



OROVILLE CITY COUNCIL

Council Chambers
1735 Montgomery Street
Regular Meeting

SEPTEMBER 15, 2015
CLOSED SESSION 5:00 P.M.
OPEN SESSION 6:00 P.M.
AGENDA

CLOSED SESSION (5:00 P.M.)

ROLL CALL

Council Members Berry, Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier

CONVENE TO CLOSED SESSION (ITEMS LISTED ON PAGE NO. 7)

RECONVENE TO OPEN SESSION

OPEN SESSION (6:00 P.M.)

PLEDGE OF ALLEGIANCE

PROCLAMATION / PRESENTATION

Proclamation recognizing **September 13 – 19, 2015** as "**National Assisted Living Week**"

Proclamation recognizing **September 28 – October 4, 2015** as "**Diaper Need Awareness Week**"

Presentation by **Butte County** relating to the **Urban Greening Plan**

Presentation by **Butte County Association of Governments** relating to **Butte Regional Conservation Plan**

INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

This is the time the Mayor will invite anyone in the audience wishing to address the Council on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name for the record, and make your presentation or ask questions regarding the agenda item. Following your remarks, Council and/or staff may respond to your comments or questions. **Presentations are limited to three minutes per person.** Under Government Code

CONSENT CALENDAR

1. **APPROVAL OF THE MINUTES OF SEPTEMBER 1, 2015 REGULAR MEETING OF THE OROVILLE CITY COUNCIL** – minutes attached
2. **SUPPLEMENTAL BENEFITS FUND AGREEMENT WITH ENVIRONMENTAL SCIENCE ASSOCIATES** – staff report

The Council, serving as the Supplemental Benefits Fund Administrator, may consider a Professional Services Agreement, in the amount of \$68,950, with Environmental Science Associates for the preparation of the Feather River Consolidated Master Plan. (**Donald Rust, Director of Community Development and Bob Marciniak, SBF Program Specialist**)

Council Action Requested: **Adopt Resolution No. 8426 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF OROVILLE, AS THE SUPPLEMENTAL BENEFITS FUND ADMINISTRATOR, AND ENVIRONMENTAL SCIENCE ASSOCIATES, IN THE AMOUNT OF \$68,950, FOR THE PREPARATION OF THE FEATHER RIVER CONSOLIDATED MASTER PLAN – (Agreement No. 3145).**

3. **PURCHASE OF COST ALLOCATION SOFTWARE AND LICENSE AND SERVICE AGREEMENT WITH COSTTREE, LLC** – staff report

The Council may consider the purchase of cost allocation software, in the amount of \$4,000, and a License and Service Agreement with Costtree LLC. (**Ruth Wright, Director of Finance**)

Council Action Requested:

1. **Approve the purchase of cost allocation software from Costtree LLC in the amount of \$4,000; and**
2. **Adopt Resolution No. 8427 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORTIZING AND DIRECTING THE MAYOR TO EXECUTE A LICENSE AND SERVICE AGREEMENT WITH COSTTREE, LLC. RELATING TO COST ALLOCATION SOFTWARE – (Agreement No. 3146).**
4. **PURCHASE OF STORMWATER COMPLIANCE MATERIALS** – staff report

The Council may consider the purchase of stormwater compliance materials from WGR Southwest, in the amount of \$2,825, for the City's Small MS4 Statewide General Permit. (**Donald Rust, Director of Community Development and Rick Walls, Interim City Engineer**)

Council Action Requested: **Authorize the purchase of stormwater compliance materials from WGR Southwest, in the amount of \$2,825, for the City's Small MS4 Statewide General Permit.**

5. **STATE THEATRE BUILDING REPAIRS BY B & B PAINTING AND DRYWALL** – staff report

The Council will receive an update regarding B & B Painting and Drywall's repair work on the exterior of the State Theatre's commercial spaces. (**Donald Rust, Director of Community Development and Amy Bergstrand, Management Analyst III**)

Council Action Requested: **None.**

6. ADOPTION OF STANDARDIZED FORMAT AND STYLE METHODOLOGY FOR THE OROVILLE CITY MUNICIPAL CODE – staff report

The Council may consider a standard of formatting and stylistic methodology to be utilized in the codification of the Oroville City Municipal Code. **(Donald Rust, Director of Community Development; Jamie Hayes, Assistant City Clerk and Scott Huber, City Attorney)**

Council Action Requested: **Approve the standard for formatting and stylistic methodology to be utilized in the codification of the Oroville City Municipal Code, as indicated in the September 15, 2015 staff report.**

7. FORMATION OF A CITY GRANT WRITING TEAM – staff report

The Council may consider the formation of a City grant writing team for the interdepartmental collaboration in the identification, evaluation, preparation, review and submittal of potential grant applications. **(Donald Rust, Director of Community Development and Luis Topete, Associate Planner)**

Council Action Requested: **Direct the City personnel, identified in the September 15, 2015 staff report, or his/her designee, to participate as members of a City grant writing team for the interdepartmental collaboration in the identification, evaluation, preparation, review and submittal of potential grant applications.**

8. PROPOSED ARTWORK ONTO PACIFIC GAS AND ELECTRIC COMPANY CABINET – staff report

The Council may consider a proposed art project to decorate a PG&E cabinet located at 2280 6th Street, Oroville, with the re-production of a 2014 peace poster contest drawing and other complimentary designs. **(Donald Rust, Director of Community Development and Luis Topete, Associate Planner)**

Council Action Requested: **Approve the placement of the proposed art project to decorate a PG&E cabinet located at 2280 6th Street, Oroville, with the re-production of a 2014 peace poster contest drawing and other complimentary designs.**

9. CHICO CERTIFIED FARMERS MARKET – staff report

The Council will receive an update on the solution to the safety concerns expressed by the manager of the Chico Certified Farmers Market. **(Donald Rust, Director of Community Development and Luis Topete, Associate Planner)**

Council Action Requested: **None.**

10. SURPLUS OF VARIOUS ITEMS OF PERSONAL PROTECTIVE EQUIPMENT – staff report

The Council may consider the surplus of various items of Personal Protective Equipment that is no longer in service at the Fire Department. **(Bill LaGrone, Director of Public Safety)**

Council Action Requested: **Authorize the surplus and transfer of various items of Personal Protective Equipment to the Butte College Fire Academy and to local humanitarian groups for the donation of this equipment to impoverished countries, as indicated in the September 15, 2015 staff report.**

11. FEE WAIVER REQUEST BY THE OROVILLE HMONG NEW YEAR FESTIVAL COMMITTEE – staff report

The Council may consider a fee waiver request from the Oroville Hmong New Year Festival Committee, in the amount of \$6,415, for Police Services relating to the 2015 Oroville Hmong New Year Festival, to be

held October 11 – 12, 2015 at the Nelson Avenue Sports Complex. **(Bill LaGrone, Director of Public Safety)**

Council Action Requested: **Waive 65% of the fees, in the amount of \$6,415, and have the applicant pay the remainder of the fees, in the amount of \$3,454, for the 2015 Oroville Hmong New Year Festival.**

12. JOB RELATED TRAINING FOR CITY STAFF – staff report

The Council will receive a report regarding the enrollment of two employees in job related training. **(Donald Rust, Director of Community Development and Amy Bergstrand, Management Analyst III)**

Council Action Requested: **None.**

PUBLIC HEARINGS - None

13. STREAMLINE SOLAR PERMITTING

The Council will conduct a public hearing to review and consider adopting an ordinance amending the City of Oroville Municipal Code regarding the implementation of consistent statewide standards to achieve the timely and cost-effective installation of solar energy systems per AB 2188. **(Donald Rust, Director of Community Development and Gary Layman, Chief Building Official)**

Council Action Requested: **Waive the first reading and introduce by title only, Ordinance No. 1810 – AN ORDINANCE OF THE OROVILLE CITY COUNCIL AMENDING THE CITY OF OROVILLE MUNICIPAL CODE REGARDING THE IMPLEMENTATION OF CONSISTENT STATEWIDE STANDARDS TO ACHIEVE THE TIMELY AND COST-EFFECTIVE INSTALLATION OF SOLAR ENERGY SYSTEMS PER AB 2188.**

REGULAR BUSINESS

14. PURCHASE OF UPGRADE FOR LASERFICHE – staff report

The Council may consider the purchase of an upgrade for Laserfiche, a document scanning retention program, from Ray Morgan Company, in the amount of \$25,965. **(Donald Rust, Director of Community Development and Tyson Pardee, IT Manager)**

Council Action Requested: **Authorize the purchase of an upgrade for Laserfiche from Ray Morgan Company, in the amount of \$25,965.**

15. ZC 15-01: SIGN CODE AMENDMENT – REQUIREMENTS FOR THE DOWNTOWN HISTORIC OVERLAY AND HISTORIC PRESERVATION DISTRICTS – staff report *(Continued from September 1, 2015)*

The Council may consider amending Section 26-19.105 of the Oroville Municipal Code relating to the City's sign regulations in the Downtown Historic Overlay/Historic Preservation District. **(Donald Rust, Director of Community Development and Luis Topete, Associate Planner)**

Council Action Requested: **Waive the second reading and adopt by title only, Ordinance No. 1809– AN ORDINANCE OF THE OROVILLE CITY COUNCIL ADOPTING THE PROPOSED AMENDMENTS TO THE OROVILLE MUNICIPAL CODE SECTION 26-19.150 RELATING TO THE CITY'S SIGN REGULATIONS IN THE DOWNTOWN HISTORIC OVERLAY / HISTORIC PRESERVATION DISTRICT.**

16. 2014 COMMUNITY DEVELOPMENT BLOCK GRANT AND ESTABLISHMENT OF A BUDGET FOR PROGRAM AND PROJECT ACTIVITIES – staff report

The Council may consider accepting the 2014 Community Development Block Grant Allocation, Agreement No. 14-CDBG-9893, in the amount of \$500,001, and approving a supplemental appropriation to establish the budget for related program activities. **(Donald Rust, Director of Community Development and Amy Bergstrand, Management Analyst III)**

Council Action Requested:

1. **Accept the 2014 Community Development Block Grant Allocation, Agreement No. 14-CDBG-9893, in the amount of \$500,001; and**
2. **Approve Supplemental Appropriation No. 2015/16-xxxx-xx as indicated in the fiscal impact of this Staff Report, dated September 15, 2015.**

17. ACCEPTANCE OF TIRE-DERIVED GRANT FROM CALRECYCLE – staff report *(Continued from August 18, 2015)*

The Council may consider accepting the 2014/2015 Tire Derived Product Grant from CalRecycle, in the amount of \$35,932. **(Donald Rust, Director of Community Development and Rick Farley, Interim Recycling Coordinator)**

Council Action Requested: **Adopt Resolution No. 8406 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A GRANT AGREEMENT WITH CALRECYCLE, FOR GRANT FUNDS IN THE AMOUNT OF \$35,932, TO BE RECEIVED UNDER THE FISCAL YEAR 2014/2015 TIRE DERIVED PRODUCT GRANT PROGRAM.**

18. REGULATIONS REGARDING UNITED STATES FLAG USE ETIQUETTE – staff report

The Council may consider directing staff to develop regulations regarding proper etiquette for use of the United States flag. **(Donald Rust, Director of Community Development and Luis Topete, Associate Planner)**

Council Action Requested: **Direct staff, as necessary.**

19. COMPLETION OF THE URBAN FOREST MANAGEMENT PLAN, AMENDMENTS TO THE EXISTING TREE ORDINANCE AND NEW VEGETATION MANAGEMENT PLAN – staff report

The Council may consider initiating the process to complete an Urban Forest Management Plan, amend the existing Tree Ordinance and other relevant City Municipal Code sections, complete a Vegetation Management Plan for the areas along the Feather River, and appoint an Ad hoc sub-committee to oversee, provide input, and help draft the documents and ordinance amendments. **(Donald Rust, Director of Community Development and Luis Topete, Associate Planner)**

Council Action Requested:

1. **Direct staff to come back with a proposed work plan and budget for the completion of an Urban Forest Management Plan, amendments to the existing Tree Ordinance and other relevant City Municipal Code sections, and a new Vegetation Management Plan for the areas along the Feather River; and**
2. **Appoint an Ad hoc sub-committee to oversee, provide input, and help draft the documents and ordinance amendments, consisting of:**
 - **Two (2) Council Members;**

- **Two (2) Park Commissioners;**
- **Three (3) Save Oroville Trees Representatives;**
- **City Staff**

20. 2015 MAYORS WATER SUMMIT – staff report

The Council may consider allowing the Mayor and two staff members to attend the 2015 Mayors Water Summit scheduled for October 15 -16, 2015, in Los Angeles. **(Donald Rust, Director of Community Development)**

Council Action Requested: **Authorize staff to make arrangements for the Mayor and two staff members to attend the 2015 Mayors Water Summit scheduled for October 15 -16, 2015, in Los Angeles.**

21. REIMBURSEMENT OF EXPENDITURES PERTAINING TO U.S. CONFERENCE OF MAYORS - staff report

The Council may consider an additional reimbursement for overages, totaling \$1,644.48, to the Mayor for expenses pertaining to the U.S. Conference of Mayors, which was held in San Francisco in June of 2015. **(Donald Rust, Director of Community Development)**

Council Action Requested: **Direct staff, as necessary.**

22. ATTENDANCE TO 2015 ANNUAL CONFERENCES – staff report

The Council may consider members of the Executive Management staff to attend the 2015 annual conference for the League of California Cities, American Planning Association – California Chapter, California Public Employee Labor Relation Association and the City Clerk – New Law and Election Seminar. **(Donald Rust, Director of Community Development)**

Council Action Requested: **Authorize staff to attend the 2015 annual conferences, as indicated in the September 15, 2015 staff report.**

23. PURCHASE AND SALE AGREEMENTS OF FORMER OROVILLE REDEVELOPMENT AGENCY PROPERTIES – staff report

The Council may consider Sale and Purchase Agreements for two (2) former Oroville Redevelopment Agency properties, 750 Montgomery Street and 1330 Downer Street, Oroville, pursuant to the Long Range Property Management Plan, approved by the State Department of Finance. **(Donald Rust, Director of Community Development and Rick Farley, RDA Coordinator)**

Council Action Requested: **Provide direction to staff, as necessary.**

24. MONTHLY FINANCIAL REPORT FOR JULY 2015 AND MONTHLY SUMMARY OF INVESTMENTS AND MONTHLY FINANCIAL REPORTS FOR AUGUST 2015 – reports attached

The Council will receive a copy of the Monthly Financial Report for July 2015 and the Monthly Summary of Investments and Monthly Financial Reports for August 2015. **(Ruth Wright, Director of Finance)**

Council Action Requested: **Acknowledge receipt of the August 2015 Monthly Summary of Investments and July and August 2015 Monthly Financial Reports.**

SUCCESSOR AGENCY - None

25. ADOPTION OF THE JANUARY THROUGH JUNE 2016 RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 15-16B) – staff report

The Successor Agency may consider approving the Recognized Obligation Payment Schedule (ROPS 15-16B) for the January 1, 2016 through June 30, 2016 time period. (Rick Farley, RDA Coordinator)

Commission Action Requested: **Adopt Resolution No. 15-13 – A RESOLUTION OF THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF OROVILLE ADOPTING THE JANUARY THROUGH JUNE, 2016 RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 15-16B) PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(M).**

MAYOR/ COUNCIL REPORTS

COUNCIL ANNOUNCEMENTS/COMMITTEE REPORTS (A verbal report may be given regarding any committee meetings attended.)

