

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



MINUTES OF THE September 17, 2015 – SPECIAL MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518.

The agenda for the September 17, 2015, Special Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Monday, September 14, 2015 at 10:07 A.M.

The September 17, 2015 Supplemental Benefits Fund Steering Committee Special Meeting was called to order by SBF Chairperson David Pittman at 3:30 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by SBF Committee Member Don Noble

ROLL CALL

Present: Voting Committee Members: FRRPD Vice Chairperson Victoria Coots, City of Oroville Committee Member Linda Dahlmeier, City of Oroville Committee Member Thil Wilcox; FRRPD Committee Member, Don Noble and City of Oroville Chairperson David Pittman.

Absent Voting Committee Members: None

Advisory Committee Members (non-voting): Matt Murray, Alternate, Department Water Resources; Kevin Zeitler, Oroville Area Chamber of Commerce, Dave Steindorf (Alternate) American Rivers.

Absent Advisory Committee Members (non-voting): Steve Rothert – American Rivers; Tim Haines, State Water Contractors, Kevin Dossey, Department of Water Resources

Others Present:

Bob Marciniak, SBF Program Specialist
Don Rust, City of Oroville Interim SBF Fund Administrator
Scott Huber, SBF Legal Counsel
Jamie Hayes, Recording Clerk

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

Stu Shaner #1

REGULAR BUSINESS

1. **REVIEW OF APPLICATIONS FROM THE 2015 NOTICE OF FUNDS AVAILABLE RELEASED ON JULY 16, 2015.** – staff report, Bob Marciniak, SBF Program Specialist

Mr. Marciniak provided a brief summary of each application and a PowerPoint presentation which included, SBF Goals as detailed in the Regional Fund Strategic Plan (RFSP); the review and approval criteria factors, unencumbered SBF funds and for discussion purposes details of the voting and non-voting members' applicant scores. The RFSP provides a scoring process, however actual grant approval is provided by a motion and vote of the SBF Steering Committee. Oroville Chamber of Commerce Advisor Kevin Zeitler pointed out that the average score listed on the advisor roll-up was incorrect as the total score needed to be divided by 4 rather than 5 as was reflected on the voting members roll-up. The correction was made during the meeting and displayed on the monitor.

Committee Action Requested: **DISCUSS EACH OF THE THREE (3) REQUESTS AND:**

- a. **APPROVE THE REQUEST AS SUBMITTED (OR)**
- b. **APPROVE THE REQUEST WITH MODIFICATIONS (OR)**
- c. **REQUEST ADDITIONAL INFORMATION FROM THE APPLICANT (OR)**
- d. **REQUEST A PRESENTATION FROM THE APPLICANT AT A SUBSEQUENT MEETING (OR)**
- e. **DENY THE REQUEST (OR)**
- f. **PROVIDE DIRECTION TO STAFF**

2015 NOFA APPLICATION REQUESTS

- **BOYS & GIRLS CLUBS OF THE NORTH VALLEY (\$5,000) FOR A SPECIFIC SPECIAL PROGRAM FOR THE OROVILLE FACILITY**

Following questions asked of the applicant and discussion the request was not approved siting that it did not fit the Large Project Criteria. The applicant will be advised when the committee is accepting requests for smaller projects.

- **OROVILLE VETERANS' MEMORIAL PARK (\$75,000) FOR CONTINUED CAPITAL IMPROVEMENTS**

Following questions asked of the applicant and discussion a motion was made by Committee Member Dahlmeier and seconded by Committee Member Wilcox to grant the \$75,000 request.

The motion failed by the following vote:

Ayes: Committee Members Dahlmeier and Wilcox
Noes: Committee Member Noble, Vice Chairperson Coots and
Chairperson Pittman
Abstain: None
Absent: None

Staff was advised to meet with the applicant and Butte County General Services to review the request and determine what has been built, how it was funded, what remains to be built and how it ultimately will be funded and to bring it back for the consideration at the Regular Quarterly Meeting of the SBF Steering Committee scheduled for Wednesday, October 7, 2015.

- **FEATHER RIVER RECREATION & PARK DISTRICT (\$75,000) FOR A CHILDREN'S PLAY STRUCTURES AT RIVERBEND PARK NORTH FIELD AREA**

Following questions asked of the applicant and discussion a motion was made by Committee Member Don Noble and seconded by Vice Chairperson Victoria Coots to provide up to \$50,000 for the children's play structures at Riverbend Park North Field Area.

The motion was passed by the following vote:

Ayes: Committee Members Noble, Vice Chairperson Coots and
Chairperson Pittman
Noes: Committee Members Dahlmeier & Wilcox
Abstain: None
Absent: None

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. **Presentations are limited to three minutes. Under Government Code section 54954.2, the SBF Steering Committee is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.**

The SBF Steering Committee had a discussion regarding the Brad Freeman Trail below the Veterans' Memorial Park and asked for comments from FRRPD General Manager, Apryl Ramage and California Department of Parks & Recreation Area Manager, Aaron Wright regarding the potential costs of completing the last segment of the trail. SBF Staff was directed to provide information to Mr. Wright and to also bring this item back for further discussion at the October 7, 2015 meeting.

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

1. Review the Oroville Veterans' Memorial Par for all of Butte County NOFA request.
2. Discuss parameters for small requests.
3. Consider an agreement with Upstate Community Enhancement Foundation to provide Event Coordinator services for four major community events.
4. Update from the Aquatic Center ad Hoc Committee
5. Update information regarding the Brad Freeman Trail below the Oroville Veterans' Memorial Park for all of Butte County.

ADJOURNMENT

The meeting was adjourned at 5:47 P.M. The next regular quarterly meeting will be held in the Council Chambers of the City of Oroville on Wednesday, October 7, 2015 starting at 5:30 P.M.

David Pittman, SBF Chairperson