

## SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



### MINUTES OF THE October 7, 2015 – REGULAR QUARTERLY MEETING

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**Note:** the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518.

The agenda for the October 7, 2015, Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, [www.cityoforoville.org](http://www.cityoforoville.org) on Thursday, October 1, 2015 at 4:43 P.M.

The October 7, 2015 Supplemental Benefits Fund Steering Committee Special Meeting was called to order by SBF Chairperson David Pittman at 5:30 P.M.

#### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by SBF Committee Member Don Noble.

#### ROLL CALL

Present: Voting Committee Members: FRRPD Committee Member, Don Noble, FRRPD Vice Chairperson Victoria Coots, City of Oroville Committee Member Linda Dahlmeier, City of Oroville Committee Member Thil Wilcox and City of Oroville Chairperson David Pittman.

Absent Voting Committee Members: None.

Advisory Committee Members (non-voting): Kevin Dossey, Department Water Resources; Claudia Knaus (Alternate), Oroville Area Chamber of Commerce, Tim Haines, State Water Contractors

Absent Advisory Committee Members (non-voting): Steve Rothert – American Rivers; Dave Steindorf (Alternate) American Rivers

**Others Present:**

Bob Marciniak, SBF Program Specialist  
Don Rust, City of Oroville Acting SBF Fund Administrator  
Jamie Hayes, Recording Clerk

**RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS**

#3 PJay Shepherd, Stu Shaner, Scott Lawrence  
#4 Ray Laager, Debra Lucero, Scott Lawrence, PJay Shepherd, Stu Shaner, Chris Telis & Loren Gill

**CONSENT CALENDAR –**

1. **APPROVAL OF THE MINUTES OF THE July 1, 2015, REGULAR MEETING, July 30, 2015 SPECIAL MEETING and the September 17, 2015 SPECIAL MEETING – minutes attached**

COMMITTEE ACTION REQUESTED: **Approve the minutes.**

2. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES – staff report**

The Committee will consider a request for reimbursement to the City of Oroville, in the amount of \$12,059.87 for the months of July, August & September 2015.

Committee Action Requested: **Authorize the SBF Fund Administrator to sign invoice No. 2015-5 for reimbursement in the amount of \$12,059.87**

There was no discussion. A motion made by Committee Member Wilcox and seconded by Vice Chairperson Coots to approve the consent calendar.

The motion was passed by the following vote:

Ayes:	Committee Members Dahlmeier, Wilcox, Noble, Vice Chairperson Coots and Chairperson Pittman
Noes:	None
Abstain:	None
Absent:	None

## REGULAR BUSINESS

3. **The Committee will review an application for the 2015 NOFA received from the Oroville Veterans' Memorial Park for all of Butte County for \$75,000 and to re-purpose a previous SBF grant of \$37,000 for a combined request of \$112,000 that was previously presented at the September 17, 2015 Special Meeting. At the September 17, 2015 Special Meeting direction was given to staff and the applicant to acquire additional information and re-present the request at the October 7, 2015 Regular Meeting– staff report Bob Marciniak**

COMMITTEE ACTION REQUESTED: **Receive the requested information (and)**

- a. **Approve the request as submitted (or)**
- b. **Approve the request with modifications (or)**
- c. **Request additional information from the applicant (or)**
- d. **Request a presentation from the applicant at a subsequent meeting (or)**
- e. **Provide direction to staff (or)**
- f. **Deny the request**

SBF Program Specialist, Bob Marciniak stated that he, Mr. Rust, Ms. Shepard and Mr. Shaner had met with Dennis Schmidt, Assistant Director Butte County General Services on September 24, 2015 to clarify phasing of the project as well as current and future potential funding. Mr. Schmidt provided an updated site plan with specific phasing alternatives. (Attachment 1)

PJay Shepard, representing the applicant, presented a PowerPoint which covered the questions that had been asked at the previous meeting regarding phasing, estimates of phasing, in-kind matches and cash matches.

Vice Chairperson Victoria Coots, stated that she strongly supported the overall project but felt that it was not the type of project that the SBF should be funding. Committee Member Linda Dahlmeier responded that the project provides a place for passive recreation.

After further discussion a motion was made by Committee Member Dahlmeier and seconded by Committee Member Wilcox to allocate \$112,000.00, comprised of re-purposing the previous \$37,000 grant, using the remainder of the unallocated 2015 funds of \$64,987.10 and \$10,012.90 in 2016 funds. The match requirements will be 25% of the first \$37,000 and 50% of the \$75,000.