CITY ADMINISTRATOR/ ADMINISTRATION REPORTS

- Finance Department – activity report

CORRESPONDENCE - None

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the Mayor will invite anyone in the audience wishing to address the Council on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. **Presentations are limited to 3 minutes.** Under Government Code Section 54954.2, The Council is prohibited from taking action except for a brief response by the Council or staff to a statement or question relating to a non-agenda item.

CLOSED SESSION

The Council will hold a Closed Session on the following:

1. Pursuant to Government Code section 54957.6, the Council will meet with Labor Negotiators and City Attorney to discuss labor negotiations for the following represented groups: Oroville City Employees Association, Oroville Police Officers' Association – Sworn and Non-Sworn, Oroville Firefighters' Association, and Oroville Management and Confidential Association.
2. Pursuant to Government Code section 54956.9(a), the Council will meet with the Acting City Administrator, and the City Attorney relating to existing litigation: Diane MacMillan v. City of Oroville, et al., Butte County Superior Court, Case No. 163806.
3. Pursuant to Government Code section 54956.9(d), the Council will meet with the Acting City Administrator and the City Attorney regarding potential litigation – Claims filed by Randolph P. Murphy.
4. Pursuant to Government Code section 54956.9(d), the Council will meet with the Acting City Administrator and the City Attorney regarding potential litigation – one case.

ADJOURNMENT

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on Tuesday, October 6, 2015 at 5:00 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

**CITY COUNCIL MEETING MINUTES
SEPTEMBER 1, 2015 – 5:00 P.M.**

The agenda for the September 1, 2015 regular meeting of the Oroville City Council was posted on the bulletin board at the front of City Hall and on the City of Oroville's website located at www.cityoforoville.org on Friday, August 28, 2015, at 3:01 p.m.

The September 1, 2015 regular meeting of the Oroville City Council was called to order by Mayor Dahlmeier at 5:04 p.m.

ROLL CALL

Present: Council Members Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier
Absent: Council Member Berry

Staff Present:

Bill La Grone, Director of Public Safety	Jamie Hayes, Assistant City Clerk
Karolyn Fairbanks, Treasurer	Rick Walls, Interim City Engineer
Dean Hill, Jr. Assistant Fire Chief	Ruth Wright, Director of Finance
Amy Bergstrand, Management Analyst III	Gary Layman, Chief Building Official
Liz Ehrnstrom, Human Resource Manager	

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Dahlmeier.

PROCLAMATION / PRESENTATION - None

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

Bryan Brown – Item No. 10	Allen Young – Item No. 10
Bill Bynum – Item No. 10	Tasha Levinson – Item No. 10

CONSENT CALENDAR

A motion was made by Council Member Hatley, seconded by Council Member Pittman, to approve the following Consent Calendar, with exception to Item No. 3, 4, 6 and 8:

- 1. APPROVAL OF THE MINUTES OF AUGUST 18, 2015 REGULAR MEETING OF THE OROVILLE CITY COUNCIL – minutes attached**

2. **DOWNTOWN CITY TREE REMOVAL WORK PROJECT – staff report**

The Council considered the removal of three (3) trees in downtown Oroville. **(Donald Rust, Director of Community Development, Wade Atteberry, Public Works Supervisor and Gary Layman, Chief Building Official)**

Council Action Requested: **Authorize the City's Parks & Trees staff to remove the subject trees, and to replace the trees from the City's current tree inventory, located at the Corporation Yard, to eliminate several deficiencies along Bird Street, from Oak Street to Huntoon Street.**

3. **THIS ITEM WAS REMOVED FROM THE CONSENT CALENDAR (SEE BELOW)**

4. **THIS ITEM WAS REMOVED FROM THE CONSENT CALENDAR (SEE BELOW)**

5. **LETTER OF AGREEMENT WITH DAVIS HAMMON AND COMPANY – staff report**

The Council considered a Letter of Agreement with Davis Hammon & Company to review the City's financial information and recap Home Investment Partnership Program's Program Income received and expended for the period July 1, 2002 through June 30, 2015. **(Donald Rust, Director of Community Development and Amy Bergstrand, Management Analyst III)**

Council Action Requested: **Adopt Resolution No. 8422 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A LETTER OF AGREEMENT WITH DAVIS HAMMON AND COMPANY, IN AN AMOUNT NOT TO EXCEED \$4,400, FOR FINANCIAL SERVICES RELATING TO THE HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) PROGRAM INCOME RECEIVED AND EXPENDED FOR THE PERIOD JULY 1, 2002 THROUGH JUNE 30, 2015 – (Agreement No. 3144).**

6. **THIS ITEM WAS REMOVED FROM THE CONSENT CALENDAR (SEE BELOW)**

7. **RE-OPENING OF THE OROVILLE SAFETY MORTGAGE ASSISTANCE PROGRAM – staff report**

The Council considered re-opening the Oroville Safety Mortgage Assistance Program. **(Donald Rust, Director of Community Development)**

Council Action Requested: **Authorize staff to re-open the Oroville Safety Mortgage Assistance Program.**

8. **THIS ITEM WAS REMOVED FROM THE CONSENT CALENDAR (SEE BELOW)**

The motion was passed by the following vote:

Ayes: Council Members Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier
Noes: None
Abstain: None

Absent: Council Member Berry

ITEMS REMOVED FROM THE CONSENT CALENDAR

3. ZC 15-01: SIGN CODE AMENDMENT – REQUIREMENTS FOR THE DOWNTOWN HISTORIC OVERLAY AND HISTORIC PRESERVATION DISTRICTS – staff report

The Council considered amending Section 26-19.105 of the Oroville Municipal Code relating to the City's sign regulations in the Downtown Historic Overlay/Historic Preservation District. **(Donald Rust, Director of Community Development and Luis Topete, Associate Planner)**

This item was removed from the Consent Calendar at the request of Council Member Simpson, for questions.

Following discussion, this item was continued to the September 15, 2015 City Council meeting, for further consideration therefore; no action was taken on the following:

Waive the second reading and adopt by title only, Ordinance No. 1809– AN ORDINANCE OF THE OROVILLE CITY COUNCIL ADOPTING THE PROPOSED AMENDMENTS TO THE OROVILLE MUNICIPAL CODE SECTION 26-19.150 RELATING TO THE CITY'S SIGN REGULATIONS IN THE DOWNTOWN HISTORIC OVERLAY / HISTORIC PRESERVATION DISTRICT.

4. REINSTATEMENT OF FULL-TIME SWORN POLICE OFFICER POSITION – staff report

The Council considered a correction to the Police Department Position Control List to include the reinstatement of a full-time Sworn Police Officer position. **(Ruth Wright, Director of Finance)**

This item was removed from the Consent Calendar at the request of Bill La Grone, Director of Public Safety, for discussion.

Following discussion, a motion was made by Council Member Hatley, seconded by Council Member Pittman, to:

Approve the correction to the Police Department Position Control List to include the reinstatement of a full-time Sworn Police Officer position.

The motion was passed by the following vote:

Ayes: Council Members Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier
Noes: None
Abstain: None
Absent: Council Member Berry

6. AMENDMENT TO NORTHWEST SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS AGREEMENT – staff report

The Council considered an Amendment to the Northwest Society for the Prevention of Cruelty to Animals Agreement, to include the newly annexed Area B, in South Oroville. **(Bill La Grone, Director of Public Safety)**

This item was removed from the Consent Calendar at the request of Bill La Grone, Director of Public Safety, for discussion.

Following discussion, a motion was made by Council Member Pittman, seconded by Vice Mayor Wilcox, to:

Adopt Resolution 8423 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH THE NORTHWEST SOCIETY FOR THE PREVENTION OF CRUELTY OF ANIMALS TO INCLUDE A \$10,000 INCREASE FOR FISCAL YEAR 2015/2016, TO INCLUDE NEWLY ANNEXED AREA B, IN SOUTH OROVILLE - (Agreement No. 2041-3).

The motion was passed by the following vote:

Ayes: Council Members Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier
Noes: None
Abstain: None
Absent: Council Member Berry

8. AMENDED AND RESTATED PROFESSIONAL SERVICES AGREEMENT WITH CHRISTOPHER SMITH DBA: ROCKETSPOTS.TV – staff report

The Council considered an Amended and Restated Professional Services Agreement with Christopher Smith dba: RocketSpots.tv (formerly Musselman Pictures), in the amount of \$10,450, relating to video recording services provided for the Oroville City Council meetings. **(Donald Rust, Director of Community Development and Tyson Pardee, IT Manager)**

This item was removed from the Consent Calendar at the request of Bill La Grone, Director of Public Safety, to be continued to the September 15, 2015 City Council meeting therefore; no action was taken on the following:

Adopt Resolution No. 8424 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AMENDED AND RESTATED PROFESSIONAL SERVICES AGREEMENT WITH CHRISTOPHER SMITH DBA: ROCKETSPOTS.TV (FORMERLY MUSSELMAN PICTURES), IN THE AMOUNT OF \$10,450, RELATING TO VIDEO RECORDING SERVICES PROVIDED FOR THE OROVILLE CITY COUNCIL MEETINGS – (Agreement No. 1810-6).

PUBLIC HEARINGS - None

REGULAR BUSINESS

9. AMENDMENT TO PROJECT CONTRACT WITH WALBERG, INC. – staff report

The Council considered an Amendment to the Project Contract with Walberg, Inc., in the amount of \$63,199, for the Municipal Auditorium Storm Drain Pipe Repair Project. **(Donald Rust, Director of Community Development and Rick Walls, Interim City Engineer)**

A motion was made by Council Member Pittman, seconded by Vice Mayor Wilcox, to:

Adopt Resolution No. 8425 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AMENDMENT TO THE PROJECT CONTRACT WITH WALBERG, INC., IN THE AMOUNT OF \$63,199, FOR THE MUNICIPAL AUDITORIUM STORM DRAIN PIPE REPAIR PROJECT (Agreement No. 3126-1).

The motion was passed by the following vote:

Ayes: Council Members Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier
Noes: None
Abstain: None
Absent: Council Member Berry

10. COMMUNITY DIVERSION FOR THE RE-DIRECTION OF THE TRANSIENT HOMELESS – staff report

The Council considered supporting the further implementation a community wide diversion program to address the ongoing issue of transient homelessness and the associated crime and quality of life issues associate with the transient homeless. **(Bill La Grone, Director of Public Safety)**

Bryan Brown expressed concerns relating to the communities homeless issues and location of related programs.

Allen Young, Bill Bynum and Tasha Levinson spoke in support of a Community Diversion Program.

Following further discussion, the Council appointed Council Member Del Rosario and Council Member Pittman to serve on a Community Diversion Program Ad hoc Committee. Furthermore, the Council directed staff to implement a community-wide diversion program to address the ongoing issue of transient homelessness and the associated crime and quality of life issues associate with the transient homeless, as indicated in this staff report, dated September 1, 2015.

11. REQUESTS FOR BIDS – WESTSIDE PUBLIC SAFETY FACILITY – staff report

The Council considered the issuance of a Request for Bids relating to the alterations of the Advanced Technology Center building for the future location of the Westside Public Safety Facility located at the Oroville Municipal Airport. **(Bill La Grone, Director of Public Safety and Gary Layman, Chief Building Official)**

Council Member Hatley and Vice Mayor Wilcox recused themselves from this item due to potential conflicts of interest.

Following discussion, a motion was made by Council Member Pittman, seconded by Council Member Del Rosario, to:

Authorize the issuance of a Request for Bids for alterations to the Advanced Technology Center building for its use as the Westside Public Safety Facility.

