

SUPPLEMENTAL BENEFITS FUND



SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE Special Meeting

Oroville City Hall – Council Chambers
1735 Montgomery Street
Oroville, California

SEPTEMBER 17 2015
3:30 P.M.
AGENDA

*This meeting may be broadcast remotely via audio and/or video conference at the following addresses:
Cota Cole, LLP, 2261 Lava Ridge Ct, Roseville, CA 95661 916) 780-9009*

CALL TO ORDER: David Pittman, SBF Chairperson

PLEDGE OF ALLEGIANCE

ROLL CALL

Voting Members: Chairperson David Pittman, City of Oroville; Vice Chairperson Victoria Coots, FRRPD; Committee Members Don Noble, FRRPD; Linda Dahlmeier, City of Oroville; Thil Chan Wilcox, City of Oroville

Advisory Members (non-voting):

Committee Members DWR – Kevin Dossey, SWC – Tim Haines, American Rivers – Steve Rother, Chamber of Commerce – Kevin Zeitler, American Rivers Alternate – Dave Steindorf

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter that is on the agenda to state their name and the agenda item on which you wish to speak. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name for the record, and make your presentation or ask questions regarding the agenda item. Following your remarks, the SBF Steering Committee and/or staff may respond to your comments or questions. Under Government Code section 59454.3 the time allotted for presentations may be limited. Presentations are limited to three minutes per person.

REGULAR BUSINESS

1. **REVIEW OF APPLICATIONS FROM THE 2015 NOTICE OF FUNDS AVAILABLE RELEASED ON JULY 16, 2015.** – staff report, Bob Marciniak, SBF Program Specialist

Committee Action Requested: **DISCUSS EACH OF THE THREE (3) REQUESTS AND:**

- a. **APPROVE THE REQUEST AS SUBMITTED (OR)**
- b. **APPROVE THE REQUEST WITH MODIFICATIONS (OR)**
- c. **REQUEST ADDITIONAL INFORMATION FROM THE APPLICANT (OR)**
- d. **REQUEST A PRESENTATION FROM THE APPLICANT AT A SUBSEQUENT MEETING (OR)**
- e. **DENY THE REQUEST (OR)**
- f. **PROVIDE DIRECTION TO STAFF**

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. **Presentations are limited to three minutes.** Under Government Code section 54954.2, **the SBF Steering Committee is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.**

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson may request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the October 7, 2015 Regular Quarterly Meeting of the SBF Steering Committee.

ADJOURNMENT

The meeting will be adjourned. The next regular quarterly meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, October 7, 2015 starting at 5:30 P.M. in the Oroville City Council Chambers.

**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE
STAFF REPORT**

TO: SBF CHAIRPERSON & COMMITTEE MEMBERS

**FROM: DONALD RUST, INTERIM SBF ADMINISTRATOR
BOB MARCINIAK, SBF PROGRAM SPECIALIST**

**RE: REVIEW OF APPLICATIONS FROM THE 2015 NOTICE OF FUNDS AVAILABLE
RELEASED ON JULY 16, 2015.**

DATE: September 17, 2015

SUMMARY

THE SBF STEERING COMMITTEE APPROVED A NOTICE OF FUNDS AVAILABLE (NOFA) IN THE AMOUNT OF \$75,000 FOR 2015, WITH COMPLETED APPLICATIONS DUE BY 4:00 P.M. PDT, THURSDAY AUGUST 27, 2015.

DISCUSSION

The Steering Committee will receive information regarding the three applicants that attended the mandatory workshop and submitted applications for consideration. The vetting process for eligibility includes review by SBF Staff for completeness of the application and compliance with review criteria (attachment 3).

FISCAL IMPACT

There is \$112,712.10 available in uncommitted SBF funds available for the NOFA.

