCEMENTS/REPORTS

- Commissioner Sehorn thanked staff for the Docent Luncheon held January 9, 2016.
- Vice Chairperson Conn reported on the Arts, Cultural and Entertainment District Committee meeting.

MONTHLY REPORTS

- MEMO – January Tree Report
- Park(s) Reservation Income Report – November & December 2015
- Revenue & Expense Summary (Museums & Parks) – November & December 2015

CORRESPONDENCE

- Friends of the Parks - Waiver of Entry Fees to the Chinese Temple
- Docents' January 2016 Newsletters and Museums schedules
- Bolt Antique Tool Museum web hits are 6,499,809 since 2001

ITEMS FOR NEXT AGENDA

- Budget requested items from the Parks Department that are applicable projects for the Park Impact Fees

ADJOURNMENT

The meeting was adjourned at 6:18 p.m. The next regular meeting of the City of Oroville Park Commission will be held on Monday, March 14, 2016, at 5:00 p.m.

Rick Walls
Interim City Engineer
Community Development

Scott Lawrence, Chairperson

**OROVILLE PARK COMMISSION
STAFF REPORT**

TO: CHAIRPERSON AND PARK COMMISSIONERS

FROM: RICK WALLS, INTERIM CITY ENGINEER

RE: DONATIONS TO BOLT'S ANTIQUE TOOL MUSEUM

DATE: MARCH 14, 2016

SUMMARY

The Commission will consider acknowledging the receipt of numerous donations for Bolt's Antique Tool Museum from multiple donors and recommend that the City Administrator accept the donations.

DISCUSSION

Since the last Park Commission meeting, Bolt's Antique Tool Museum has received a number of items by several different donors.

FISCAL IMPACT

There is no fiscal impact at this time.

RECOMMENDATION

Acknowledge receipt of donations for Bolt's Antique Tool Museum and recommend that the City Administrator accept the donations.

ATTACHMENT(S)

List of Donations

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

12/1/2015

Date Confirmation was Sent

2-12-16

Donor Information

Name

ART SMITH

Address

12341 LOMA RICA RD

City

LOMA RICA

State

CA

Zip

95901

Phone

Email

DONATED ITEMS LIST

Brand	Model	Year	Description	Board	Item	Location
M. KLEIN & SONS	3146		BELL SYSTEM WRENCH	323	13	0-4

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK. DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

12/11/2015

Date Confirmation was Sent

2-12-16

Donor Information

Name

BOLT'S GIFT SHOP

Address

1650 BRODERICK ST

City

OROVILLE

State

CA

Zip

95966

Phone

538-2528

Email

BOLTMUSEUM@CITYOFOROVILLE.ORG

DONATED ITEMS LIST

Brand	Model	Year	Description		Board	Item	Location
VARITY	P-315	5857	FARM IMP. TOOL	10	48-A	29	P-3
PRINSESS	80	1887	FARM IMP. TOOL	10	48-A	30	P-3

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK. DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

12/8/2015

Date Confirmation was Sent

2-12-16

Donor Information

Name

LILA RISER

Address

157 OAK GROVE PKWY

City

OROVILLE

State

CA

Zip

95966

Phone

Email

DONATED ITEMS LIST

Brand	Model	Year	Description		Board	Item	Location
EMPIRE PLOW			TUBINE CUTTER	▶▶			S
PASCO	N430		IGNITOR	▶▶			S
			PRESS	▶▶			S

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK. DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

12-16-15

Date Confirmation was Sent

2-18-16

Donor Information

Name

HAROLD BERGREN

Address

City

CHICO

State

CA

Zip

095927

Phone

530-343-2688

Email

DONATED ITEMS LIST

Brand	Model	Year	Description		Board	Item	Location
MOORE DROP			MONKEY WRENCH	⇄			S
I.H.C.	F 239		FARM IMP WRENCH	⇄			S
VICTOR	945		8" BRACE	⇄			S
CRONK			FENCING TOOL	⇄	42	24	L-2

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK.

DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

12/11/2015

Date Confirmation was Sent

2-2-16

Donor Information

Name

CAL POPPEN

Address

1685 ROBINSON ST.

City

OROVILLE

State

CA

Zip

95955

Phone

588-6560

Email

DONATED ITEMS LIST

Brand	Model	Year	Description	Board	Item	Location
			BRUSH BLADE	1		S
			BUTTER MOLD	1		S

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK.

DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

12/29/2015

Date Confirmation was Sent

12-12-15

Donor Information

Name

BOBBY YOCUM

Address	105 GLEN CIRCLE DRIVE
City	OROVILLE
State	CA
Zip	95966
Phone	
Email	

DONATED ITEMS LIST

Brand	Model	Year	Description		Board	Item	Location
CORNWELL	AW-10		5/8" ANGLE WRENCH	⇅			S
			DRAIN PLUG WRENCH	⇅	182	13	C
FORD	3Z-1179		WOODEN TFNY ? WHEEL WRENCH	⇅	5	118	G

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK. DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

1/5/2016

Date Confirmation was Sent

2-12-16

Donor Information

Name

BOBBY YOCUM

Address

105 GLEN CIRCLE DRIVE

City

OROVILLE

State

CA

Zip

95966

Phone

Email

DONATED ITEMS LIST

Brand	Model	Year	Description		Board	Item	Location
PROTO	1230		15/16 COMBINATION TOOL	☺			S
??	15119		4 WAY WHEEL TIRE WRENCH	☺			S
TOYOTA MOTOR.	?		OPEN END WRENCH 8-10	☺			S
MF	P-135		UNKNOWN - PUT ON TLC	☺			
UNKNOWN			RIVITER	☺			S
BLUE BIRD	20		BATTERY CABLE END OPENING TOOL	☺	125-A	5	C
ELLIOT-HEATON-			BUTTON TOOL	☺	177	11	C
KEN TOOL CO.	C17		DRAIN PLUG TOOL	☺	182	8	C
E/F	?		OPEN END WRENCH -1/2-9/16	☺	7-K	30	0-6
SEALEDPOWER	?		PISTON RING TOOL	☺	SG-10		G

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK.

DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

11/12/2015

Date Confirmation was Sent

2-12-16

Donor Information

Name

Aleta Zak

Address

215 8th st. #3

City

Marysville

State

ca

Zip

95901

Phone

530-713-0756

Email

chicagomanual@yahoo.com

DONATED ITEMS LIST

Brand	Model	Year	Description		Board	Item	Location
No Brand Name	ST-40165		BOXEND WRENCH WITH RIGHT ANGLE STAMPED WRENCH	☺	154-A	?	PD-4
No Brand Name	ST-40013		OPEN END WRENCH	☺	154-A	?	PD-4
No Brand Name	ST-40014		OPEN END WRENCH	☺	154-A	?	PD-4
No Brand Name	ST-40026		OPEN END WRENCH	☺	154-A	?	PD-4
No Brand Name	ST-40164		OPEN END WRENCH WITH RIGHT ANGLE	☺	154-A	?	PD-4
No Brand Name	ST-40003		CUSTOM WRENCH	☺	154-A	?	PD-4
No Brand Name	ST-40146		STAMPED WRENCH OPEN END ONE SIDE	☺	154-A	?	PD-4
No Brand Name	30		STAMPED WRENCH OPEN END ONE SIDE ANGLED	☺	154-A	?	PD-4
No Brand Name	S-14		STAMPED OPEN END WRENCH SLIGHT OFFSET	☺	154-A	?	PD-4
No Brand Name	36-N		STAMPED OPEN END WRENCH LONG	☺	154-A	?	PD-4
No Brand Name	250		CUSTOM STAMPED OPEN END WRENCH	☺	154-A	?	PD-4
No Brand Name	S-13		STAMPED OPEN END WRENCH	☺	154-A	?	PD-4
No Brand Name	S-55		STAMPED OPEN END WRENCH	☺	154-A	?	PD-4

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK. DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

11/12/2015

Date Confirmation was Sent

2-12-16

Donor Information

Name

Aleta Zak

Address

215 8th st. #3

City

Marysville

State

ca

Zip

95901

Phone

530-713-0756

Email

chicagomanual@yahoo.com

DONATED ITEMS LIST

Brand	Model	Year	Description	Board	Item	Location
BERNARD	102		6 1/2" PLIERS - CUTTERS	154-A	NO ITEMS	PD-4
DUNLAP			5" CALIPER	154-A	NO ITEMS	PD-4
			STAMPED OFFSET ANGLE WRENCH	154-A	NO ITEMS	PD-4
			STAMPED OFFSET ANGLE WRENCH	154-A	NO ITEMS	PD-4
			TWEEZERS 6" LONG	154-A	NO ITEMS	PD-4
			BENDING TOOL FOR BARS	154-A	NO ITEMS	PD-4
			LONG THIN FLATHEAD SCREWDRIVER	154-A	NO ITEMS	PD-4
			LONG THIN FLATHEAD SCREWDRIVER	154-A	NO ITEMS	PD-4
			RIBBON TOOL - MAGNET	154-A	NO ITEMS	PD-4
			SMALL SPECIALTY HAMMER	154-A	NO ITEMS	PD-4
			3 SMALL PIN/SET PUNCHES	154-A	NO ITEMS	PD-4
			6" NUT DRIVER TOOL	154-A	NO ITEMS	PD-4
			SPECIALTY FLATHEAD SCREW DRIVER	154-A	NO ITEMS	PD-4

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK. DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

11-12-16

Date Confirmation was Sent

2-12-16

Donor Information

Name

Address

ZAK ALETA-215 8th ST-#3

City

Marysville

State

CA

Zip

95901

Phone

713-0756

Email

chicagomanual@yahoo.com

DONATED ITEMS LIST

Brand	Model	Year	Description		Board	Item	Location
	200		1/4 CHISEL	☺	154-A	?	PD-4-A
THE BRISTOL CO.			SPECIALTY ADJUSTMENT TOOL	☺	154-A	?	PD-4-A
			PUNCH	☺	154-A	?	PD-4-A
CRAFTSMAN			FILE	☺	154-A	?	PD-4-A
PHILIPS			HEAD SCREW DRIVER	☺	154-A	?	PD-4-A
SPINTITE			NUT DRIVER	☺	154-A	?	PD-4-A
PROTO	9651		STUBBYFLATHEAD	☺	154-A	?	PD-4-A
			MISC TOOL	☺	154-A	?	PD-4-A
			RIBBON TOOL - MAYBE SLIM JIM?	☺	154-A	?	PD-4-A
			GAUGES	☺	154-A	?	PD-4-A

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK.



DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

12/12/2015

Date Confirmation was Sent

2-12-16

Donor Information

Name

Aleta Zak

Address

215 8th st. #3

City

Marysville

State

ca

Zip

95901

Phone

530-713-0756

Email

chicagomanual@yahoo.com

DONATED ITEMS LIST

Brand	Model	Year	Description		Board	Item	Location
NO BRANDS			TYPE ALIGHMENT TOOL 45 DEG.	☺	154-A	?	PD-4
NO BRANDS			TYPE ALIGHMENT TOOL - STRAIGHT	☺	154-A	?	PD-4
NO BRANDS	M-112		TYPE ALIGHTMENT TOOL LEFT HAND SIDE	☺	154-A	?	PD-4
NO BRANDS	M-112		TYPE ALIGHTMENT TOOL RIGHT HAND SIDE	☺	154-A	?	PD-4
NO BRANDS			T-HANDLE ADJUSTMENT TOOL	☺	154-A	?	PD-4
NO BRANDS			80 DEG ALIGNMENT TOOL	☺	154-A	?	PD-4
NO BRANDS			STRAIGHT ALIGHMENT TOOL	☺	154-A	?	PD-4
NO BRANDS			14" RIBBON TOOL	☺	154-A	?	PD-4
NO BRANDS			HOOK	☺	154-A	?	PD-4
NO BRANDS			PICK	☺	154-A	?	PD-4
NO BRANDS			TYPE ALIGNMENT TOOL RIGHT SIDE	☺	154-A	?	PD-4
NO BRANDS			TYPE ALIGNMENT TOOL LEFT SIDE	☺	154-A	?	PD-4
NO BRANDS			3 MISC WRENCHES 2 STAMPED - 1 FORGED	☺	154-A	?	PD-4

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK. DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

11/12/2015

Date Confirmation was Sent

2-12-16

Donor Information

Name

Aleta Zak

Address

215 8th st. #3

City

Marysville

State

ca

Zip

95901

Phone

530-713-0756

Email

chicagomanual@yahoo.com

DONATED ITEMS LIST

Brand	Model	Year	Description		Board	Item	Location
WIZARD	H2081		OPENEND WRENCH 1/2 X 7/16				S
WIZARD	H2052		OPENEND WRENCH 1/2 X 9/16				S
LONG LOY			COMBINATION WRENCH 13MM				S
LONG LOYBILLINGS			OPEN END WRENCH 7/16 X 1/2				S
PLOMB	3320		OPEN END WRENCH 5/16 & RIGHT ANGLE 5/16				S
METEOR			3/8 X 3/8 RIGHT ANGLE OPEN END WRENCH				S
THE SUPERRENCH	1107		OPEN END WRENCH 1/4 X 15/64				S
THE SUPERRENCH	1115		OPEN END WRENCH 1/4 X 1/4 RIGHT ANGLE				S
PROTO LA	1214		COMBINATION 7/16 X 7/16 BOX END				S
PROTO LA	1120		BOX END WRENCH				S
CRAFTMAN			COMBINATION 7/16 (2 WRENCHES)				S
INDESTRO			COMBINATION 1/2 WRENCH				S
INDESTRO			COMBINATION 7/16 WRENCH				S

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK.

DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

2/12/2016

Date Confirmation was Sent

3/18/2016

Donor Information

Name

ELIZABETH MCGIE

Address

837 ALICE LANE

City

CHICO

State

CA

Zip

95926

Phone

370-2617

Email

zencat@sbcglobal.net

DONATED ITEMS LIST

Brand	Model	Year	Description	Board	Item	Location
SINGER			SEWING MACHINE, ELECTRIC	H		D-IN FRONT

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK.

DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

2/20/2016

Date Confirmation was Sent

3/11/2016

Donor Information

Name

RICK HOOK

Address

City

OROVILLE

State

CA

Zip

95965

Phone

534-3366

Email

arlenehook@yahoo.com

DONATED ITEMS LIST

Brand	Model	Year	Description	Board	Item	Location
WHEAT			MINERS HARD HAT WITH LIGHT & BATTERY PACK	148	18	D

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK.

DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

1/18/2016

Date Confirmation was Sent

3/18/2016

Donor Information

Name

DARREN MORAN

Address

P.O. BOX 381

City

PALERMO

State

CA

Zip

95968

Phone

353-9587

Email

DONATED ITEMS LIST

Brand	Model	Year	Description	Board	Item	Location
WALWORTH			18" PIPE WRENCH	71	17	C

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK.

DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

2/20/2016

Date Confirmation was Sent

3/18/2016

Donor Information

Name

RICK HOOK

Address

104 LITTLE RANCH RD.

City

OROVILLE

State

CA

Zip

95965

Phone

534-3366

Email

arlenehook@yahoo.com

DONATED ITEMS LIST

Brand	Model	Year	Description	Board	Item	Location
WHEAT			MINERS HARD HAT WITH LIGHT & BATTERY PACK	148	18	D

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK.

DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

1/21/2016

Date Confirmation was Sent

3/18/2016

Donor Information

Name

GENE DENU

Address

P.O. BOX 1116

City

WOLFEBORO FALLS

State

NH

Zip

Phone

Email

DONATED ITEMS LIST

Brand	Model	Year	Description	Board	Item	Location
			2 1/2" SQUARE BOX END WRENCH 19 1/4" LONG	196	7	P-4

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK.

DONOR'S INITIALS _____

BOLT'S ANTIQUE TOOL MUSEUM

CITY of OROVILLE DONATION FORM

Date Donation was Received

11/16/2015

Date Confirmation was Sent

3/18/2016

Donor Information

Name

JOHN MCMILLEON

Address

1220 PINE ST

City

OROVILLE

State

CA

Zip

95965

Phone

Email

DONATED ITEMS LIST

Brand	Model	Year	Description	Board	Item	Location
			WOOD CLAMP	H		OSD
			HAND SCYTH WITH TEETH	H		S

No goods or services were received in return for the above donations. The Donor agrees that it is OK for any donated item to be sold IN CASE OF DUPLICATION AND the FUNDS will be used to SUPPORT THE MUSEUM. CHECK IF OK.

DONOR'S INITIALS _____

**OROVILLE PARK COMMISSION
STAFF REPORT**

TO: CHAIRPERSON AND PARK COMMISSIONERS

**FROM: RICK WALLS, INTERIM CITY ENGINEER
DAWN NEVERS, ASSISTANT PLANNER**

RE: UNITED STATES FLAG POLICY

DATE: MARCH 14, 2016

SUMMARY

The Commission may consider a policy relating to the proper use and etiquette of the United States flag.

DISCUSSION

The City has received a complaint from a resident requesting the City consider a flag etiquette policy for use of the United States flag. The City currently has no such policy in place. On September 15, 2015, Council directed Staff to return with a United States Flag Policy. Staff has researched other charter cities, California, and Congressional codes and found that, for those that do have regulations governing the use of the U.S. flag, there is a great difference in the degree of regulation. Staff has developed a U.S. Flag Policy (**Attachment**) that contains instructions for proper display, conduct, and respect for the U.S. flag. Staff is requesting the Park Commission review the proposed U.S. Flag Policy for a recommendation to the City Council for final adoption as a Policy and Procedure No. 44 for the Department of Parks and Trees to guide the City's use and display of the U.S. flag.

FISCAL IMPACT

No fiscal impact.

RECOMMENDATIONS

Send a recommendation to the City Council to adopt Park Commission Policies and Procedures No. 44 the United States Flag Policy.

ATTACHMENTS

United States Flag Policy



PARK COMMISSION POLICIES & PROCEDURES

POLICY NO:	44
TITLE:	United States Flag Policy
AREA:	Parks & Trees
DATE:	03.14.2016

POLICY:

The policy is to establish guidelines for the proper display, conduct, and respect for the U.S flag when used on a City building, within a City park, or during a City event.

PROCEDURE:

The following regulations shall govern the use of the flag of the United States within the city:

- A. Saluting the Flag. The salute to the flag of the United States is an act of respect towards the sovereign people of the United States, and in rendering the salute the individual honors him or herself as much as he or she honors the nation.
- B. Display on Public Buildings. The flag of the United States shall be regularly displayed on the administration buildings of all public institutions in this city.
- C. Hours of Display. The flag of the United States shall be publicly displayed only in daylight, between the hours of sunrise and sunset, being hoisted to the masthead briskly and lowered slowly. Flags displayed as a part of the decoration of the city, attached to ropes, wires or cables over the streets, may be allowed to remain displayed 24 hours a day if properly illuminated during the hours of darkness.
- D. Display with Another Flag on Same Halyard. When flown from the same halyard with any other flag or pennant, the flag of the United States shall always be at the peak, except that the "church pennant" may be flown over the flag during the time of a religious ceremony, when the use of the flag may be fitting and proper. (Advertising signs should not be fastened to a staff or halyard from which the flag is flown.)
- E. Display from Building. In displaying the flag of the United States from the front of a building on a projecting staff or rope, the union of the flag (blue field with stars) shall be in front, away from the building.