The motion was passed by the following vote:

Ayes: Council Members Del Rosario, Pittman, Simpson, Mayor Dahlmeier
Noes: None
Abstain: Council Member Hatley, Vice Mayor Wilcox
Absent: Council Member Berry

12. RESPONSE TO 2014/2015 BUTTE COUNTY GRAND JURY REPORT – staff report

The Council considered approving the response to the 2014/2015 Butte County Grand Jury Report on behalf of the City of Oroville. **(Scott E. Huber, City Attorney)**

A motion was made by Council Member Pittman, seconded by Council Member Del Rosario, to:

Approve the City of Oroville's response to the 2014/2015 Butte County Grand Jury Report and authorize the Mayor to sign the response on behalf of the City Council.

The motion was passed by the following vote:

Ayes: Council Members Del Rosario, Hatley, Pittman, Simpson, Vice Mayor Wilcox, Mayor Dahlmeier
Noes: None
Abstain: None
Absent: Council Member Berry

SUCCESSOR AGENCY - None

MAYOR/ COUNCIL REPORTS

Mayor Dahlmeier appointed Council Member Simpson and Vice Mayor Wilcox to serve on the Health Review Committee.

Vice Mayor Wilcox reported on the Re-Grand Opening of the Chinese Temple and Museum Complex.

Council Member Pittman gave an update report relating to Assembly Bill 113 a Redevelopment Agency Dissolution proposal.

CITY ADMINISTRATOR/ ADMINISTRATION REPORTS - None

CORRESPONDENCE - None

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON NON-AGENDA ITEMS - None

CLOSED SESSION

The Council held a Closed Session on the following:

1. Pursuant to Government Code section 54957.6, the Council met with Labor Negotiators and City Attorney to discuss labor negotiations for the following represented groups: Oroville City Employees Association, Oroville Police Officers' Association – Sworn and Non-Sworn, Oroville Firefighters' Association, and Oroville Management and Confidential Association.
2. Pursuant to Government Code section 54956.9(d), the Council met with the Acting City Administrator and the City Attorney regarding potential litigation – two cases.
3. Pursuant to Government Code section 54956.9(a), the Council met with the Acting City Administrator, and the City Attorney relating to existing litigation: Diane MacMillan v. City of Oroville, et al., Butte County Superior Court, Case No. 163806.
4. Pursuant to Government Code section 54956.9(a), the Council met with the Acting City Administrator, and the City Attorney relating to existing litigation: Norman O. Cable v. City of Oroville, et al., Butte County Superior Court, Case No. 164706.
5. Pursuant to Government Code section 54956.9(a), the Council met with the Acting City Administrator and City Attorney relating to existing litigation: Americanwest Bank v. Oroville Economic and Community Development Corp., et al., Butte County Superior Court, Case No. 161808.

Mayor Dahlmeier announced that there were no reportable actions taken in Closed Session and direction had been given to staff.

ADJOURNMENT

The meeting was adjourned at 7:20 p.m. A regular meeting of the Oroville City Council will be held on Tuesday, September 15, 2015, at 5:00 p.m.

Donald Rust, Acting City Clerk

Linda L. Dahlmeier, Mayor

**CITY OF OROVILLE
STAFF REPORT**

TO: MAYOR AND CITY COUNCIL MEMBERS

**FROM: DONALD RUST, DIRECTOR OF COMMUNITY DEVELOPMENT;
BOB MARCINIAK, SBF PROGRAM SPECIALIST**

**RE: SUPPLEMENTAL BENEFITS FUND AGREEMENT WITH
ENVIRONMENTAL SCIENCE ASSOCIATES (ESA)**

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council, serving as the Supplemental Benefits Fund (SBF) Administrator, may consider a Professional Services Agreement in the amount of \$68,950 with ESA for the preparation of the Feather River Consolidated Master Plan.

DISCUSSION

For the past several years the SBF Steering Committee has recognized and discussed the need for a Feather River Consolidated Master Plan. An SBF Ad hoc Committee was established and has worked on the project with a Request for Proposals (RFP) issued on May 28, 2015. The SBF Steering Committee, at a special meeting held on July 30, 2015, agreed that the proposal presented by ESA would fulfill this long-term need.

FISCAL IMPACT

No impact to the General Fund. The full contract amount is available through SBF funds only.

RECOMMENDATION

Adopt Resolution No. 8426 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF OROVILLE, AS FUND ADMINISTRATOR OF THE SUPPLEMENTAL BENEFITS FUND, AND ESA (ENVIRONMENTAL SCIENCE ASSOCIATES), IN THE AMOUNT OF \$68,950, FOR THE PREPARATION OF THE FEATHER RIVER CONSOLIDATED MASTER PLAN - (Agreement No. 3145).

CC-2

ATTACHMENTS

Resolution No. 8426
Agreement No. 3145

**CITY OF OROVILLE
RESOLUTION NO. 8426**

A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF OROVILLE, AS FUND ADMINISTRATOR OF THE SUPPLEMENTAL BENEFITS FUND, AND ENVIRONMENTAL SCIENCE ASSOCIATES, IN THE AMOUNT OF \$68,950, FOR THE PREPARATION OF THE FEATHER RIVER CONSOLIDATED MASTER PLAN

(Agreement No. 3145)

NOW THEREFORE, be it hereby resolved by the Oroville City Council as follows:

1. The Mayor is hereby authorized and directed to execute a Professional Services Agreement with Environmental Science Associates in the amount of \$68,950.
2. The City Clerk shall attest to the adoption of this Resolution.

PASSED AND ADOPTED by the Oroville City Council at a regular meeting on September 15, 2015, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

Scott E. Huber, City Attorney

Donald Rust, Acting City Clerk

AGREEMENT FOR PROFESSIONAL SERVICES
OROVILLE FEATHER RIVER CONSOLIDATED MASTER PLAN (FRMP)

This Agreement is made and entered into as of **September 15, 2015**, by and between the **City of Oroville**, a municipal corporation as **Administrator of the Supplemental Benefits Fund** ("City") and **ESA (Environmental Science Associates)** ("Consultant").

RECITALS

- A. Consultant is specially trained, experienced and competent to complete services as specified in the Request for Proposals for the City of Oroville as required by this Agreement; and
- B. Consultant possesses the skill, experience, ability, background, license, certification, and knowledge to provide the services described in this Agreement on the terms and conditions described herein.
- C. City desires to retain Consultant to render professional services as set forth in this Agreement.

AGREEMENT

- 1. Scope of Services. The Consultant shall furnish the following services in a professional manner. Consultant shall perform the scope of services described in Exhibit - A, which is attached hereto and incorporated herein by reference.
- 2. Time of Performance. The services of Consultant are to commence upon execution of this Agreement and shall continue until all work tasks identified in the Scope of Work are completed as agreed upon by June 1, 2016.
- 3. Compensation. Compensation to be paid to Consultant shall be in accordance with the Schedule of Charges set forth in Exhibit - A, which is attached hereto

and incorporated herein by reference. **In no event shall Consultant's compensation exceed the amount of sixty eight thousand nine hundred and fifty dollars (\$68,950) without additional written authorization from the City.** Payment by City under this Agreement shall not be deemed a waiver of defects in Consultant's services, even if such deficiencies were known to the Agency at the time of payment.

4. Method of Payment.

Consultant shall submit monthly billings to City describing the work performed during the preceding month. Consultant's bills shall include a brief description of the services performed, the date the services were performed, the number of hours spent and by whom, and a description of any reimbursable expenditures. City shall pay Consultant no later than 30 days after City receives the detailed invoice.

5. Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of Consultant's services, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without prior written authorization from City.

6. Termination. This Agreement may be terminated by the City immediately for cause or by either party without cause upon fifteen days' written notice of termination. Upon termination, Consultant shall be entitled to compensation for services properly performed up to the effective date of termination.

7. Ownership of Documents. All plans, studies, documents and other writings

prepared by and for Consultant, its officers, employees and agents and subcontractors in the course of implementing this Agreement, except working notes and internal documents, shall become the property of the City upon payment to Consultant for such work, and the City shall have the sole right to use such materials in its discretion without further compensation to Consultant or to any other party. Consultant shall, at Consultant's expense, provide such reports, plans, studies, documents, and other writings to City within three (3) days after written request.

8. Licensing of Intellectual Property. This Agreement creates a nonexclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in documents or works of authorship fixed in any tangible medium of expression, including but not limited to, data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents and Data"). Consultant shall require all subcontractors to agree in writing that City is granted a nonexclusive and perpetual license for any Documents and Data the subcontractor prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents and Data. Consultant makes no such representation and warranty in regard to Documents and Data which may be provided to Consultant by City. City shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City's sole risk.

9. Confidentiality. All ideas, memoranda, specifications, plans, procedures,

drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the services under this Agreement. Nor shall such materials be disclosed to any person or entity not connected with the performance of the services under this Agreement. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs relating to project for which Consultant's services are rendered, or any publicity pertaining to the Consultant's services under this Agreement in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

10. Consultant's Books and Records.

- a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant for work completed under this Agreement.
- b. Consultant shall maintain all documents and records which demonstrate performance under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of termination or

completion of this Agreement.

- c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City Administrator, City Attorney, City Finance Director, or a designated representative of these officers. Copies of such documents shall be provided to the City for inspection at City Hall when it's practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at Consultant's address indicated for receipt of notices in this Agreement.
 - d. Where City has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment or termination of Consultant's business, City may, by written request by any of the above named officers, require that custody of the records be given to the City and that the records and documents be maintained by City Hall.
11. Independent Contractor. It is understood that Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the City. Consultant shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.
12. Interest of Consultant. Consultant (including principals, associates, and professional employees) covenants and represents that it does not now have any investment or interest in real property and shall not acquire any interest, direct or

indirect, in the area covered by this Agreement or any other source of income, interest in real property or investment which would be affected in any manner or degree by the performance of Consultant's services hereunder. Consultant further covenants and represents that in the performance of its duties hereunder no person having any such interest shall perform any services under this Agreement.

Consultant is not a designated employee within the meaning of the Political Reform Act because Consultant:

- a. will conduct research and arrive at conclusions with respect to its rendition of information, advice, recommendation, or counsel independent of the control and direction of the City or any City official, other than normal agreement monitoring; and
 - b. possesses no authority with respect to any City decision beyond rendition of information, advice, recommendation or counsel. (FPPC Reg. 18700(a)(2).)
13. Professional Ability of Consultant. City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. All work performed by Consultant under this Agreement shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.
14. Compliance with Laws. Consultant shall use the standard of care in its profession to comply with all applicable federal, state and local laws, codes, ordinances and regulations.

15. Licenses. Consultant represents and warrants to City that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature which are legally required of Consultant to practice its profession. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance and approvals which are required by the City for its business.
- The consultant is required to obtain a City of Oroville business license.**
16. Indemnity. Consultant agrees to defend, indemnify and hold harmless the City, its officers, officials, agents, employees and volunteers from and against any and all claims, demands, actions, losses, damages, injuries, and liability, direct or indirect (including any and all costs and expenses in connection therein), arising from, and to the extent caused by, its negligent act, error or omission, or willful misconduct in the performance of this Agreement or its failure to comply with any of its obligations contained in this Agreement.
17. Insurance Requirements. Consultant, at Consultant's own cost and expense, shall procure and maintain, for the duration of the Agreement, the insurance coverage and policies as set forth in Exhibit - B attached hereto.
18. Notices. Any notice required to be given under this Agreement shall be in writing and either served personally or sent prepaid, first class mail. Any such notice shall be addressed to the other party at the address set forth below. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to City: **Donald Rust, Acting City Administrator**
City of Oroville
1735 Montgomery Street
Oroville, CA 95965-4897

If to Consultant: **Eric Ginney, Project Director**
ESA
2600 Capitol Avenue, Suite 200
Sacramento, CA 95816

19. Entire Agreement. This Agreement constitutes the complete and exclusive statement of Agreement between the City and Consultant. All prior written and oral communications, including correspondence, drafts, memoranda, and representations are superseded in total by this Agreement.
20. Amendments. This Agreement may be modified or amended only by a written document executed by both Consultant and City and approved as to form by the City Attorney.
21. Assignments and Subcontracting. The parties recognize that a substantial inducement to City for entering into this Agreement is the professional reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Agreement will be permitted only with the express prior written consent of the City. Consultant shall not subcontract any portion of the work to be performed under this Agreement without the prior written authorization of the City. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise required by law.

22. Waiver. Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.
23. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
24. Controlling Law Venue. This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in a state court in the County of Butte, or in the United States District Court, Eastern District of California.
25. Litigation Expenses and Attorney's Fees. If either party to this Agreement commences any legal action against the other party arising out of this Agreement, the prevailing party shall be entitled to recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and attorneys' fees.
26. Mediation. The parties agree to make a good faith attempt to resolve any disputes arising out of this Agreement through mediation prior to commencing litigation. The parties shall mutually agree upon the mediator and shall divide the costs of mediation equally. If the parties are unable to agree upon a mediator, the dispute shall be submitted to American Arbitration Association (AAA) or its successor in interest. AAA shall provide the parties with the names of five qualified mediators. Each party shall have the option to strike two of the five mediators selected by AAA and thereafter the mediator remaining shall hear the dispute. If the dispute remains unresolved after mediation, either party may

commence litigation.

27. Execution. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart.
28. Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.
29. Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

30. Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, disability, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above.