RECOMMENDATION

Discuss each request and provide direction for each application as detailed in #'s 1 – 3 following the stated request:

1. **BOYS & GIRLS CLUBS OF THE NORTH VALLEY (\$5,000)**
REQUEST: SPECIFIC SPECIAL PROGRAM FOR THE OROVILLE FACILITY
 1. Approve the request as submitted (or)
 2. Approve the request with modifications (or)
 3. Request additional information from the applicant (or)
 4. Request a presentation from the applicant at a subsequent meeting (or)
 5. Deny the request (or)
 6. Provide direction to staff.

2. **OROVILLE VETERANS' MEMORIAL PARK (\$75,000)**
REQUEST: CONTINUED CAPITAL IMPROVEMENTS
 1. Approve the request as submitted (or)
 2. Approve the request with modifications (or)
 3. Request additional information from the applicant (or)
 4. Request a presentation from the applicant at a subsequent meeting (or)
 5. Deny the request (or)
 6. Provide direction to staff.

3. **FEATHER RIVER RECREATION & PARK DISTRICT (75,000)**
REQUEST: CHILDREN'S PLAY STRUCTURE AT RIVERBEND PARK NORTH FIELD AREA
 1. Approve the request as submitted (or)
 2. Approve the request with modifications (or)
 3. Request additional information from the applicant, (or)
 4. Request a presentation from the applicant at a subsequent meeting (or)
 5. Deny the request (or)
 6. Provide direction to staff.

ATTACHMENTS

1. 2015 NOFA Flowchart
2. Summary of Funds Requested & Funds Available
3. Applications
 - a. Boys & Girls Clubs of the North Valley
 - b. Oroville Veterans' Memorial Park
 - c. Feather River Recreation & Park District

4. SBF Staff summary of application requests



**NOFA ISSUED
July 16, 2015**

**Mandatory Workshop for Applicants
Wednesday, August 5, 2015**

SBF Program Specialist
provides guidance to applicants

*Submit Applications to:
City of Oroville, Fund Administrator
1735 Montgomery Street
Oroville, CA 95965*

*No later than 4:00P.M.
August 27, 2015*

Does application meet
submittal & screening
requirements?
SBF Staff

YES

NO

Applicant Notified
with explanation

SBF Staff prepares
executive summary & review
package for the
SBF Steering Committee

Applicant Project Presentation
at SBF Public Meeting

SBF Steering Committee
requests additional information
(Optional)

SBF Staff requests
additional information
from applicant

Additional
information
not requested by
SBF Steering
Committee

SBF Staff
reviews additional information
provides comments to
SBF Steering Committee

SBF Steering Committee
hears public comment
reviews project & votes

Applicants notified

Approved

Fund Administrator
provides legal approval
Contract prepared

Not Approved

Applicant Notified
SBF Steering Committee
Decision is final

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE

TO: SBF CHAIRPERSON & COMMITTEE MEMBERS
FROM: BOB MARCINIAK, SBF PROGRAM SPECIALIST
RE: NOFA: SUMMARY OF FUNDS REQUESTED & FUNDS AVAILABLE
DATE: SEPTEMBER 17, 2015

Total unencumbered SBF funds as of September 17, 2015: \$112,712.10*

Funds made available by the July 16, 2015 NOFA:	\$75,000
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Applications for final decision:	Amount
• Oroville Veterans' Memorial Park	\$ 75,000.00
• Feather River Recreation & Park District	\$ 75,000.00
• Boys & Girls club of the North Valley	\$ 5,000.00

Total funds requested:	\$155,000.00
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Requests exceeding NOFA:	\$ -80,000.00
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***NOTE: The SBF Steering Committee may only commit up to \$75,000.00 of the unencumbered funds available for decisions pertaining to the three (3) applications under review/consideration.**

2015 NOFA LARGE PROJECT FUND: \$75,000 MAXIMUM ALLOCATION

APPLICANT NAME: BOYS & GIRLS CLUBS OF THE NORTH VALLEY

SUBMITTED BY: KIRA ELLEN, OFFICE MANAGER

AMOUNT REQUESTED: 5,000.00 DATE/TIME RECEIVED: 08/27/2015 @ 11:18 A.M.