- F. Display Over Street. If displayed over the middle of a street, the flag of the United States shall be suspended vertically, with the union in the upper corner towards the east in north and south streets and towards the north in east and west streets. The honor point of the compass is towards the east.
- G. Display on Speaker's Platform. When used on a speaker's platform, the flag of the United States shall be displayed from a staff at the right of the speaker's table, or, if displayed flat, it shall be above and behind the speaker with the union in the upper corner and on the flag's own right (the observer's left).
- H. Display Other than from a Staff. If not flown from a staff, the flag of the United States shall be displayed flat with the union uppermost and to the flag's own right (the observer's left). It shall not be looped, festooned, drawn into festoons, used as a curtain or drapery, or otherwise treated as a mere article of decoration. Bunting, alone, is proper for decorative purposes.
- I. Display in Public Meetings. When displayed in the body of City Council or other meeting place, the flag of the United States shall be flown from a staff in the position of honor at the right and in front of the congregation or audience. Other flags shall be at the left.
- J. Display at Half-Mast. Whenever the flag of the United States is required to be flown at half mast, it shall be first hoisted to the peak and then lowered to the half-staff position, and before lowering the flag for the day, it shall be hoisted to the peak from the half-mast for a moment and then lowered.
- K. Display on Memorial Day. On the 30th day of May, Memorial Day, the flag of the United States shall be displayed at half-mast from sunrise until noon, and at full-mast from noon until sunset.
- L. The Flag of the United States and the Flag of the State shall be prominently displayed during business hours upon or in front of the buildings or grounds of or at each of the following places:
 - (a) Each public building belonging to the State, a county, or a municipality.¹
- M. Where the National and State Flags are used, they shall be of the same size. If only one flagpole is used, the National Flag shall be above the State Flag and the State Flag shall be hung in such manner as not to interfere with any part of the National Flag. At all times the National Flag shall be placed in the position of first honor.²

EXEMPTIONS:

None unless authorized by the city Council

¹ California Government Code, Section 430-439

² California Government Code, Section 430-439

INITIATED:

Administration

APPROVED BY:

Park Commission on _____

PARK COMMISSION REPORT BACK LOG

2015

NO.	Category & Date of Request	Information/ Items Requested	Discussion	Expected Return Date	Status	Staff Assigned	Staff Comments
PTC4	<u>Cultural Facilities</u> 11/14/11	Museums and Cultural Facilities Historical Foundation	To City Council for approval of Historical Foundation		In Progress	Scott/Don	Mikah Salsi updated the Commission on 1/12/13. Scott Huber met with State Controller. Update was given at the 2/11/13 Park Commission meeting. Meeting is scheduled for 2/19/13. Letter will be sent to the IRS to establish as a non-profit. Once the letter has been sent to the IRS, donations can be accepted. There will be a discussion between Commissioners and staff at the May 13, 2013 Park Commission meeting. Continued to June 10, 2013. Donald Rust to check with City Attorney. Waiting on IRS # and direction from Council, Scott Huber is getting clarification on the process. Mr. Rust spoke with Mr. Huber on 3.7.14 11/10/2014 - Awaiting word back from the IRS. Ready to receive applications for the Board Members. ** Vice Mayor has requested staff to bring applications forward for te Board of Directors 6/8/15 - Ready to send out applications for Board of Directors. Not approved by the IRS yet. 8/10/15 - Staff report is being prepared by Bob Marcinaik to take to council to begin accepting applications. 11/10/15 - Press Release sent out for a request for applicants for the Foundation. 11/12/15 - The Park Commission was emailed with the updated information following the request at the 11/9/15 Park Commission meeting. 01/11/2016 - Currently in the process of looking for more applicants. 02.08.2016 - Staff will send another press release for applicants with a new deadline for the end of the fiscal year. Staff has additionally sent foundation and application information to the UC history deptments.

PARK COMMISSION REPORT BACK LOG

2015

NO.	Category & Date of Request	Information/ Items Requested	Discussion	Expected Return Date	Status	Staff Assigned	Staff Comments
PTC6	<u>Cultural Facilites</u> Chinese Temple 12/12/11	Herb Drawers in the Chan Building	Labeling of the herb drawers in the Chan Building (information from Vice Mayor Wilcox) Develop plan to preserve herbs and report back to Commission.		Pending MIIS Action	Don	A meeting will be scheduled with MIIS in late February or March, 2013. David submitted report for Aug. 13th Park Comm mtg. Staff will discuss with the Monterey Institute. Visit scheduled for Sept 15th. A meeting will be scheduled with MIIS in late February or March, 2013. Waiting for the development of the International Business Plan (IBP) in coordination with MIIS. 4/12/14 - Executive Commission asked Don Rust to return with paperwork. 11/10/2014 - There is money in the Chinese Temple Fund to complete the International Business Plan with the Monterey Institute of International Studies - Seeking approval from City Attorney. 2/19/2015 - Restoration of Temple to occur first, must be done by Sept. 1, 2015. (pushing for herb drawers to be included) 7/13/15 - Chinese Temple project to be complete the week of July 15, 2015. 8/10/15 - Close-out of restoration in progress. 11/9/15 - Commissioners requested an update on the possibility of the completion of the herb drawers. 01/11/2016 - Staff will be sending a letter to the MIIS to inquire if their interest is continued. The Commission will be updated once a responce is received. 02.08.2016 - Staff has send a letter to MIIS requesting to enter into a new MOU on 02-01-2016
PTC8	<u>Parks</u> 12/12/11	Parks and Cultural Facilities	Chairperson Flint requested that the Park Commission receive updates on changes that are being made to parks and facilities such as the basketball courts.		On-Going	Don	Sent e-mail to Pat Clark on 1/06/12 requesting that Brian give a presentation to Commission. Brian Frenger gave a presentation to the Comm 1-24-2012. Park Commission has requested that they be informed about any changes that are planned for any City parks. 4/12/14 Update - Bark ordered andd stairs have been removed and are in the process of being replaced. 11/10/2014 - Bark and Stairs are complete. Parks Dept trying to fabricate gates to lock and secure park restrooms at night. 6/8/15 - Possible drought tollerant project at Wallace Park funded by CDBG. 01/11/2016 - Parks crew in progress of Palm tree trimming and Leaf Pickup Program