CITY OF OROVILLE

CONSULTANT

By: _____
Linda L. Dahlmeier, Mayor

By: _____
Ann Borgonovo, P.E. (ESA)

Business License No. _____

APPROVED AS TO FORM:

ATTEST:

By: _____
Scott E. Huber, City Attorney

By: _____
Donald Rust, Acting City Clerk

Exhibit A – Scope of work

- Project Approach
- Project Schedule
- Fee Schedule

Exhibit B – Insurance Requirements

Exhibit A - Scope of Work

Project Approach

Task 1: Project Initiation

ESA Team proposes to initiate work with a kickoff meeting between the project team, the SBF Committee, the City, and relevant agency staff, to review the proposed approach and scope of work and determine what modifications to the work plan and schedule, if any, are necessary, and to clarify the desired parameters of the **Feather River Consolidated Master Plan**. During this meeting, we will also address all the Background Information and review the content of our initial Opportunities and Constraints Analysis.

This effort includes three main components: (Task 1.1) a review of existing information, (Task 1.2) a reconnaissance-level site visit, and (Task 1.3) an opportunities and constraints analysis.

Additionally, we will address/confirm:

1. Intended uses of the Feather River Consolidated Master Plan.
2. Desired level of planning and CEQA.
3. A list of regulatory constraints and identify all environmental impacts and some potential mitigations.

We will prepare a CEQA Initial Study Checklist that identifies the most likely compliance strategy which will identify all the potential environmental impacts. We would like to initiate a conversation that addresses what is and isn't "on the table" in the plan. For instance, *are there activities and proposed projects in our lists that the SBF Committee would like to emphasize in the next 15-20 years? Are there historic choices the SBF Committee would like to steer away from?* The proposed composite graphic will identify and prioritize these "potential developments" identifying: (1) Existing Conditions in FRMP identified area; (2) Planned development and its timetable; and (3) Potential development and opportunities.

The Opportunity and Constraints analysis will utilize the Initial Study checklist, and also clearly frame the existing and planned *Water-Related and Land Based amenities and improvements*. Like the composite graphic this framework plan will identify elements that present conflicts or opportunities.

Task 1.1 Review Background Information. We will review a range of documents that describe local and regional plans and planning efforts as well as the existing conditions of the natural (e.g. hydrologic, geomorphic, ecological) and built (e.g. demographics, economic, cultural) environments along and within the Feather River corridor. We will use information from this task to prepare a CEQA Initial Study Checklist and inform the reconnaissance-level site visit described in Task 1.2, and incorporate it into the Opportunities and Constraints Analysis described in Task 1.3.

- a) **Management Plans, Aesthetics, Land Use, and Recreation.** We will review existing and current local and regional plans and planning efforts to promote consistency across planning documents. From these documents, we will compile relevant information for the River Plan, including goals, objectives, and desired outcomes of the various plans, and a list of applicable regulatory and policy considerations outside of the typical CEQA and federal/state/local permitting processes.

- b) Biological Resources: We will review relevant reports, studies, and other available information, as appropriate, to characterize and better understand the biological resources of the Feather River.
 - c) Cultural Resources: We will conduct an archival and records research within a ¼-mile radius of the project area.
 - d) Hydrology /Geomorphology: We will review existing information describing hydrology and geomorphology of the project reach, including relevant reports from DWR and partner agencies, USGS Open File reports, historic aerial photographs, and studies. Our previous Feather River channel and floodplain restoration work for DWR will be leveraged into this task area.
- Deliverables: Completed CEQA Check List and graphics of data needs.

Task 1.2 Area Reconnaissance. We will perform a one-day field reconnaissance of the river planning area (North Forebay to Afterbay Outlet) to help summarize baseline site information, describe the river corridor's environmental, visual, and social character, and identify potential opportunities and constraints for environmental and recreational enhancement, redevelopment, and other Plan priorities. We will identify which reaches could be more suitable for ecological enhancement, development, active recreation, passive recreation, and other uses. We will gather information on the existing biological setting, and pay particular attention to existing resource characteristics and land use opportunities/constraints, which are important to address in recognizing the value of the Feather River landscape as a wildlife corridor and a recreational amenity.

Task 1.3 Opportunities and Constraints Analysis. ESA will incorporate the results of the information review in Task 1.1 and the field assessment of Task 1.2 into an analysis that describes opportunities and constraints by river reach. This analysis and composite plan will use environmental data to support the development of feasible project alternatives, as well as provide a foundation document for incorporation into any future CEQA analysis. Conducting an Opportunities and Constraints analysis early in the planning process simplifies the future task of environmental review.

We will utilize GIS to map a relevant suite of environmental, recreational and social attributes, proposed and existing building footprints, and infrastructure. We will use existing information and new geospatial analyses to assign each river reach an appropriate level and intensity of use, ranging from primitive to developed, and identify reach-specific opportunities and constraints for recreation, environmental protection, new development, and redevelopment. This analysis will allow the Master Plan to describe each reach's unique character from resource- and use-oriented perspectives.

Deliverables:

- The kick-off meeting will result in a final scope, budget, and schedule. Held on the same day as the kick-off, a brief visit to each of the five river reaches will be completed.
- Technical Memorandum: Project Setting – Base Map, Opportunities and Constraints Analysis, and GIS-mapping, as appropriate
- Regulatory constraints and environmental impacts
- Existing and proposed Conditions with development timeline
- Water-related and Land based amenities and improvement plan

Task 2: Project Schedule: Meetings, Public Outreach, Presentations and Task Review

- a) **Develop project schedule and define task-related goals and objectives for the master planning process.** This task will provide us with an opportunity to discuss the SBF Committee's desired timeframe for Master Plan development, including appropriate milestones for deliverable review and revision.
- b) **Identify the Community's Highest and Most-Relevant Priorities.** As previously discussed there have been years of public input, workshops, and plans that we will build upon. ESA and MDG have been involved in many of these previous efforts and we look forward to engaging the community as a collaborator and facilitator in *Feather River Consolidated Master Plan* development. Feedback from these efforts will help broaden the possible suite of projects to be considered in the Consolidated Master Plan, identify opportunities and constraints that could have been missed during earlier project phases, and give the community a sense of ownership over the document and its implementation.
- c) **Framework for public outreach and partner involvement.** The ESA Team will approach public engagement in a variety of ways, especially if the SBF Committee has access to other sources of support (e.g., NPS support). This may include both straightforward presentations to Committees and Boards, as well as more-interactive "person to person" workshops. The scope and magnitude of this effort will be limited by available budget, and determined via work in parts *a* and *b* of this task. We will use the City of Oroville website as our base of information for users to tap regularly for updates, reports and meeting times. We will send all information to the City of Oroville, and City staff will be responsible for posting the information.

Deliverables: Project task layout and schedule; resolved public outreach approach/scope; defined list of community priorities.

Task 3: Develop the Draft Feather River Consolidated Master Plan – "THE UMBRELLA"

After describing the opportunities and constraints by reach, we would initiate development of the Draft Feather River Consolidated Master Plan by assigning appropriate locations along the River for each of the previously identified/proposed projects as well as new projects identified through the opportunities and constraints analysis. We will identify the most viable locations for the projects within the context of the five reaches and the FERC-mandated in-river PM&Es. This Draft *Feather River Consolidated Master Plan* FRMP will help communicate a vision for each river reach providing a UMBRELLA STRATEGY for the Feather River as a whole. The ESA proposal includes a draft Table of Contents (TOC) for the Plan. Based on that draft TOC, we expect to decide upon the ultimate content/format of the document in consultation with the SBF Committee.

An important aspect of the FRMP is facilitating mutually beneficial relationships between projects, partner agencies, and private development, and this will be incorporated into the document. This portion of the document will outline potential relationships and explain their benefits in terms of outcomes, cost savings, and self-mitigation. We will describe each project within the dual contexts of: (1) achieving Master Plan goals and objectives; and (2) consistency with previously identified opportunities and constraints.

Where appropriate, we will identify alternatives for river reaches or sub-reaches that consider different management emphases and/or implementation costs. Master Plan exhibits will include color renderings to identify river reach areas, project locations, characteristics and beneficial project/agency relationships. The descriptions of project improvements

will be limited to a general description, project area footprint and simple renderings of the opportunity. To the extent budget permits, the ESA team will prepare a description of preliminary cost projections and potential funding sources that would help the SBF Committee develop a long-term strategy for prioritizing and implementing the improvements discussed in the plan. The cost projection memorandum would include information on new revenue-making opportunities (tourism, power production, etc.), potential grants for resource enhancement activities, public access and ADA compliance work, and future funding opportunities. To the extent budget provides, the ESA Team will prepare an economic analysis of the projects proposed within the Feather River Consolidated Master Plan to help the SBF Committee identify their relative costs and benefits. The final section of the Master Plan will summarize projects that work well together, generating reach-wide benefits that are more than the sum of their individual parts. It will propose a basic phasing schedule, identifying priority "critical path" projects that make it easier to implement subsequent projects. This section will also provide a list of potential funding options for different project phases.

We will compile an electronic version of the Draft *Feather River Consolidated Master Plan* and transmit it to City staff as the SBF Administrator. The budget for this task includes time for one meeting with staff to discuss the Draft *Feather River Consolidated Master Plan*, as well as time to prepare and present the draft *Feather River Consolidated Master Plan* to the public and SBF Committee at a single public meeting. We will review the comments documented through the Draft *Feather River Consolidated Master Plan* review process, and revise the document, as appropriate, to produce the Final *Feather River Consolidated Master Plan*.

Deliverables: Draft Feather River Consolidated Master Plans; one meeting with staff, and one public presentation at an SBF Committee meeting.

Task 4: Final Consolidated Master Plan

The development of the final Plan is a process of refinement, verification and completion. The ESA Team will work to develop final graphics, verify information and finalize all the comments and input from the City review process. We assume it will take the City (as administrator) two weeks to compile the comments from the SBF Committee for transmittal to the ESA team, and that it will take the ESA Team three weeks to produce the Final *Feather River Consolidated Master Plan*. ESA will provide digital and hard copies of the final document and will meet with SBF Steering Committee to walk them through the document identifying how the Plan will be used and implemented.

Deliverables:

- Final Feather River Consolidated Master Plans, one meeting with staff, and one public presentation at an SBF Committee meeting. Product Delivery.
- Eight bound / Eight un-bound / 3 digital copies of the Oroville Feather River Consolidated Master Plan.

Project Schedule

Project schedule assumes a fully-executed contract is completed by September 4, 2015. Schedule may be modified as per work in Tasks 1 and 2.

Task	Proposed Date of Completion
Task 1: Project Initiation	--
<u>Task 1.1</u> <u>Review Background Information</u>	<ul style="list-style-type: none"> • <u>October 9</u> (draft to SBF; 4 week review/comment period)
<u>Task 1.2</u> <u>Area Reconnaissance</u>	<ul style="list-style-type: none"> • Completed during the <u>week of October 12</u>
<u>Task 1.3</u> <u>Opportunities and Constraints Analysis</u>	<ul style="list-style-type: none"> • <u>November 15</u> (draft to SBF; 4 week review/comment period)
Task 2: Project Schedule: Meetings, Public Outreach, Presentations and Task Review	<ul style="list-style-type: none"> • Refined Project Task Schedule and Public Outreach Approach: <u>7 days from completion of Task 1.2 (approx. October 16)</u> • Public outreach efforts (e.g., presentations & meetings) will be ongoing until completion of Task 3
Task 3: Develop the Draft Feather River Consolidated Master Plan – “THE UMBRELLA”	<ul style="list-style-type: none"> • <u>February 19</u> (draft to SBF; 6 week review/comment period)
Task 4: Final Consolidated Master Plan	<ul style="list-style-type: none"> • <u>April 29</u> (assume 3 weeks for ESA team to respond to comments on draft Plan)

Fee Schedule

Table 1: Hourly Rates for Key Staff

Employee	Role	Hourly Billing Rate
Eric Ginney	Project Director	\$205
Greg Melton	Principal Landscape Architect	\$125
Shawn Rohrbacker	Landscape Architect	\$95
Eric Zigas	Strategic Advisor	\$205
Steven Spickard	Recreation Economist	\$175
	Support Staff (ESA)	\$75
	Support Staff (MDG)	\$65

Table 2: Printing/Reproduction Rates

Item Rate/page	Item Rate/page
8 1/2 x 11 b/w \$0.05	8 1/2 x 11 b/w \$0.05
11 x 17 b/w \$0.10	11 x 17 b/w \$0.10
8 1/2 x 11 color \$1.00	8 1/2 x 11 color \$1.00
11 x 17 color \$1.50	11 x 17 color \$1.50
Covers \$0.50	Covers \$0.50
Binding \$1.00	Binding \$1.00
HP Plotter \$25.00	HP Plotter \$25.00
CD \$10.00	CD \$10.00
Digital Photography \$20.00 (up to 50 images)	Digital Photography \$20.00 (up to 50 images)

Exhibit B – Insurance Requirements

INSURANCE REQUIREMENTS FOR CONTRACTORS

At no additional cost to City, Grantee or Grantee's Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his/her agents, representatives, employees or subcontractors.

A. MINIMUM SCOPE OF INSURANCE:

Coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation as required by the State of California and Employer's Liability Insurance.

B. MINIMUM LIMITS OF INSURANCE:

Grantee or Grantee's Contractor shall maintain limits no less than:

1. General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
3. Workers' Compensation and Employers' Liability: \$1,000,000 per accident for bodily injury or disease.

C. DEDUCTIBLES AND SELF-INSURED RETENTIONS:

Any deductibles or self-insured retentions shall be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City

guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. OTHER INSURANCE PROVISIONS:

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverage.