The motion was passed by the following vote:

Ayes:	Committee Members Dahlmeier, Wilcox, Noble and Chairperson Pittman
Noes:	Vice Chairperson Coots
Abstain:	None
Absent:	None

4. **The SBF Steering Committee received information regarding the continued funding of an event coordinator for four major Oroville events.** staff report  
Bob Marciniak

Upstate Community Enhancement Foundation (UCEF) has been the Event Coordinator covering four major events in Oroville since 2011 and have requested a new contract for a three (3) year period with a 5% reduction each year over the previous contract. After discussion the following motion was made by Committee Member Dahlmeier and seconded by Vice Chairperson Coots to approve a one (1) year contract at \$30,000 (the previous contract amount) and to add the Wild Flower & Nature Festival held in April of each year to the events coordinated by Upstate Community Enhancement Foundation

The motion was passed by the following vote:

Ayes: Committee Members Dahlmeier, Wilcox, Noble, Vice Chairperson  
Coots and Chairperson Pittman  
Noes: None  
Abstain: None  
Absent: None

5. **The SBF Steering Committee received an update from the SBF ad Hoc Aquatic Facility Committee.**

Bob Marciniak provided a brief recap of the committee's activities since it's inception in July 2013. Greg Melton of Melton Design Group provided a PowerPoint presentation of the potential sites recommended by the committee which included Riverbend Park and/or the Feather River Recreation & Park Activity Center. A recommendation was made to DWR to consider the Thermalito Forebay Recreation area for the potential warm water swimming area that DWR will study and potentially provide based on the Project 2100 Settlement Agreement. The PowerPoint is available for viewing at: <http://www.cityoforoville.org/index.aspx?page=380>. Staff and the consultant were directed to acquire potential costs of both locations and to also develop a potential operating budget based on actual income and operating costs of similar swim facilities.

#### **STEERING COMMITTEE ADVISOR MEMBERS AND STAFF COMMENTS**

6. **SBF Program Specialist Report (Bob Marciniak)**

A written report was provided including a financial report and updates on the following ad Hoc Committees:

- a. RFSP ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Coots and Wilcox. Advisors: Steindorf and Zeitler (Knaus)

b. Mapping ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Dahlmeier and Coots. Advisors: Dossey and Zeitler (Knaus) Others: Willmann (FRRPD), Rust (City of Oroville)

c. Aquatic ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Pittman and Noble. Advisors: Dossey (Murray), Steindorf and Zeitler (Knaus) Others: Willmann (FRRPD) Rust (City of Oroville) Wright (State Parks)

d. Trail Safety ad Hoc Committee: Facilitator, Bob Marciniak. Committee Members, Pittman and Coots. Advisors: All agencies will be invited to future meetings.

**5. DWR Advisor Report (Kevin Dossey)**

Mr. Dossey provided information on the lake level and stated that based on current data it would not drop below 648 feet. He also advised the committee that the low lake levels will allow for an extension of the Bidwell ramp and that an RFP had been issued. He anticipates license signing in 2016.

**6. SWC Advisor Report (Tim Haines)**

Mr. Haines did not have a report.

**CORRESPONDENCE**

- Letter from Jamie Holmes, dated September 19, 2015, received September 30, 2015 regarding issues at the Forebay Aquatic Center.

**HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. **Presentations are limited to three minutes. Under Government Code section 54954.2, the SBF Steering Committee is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.**

None

**SBF CHAIRPERSON CALL FOR AGENDA ITEMS**

Direction was given to include the following on the January 20, 2016 Agenda:

1. Chairperson & Vice Chairperson election
2. Presentation by Chief Bill LaGrone on the Municipal Law Enforcement program regarding park, event and trail patrolling
3. Update on the progress of the Consolidated Feather River Master Plan that is being funded by the SBF

4. Update from Apryl Ramage, General Manager FRRPD regarding the FRRPD Master Plan and the funding required to complete all aspects in the plan
5. Update on the potential Aquatic Swim Facility
6. Presentation of the five year update of the SBF Regional Fund Strategic Plan

### **ADJOURNMENT**

The meeting was adjourned at 7:47 P.M. The next regular quarterly meeting will be held in the Council Chambers of the City of Oroville on Wednesday, January 20, 2016 starting at 5:30 P.M.

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David Pittman, SBF Chairperson

Attachment: Phasing plan for the Oroville Veterans' Memorial for all of Butte County

## 2015 NOFA Proposal for "Blue" Park Area # 3: Overlook – Phase 4