PARK COMMISSION REPORT BACK LOG

2015

NO.	Category & Date of Request	Information/ Items Requested	Discussion	Expected Return Date	Status	Staff Assigned	Staff Comments
PTC9	<u>Parks</u> 12/12/11	Stewardship Program Ad-Hoc Committee	Vice Chairperson Conn requested an update on the status of the Adopt-a-Park Program		On-Going	Don	Updated on 1/14/13. Due to a lack of resources for an "Adopt-A-Park" program, the City will pursue a "Promote-A-Park" program. "Promote-A-Park" program. The Commission will be updated at the April 8, 2013 Park Comm. mtg. Updated at the May 13, 2013 meeting. The sub-committee and staff will continue working together to move this project forward. Possibly work with Boy FRRPD has provided a copy of their Adopt-a-Park Program for the City to utilize to develop their own program. Staff will provide the Commission with paperwork. 11/10/2014 - In progress, 2/19/2015 - Currently working with FRRPD. In discussions with Hope Center to adopt Hewitt Park ** Save Oroville Trees to "adopt" Centennial Plaza. Hope Center to take over cleaning of Bedrock Park. 8/10/15 - Supplies left for Hope Center were recently stolen. 11/9/15 - Locks have been modified at various park locations to prevent break-in of restrooms and storage sheds. 01/11/2016 - The Hope Center is currently assisting with the maintenance to Hewitt and Bedrock Parks, and Save Oroville Trees is assisting with the maintenance of Centennial Plaza.
PTC21	<u>Parks</u> 2/11/13	Park Development Impact Fees	Commissioner Prouty requested an annual report on how park development impact fees are spent and if there is a timeline for spending the fees.	03.14.2016	Annually	Don/Rick	First meeting in FY 2013/2014. Aug. 8, 2013 agenda-Director's report. Scheduled for October 2013 Park Comm. mtg. Report annually. 2/19/2015 To bring back staff report on what the Impact Fees are actually used for. 7/13/2015 - Commission requested information pertaining to the impact fees; what is available, what are possible projects? 11/9/15 - Commission requesting the details of the Impact Fees (e.g what has been spent? Current amount available? What can be purchased? Tied to remodels? What can be built in the future?) 01/11/2016 - Staff to provide a Memeo from City Attorney as to what types of Projects are permitted with Park Impact Fees. 02.08.2016 - Staff to return with a budgetary list from the nParks Dept.
PTC22	<u>Cultural Facilities</u> 2/11/13	Park Master Plan	Information on the Oroville Park Master Plan		Near Completion	Don	Don updated the Commission at the March 11, 2013 meeting. Aug. 8, 2013 agenda. Cont. to Sept 9, 2013 mtg. Contacting RHAA with RFP to finish documentation. 11/10/2014 - In progress, 2/19/2015 - CC approved \$25,000 to complete the Park Master Plan. 6/8/16 - Don Rust to meet with consultant on 6/11/15 for update. 7/13/15 - In progress - Entered into contract with RHA. (nevers finalized in 2009, bringing the document current, surveys coming in.) 8/10/15 - Surveys being completed by the public and are expected to return soon. 11/9/15 - Survey's have been collected, data has been compiled and the plan is in the process of being completed. 01/11/2016 - Near Completion

NOTE: Items will be removed as they are completed.

PARK COMMISSION REPORT BACK LOG

2015

NO.	Category & Date of Request	Information/ Items Requested	Discussion	Expected Return Date	Status	Staff Assigned	Staff Comments
PTC23	<u>Cultural Facilities</u> 2/11/13	Security Cameras at Lott Home and Pioneer Museum.	Vice Chairperson Conn reported that the Security Cameras at the Lott Home and Pioneer Museum are not working. VC Conn reported the Bolt ATM cameras were not working at the Aug. 2013 mtg.		In Progress	Wade	Art updated the Commission on the cameras. The cameras need repairs. How soon the cameras are repaired will depend on the budget situation. Vice Chairperson Conn explained that the cameras were working until they began scanning passports. There is a possibility that the Docents could help with funding to repair cameras. David to investigate what the problem is. 5/13/13 The monitor at the Pioneer now functions. I am still looking into a replacement monitor for the Lott Home. The City is looking into options for improving camera signal. Possibly obtaining tower on levee. RFP did not materialize. The City is in contact with a national cell service carrier. 4/12/14 - Don Rust updated that 54 surveillance cameras have been deployed however, there are issues with linking with internet. 6/9/2014 - Don Rust updated that City Council received a report from Planning staff about proposed system. 11/10/2014 - In progress. Contract almost complete with the wireless carrier. 2/19/2015 - City Attorney currently working out final details with Verizon Wireless. 8/10/15 - Very close to completion! 11/9/15 - Contract in the process of being finalized. 02.08.2016 - Staff is hoping for resolution by the end of the year.
PTC26	Docents	Safety Training for Docents 3/10/2014		4/11/2016	Active	Machelle Conn/ Liz E./ Dawn Nevers	Machelle Conn and Liz Ehrenstrom are working on a "Emergency Plan of Action" for all the museums and docents. 2/19/2015 - Binders are complete, training scheduling in progress. 6/8/15 - Chinese Temple Emergency Binder training to be complete after completion of remodel. 8/10/15 - In progress for new year. 11/9/15 - Annual training will begin the end of January/beginning of February for each museum. 01/11/2016 - training to be scheduled end of February, mid March. 02.08.2016 - Staff to set dates for March.
PTC27	<u>PARKS</u> 6/9/2014	Web-site Updates		4/11/2016	Active	Luis/Tyson/ Dawn	5/12/2014 - Ad-Hoc committee comprised of Commissioner Sehorn & Vice Chairperson Conn. 6/9/2014 - Comm. Sehorn updated Commission on meeting with Luis Topete held on 6/6/2014, 2/19/2015 & 6/8/15 - looking into a Chico State Intern for website updating assistance. 7/13/15 - Updates to be made along with updates to fee schedule. 8/10/15 - IT to be updating entire website. 11/9/15 - New city website to be rolled out in spring of 2016. Updates to Park Commission, facilities, & city parks will be updated at that time. 02.8.2016 - In progress

NOTE: Items will be removed as they are completed.