- a. The City, its officers, officials, employees and volunteers are to be covered as insured with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Grantee or Grantee's Contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Grantee or Grantee's Contractor including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Grantee or Grantee's Contractor's insurance, or as a separate owner's policy.
- b. For any claims related to this project, the Grantee or Grantee's Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
- c. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after **thirty (30)** days' prior written notice by certified mail, return receipt requested, has been given to the City.
- d. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an contract to indemnify the additional insured

E. ACCEPTABILITY OF INSURERS:

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

F. VERIFICATION OF COVERAGE:

Grantee or Grantee's Contractor shall furnish the City with original certificates and amendatory endorsements effecting coverage required by this clause. The endorsements should be on forms provided by the City or on other than the City's forms, provided those endorsements or policies conform to the requirements. All certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by these specifications at any time.

G. SUBCONTRACTORS:

Grantee or Grantee's Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

**CITY OF OROVILLE
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

FROM: RUTH WRIGHT, FINANCE DIRECTOR

**RE: PURCHASE OF COST ALLOCATION SOFTWARE AND
LICENSE AND SERVICE AGREEMENT WITH COSTTREE, LLC**

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider the purchase of cost allocation software, in the amount of \$4,000, and a License and Service Agreement with Costtree LLC.

DISCUSSION

Historically the City has relied on outside consultants to provide cost allocation plans to comply with federal regulation, Office of Management and Budget (OMB) A-87. At the last two conferences attended by the Finance Director, a new software company has stood out as a possible solution for the City's rising cost of obtaining this plan. Costtree software is a quarter of the price the City paid last year to consultants and will allow us to be hands on with our own data.

The Finance and the Community Development departments are confident this software will meet the needs of the City. So much City staff time goes into providing information to the consultants that there would not be any additional staff time in using the new software. The software is also web based so there are no hardware costs or concerns.

FISCAL IMPACT

This expense has been historically allocated across many different Funds. The total cost is \$4,000/per year, compared to the \$12,000 paid in the prior year and will be allocated consistently. Total impact to the General Fund would be less than \$1,000/per year and is budgeted to:

Account No. 001-700-7200 (Non Departmental expenditures)

RECOMMENDATIONS

1. Approve the purchase of cost allocation software from Costtree LLC in the amount of \$4,000; and

2. Adopt Resolution No. 8147 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORTIZING AND DIRECTING THE MAYOR TO EXECUTE A LICENSE AND SERVICE AGREEMENT WITH COSTTREE, LLC. RELATING TO COST ALLOCATION SOFTWARE – (Agreement No. 3146).

ATTACHMENTS

Resolution No. 8147
Agreement No. 3146
Costtree Cost Allocation Software Brochure

**CITY OF OROVILLE
RESOLUTION NO. 8147**

**A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORTIZING AND
DIRECTING THE MAYOR TO EXECUTE A LICENSE AND SERVICE AGREEMENT
WITH COSTTREE, LLC. RELATING TO COST ALLOCATION SOFTWARE**

(Agreement No. 3146)

BE IT HEREBY RESOLVED by the Oroville City Council as follows:

1. The Mayor is hereby authorized and directed to execute a License and Service Agreement with Costtree, LLC. A copy of the Agreement is attached to this Resolution.
2. The City Clerk shall attest to the adoption of this Resolution.

PASSED AND ADOPTED by the Oroville City Council at a regular meeting on September 15, 2015, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

Scott E. Huber, City Attorney

Donald L. Rust, Acting City Clerk

COSTTREE LICENSE AND SERVICE AGREEMENT

This License and Service Agreement ("Agreement") is entered into, by and between CostTree LLC, a California limited liability company, ("Licensor") and City of Oroville, CA ("Customer").

RECITALS

- A. Licensor provides cost allocation plan software accessible via the Internet.
- B. Customer seeks to obtain, and Licensor seeks to provide, access to the software on the terms and conditions set forth in this Agreement.

NOW, THEREFORE, based on the foregoing premises and the promises set forth below, the parties agree as follows:

AGREEMENT

1. DEFINITIONS

- 1.1. "Confidential Information" will have the meaning set forth in sections 4.1 and 4.2.
- 1.2. "Customer Data" means all information provided by Customer to Licensor through the Service for use in conjunction with the Services and the Software, including processing, storage and transmission as part of the Services.
- 1.3. "Customer Information" means all information created or otherwise owned by Customer or licensed by Customer from third parties, including Customer Data and information created by Customer by using the Services, that is used in conjunction with the Services and the Software.
- 1.4. "Equipment" will have the meaning set forth in section 3.2.
- 1.5. "Licensor Information" means information, including the Software, created or otherwise owned by Licensor or licensed by Licensor from third parties, related to the Services and any materials prepared by Licensor pursuant to a Statement of Work.
- 1.6. "Services" means the electronic data processing, storage and transmission services offered by Licensor, which are enumerated in Exhibit A.
- 1.7. "Software" means the software used by Licensor to provide the Services.

2. SERVICES AND SUPPORT

- 2.1 Obligations of Licensor. Subject to the terms and conditions of this Agreement, Licensor will use reasonable commercial efforts to provide the Service to Customer.
- 2.2 Grant of License. Subject to the terms and conditions of this Agreement, Licensor grants to Customer a limited, nontransferable, nonexclusive license for the term of this Agreement to access and use the Services and the Software via the Internet; use of the Software and the Services is limited to the support of Customer's normal course of business for cost allocation plan development.
- 2.3 Restrictions on Use. Customer may not, directly or indirectly, (i) license, sell, lease or otherwise transfer or grant third-party access to the Services or the Software, (ii) alter, modify,

COSTTREE LICENSE AND SERVICE AGREEMENT

translate or, create derivative works based on the Software, (iii) process or permit to be processed the data of any third party, (iv) use or permit the use of the Services or the Software in the operation of a service bureau, timesharing arrangement or otherwise for the benefit of a third party, (v) disassemble, decompile, or reverse engineer the Software or any aspect of the Services, or otherwise attempt to derive or construct source code or other trade secrets from the Software, or (vi) permit any third party to do any of the foregoing.

2.4 Training Services. Licensor's current training services are set forth in Exhibit A.

2.5 Use of Customer Data/Customer Representations and Warranties. Customer shall be solely responsible for collecting, inputting and updating all Customer Data. Customer shall be solely responsible for ensuring the accuracy of all data submitted into and through the Software and for ensuring the final accuracy of all reports or other products produced by the Software or Licensor. Customer represents and warrants that its Customer Information does not and will not include anything that infringes the copyright, patent, trade secret, trademark or any other intellectual property right of any third party and does not contain anything that is obscene, defamatory, harassing, offensive, malicious or otherwise violates any other right of any third party; Customer further represents and warrants that no additional data or software, malicious or otherwise, will be uploaded to, stored in, or transmitted through the Software or any of Licensor's other property.

2.6 Passwords. Licensor shall provide Customer with passwords to access the Service, only one individual may use a single password to access the Service. Customer shall be responsible for all use of its account(s). Customer shall also maintain the confidentiality of all passwords assigned to it. Customer may not share its passwords with third parties or attempt to access the Service without providing a password assigned to it.

3. CUSTOMER RESTRICTIONS AND RESPONSIBILITIES

3.1. Compliance with Laws/Representations and Warranties. Customer represents, covenants, and warrants that Customer will use the Services and any data of third parties only as contemplated by this Agreement and in compliance with all applicable laws and policies (including but not limited to laws, government regulations, Licensor policies and any other applicable policies relating to intellectual property, employment, labor, spamming, spoofing, network security, privacy, obscenity or defamation.)

3.2. Customer Equipment. Customer shall be responsible for selecting, obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services, including, without limitation, modems, hardware, servers, software, operating systems, networking equipment, web servers, and Internet access, but excluding the Software (collectively "Equipment"). Customer shall be responsible for ensuring that the Equipment is compatible with the Services and the Software. Customer shall also be responsible for the security and use of the Equipment.

4.

CONFIDENTIALITY AND PUBLICITY

4.1. Confidentiality Obligation. "Confidential Information" means all written or oral information designated as confidential at the time of disclosure that is made accessible to the other party in connection with this Agreement including, without limitation; computer programs, software, formulas, data, information, inventions, techniques, strategies, trade secrets, know-how, plans for

COSTTREE LICENSE AND SERVICE AGREEMENT

products or services, marketing plans, financial documents or data, processes and designs, and Service passwords, but not the terms and existence of this Agreement and other information and/or documents which may be covered by the public open records acts. Written Confidential Information must be marked as "confidential" or "proprietary." Oral Confidential Information must be designated as confidential at the time of disclosure and reduced to a written summary and marked "confidential" or "proprietary" within 10 days of the oral disclosure. Each of the parties shall treat the other party's Confidential Information confidentially and with at least the same degree of care it uses to prevent the disclosure of its own Confidential Information, but in no event less than reasonable care. In addition, each party shall use the Confidential Information of the other party solely in the performance of its obligations under this Agreement and not disclose it, except to authorized employees of the receiving party or its affiliates, its legal counsel and its accountants (provided that the receiving party contractually obligates them to a duty of confidentiality no less restrictive than the duty imposed by this section 4.1 and remains jointly and severally liable for any breach of confidentiality by them). Each party shall promptly notify the other party of any actual or suspected misuse or unauthorized disclosure of its Confidential Information. Upon expiration or termination of this Agreement, each party shall return all tangible copies of any Confidential Information received from the other party.

Licensor acknowledges that Customer is a governmental entity, and is therefore subject to certain public disclosure laws, including but not limited to the California Public Records Act ("Records Laws"). In the event that Customer receives a request for any portion of the Confidential Information from any third party pursuant to (i) the Records Laws, or (ii) a subpoena duces tecum or similar instrument ((i) and (ii) together, a "Request"), Customer agrees to provide written notice Licensor within three (3) business days of Customer's receipt of a Request, and to enclose a copy of the Request, so that Licensor may seek relief from a court of competent jurisdiction.

4.2. **Exclusions.** Confidential Information will not include information that the recipient can prove: (i) was generally available to the public at the time it was disclosed, (ii) was known to the recipient, without restriction, at the time of disclosure by the disclosing party, (iii) is disclosed with the prior written approval of the disclosing party, (iv) was independently obtained or developed by the recipient without any use of the Confidential Information, (v) becomes known to the recipient, without restriction, from a source other than the disclosing party who does not owe a duty of confidentiality to the disclosing party and obtained the information by lawful means, or (vi) is disclosed in response to an order or requirement of a court, administrative agency, or other governmental body, a subpoena, or by the rules of a securities market or exchange on which the disclosing party's securities are traded (but only if (a) the recipient vigorously opposes the proposed disclosure and provides prompt advance notice to the disclosing party to enable it to appear and independently contest the disclosure, and (b) any Confidential Information so disclosed will otherwise remain subject to the provisions of this section 4). The burden of proof in establishing that any Confidential Information is subject to any of the foregoing exceptions will be borne by the receiving party.

4.3. **Trademark License.** Customer grants Licensor a limited, nonexclusive, worldwide right and license during the Term to use the names, logos and trademarks of Customer to publicize the existence of the business relationship established by this Agreement.

5. PAYMENT OF FEES

5.1. **Fees.** Customer shall pay Licensor the fees for the Services as set forth on Exhibit A. Licensor reserves the right to change the fees or applicable charges upon 30 days' prior notice by US mail

COSTTREE LICENSE AND SERVICE AGREEMENT

in accordance with section 11.7. Any changes to Licensor's fees or applicable charges are subject to Customer's written consent. Unless otherwise specified in Exhibit A, Customer shall pay the fees set forth in the invoice to Licensor within 30 days of the invoice date. Customer agrees that unpaid fees are subject to a finance charge of 1% per month on past due balance.

5.2. Disputed Amounts. Licensor need not provide any adjustments or credits to Customer for disputed amounts billed by Licensor unless Customer provides written notice of the disputed amounts to Licensor within 60 days after the (i) closing date on the first billing statement in which the error or problem appeared, or (ii) invoice date on the first invoice in which the error or problem appeared. Customer must direct any notices required under this section 5.2 (and any related inquiries) to Licensor by US mail in accordance with section 11.7.

5.3. Interest and Taxes. Unpaid fees are subject to a finance charge of 1% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection (including reasonable attorneys' fees). Customer shall be responsible for all taxes associated with the Services other than taxes based on Licensor's net income.

5.4. Annual Renewal. Unless otherwise notified by Customer, Licensor will issue annual renewal invoice 30 days prior to the lapse of the contract expiration date.

6. TERM AND TERMINATION

6.1 Term. Unless terminated earlier in accordance with section 6.2, the term of this Agreement will be one year. This Agreement will automatically renew, expressly subject to annual appropriation by the appropriate authorizing agent or committee, unless terminated as set forth below.

6.2 Termination. This Agreement may be terminated as follows:

(i) Customer may terminate this Agreement at any time by notifying Licensor in writing. Licensor will not refund any fees for the Service for the remainder of the then-current term.

(ii) Either party may terminate this Agreement immediately by written notice if the other party materially breaches this Agreement and fails to cure its breach after receipt of written notice within (a) 15 days in the case of nonpayment of any fees, or (b) 30 days in the case of all other breaches.

(iii) Either party may terminate this Agreement immediately by written notice if the other party (a) becomes insolvent, (b) makes an assignment for the benefit of creditors, (c) files or has filed against it a petition in bankruptcy or seeking reorganization, (d) has a receiver appointed, or (e) institutes a proceeding for liquidation or winding up. In the case of involuntary proceedings, a party will only be in breach if the applicable petition or proceeding has not been dismissed within 90 days.

