

**CITY COUNCIL MEETING MINUTES
OCTOBER 20, 2015 – 5:00 P.M.**

The agenda for the October 20, 2015, regular meeting of the Oroville City Council was posted on the bulletin board at the front of City Hall and on the City of Oroville's website located at www.cityoforoville.org on Thursday, October 15, 2015, at 10:25 a.m.

The October 20, 2015 regular meeting of the Oroville City Council was called to order by Mayor Dahlmeier at 5:01 p.m.

ROLL CALL

Present: Council Members Berry, Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox,
Mayor Dahlmeier
Absent: None

Staff Present:

Ruth Wright, Director of Finance
Rick Walls, Interim City Engineer
Jamie Hayes, Assistant City Clerk
Bob Marciniak, SBF Program Specialist
Gil Zarate, Police Lieutenant
Amy Bergstrand, Management Analyst III

Scott Huber, City Attorney
Karolyn Fairbanks, Treasurer
Allen Byers, Assistant Police Chief
Gary Layman, Chief Building Official
Rick Farley, Business Asst. Coordinator
Dean Hill, Assistant Fire Chief

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Dahlmeier.

PROCLAMATION / PRESENTATION

Mayor Dahlmeier presented Roxanne Schilling with a Proclamation recognizing October 18 – 24, 2015 as Freedom from Workplace Bullies Week.

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS - None

CONSENT CALENDAR

A motion was made by Council Member Pittman, seconded by Council Member Berry, to approve the following Consent Calendar, with exception to item no. 7 and 8:

1. **APPROVAL OF THE MINUTES OF OCTOBER 6, 2015 REGULAR MEETING OF THE OROVILLE CITY COUNCIL** – minutes attached

2. STREAMLINE SOLAR PERMITTING – staff report

The Council considered adopting an ordinance amending the City of Oroville Municipal Code regarding the implementation of consistent statewide standards to achieve the timely and cost-effective installation of solar energy systems per AB 2188. **(Gary Layman, Chief Building Official and Donald Rust, Director of Community Development)**

Council Action Requested: **Waive the second reading and adopt by title only, Ordinance No. 1810 – AN ORDINANCE OF THE OROVILLE CITY COUNCIL AMENDING THE CITY OF OROVILLE MUNICIPAL CODE REGARDING THE IMPLEMENTATION OF CONSISTENT STATEWIDE STANDARDS TO ACHIEVE THE TIMELY AND COST-EFFECTIVE INSTALLATION OF SOLAR ENERGY SYSTEMS PER AB 2188.**

3. NEW HVAC CONDENSER UNIT AT ATC BUILDING – staff report

The Council received information regarding the replacement of the HVAC condenser unit at the Advanced Technology Center (ATC) building. **(Amy Bergstrand Management Analyst III and Donald Rust, Director of Community Development)**

Council Action Requested: **For information purposes only.**

4. 2016 ANNUAL LONG-TERM MONITORING REPORTS FOR HOME MULTI-FAMILY RENTAL HOUSING PROJECTS – staff report

The Council considered a Professional Services Agreement with R.L. Hastings & Associates, LLC, in the amount of \$8,000, for the preparation of HOME Investment Partnerships Program annual monitoring documentation reports for multi-family rental housing projects. **(Amy Bergstrand Management Analyst III and Donald Rust, Director of Community Development)**

Council Action Requested: **Adopt Resolution No. 8435 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH R.L. HASTINGS & ASSOCIATES, LLC, IN THE AMOUNT OF \$8,000, TO PREPARE THE ANNUAL LONG-TERM MONITORING REPORT FOR MULTI-FAMILY RENTAL HOUSING PROJECTS – (Agreement No. 3151).**

5. SUPPLEMENTAL BENEFITS FUND FUNDING AGREEMENT WITH FEATHER RIVER RECREATION AND PARK DISTRICT – staff report

The Council, serving as the Supplemental Benefits Fund Administrator, considered a Funding Agreement, in the amount of \$50,000, with Feather River Recreation and Park District for partial funding of a children's play structure near the north fields of Riverbend Park. **(Bob Marciniak, SBF Program Specialist and Donald Rust, Director of Community Development)**

Council Action Requested: **Adopt Resolution No. 8436 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A FUNDING AGREEMENT BETWEEN THE CITY OF OROVILLE, SERVING AS FUND ADMINISTRATOR OF THE SUPPLEMENTAL BENEFITS FUND, AND FEATHER RIVER RECREATION AND PARK DISTRICT, IN THE AMOUNT OF \$50,000, FOR CONSTRUCTION OF A CHILDREN’S PLAY STRUCTURE NEAR THE NORTH FIELD OF RIVERBEND PARK – (Agreement No. 3152).**