PARK COMMISSION REPORT BACK LOG

2015

NO.	Category & Date of Request	Information/ Items Requested	Discussion	Expected Return Date	Status	Staff Assigned	Staff Comments
PTC28	All museums and City Facilities	Past Perfect Program - Wireless Network		Apr-16	Active	Tyson/Don	6/8/2015 - upon completion of conversion of the radio tower (on levee) to a wireless cell tower, the museums will be function in a local area network with the City Hall network. 11/9/15 - No update 02.08.2016 - IT staff is looking into updating the Past Perfect program OR a new program that may be more efficient and user friendly.
PTC 29	7/13/2015	Vandalism	cost of vandalism	Quarterly Update	Active	Wade/Don/ Dawn	Look at costs allocated to vandalism in parks and throughout the City. 8/10/15 - Object #s and Cost Centers being set up in accounting system for future tracking. 11/9/15 - information is being collected. 02.08.2016 - Staff will provide a fiscal year report to the commission on 07.11.2016



City of Oroville

COMMUNITY DEVELOPMENT DEPARTMENT

1735 Montgomery Street
Oroville, CA 95965-4897
(530) 538-2401 – FAX (530) 538-2426
www.cityoforoville.org

Donald Rust
DIRECTOR

INTEROFFICE MEMORANDUM

**TO: DON RUST, DIRECTOR OF COMMUNITY DEVELOPMENT
COMMUNITY DEVELOPMENT DEPARTMENT**

**FROM: WADE ATTEBERRY, PUBLIC WORKS SUPERVISOR
PUBLIC WORKS DEPARTMENT**

RE: FEBRUARY TREE REPORT

DATE: March 11, 2016

In the month of February the Tree Crew trimmed 67 trees. All trees were trimmed for road clearance, structure, and function.

The Tree Department also treated a large number of trees with insecticide. Every year the Tree Crew treats several different varieties of trees with a systemic insecticide to keep harmful pests out of trees.

The Tree Department did not remove any trees in the month of February.

Arbor Day was planned in the month of February. It will be held at the Wyandotte Academy on March 11th. There will be several speakers along with a tool demonstration by the Cities Tree Department along with tree plantings. The Tree Department also identified about 30 spots for tree plantings. Most of these trees that will be planted are trees we have in our nursery that were purchased with the money the City received from PG&E last year.

In the month of March the Tree Crew will be busy with the Arbor Day celebration. They will be busy planting trees. They will also be pruning and removing trees as needed.

Wade Atteberry
P.W. Supervisor

March 11, 2016

Page 1



City of Oroville

Donald Rust
DIRECTOR

COMMUNITY DEVELOPMENT DEPARTMENT

1735 Montgomery Street
Oroville, CA 95965-4897
(530) 538-2401 – FAX (530) 538-2426
www.cityoforoville.org

INTEROFFICE MEMORANDUM

TO: MAYOR AND COUNCIL MEMBERS

FROM: DAWN NEVERS, ASSISTANT PLANNER

RE: TREE AND VEGETATION AD-HOC COMMITTEE MEETING

DATE: FEBRUARY 19, 2016

The first meeting of the Tree and Vegetation Ad-hoc Committee was held on Friday February 5, 2016 at 10:00 a.m. Items of discussion were as follows:

1. A round table of introductions followed by discussion from Don Rust, Director and the committee members discussing the purpose of the committee and the direction going forward.
2. Committee members were provided with sections of the City Ordinance, pertaining to trees and vegetation, to review and return on the 19th of February with comments and suggestions.
3. Preliminary revisions and suggestions were provided by Wade Atteberry, Public Works Supervisor and Susan Sims, Sims Tree Health Specialists, Inc.
4. Wade Atteberry, Public Works Supervisor, additionally provided the committee with research of other charter cities fee schedules pertaining to removal permits, etc.

The second meeting of the Tree and Vegetation Ad-hoc Committee was held on Friday February 19, 2016 at 10:00 a.m. Items of discussion were as follows:

5. A draft (track changes) version of the preliminary revisions and suggestions provided by Wade Atteberry, Public Works Supervisor and Susan Sims, Sims Tree Health Specialists, Inc., were provided to the committee for discussion.
6. The Committee made it through page one of the ordinances pertaining to tree preservation and tree removal permits with positive discussions and revision suggestions.

Respectfully,

Dawn Nevers
Assistant Planner



City of Oroville

COMMUNITY DEVELOPMENT DEPARTMENT

1735 Montgomery Street
Oroville, CA 95965-4897
(530) 538-2401 – FAX (530) 538-2426
www.cityoforoville.org

Donald Rust
DIRECTOR

INTEROFFICE MEMORANDUM

TO: CHAIRPERSON LAWRENCE & COMMISSIONERS

FROM: DAWN NEVERS, ASSISTANT PLANNER

RE: OROVILLE DOWNTOWN BUSINESS ASSOCIATION – FEBRUARY 2016 MONTHLY MEETING

DATE: FEBRUARY 17, 2016

The regular meeting of the Oroville Downtown Business Association (ODBA) was held on February 17, 2016 at 8:00 a.m. in the Feather River Senior Center. Items of discussion were as follows:

1. February 1st Friday Wine, Beer & Chocolate Walk was a huge success with an estimated 300 plus attendees.
2. Upcoming 1st Friday Events
 - a. March Madness – progressive sales with a “Pot of Gold” prize.
 - b. April 1st – Creeper Races, Car Show, Food truck Vendors and State of the City Address
 - c. May 6th – Feather Fiesta Days themed
 - d. June 3rd – Taste of Oroville
3. The ODBA has rebranded its self with an updated logo and website www.orovalledba.com
4. Farmers Market: In the process of hiring and on-site manager to be available the day of the market to recruit farmers and food trucks. Will open March 16th, 2016 and close October 26th, 2016. Applications are available on the Chamber website.
5. Discussions of a neighborhood watch for the downtown businesses. Alan Jones to contact Bill LaGrone, Police and Fire Chief.
6. The Northwest Lineman College has opened an office in downtown Oroville on Bird St and the ODBA is going to contact them for support with future events and downtown clean-up.
7. March is Women’s History Month and Alberta Tracy invited all of the downtown businesses to participate by selecting a woman who has shaped history in the shop window with a photo and poster board with corresponding history about the woman.
8. Alan Jones expressed that the goal of the ODBA is to consistent with the 1st Friday event and to involve more people in the community to get people downtown.

Respectfully,

Dawn Nevers
Assistant Planner

MEMORANDUM

TO: CHAIRPERSON LAWRENCE & COMMISSIONERS

FROM: JAMIE HAYES, ASSISTANT CITY CLERK

**RE: PARK COMMISSION RELATED CITY COUNCIL ACTIVITY REPORT –
FEBRUARY 2016**

DATE: FEBRUARY 17, 2016

The following items potentially relate to the Oroville Park Commission and were either passed and approved by the Oroville City Council on February 2, 2016, or direction was given to staff for further consideration:

FUNDING APPROVAL OF CALRECYCLE TIRE-DERIVED PRODUCT GRANT – staff report

The Council received an update on the funding approval of the CalRecycle Tire-Derived Grant Application, in the amount of \$62,965. **(Donald Rust, Director of Community Development)**

This item was removed from the Consent Calendar at the request of John Scott, a public speaker, to state his opposition to the use of tire-derived products.