6.3 Survival. The provisions of sections 2.3, 2.5, 2.6, 3.1, 4.1, 4.2 and 5 through 11 will survive the expiration or earlier termination of this Agreement. Customer's obligations under section 4 with respect to the Software and Services shall survive the expiration or earlier termination of this Agreement for a period of 2 years.

7. PROPRIETARY RIGHTS

COSTTREE LICENSE AND SERVICE AGREEMENT

7.1. Licensor's Proprietary Rights. Exclusive of Customer Information, Licensor (or its third-party licensors, if applicable) will retain all rights, title, and interest in and to the Software, Services and the Licensor Information and all legally protectable elements or derivative works thereof. Licensor may place copyright and/or proprietary notices, including hypertext links, within the Services. Customer may not alter or remove these notices without Licensor's written permission. Customer may not have the right to, and agrees not to, attempt to restrain Licensor from using any skills or knowledge of a general nature acquired during the course of providing the Services, including information publicly known or available or that could reasonably be acquired in similar work performed for another Licensor customer.

7.2. Customer's Proprietary Rights. Customer will retain all rights, title and interest in and to the legally protectable elements of Customer Information and derivative works thereof.

8. INDEMNITY. To the extent allowed by law, Customer will indemnify, defend, and hold Licensor harmless from and against any and all costs, liabilities, losses and expenses (including, but not limited to, reasonable attorneys' fees) resulting from any claim, suit, action or proceeding brought by any third party against Licensor arising out of or relating to Customer's breach of its representations or warranties hereunder or its use of the Software and Services.

9. WARRANTY AND DISCLAIMER

9.1. Limited Warranty for Services. Licensor shall use reasonable commercial efforts consistent with prevailing industry standards to maintain the security of the Services and minimize errors and interruptions in the Services, provided that:

- (i) Customer uses the Service and the Software strictly in accordance with this Agreement,
- (ii) Customer pays all amounts due under this Agreement and is not in default of any provision of this Agreement, and (iii) Customer makes no changes (nor permits any changes to be made other than by or with the express approval of Licensor) to the Software or Service.

In addition, Customer acknowledges that the Services may be temporarily unavailable for scheduled maintenance, for unscheduled emergency maintenance, or because of other causes beyond Licensor's reasonable control. Licensor will not be liable to Customer as a result of these temporary service interruptions.

9.2. DISCLAIMER OF WARRANTIES FOR SERVICE AND SOFTWARE. NEITHER LICENSOR NOR ITS SUPPLIERS OR SERVICE PROVIDERS WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DO THEY MAKE ANY WARRANTY ABOUT THE RESULTS THAT MAYBE OBTAINED BY USING THE SOFTWARE OR SERVICES. EXCEPT AS EXPRESSLY AND UNAMBIGUOUSLY PROVIDED IN SECTIONS 9.1 AND 9.2, THE SOFTWARE AND SERVICE ARE PROVIDED "AS IS" AND LICENSOR, ITS SUPPLIERS AND SERVICE PROVIDERS DISCLAIM ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, INFORMATIONAL CONTENT, SYSTEM INTEGRATION, ENJOYMENT AND NONINFRINGEMENT. LICENSOR, ITS SUPPLIERS AND SERVICE PROVIDERS DISCLAIM ANY WARRANTY REGARDING THE ACCURACY OF ANY PRODUCT OR REPORT CREATED THROUGH CUSTOMER'S USE OF THE SOFTWARE AND ANY WARRANTY REGARDING THE CONFORMITY OF SAID PRODUCTS OR REPORTS TO THE SPECIFIC NEEDS OR REQUIREMENTS OF CUSTOMER OR CUSTOMER'S PROGRAMS.

COSTTREE LICENSE AND SERVICE AGREEMENT

10. LIMITATION OF LIABILITY.

10.1 EXCLUSION OF DAMAGES AND LIMITS ON LIABILITY. NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT OR OTHERWISE, LICENSOR, ITS OFFICERS, EMPLOYEES, AFFILIATES, REPRESENTATIVES, CONTRACTORS, SUPPLIERS, LICENSORS AND SERVICE PROVIDERS WILL NOT BE RESPONSIBLE UNDER ANY CONTRACT OR THEORY OF RECOVERY (INCLUDING NEGLIGENCE, STRICT LIABILITY OR OTHERWISE) FOR ANY: (A) INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (B) LOSSES CAUSED BY EVENTS BEYOND LICENSOR'S REASONABLE CONTROL (INCLUDING, WITHOUT LIMITATION, THE DISCLOSURE OF CONFIDENTIAL OR OTHER CUSTOMER INFORMATION OR DATA); AND (C) AMOUNTS THAT, IN THE AGGREGATE, EXCEED THE FEES PAID BY CUSTOMER TO LICENSOR FOR THE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE FIRST ALLEGED ACT OR OMISSION THAT GAVE RISE TO THE LIABILITY.

10.2. CURE PERIOD FOR BREACH OR DEFECT. IF CUSTOMER BELIEVES LICENSOR HAS BREACHED THIS AGREEMENT OR IN ANY WAY DAMAGED CUSTOMER, CUSTOMER SHALL GIVE LICENSOR WRITTEN NOTICE OF THE ALLEGED BREACH OR DAMAGES. THE NOTICE SHALL SPECIFY THE ERROR OR BREACH ALLEGED TO HAVE OCCURRED AND CUSTOMER WILL COOPERATE WITH ANY ADDITIONAL INFORMATION-GATHERING NECESSARY TO IDENTIFY THE EXACT BREACH. FOR 45 DAYS AFTER RECEIPT OF THE WRITTEN NOTICE OF BREACH, LICENSOR SHALL HAVE THE RIGHT TO CURE THE BREACH. IF LICENSOR DOES NOT CURE THE DEFAULT WITHIN THE TIME PERMITTED, CUSTOMER MAY PURSUE ANY AND ALL LEGAL AND EQUITABLE REMEDIES.

11. MISCELLANEOUS

11.1. Assignment. This Agreement will be binding upon and inure to the benefit of the parties to this Agreement and their respective successors and permitted assigns, provided that neither this Agreement nor any license hereunder may be assigned by Customer (whether by operation of law or otherwise) without Licensor's prior written consent. Notwithstanding the foregoing, Licensor may assign all or any part of its rights and obligations under this Agreement to (a) any entity resulting from any merger, consolidation or other reorganization of Licensor, (b) any operating entity controlling Licensor, or owned or controlled, directly or indirectly, by Licensor, (c) any affiliate of Licensor, or (d) any purchaser of all or substantially all of the Licensor's assets.

11.2. Force Majeure. Neither party may be held liable for any damages or penalty for delay in the performance of its obligations hereunder (other than Customer's obligation to make payments under this Agreement) when the delay is due to the elements, acts of God or other causes beyond its reasonable control.

11.3. Forum For Disputes. Any action to enforce the terms of this Agreement, or arising out of the subject matter of this Agreement, shall be commenced in the state or federal courts located in Sacramento, California.

11.4. Severability. A determination that any provision of this Agreement is invalid or unenforceable will not affect the validity or enforceability of any other part of this Agreement. Similarly, a determination that any provision is invalid or unenforceable in one application will not affect the validity or enforceability of the same provision in other contexts. To the extent possible,

COSTTREE LICENSE AND SERVICE AGREEMENT

this Agreement shall be construed to give meaning to every provision.

11.5. Waiver and Modification. A party's waiver of any breach or its failure to enforce any term of this Agreement may not be deemed a waiver of any other breach or of its right to enforce the same term or others in the future. Any waiver, amendment, supplementation or other modification or supplementation of any provision of this Agreement will be effective only if in writing and signed by both parties.

11.6. Governing Law. This Agreement will be governed by and construed in accordance with the substantive laws of the United States and the State of California, without regard to or application of California's conflicts of law rules. This Agreement will not be governed by the United Nations Convention on the International Sale of Goods or the Uniform Computer Information Transactions Act, the application of which are expressly excluded.

11.7. Notices. All notices, including any notices of deposition, required or desired to be given pursuant to this Agreement shall be given by first-class mail, Federal Express or other similar overnight delivery service, addressed as follows:

To Licensor:

Nicolie Lettini, President
CostTree, LLC
112 J. Street Suite 200
Sacramento, CA 95814

To Customer:

Ruth Wright
City of Oroville
1735 Montgomery Street
Oroville, CA 95965

11.8. Relationship of Parties. This Agreement will not be construed as creating an agency, partnership, joint venture or any other form of legal association between the parties and each party is an independent contractor.

11.9. Attorneys' Fees. In any action or proceeding to enforce the terms of this Agreement, or arising out of the subject matter of this Agreement, the prevailing party shall recover its reasonable attorneys' fees and costs, including any and all expenses reasonably incurred, not limited to expenses provided under the California Code of Civil Procedure.

11.10. Price and Terms. Customer acknowledges and agrees that Licensor has set its prices and entered into the Agreement in reliance upon the disclaimers of warranty and the limitations of liability set forth herein, that the same reflect an allocation of risk between the parties (including the risk that a contract remedy may fail of its essential purpose and cause consequential loss), and that the same form an essential basis of the bargain between the parties.

11.11. Construction. This Agreement shall be deemed the joint work product of the parties and may not be construed against either party as drafter. Captions are for convenience only and may not be construed to define, limit or affect the construction or interpretation of this Agreement.

11.12. Entire Agreement. This Agreement, including Exhibits, constitutes the entire agreement

COSTTREE LICENSE AND SERVICE AGREEMENT

between the parties with respect to the subject matter of this Agreement, and supersedes and replaces all prior or contemporaneous written or oral statements, understandings or agreements. Except where otherwise set forth in the main body of this Agreement, in the event of a conflict between an Exhibit and the main body of this Agreement, the terms of the main body of this Agreement will prevail.

COSTTREE, LLC

City of Oroville

Name: Cathy Galbraith

Name: _____

Title: Managing Director

Title: _____

Dated: _____

Dated: _____

COSTTREE LICENSE AND SERVICE AGREEMENT

EXHIBIT A

LICENSE FEES

Organization Type

Amount*

Annual License Agreement	\$4,000
--------------------------	---------

* Base Price includes one (1) Super User and four (4) hours of Consulting Support

User Functionality

Task	Super User	Regular User	Reviewer
Examine data input into the system	X	X	X
Examine supporting documentation located in the document repository	X	X	X
Run Error Check	X	X	X
Generate Cost Allocation Plan	X	X	
Add/edit/delete plan information	X	X	
Add/edit/delete plan supporting documentation in document repository	X	X	
Add/Delete users	X		
Modify user access and role	X		

SERVICES

Included in annual license fees:

- Up to four hours of webinar training/calls with Cost Tree Team
- Upgrade and maintenance of Service
- Up to six concurrent backups of Customer Data allowed on the server
- Ability to reassign a user's password within your organization due to turnover or the replacement of a team member

Prices listed are valid for 60 days from the date of issuance (9/9/2015).

**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD RUST, DIRECTOR (530) 538-2433
RICK WALLS, INTERIM CITY ENGINEER
COMMUNITY DEVELOPMENT DEPARTMENT**

RE: PURCHASE OF STORMWATER PERMIT COMPLIANCE MATERIALS

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider the purchase of stormwater compliance materials from WGR Southwest, in the amount of \$2,825, for the City's Small MS4 Statewide General Permit.

DISCUSSION

On February 5, 2013, the State Water Resources Control Board (Board) adopted Water Quality Order No. 2013-0001-DWQ entitled "National Pollutant Discharge Elimination System (NPDES) General Permit No. CAS000004, Waste Discharge Requirements for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems (Small MS4 - collectively referred to herein as the "Permit"). Upon adoption of the Permit, the City of Oroville (City) became a legal permittee subject to all of the requirements contained in the Permit. The Permit compliance requirements for the City involve the completion/creation of over 100 regulatory program tasks and sub-tasks over a 5 year period, with ongoing compliance in perpetuity. The adoption of the Permit by the Board is an unfunded mandate with significant compliance cost implications for the City. For the Year 1 permit compliance, staff has completed the 6 required tasks.

Permit compliance for Year 2 (2014 – 2015) requires the completion of 20+ tasks that involve the preparation of certain documents, procedures, programs and training efforts. Due to the backlog of projects within the engineering division, and the lack of engineering staff, most, but not all of the 2014 – 2015 compliance tasks have not been completed. Staff has completed some tasks with the limited staff resources available.

In order to show substantial Year 2 Permit compliance effort by October 1, 2015, staff is recommending the purchase of pre-prepared Permit stormwater compliance materials from WGR Southwest (WGR). WGR specializes in the preparation of stormwater compliance documents to assist municipalities in complying with the Permit. The available WGR documents that staff recommends purchasing from WGR are:

Post Construction Standards (Year 2 Permit compliance tasks E.12.a – E.12.j) – This document is a pre-prepared 91 page template that is designed by WRG to be modified

by the municipality as need to comply with the Permit. Cost for City to purchase from WGR = \$1,675

Public Education and Outreach Plan (Year 2 Permit compliance tasks E.7 and E.8) - This document is a pre-prepared 99 page template that is designed by WRG to be modified by the municipality as need to comply with the Permit. Cost for City to purchase from WGR = \$650

Program Effectiveness Assessment and Improvement Plan (Year 2 compliance task E.14.a) - This document is a pre-prepared 71 page template that is designed by WRG to be modified by the municipality as need to comply with the Permit. Cost for City to purchase from WGR = \$500

If the Council approves the purchases of the WGR Permit compliance documents for WGR, staff will be in a position to show substantial compliance with the Year 2 Permit requirements. After the purchase of these documents, staff will initiate the process of completing the necessary final modifications to the document templates.