6. SUPPLEMENTAL BENEFITS FUND FUNDING AGREEMENT WITH THE OROVILLE VETERANS’ MEMORIAL PARK COMMITTEE – staff report

The Council, serving as the Supplemental Benefits Fund Administrator, considered a Funding Agreement, in the amount of \$112,000, with the Oroville Veterans’ Memorial Park Committee for phased improvements at the Oroville Veterans’ Memorial Park for all of Butte County. **(Bob Marciniak, SBF Program Specialist and Donald Rust, Director of Community Development)**

Council Action Requested: **Adopt Resolution No. 8437 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A FUNDING AGREEMENT BETWEEN THE CITY OF OROVILLE, SERVING AS FUND ADMINISTRATOR OF THE SUPPLEMENTAL BENEFITS FUND, AND OROVILLE VETERANS’ MEMORIAL COMMITTEE, IN THE AMOUNT OF \$112,000, FOR PHASED IMPROVEMENTS AT THE OROVILLE VETERANS’ MEMORIAL PARK – (Agreement No. 3153).**

7. THIS ITEM WAS REMOVED FROM THE CONSENT CALENDAR (SEE BELOW)

8. THIS ITEM WAS REMOVED FROM THE CONSENT CALENDAR (SEE BELOW)

The motion was passed by the following vote:

Ayes:	Council Members Berry, Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier
Noes:	None
Abstain:	None
Absent:	None

ITEMS REMOVED FROM THE CONSENT CALENDAR

7. SUPPLEMENTAL BENEFITS FUND FUNDING AGREEMENT WITH THE UPSTATE COMMUNITY ENHANCEMENT FOUNDATION – staff report

The Council, serving as the Supplemental Benefits Fund Administrator, considered a Funding Agreement, in the amount of \$30,000, with the Upstate Community Enhancement Foundation to provide Event Coordination Services for 2016. **(Bob Marciniak, SBF Program Specialist and Donald Rust, Director of Community Development)**

At the request of Council Members Berry and Hatley, this item was pulled for comments and

questions, which were addressed by staff.

Following discussion, a motion was made by Council Member Pittman, seconded by Council Member Del Rosario, to:

Adopt Resolution No. 8438 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A FUNDING AGREEMENT BETWEEN THE CITY OF OROVILLE, SERVING AS FUND ADMINISTRATOR OF THE SUPPLEMENTAL BENEFITS FUND, AND THE UPSTATE COMMUNITY ENHANCEMENT FOUNDATION, IN THE AMOUNT OF \$30,000, TO PROVIDE EVENT COORDINATION SERVICES FOR 2016 – (Agreement No. 3154).

The motion was passed by the following vote:

Ayes: Council Members Del Rosario, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier
Noes: Council Members Berry, Hatley
Abstain: None
Absent: None

8. ATTENDANCE TO FINANCE OFFICERS CONFERENCES – staff report

The Council considered the expenditure of \$3,814, for City related business travel for the Finance Director to attend the annual California Society of Municipal Finance Officers and the Government Finance Officers Association Conferences. **(Ruth Wright, Director of Finance)**

This item was removed from the Consent Calendar at the request of Council Member Berry, for comments.

Following discussion, a motion was made by Council Member Pittman, seconded by Council Member Del Rosario, to:

Approve the expenditure of \$3,814, for City related business travel for the Finance Director to attend the annual California Society of Municipal Finance Officers and the Government Finance Officers Association Conferences.

The motion was passed by the following vote:

Ayes: Council Members Del Rosario, Pittman, Vice Mayor Wilcox, Mayor Dahlmeier
Noes: Council Members Berry, Hatley, Simpson
Abstain: None
Absent: None

PUBLIC HEARINGS - None

REGULAR BUSINESS

9. AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH HARVEST ACCOUNTING AND MANAGEMENT SYSTEMS – staff report

The Council considered an Amendment to the Professional Services Agreement with Harvest Accounting and Management Systems for Business Technical Assistance Consulting Services, and to carryover of the current contract balance of \$24,525. **(Rick Farley, Enterprise Zone and Business Assistance Coordinator and Donald Rust, Director of Community Development)**

Following discussion, a motion was made by Council Member Pittman, seconded by Vice Mayor Wilcox, to:

Adopt Resolution No. 8439 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH HARVEST ACCOUNTING AND MANAGEMENT SYSTEMS, INC., EXTENDING THE AGREEMENT TERM TO JUNE 30, 2017 AND TO CARRY OVER A BALANCE OF \$24,525 – (Agreement No. 1857-7).