REQUEST: Funding assistance for the Eco Team/educational experience for local teens that are members of the Boys & Girls Clubs of the North Valley, specifically the Oroville location.

DID APPLICANT ATTEND THE GRANT WORKSHOP: YES NO

EXECUTIVE SUMMARY OF REQUEST

The request would assist in funding a minimum of five local field trips to the Salmon Hatchery, Oroville Dam, Oroville Nature Center, Riverbend Park & hikes along the river to better understand the history of the Feather River, the ecosystems in our area and how water & drought impact the teens and others. While this request does not fit within the “Large Project Fund” parameters it does fit the Marketing/Community Benefit Fund which allows the Steering Committee the ability to fund projects on an as-requested basis and may be approved or rejected based on their individual merit as determined by the Steering Committee.

SBF VISION STATEMENT ADHERENCE (MAJOR) (MODERATE) (LOW)

MODERATE: The applicant should provide a meaningful connection to existing or planned, facilities and projects. The application should also be in, or near, the low flow channel of the Feather River (defined in Figure 1-1 of the RFSP) and assist in making the Oroville Region a Northern California destination. **The request provides an educational component not currently available to teens and participants in the Boys & Girls Club programs.**

DOES THE REQUEST MEET THE SBF MISSION STATEMENT? “Investing in recreational and related projects with a nexus to the Feather River to improve the quality of life and stimulate economic development in the Oroville region.” **Yes (has a nexus, but is a specific one-time program vs a project)**

In general, does this request support local businesses, attract new visitors to the Oroville Region – for overnight trips or multiple days if possible – provide an opportunity for attendees/participants to spend their retail dollars in the Oroville Region,

or reflect a collaborative effort by multiple groups or agencies pursuing community development, tourism, or recreation goals? **No (this a specific one-time program)**



BOB MARCINIAK SBF PROGRAM SPECIALIST



2015 NOFA LARGE PROJECT FUND: \$75,000 MAXIMUM ALLOCATION

APPLICANT NAME: OROVILLE VETERANS' MEMORIAL PARK FOR ALL OF BUTTE COUNTY (OVMP)

SUBMITTED BY: STU SHANER, PRESIDENT

AMOUNT REQUESTED: 75,000 DATE/TIME RECEIVED: 08/27/2015 @ 3:27 P.M.

REQUEST: Provide additional funding for portions of the envisioned project including: Concrete Seat Wall \$39,500; Concrete Walkway \$120,000; Concrete Columns \$35,000; Railings \$4,800; Concrete Stairs & Flatwork \$19,423 & landscape implementation \$14,661 for a total of \$223,384.

DID APPLICANT ATTEND THE GRANT WORKSHOP: YES NO

EXECUTIVE SUMMARY OF REQUEST

This project officially began in 2008 and has had several phases of construction completed. The applicant is requesting that this grant be combined with an outstanding SBF Grant in the amount of \$37,000 issued on March 3, 2015 and has matching fund requirements of the previous grant, the new grant request and the \$64,634 still needed to complete the work detailed above.

The applicant envisions that completion of the Oroville Veterans' Memorial Park for all of Butte County provides an opportunity for a grateful community and nation to honor those who unselfishly served our country. When the OVMP is completed it will also provide an anchor at the top of the low flow channel of the Feather River, enabling a significant increase in river connected recreation and enhancing the beauty and sustainability of the trail along the river.

The park property is a portion of a Class 1 Bike Path and Trail. It has connectivity with the Brad Freeman Trail (a 40+ mile bike and walking trail that follows portions of the Feather River) the Historic Downtown District, the Feather River Fish Hatchery and the Feather River Nature Center and Native Plant Park.