Compliance with the Permit will require ever increasing staff time over the 5 year implementation period. Noncompliance with the Permit will subject the City to potential fines from the State. In the near future, staff will bring to the Council a detailed summary of the estimated costs, staffing and funding recommendations necessary to comply with the Permit.

FISCAL IMPACT

Funds are available in the FY 2015 – 2016 Streets/Storm Drain Budget (Fund No. 001-7000-3100 – Streets Division)

RECOMMENDATION

Authorize the purchase of stormwater compliance materials from WGR Southwest, in the amount of \$2,825, for the City's Small MS4 Statewide General Permit.

ATTACHMENTS

WGR Proposal for Year 2 Permit Compliance Support



July 31, 2015

Mr. Rick Walls
 City of Oroville
 1735 Montgomery Street
 Oroville, CA 95965

RE: Proposal for Collaboration on Year 2 Tasks for the MS4 Phase II Permit

Dear Mr. Walls,

WGR Southwest, Inc. (WGR) is pleased to provide you with this proposal to participate in Phase II MS4 permit collaboration efforts for selected Year 2 tasks. The following is a summary of the tasks that you have indicated interest to collaborate with other Phase II MS4s.

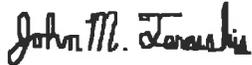
Year 2 Task	Description of the collaborative approach	Final Shared Collaborative Task Cost	Anticipated Schedule
<p>Post Construction Standards Plan -- Develop standards that incorporate the Phase II MS4 Permit's LID and hydromodification requirements that can be used by developers and municipal staff to assure that projects comply with the new requirements.</p>	<p>WGR believes that a Post Construction Standards Plan template would be 90% applicable to any MS4 and would only require minor customization to make it specific to any particular municipality. The document would adhere to the Phase II MS4 permit requirements but would also incorporate by reference other available resources such as CASQA's post construction manual and the Bay Area post construction reference materials. An advantage is that the standardization of the plan will assist contractors and developers in knowing what is required from one municipality to another. Another advantage is it will facilitate collaborative training of municipal staff on the implementation of this plan.</p>	<p>\$1,675</p>	<p>Completed and ready to be downloaded</p>

<p>Education & Outreach Plan - Permittee shall develop and implement a comprehensive storm water public education and outreach program. The public education and outreach program shall be designed to reduce pollutant discharges in storm water runoff and non-storm water discharges to the MS4 through increased storm water knowledge and awareness in target communities. The Public Education and Outreach Program shall be designed to measurably increase the knowledge and awareness of targeted audience regarding the municipal storm drain system, impacts of urban runoff and non-storm water discharges on receiving waters, and potential BMP solutions for the target audiences, thereby reducing pollutant releases to the MS4 and the environment.</p>	<p>WGR has prepared a template document that can be used and customized by participating municipalities. We believe the template can be easily adapted by many of the Central Valley MS4s because, although there are unique water quality concerns and objectives for different MS4s, there are enough similarities in the watersheds, pollutants of concern, and the TMDLs to allow for a basic approach to E&O which then can be customized to accommodate to more local issues.</p>	<p>\$650</p>	<p>Completed and ready to be downloaded</p>
<p><u>Program Effectiveness Assessment and Improvement Plan –</u> The California Stormwater Quality Association (CASQA) has come out with its Effectiveness Assessment guidance documents. We have been working through these newly developed CASQA tools, and although it has taken a little bit of time to work through the very comprehensive 500-page guidance document, we are very pleased with their approach and the quality of the document. While we were still trying to figure out how to condense this voluminous document into the Program Effectiveness and Improvement Plan (PEAIP) required in Section E.14 of the Phase II MS4 Permit and to provide you all with the promised PEAIP collaboration template; last Friday, CASQA announced another tool. To make it much easier for Phase II MS4s, they developed a PEAIP Framework which provides a recommended structure and approach to meet the Section E.14 requirements. It is a 60-page document that walks municipalities through the concepts in their larger comprehensive guide (which must be purchased from CASQA). After spending some time reviewing this Framework document, it is apparent to me that it will still take a considerable amount of energy for each municipality to complete. As we originally thought when we made this a collaboration task, much of this document will be very similar for many Central Valley Phase II MS4s. Therefore, WGR would like to propose the following modification to our PEAIP Year 2 Collaboration Task. We would like to use the attached CASQA Framework document as the “template” and further customize it for our collaborating municipalities by adding in information about receiving waters, TMDLs, and 303(d) listed impairments. We will edit the document to tailor it for the appropriate outcome levels for each municipality (as suggested by CASQA in their customization tip boxes). We will then add in our own notes to walk you through the remaining items needed to complete the document. This document is required to be completed by the Year 2 Annual Report due date of October 15, 2015.</p>	<p>\$500</p>	<p>Completed and ready to be downloaded</p>	

This collaboration task agreement is between the individual municipalities and WGR Southwest, Inc. In effort to maintain the participation-based costs, by signing this proposal you are agreeing to be invoiced for the sum of each agreed upon collaboration task. WGR will invoice the municipalities at the completion of each agreed upon task for the pre-arranged amount. The anticipated task completion schedule is based on the permit and is subject to change.

We thank you for this opportunity to serve you and we look forward to working with the City of Oroville and the other municipalities in these collaboration efforts. If I can answer any questions concerning our proposal or the Phase II MS4 permit requirements, please do not hesitate to call me or to schedule a meeting to discuss the proposed scope of work.

Respectfully submitted,
WGR Southwest, Inc.



John M. Teravskis, CPESC, QSD/QSP
Senior Compliance Specialist

The City of Oroville will participate with the following collaboration tasks and agrees to be invoiced the amount shown here at the completion* of each task:

<u>Task:</u>	<u>Cost:</u>	<u>Authorization (signature)</u>
Post Construction Standards Plan	\$1,675.00	_____
Program Effectiveness Assessment and Improvement Plan	\$650.00	_____
Education & Outreach Template	\$500.00	_____

*Completion is defined for document preparation tasks as when the template is first delivered to the municipality.

**OROVILLE CITY COUNCIL
AGENDA STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD RUST, DIRECTOR OF COMMUNITY DEVELOPMENT;
AMY BERGSTRAND, MANAGEMENT ANALYST III**

**RE: STATE THEATRE BUILDING REPAIRS BY B&B PAINTING AND
DRYWALL**

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council will receive an update regarding B & B Painting and Drywall's repair work on the exterior of the State Theatre's commercial spaces.

DISCUSSION

In 2007, B&B Painting and Drywall was subcontracted to complete some staining and varnish work on the exterior of the State Theatre's commercial spaces. In August, Floyd Byrd contacted the City after noticing some of the varnish was peeling and flaking. Mr. Byrd requested the approval to fix the areas of concern at no cost to the City. Mr. Floyd intends to sand down the peeling paint and re-stain the varnish.

FISCAL IMPACT

No impact to the General Fund.

RECOMMENDATION

None. For informational purposes only.

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**CITY OF OROVILLE
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD RUST, DIRECTOR OF COMMUNITY DEVELOPMENT;
SCOTT E. HUBER, CITY ATTORNEY;
JAMIE HAYES, ASSISTANT CITY CLERK;**

**RE: ADOPTION OF STANDARDIZED FORMAT AND STYLE
METHODOLOGY FOR THE OROVILLE CITY MUNICIPAL CODE**

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider adopting a standard for formatting and stylistic methodology to be utilized in the codification of the Oroville City Municipal Code.

DISCUSSION

The City previously retained the services of Quality Code Publishing ("QCP") to review the Oroville Municipal Code and recommend changes for republication or recodification, as necessary. Based on the review and consultation with City staff, some modifications have been recommended. Among the modifications, QCP has recommended that the City utilize a uniform standard for formatting and stylistic methodology. Prior to making any changes, QCP needs direction from the City as to the standardization of certain formatting and stylistic methods.

The proposed format and style standards are:

1. Capitalization

- a. City officers and agencies are lowercase unless the full title is given, as in "City Administrator John Doe," City Councilmember Jane Doe," "Oroville Department of Public Works," "City Council of Oroville," "Mayor Elizabeth Doe," and so on. Otherwise: city council, department of public works, finance director, fire chief, mayor, etc.
- b. State and Federal officers, departments, agencies etc. are capitalized, as in "Department of Motor Vehicles," "Internal Revenue Service," "Federal Communications Commission," "State Revenue Department," etc.
- c. If a full title/chapter/section number: "Chapter 3.54," Title 2," "Section 8.12.020," etc., then utilize capitalization. If alone without a corresponding

CC-b

number, then not capitalized, as in "this chapter," "this section."

- d. "State of California" and "City of Oroville" are capitalized, but "state law," "the city," "federal statute," etc. are not.

2. Numerals

- a. All numerals, as in 7 days, 80 feet, \$253, 15%. 7:00p.m., 8:00a.m. However, spell "one."

3. Outlining

- a. Whenever a code section, because of its length, requires a logical division into lettered and numbered parts, the following system of lettering, numbering, and indentation is used:

A .. B., C., etc. will indicate subsections, the first level of division.

1., 2., 3., etc. will indicate paragraphs, the second level of division.

a., b., c., etc. will indicate subparagraphs, the third level of division.

i., ii., iii., etc. will indicate subparagraphs, the fourth level of division.

(A). (B). (C), etc. will indicate the fifth level of division.

(1), (2), (3), etc., will indicate the sixth level of division.

(a), (b), (c), etc. will indicate the seventh level of division.

- b. Note: In sections that contain lists of definitions, individual definitions are not lettered or numbered. Definitions are set out in alphabetical order, as in:
"Bicycle parking zone" means that space reserved exclusively for the parking of bicycles.

"Block" means one side of any street between the next intersecting streets.

"Curb" means the lateral boundary of the roadway whether such curb is marked by curbing construction or not.

4. Section History Notes

- a. Section history notes will be arranged in chronological order, latest ordinance first, including the year of adoption, as in: (Ord. 1524, 20 14; Ord. 1508, 20 12; Ord. 1212, 2001)

5. Changing Language to be Gender Neutral

- a. The entire code will be gender neutral. Examples:

"He" to "he or she," as in "The city administrator shall prepare the budget annually and submit it to the city council, and he or she shall be responsible for its administration after adoption."

"His," "him" or "himself" to be "his or her," "him or her" or "himself or herself," as in "The city manager may designate in writing a qualified administrative officer of the city to perform his or her duties during his or her temporary

absence.

"Policeman" to "police officer," "fireman" to "firefighter," "councilman" to "councilmember," "chairman" to "chair," "flagman" to "flagger," etc.

FISCAL IMPACT

None.

RECOMMENDATION

Approve the standard for formatting and stylistic methodology to be utilized in the codification of the Oroville City Municipal Code, as indicated in this staff report, dated September 15, 2015.

**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD L. RUST, DIRECTOR (530) 538-2433
LUIS A. TOPETE, ASSOCIATE PLANNER (530) 538-2408
COMMUNITY DEVELOPMENT DEPARTMENT**

RE: FORMATION OF A CITY GRANT WRITING TEAM

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider the formation of a City grant writing team for the interdepartmental collaboration in the identification, evaluation, preparation, review and submittal of potential grant applications.

DISCUSSION

The City has proven successful in being awarded numerous grants for planning, public works, housing, code enforcement, law enforcement, and other activities of the City. In an effort to further strengthen the City's success in pursuing grant funds, the following grant writing team is being proposed:

Personnel	Department	Position
Donald Rust	-	Director of Community Development / Acting City Administrator
Bill LaGrone	Public Safety / Human Resources	Director of Public Safety / Personnel Officer
Amy Bergstrand	Business Assistance and Housing Development	Management Analyst III
Rick Walls	Public Works	City Engineer
Bob Marciniak	Administration	Program Specialist
Dawn Nevers	Administration	Administrative Assistant
Luis Topete	Planning	Associate Planner

Staff is recommending the above City personnel, or their designee, be assigned to a City grant writing team. In addition, depending on the grant application being submitted, the City has other partners it has and will continue to reach out to for grant writing support, such as the Butte County Office of Education, Arts Commissioners, Chamber of Commerce, and others.

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FISCAL IMPACT

Staff time associated with the identification, evaluation, preparation, review and submittal of grant applications and the potential grant funds an awarded application may provide.

RECOMMENDATIONS

Direct the City personnel identified in this staff report, or his/her designee, to participate as members of a City grant writing team for the interdepartmental collaboration in the identification, evaluation, preparation, review and submittal of potential grant applications.

ATTACHMENTS

None

**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD L. RUST, DIRECTOR (530) 538-2433
LUIS A. TOPETE, ASSOCIATE PLANNER (530) 538-2408
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: PROPOSED ARTWORK ONTO A PACIFIC GAS AND ELECTRIC
COMPANY (PG&E) CABINET**

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider approving a proposed art project to decorate a PG&E cabinet located at 2280 6th Street, Oroville, with the reproduction of a 2014 peace poster contest drawing and other complementary designs.

DISCUSSION

Barbara Nash, Director of the Oroville Ophir Lions Club, along with Rita Smith, an art teacher at Nelson Avenue Middle School, have submitted an application requesting permission to place artwork on a PG&E cabinet located at 2280 6th Street, the location of the Hearthstone School, east of Nelson Avenue Middle School. The proposed artwork was completed by Karoline Xiong, a student at Nelson Avenue Middle School who was selected as the first place winner of an art competition sponsored by the Oroville Ophir Lions Club in 2014. The theme of this artwork is "Peace, Love and Understanding." Though this artwork is the main piece, the artist has also created complementary designs for the other sides of the box.