The motion was passed by the following vote:

Ayes: Council Members Berry, Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier
Noes: None
Abstain: None
Absent: None

10. 1ST QUARTERLY BUDGET REVIEW – JULY 1 THROUGH SEPTEMBER 30, 2015 – staff report

The Council considered the 1st Quarter Budget review and adjustments relating to July 1 – September 30, 2015. **(Ruth Wright, Director of Finance)**

Following discussion, a motion was made by Council Member Pittman, seconded by Vice Mayor Wilcox, to:

Approve the 1st Quarter Budget review and adjustments, as indicated in the October 20, 2015 staff report.

The motion was passed by the following vote:

Ayes: Council Members Berry, Del Rosario, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier
Noes: Council Member Hatley
Abstain: None
Absent: None

11. YEAR END RESULTS FOR YEAR ENDED JUNE 30, 2015 – staff report

The Council received and discussed information regarding the projected surplus for the year-end, June 30, 2015. **(Ruth Wright, Director of Finance)**

No action was taken on this item.

12. SENIOR ACCOUNTANT TECHNICIAN POSITION AND JOB DESCRIPTION – staff report

The Council considered the recruitment and approval of a job description for a Senior Accountant Technician position for the Finance Department. **(Ruth Wright, Director of Finance)**

Following discussion, a motion was made by Vice Mayor Wilcox, seconded by Council Member Pittman, to:

Approve the recruitment of Senior Accountant Technician position and approve the corresponding job description.

The motion was passed by the following vote:

Ayes:	Council Members Berry, Del Rosario, Hatley, Pittman, Vice Mayor Wilcox, Mayor Dahlmeier
Noes:	Council Member Simpson
Abstain:	None
Absent:	None

13. MONTHLY FINANCIAL REPORT FOR SEPTEMBER 2015 – report attached

The Council received a copy of the Monthly Financial Report for September 2015. **(Ruth Wright, Director of Finance)**

The Council acknowledged receipt of the September 2015 Monthly Financial Report.

SUCCESSOR AGENCY - None

MAYOR/ COUNCIL REPORTS

Council Member Del Rosario reported on her attendance to the League of California Cities Conference. Council Member Del Rosario introduced the idea of utilizing cap and trade funds to construct low/no income housing within the City for the homeless community.

Council Member Pittman reported on a meeting with the Oroville Rescue Mission addressing the community's homeless issues. In addition, Council Member Pittman also reported his attendance to the Chamber of Commerce Board of Directors meeting, and a meeting with local legislatures and the California Water Board to discuss the North State's Water issues and effects.

Finally, Council Member Pittman reported on a tour of the Butte County Mosquito & Vector Control District (District), with guests from Liberia, hosted through the Oroville Noon Rotary Club. Council Member Pittman announced that the District has committed to an outreach program to deliver mosquito fish to Liberia.

CITY ADMINISTRATOR/ ADMINISTRATION REPORTS

Ruth Wright, Director of Finance, gave a brief report regarding staff's attendance to a Laserfiche workshop.

CORRESPONDENCE - None

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON NON-AGENDA ITEMS

Cheri Bunker, Oroville Economic Development Corporation, invited the Council to attend an upcoming Lunch and Learn Seminar on October 28, 2015, with guest speaker, Bill LaGrone, Director of Public Safety to discuss the community's homeless issues.

Stu Shaner, Veterans' Memorial Park Committee, thanked the Council for contributing to the Oroville Veterans' Memorial Park and announced that the veteran tiles purchased by contributors have been ordered in anticipation of the placement of them onto the future memorial wall.

CLOSED SESSION

The Council held a Closed Session on the following:

1. Pursuant to Government Code section 54956.95, the Council met with the Acting City Administrator and City Attorney relating to Worker's Compensation Claim No. NCWA-556254.
2. Pursuant to Government Code section 54956.9(a), the Council met with the Acting City Administrator, City Attorney and Counsel relating to existing litigation: WGS Dental, et al, v. City of Oroville, et al. Butte County Superior Court, Case No. 152036, Third District Court of Appeals, Case No. C 077181.
3. Pursuant to Government Code section 54956.9(d), the Council met with the Acting City Administrator and the City Attorney regarding potential litigation – one case.

Mayor Dahlmeier announced that there were no reportable actions taken in Closed Session and direction had been given to staff.

ADJOURNMENT

The meeting was adjourned at 6:59 p.m. A regular meeting of the Oroville City Council will be held on Tuesday, November 3, 2015, at 5:00 p.m.

Donald Rust, Acting City Clerk

Thil Wilcox, Vice Mayor