Following discussion, the Council directed staff to return to a future meeting of the Oroville City Council with information relating to environmental determinations relating to tire-derive products.

LETTER OF REQUEST FOR NEW MEMORANDUM OF UNDERSTANDING WITH THE MONTEREY INSTITUTE OF INTERNATIONAL STUDIES/MIDDLEBURY COLLEGE – staff report

The Council considered a Letter of Request to enter into a new Memorandum of Understanding between the City of Oroville and the Monterey Institute of International Studies/Middlebury College for an international business plan related to Cultural Heritage and Preservation Projects specifically focused on the Chinese Temple. **(Donald Rust, Director of Community Development)**

This item was removed from the Consent Calendar at the request of Council Member Hatley, for comments.

A motion was made by Council Member Hatley, seconded by Council Member Del Rosario, to:

Authorize the Mayor to sign a Letter of Request to enter into a new Memorandum

of Understanding between the City of Oroville and the Monterey Institute of International Studies/Middlebury College relating to an international business plan related to Cultural Heritage and Preservation Projects specially focused on the Chinese Temple.

The motion was passed by the following vote:

Ayes: Council Members Berry, Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier
Noes: None
Abstain: None
Absent: None

REQUEST FROM THE CALIFORNIA STATE OLD TIME FIDDLERS FOR OVERNIGHT RV PARKING – staff report

The Council considered permitting the overnight parking of approximately fifty RVs, from March 14 – 21, 2016, in specific areas for the 50th Annual California State Old Time Fiddle and Picking Championships. **(Donald Rust, Director of Community Development)**

A motion was made by Council Member Hatley, seconded by Council Member Pittman, to:

Permit the overnight parking of approximately fifty RVs, from March 14 – 21, 2016, in specific areas for the 50th Annual California State Old Time Fiddle and Picking Championships.

The motion was passed by the following vote:

Ayes: Council Members Berry, Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier
Noes: None
Abstain: None
Absent: None

The following items potentially relate to the Oroville Park Commission and were either passed and approved by the Oroville City Council on February 16, 2016, or direction was given to staff for further consideration:

MEMORANDUM OF UNDERSTANDING WITH THE BETTE DAVIS ESTATE – staff report

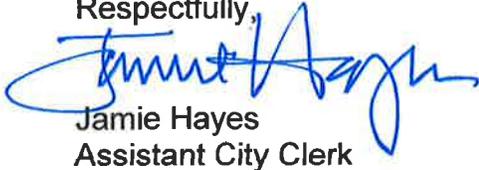
The Council considered a memorandum of Understanding with Patti Huntington, executer of the Bette Davis Estate, for use of the Estate funds and reimbursement of items for the Pioneer Museum. **(Donald Rust, Director of Community Development)**

Council Action Requested: Adopt Resolution No. 8464– A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE BETTE DAVIS ESTATE OUTLINING THE GOVERNANCE AND COLLABORATION OF THE BETTE DAVIS ESTATE DONATION – (Agreement No. 3165).

The motion was passed by the following vote:

- Ayes: Council Members Berry, Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier
- Noes: None
- Abstain: None
- Absent: None

Respectfully,



Jamie Hayes
Assistant City Clerk

REVENUE & EXPENSE SUMMARY - JANUARY 2016							
MUSEUMS & ST. THEATER	BOLT'S A.T.M.	CHINESE TEMPLE	LOTT HOME	NATURE CENTER	PIONEER	ST. THEATRE	
REVENUE	199.00	0.00	116.50	0.00	0.00	1331.25	←
EXPENSES	543.92	1289.43	1196.62	59.26	414.59	3749.12	
NET GAIN / NET LOSS	(344.92)	(1289.43)	(1080.12)	(59.26)	(414.59)	(2417.87)	** Includes State Theater Rental Suites **
REVENUE / EXPENSE PERCENTAGE	36.59%	0.00%	9.74%	0.00%	0.00%	35.51%	
FISCAL YEAR TO DATE							
REVENUE	3269.00	3309.24	5431.50	0.00	577.00	9514.50	←
EXPENSE	6439.13	34172.25	27231.71	2544.74	5089.81	9467.03	
NET GAIN / NET LOSS	(3170.13)	(30863.01)	(21800.21)	(2544.74)	(4512.81)	47.47	
REVENUE / EXPENSE %	50.77%	9.68%	19.95%	0.00%	11.34%	100.50%	
PARKS & M. AUDITORIUM							
HAMMON PARK	HEWITT PARK	ROTARY PARK	CENT. PLAZA	CCC BLDG.	BEDROCK PARK	M. AUDITORIUM	
REVENUE	0.00	0.00	0.00	0.00	385.00	0.00	1744.00
EXPENSES	523.21	373.22	289.00	268.16	788.98	144.06	4147.10
NET GAIN / (NET LOSS)	(523.21)	(373.22)	(289.00)	(268.16)	(403.98)	(144.06)	(2403.10)
REVENUE / EXPENSE PERCENTAGE	0.00%	0.00%	0.00%	0.00%	48.80%	0.00%	42.05%
FISCAL YEAR TO DATE							
REVENUE	1884.00	0.00	1140.00	125.00	4778.74	0.00	2109.00
EXPENSE	7377.84	7741.05	7121.91	7074.09	5767.77	8612.38	23569.07
NET GAIN / (NET LOSS)	(5493.84)	(7741.05)	(5981.91)	(6949.09)	(989.03)	(8612.38)	(21460.07)
REVENUE / EXPENSE %	25.54%	0.00%	16.01%	1.77%	82.85%	0.00%	8.95%
* State Theater figures include rev & exp for suites adjacent to the Theater.							

Dawn

Dear Docent,

First: Please, if you have any events that disturb you, strange fellows or ladies that sound not quite right in the head, (and you know it happens,) please call Oroville Police Department at 911 or better yet call Ron Belser at Code Enforcement 538-2448 extension 3055 or Gary Layman at 693-0225. We did have an event at the Lott Home a few days ago and we needed them.

Working at the Pioneer Museum is a trip into the past, the long past, the hard past and the elegant past. Visitors are always impressed by the size of the museum AND the number of artifacts. It looks so neat and cared for and it is so great to develop a story line which begins to intertwine all of the museums and past and present activities. I'm personally looking forward to the lift into the downstairs as it does take me longer to get downstairs and then even longer to get back up...come on, we know I'm not the only one. The book and gift selection is wonderful. I was there the other day and it was exciting, we had people all day, lots of fun. By the way, the ladies bathroom has been fixed.