When completed public restrooms will be provided at the east end of the Historic Downtown District as well as increased parking and the existing connection to the Feather River Levee area which is used for both Feather Fiesta Days and the Salmon Festival which draw tens of thousands of people into the community.

SBF VISION STATEMENT ADHERENCE (MAJOR) (MODERATE) (LOW)

MAJOR: The applicant should provide a meaningful connection to existing or planned, facilities and projects. The application should also be in, or near, the low flow channel of the Feather River (defined in Figure 1-1 of the RFSP) and assist in making the Oroville Region a Northern California destination. **The request allows for additional phased improvements to be made to a large project that overlooks the Feather River.**

DOES THE REQUEST MEET THE SBF MISSION STATEMENT? “Investing in recreational and related projects with a nexus to the Feather River to improve the quality of life and stimulate economic development in the Oroville region.” **Yes (the Feather River adjoins the Oroville Veteran’s Memorial Park & the completed Memorial Wall area will have impressive views of the Feather River and beyond)**

In general, does this request support local businesses, attract new visitors to the Oroville Region – for overnight trips or multiple days if possible – provide an opportunity for attendees/participants to spend their retail dollars in the Oroville Region, or reflect a collaborative effort by multiple groups or agencies pursuing community development, tourism, or recreation goals? Yes Once completed it is envisioned that visitors will also have an opportunity to “discover” Oroville and its multiple forms of recreation as well as significantly spend money in the Oroville Region



BOB MARCINIAK SBF PROGRAM SPECIALIST



2015 NOFA LARGE PROJECT FUND: \$75,000 MAXIMUM ALLOCATION

APPLICANT NAME: FEATHER RIVER RECREATION & PARK DISTRICT

SUBMITTED BY: APRYL RAMAGE, GENERAL MANAGER

AMOUNT REQUESTED: 75,000 DATE/TIME RECEIVED: 08/26/2015 @ 2:00

REQUEST: Build two play structures near the North Field (Soccer Fields) one recommended for children ages 2-5 years and one recommended for children ages 5-12 years.

DID APPLICANT ATTEND THE GRANT WORKSHOP: YES NO

EXECUTIVE SUMMARY OF REQUEST

When the north field multipurpose (soccer fields) were planned one of the items that was to be included was a play structure for children. That item was eliminated to provide funds to assist with the paved parking requirement of the City of Oroville. The grant request would allow this missing item to be built providing a place for children to recreate as there is not a play structure near the north field area. The structure(s) partly visible from Highway 70 would also provide a venue where parents could keep a watchful eye on children not participating in the team sports. The selected location is adjacent to two paved ADA compliant parking areas, restrooms, the snack-shack and the large shade pavilion overlooking the multi-purpose fields. The play structures would add intrinsic value to the overall Riverbend Park experience.

SBF VISION STATEMENT ADHERENCE (MAJOR) (MODERATE) (LOW)

MAJOR: The applicant should provide a meaningful connection to existing or planned, facilities and projects. The application should also be in, or near, the low flow channel of the Feather River (defined in Figure 1-1 of the RFSP) and assist in making the Oroville Region a Northern California destination. **The request allows for further completion of Riverbend Park which has been predominately funded by DWR, SWC and the SBF. The park draws users from the North State, especially for team sports such as soccer.**

DOES THE REQUEST MEET THE SBF MISSION STATEMENT? “Investing in recreational and related projects with a nexus to the Feather River to improve the quality of life and stimulate economic development in the Oroville region.” Yes (the Feather River adjoins all of Riverbend Park)

In general, does this request support local businesses, attract new visitors to the Oroville Region – for overnight trips or multiple days if possible – provide an opportunity for attendees/participants to spend their retail dollars in the Oroville Region, or reflect a collaborative effort by multiple groups or agencies pursuing community development, tourism, or recreation goals? Yes (Soccer tournaments can result in overnight stays and increased spending in the Oroville Region for both overnight stays and single day visits)



BOB MARCINIAK SBF PROGRAM SPECIALIST