We are working on the gift selection for the Lott Home and should have some unique items soon. Mabelle continues to work on the puzzle project. Dorothy is working on changing the ladies clothes and we found a summer shoulder wrap with Cornelia's nick name (Nealie) embroidered on it - not seen before, it was pretty exciting. It is now on display. Being the days docent on Friday is always enjoyable. Something new every day.

The Chinese Temple will soon have the red coloring book written by Jeanne Martin Icano and drawings by Jo Charleston. We plan a signing party in June, which is the soonest Jeanne can make it. The Linesmen guys came and helped Thil with the clean up of the moss on the bricks in the serenity garden, a good job by all, thank you,. Another celebration for the new year this time will be held on Feb. 29th. Very Festive it will be.

I got to watch the appraiser at work on a donated set of artifacts the other day. Great.

The Nature Center has had some vandalism to the roof if not more, and that should be repaired shortly if it hasn't been done by now. If you "See Something - Say Something".

We need more involvement from all docents and the public. Ask Becky about her horse.

The Bolt ATM continues to attract many, many hits to the web site and many visitors almost every day. Almost every day a new tool arrives. It's very colorful inside and a great visit. Several pieces of art are in each museum and the Bolt ATM is loaded with art and donations of all kinds. Drop By. Say Hello. Give Jim Shelby some info for the newsletter that goes to the public.

It is quickly approaching Spring and each museum has floral surprises ready to pop up and say hello, I love that, and I imagine you do too. We can give a shout out to the Save Our Trees group for their efforts on the Centennial Plaza. Keeping it nice for the public and tying the museums together is a good thing. It is right in the center after all. The tour season is upon us and docents are needed for special tours and pretty much many days otherwise. Call Susan Gilbert with any availability you might have. Enjoy your interactions with each guest, invite them to visit your gift shop and to see another museum. Let them know you are happy they came to see the museum.

Have a wonderful month and remember you are wanted, needed and appreciated. Come to the next docent meeting. April 6th, 10 a.m. See you there.

Freda

BOLT'S A.T.M. DOCENT SCHEDULE

SUN 11:45 -3:45

M-S – 10:00 3:45

SUNDAY Bill Burg

MONDAY-- Bud & Laila Bolt

TUESDAY -- Bud Bolt & Steven Paloma

WEDNESDAY Evan Snow

THURSDAY George Cairo

FRIDAY 1ST & 3RD Walt Popper

FRIDAY 2ND Audrey Kelley

FRIDAY last Mary & Garry Gunderson

SATURDAYS 1-2-3 Bud & Laila Bolt

SATURDAY- 4TH Dave Bolt-

ODD 5TH days - Any one

Docent Schedule for Chinese Temple
Hours 12:00 to 4:00

MONTH OF MARCH 2016

Tuesday 3/1/16	Wednesday 3/2/16
FLORRIE C.	JANICE C.
Tuesday 3/8/16	Wednesday 3/9/16
FLORRIE C.	JANICE C.
Tuesday 3/15/16	Wednesday 3/16/16
DAN P.	ANN C.
Tuesday 3/22/16	Wednesday 3/23/16
THIL W.	CAROL B.
Tuesday 3/29/16	Wednesday 3/30/16
DAN P.	CAROL B.

Special Tours

Day	Date	Time	Number	Group	Docents	Grade	Paid
Wed.,	3/2,	9:00/10:30 a.m.	60	Nelson Ave.	7th grade	Ann/Thil/Florrie	
<u>This tour will be split with the Nature Center-Becky/Brad/Jill/Rex/Sue/Susan</u>							
Wed.,	3/9	Durham Elementary has cancelled this tour-will be re-scheduled in Apr					
Tues.,	3/15 & 3/22	Paradise Elementary, 88 third graders at 9 a.m. & 10:30 a.m.					
splitting with the Lott Home - 15th Carol B./Thil/Dan							
22nd Janice/Thil/Florrie							
See below - important!							

Wherever you see bold print with an "&" and no name, or "??", we need someone to help that day!

***Please make sure to mark your calendars for the April 6 docent meeting. This is an important meeting as it is the last time we meet prior to Feather Fiesta Days. Our annual fundraiser will be Saturday, May 7. HELP IS NEEDED. Docents are needed for the craft faire/food court. If you are unable to attend the meeting, please call Janice Clay or Susan Gilbert.

Docent Schedule for Lott Home
Hours 11:30 to 3:30

FOR THE MONTH OF MARCH 2016

Friday 3/4/16 FREDA F.	Sunday 3/6/16 DOROTHY K.	Monday 3/7/16 LANI F.
Friday 3/11/16 FREDA F.	Sunday 3/13/16 DOROTHY K.	Monday 3/14/16 NORMA D.
Friday 3/18/16 FREDA F.	Sunday 3/20/16 DOROTHY K.	Monday 3/21/16 LANI F.
Friday 3/25/16 FREDA F.	Sunday 3/27/16 CLOSED/EASTER	Monday 3/28/16 JANICE C.
Friday	Sunday	Monday

Special Tours & Luncheons

Day	Date	Time	Number	Group	Grade	Demo?	Docents	Paid
Tues.,	3/15 & 3/22			Paradise Elementary,	88	third graders	at 9 a.m. & 10:30 a.m.	
				splitting with the Chinese Temple - Dorothy/Freda/Lani			(both days)	

Wherever you see bold print with an "&" and no name, or "??", we need someone to help that day!

Docent Schedule for Pioneer Museum
Hours 12:00 to 4:00

MONTH OF MARCH 2016

Friday 3/4/16 ?????	Saturday 3/5/16 CAROL K.	Sunday 3/6/16 MACHELLE C.
Friday 3/11/16 LINDA D.	Saturday 3/12/16 ?????	Sunday 3/13/16 ?????
Friday 3/18/16 ?????	Saturday 3/19/16 MACHELLE C.	Sunday 3/20/16 BOBBIE S.
Friday 3/25/16 ?????	Saturday 3/26/16 PAT F.	Sunday 3/27/16 CLOSED/EASTER
Friday	Saturday	Sunday

Special Tours

Day	Date	Time	Number	Group	Docents	Grade Paid
-----	------	------	--------	-------	---------	------------

NONE SCHEDULED

Tour of 3/9 with Durham Elementary to be re-scheduled in April.

Wherever you see bold print with an "&" and no name, or "???", we need someone to help that day!