On September 17, 2013, the Oroville City Council adopted Resolution No. 8131, adopting a policy and procedure for applying artwork onto above ground PG&E electrical transformer cabinets. On April 13, 2015, the Arts Commission reviewed the proposed art project and forwarded a recommendation to the City Council to approve the proposed art project with the modification that the artwork incorporate the entire cabinet and not just one face. The applicants are proposing to paint the entire box a pale yellow as the underlying box color. For details on designs, placement, and colors, please see Attachments A and B.

FISCAL IMPACT

All paint, thermal printed (vinyl) poster image, sealant, and other materials as may be required will be provided by the applicants at no cost to the City.

RECOMMENDATIONS

Approve the placement of the proposed art project to decorate a PG&E cabinet located at 2280 6th Street, Oroville, with the re-production of a 2014 peace poster contest drawing and other complimentary designs.

ATTACHMENTS

- A – Main Artwork
- B – Project Layout
- C – Photos of Cabinet

EXHIBIT - A



EXHIBIT - B

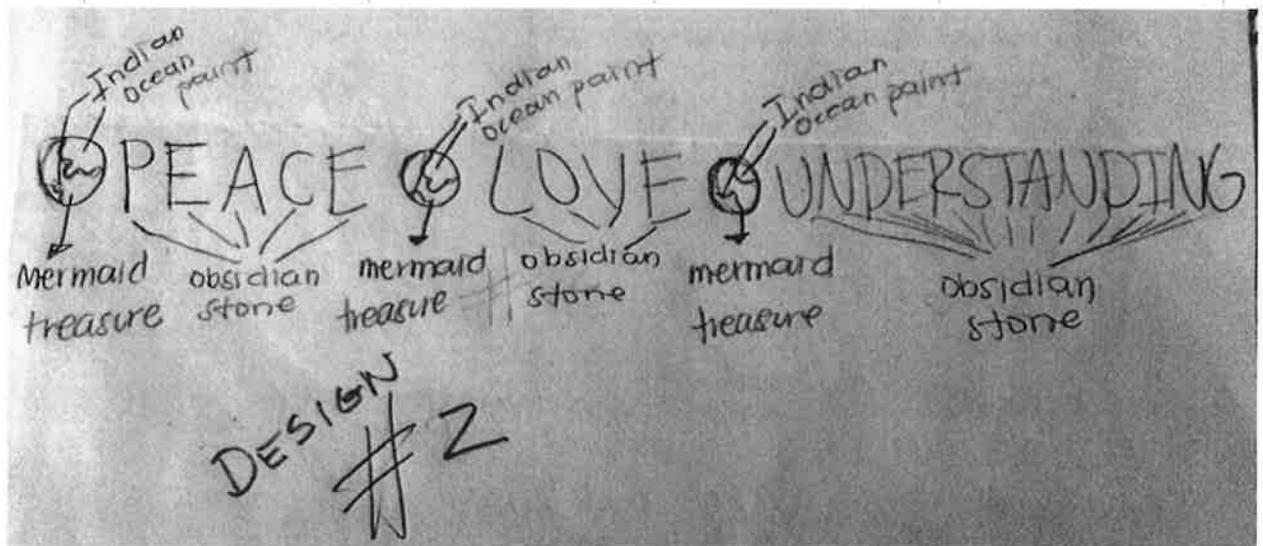
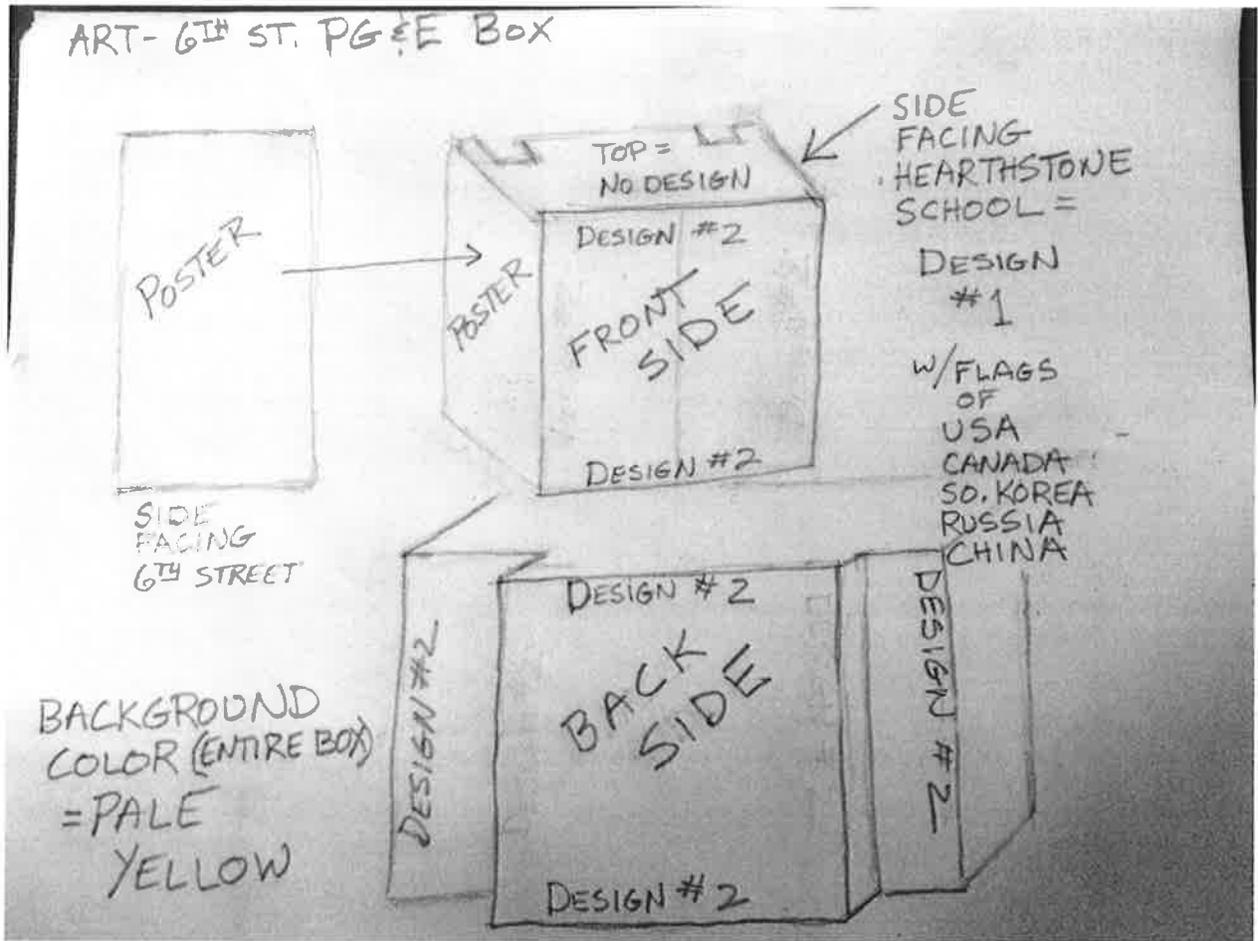


EXHIBIT - C



**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD L. RUST, DIRECTOR (530) 538-2433
LUIS A. TOPETE, ASSOCIATE PLANNER (530) 538-2408
COMMUNITY DEVELOPMENT DEPARTMENT**

RE: CHICO CERTIFIED FARMERS MARKET

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may receive an update on the solution to the safety concerns expressed by the manager of the Chico Certified Farmers Market.

DISCUSSION

At the August 18th City Council meeting, Natalie Carter, manager of the Chico Certified Farmers, shared her concerns regarding safety issues that were taking place during the market's operations due to site the layout of the market. Their administrative permit has been amended to lift the restrictions they had from setting up along Montgomery Street. They are currently placing their vendors on the south end of Parking Lot A (Elisabeth "Mike" Isch Parking Lot) abutting Montgomery Street (**Attachment A**). This layout is expected to resolve the safety concerns that were previously expressed.

FISCAL IMPACT

None.

RECOMMENDATIONS

For informational purposes only.

ATTACHMENTS

A – Site Layout

EXHIBIT - A

Chico Certified Farmers Market
Saturday Oroville Farmers Market



Contact: Natalie Carter, Office Manager (530) 513-8985
managerccfm@gmail.com

www.chicofarmersmarket.com

**CITY OROVILLE
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

FROM: BILL LAGRONE, DIRECTOR OF PUBLIC SAFETY

**RE: SURPLUS OF VARIOUS ITEMS OF PERSONAL PROTECTIVE
EQUIPMENT**

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider the surplus of various items of Personal Protective Equipment (PPE) that is no longer in service at the Oroville Fire Department.

DISCUSSION

The Oroville Fire Department has acquired numerous items of personal protective equipment over several years. This protective equipment has a serviceable life. The Fire Department has not purged the inventory of this type of equipment for many years. A recent inventory revealed numerous items that were no longer useable due to age and normal wear and tear. Attached is a list of the items to be declared surplus and authorized for disposal.

The Fire Department has contacted The Butte College Fire Training Academy regarding this surplus PPE. The Academy has expressed an interest in this surplus equipment and would use the surplus equipment for training purposes. Additionally, the Fire Department has been in contact with Fire Services in other impoverished countries regarding this surplus PPE. Firefighters from these Fire Departments often fight fires with no protective equipment. The Fire Services in these poor countries would certainly benefit from this donation of this surplus equipment. The transportation of this equipment to these Fire Services will be done utilizing a humanitarian group and will not result in any shipping cost.

This type of asset surplus and transfer is a regular practice and is a good way to gain further value from items that are no longer of use to the City of Oroville.

FISCAL IMPACT

None

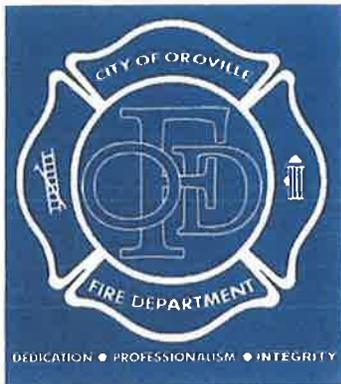
RECOMMENDATION

Authorize the surplus and transfer of various items of Personal Protective Equipment to the Butte College Fire Academy and to local humanitarian groups for the donation of

this equipment to impoverished countries, as indicated in this staff report, dated September 15, 2015.

ATTACHMENTS

Inventory Memorandum



OROVILLE FIRE DEPARTMENT
2055 LINCOLN STREET – OROVILLE, CA 95966
OFFICE: (530) 538-2480 FAX: (530) 538-2477

MEMORANDUM

DATE: 07/30/2015

TO: Chief LaGrone

CC: Battalion Hoffman

FROM: Lieutenant Gedney

Out of Date Personal Protective Equipment

28 Structure Helmets

37 Wildland Helmets

25 Web Gear

50 web Gear Belts

50 Hoods

30 Suspenders

35 Goggles

25 Shrouds

20 Hot Shield

11 Head lamps

10 Raincoats

80 Gloves

41 Wildland Coats

69 Wildland Pants

26 Structure Pants

34 Structure Coats

16 Structure Boots

**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

FROM: BILL LAGRONE, DIRECTOR OF PUBLIC SAFETY

**RE: FEE WAIVER REQUEST BY THE OROVILLE HMONG NEW
YEAR FESTIVAL COMMITTEE**

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider a fee waiver request from the Oroville Hmong New Year Festival Committee, in the amount of \$6,415, for Police Services relating to the 2015 Oroville Hmong New Year Festival, to be held October 11 – 12, 2015 at the Nelson Avenue Sports Complex.

DISCUSSION

On October 11th and 12th of this year, the Oroville Hmong New Year Festival for 2015 will be held at the Nelson Avenue Sports Complex. This event will run from 8:00 AM to 5:00 PM each day. An average daily attendance of 5,000 people is expected. This event has occurred for the past seventeen years with few major incidents that required Law Enforcement intervention. The Hmong community has always been supportive and responsive to the needs of Law Enforcement in order to make this event safe and successful.

In 2014, the Hmong community paid \$3,454 for Police Services for the New Year celebration. This fee was based upon the Police Department supplying nine Officers over the two day celebration for at total of 139 hours. The hourly rate was \$71 per hour. The Police Department cost for providing this service in 2014 was \$9,869. The Council authorized a discount of 65%, which resulted in the lower rate being collected.

The reason for the waiver is that this event is organized by non profit organizations that depend upon the proceeds from this event to fund their organizations over the course of the year.

This is a worthy event that is well attended by both local community members and out of town visitors. It is the recommendation of the Police Department that the fees for this event be reduced to help support the Hmong Community and to show our support of this event. *(See Chart below for details of fees.)*

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PROPOSED FEE FOR 2015

Hours	Rate	Total	Discount	Total Proposed Fee
139	\$71	\$9,869	65% = -\$6,415	\$3,454

This is a City sponsored event which has the potential to have a positive impact on business activity, recreation, and community activity and destination point improvement.

FISCAL IMPACT

Partial wavier of Police Services fees will result in a negative impact of \$6,415 on the overtime budget of the Oroville Police Department: 001-5220-2500 (Police)

RECOMMENDATIONS

Waive 65% of the fees, in the amount of \$6,415, and have the applicant pay the remainder of the fees, in the amount of \$3,454, for the 2015 Oroville Hmong New Year Festival.



Yang Pao Xiong, **President**
 Hmong United Community
 of Oroville, Inc.
 P.O. Box 1409
 Oroville, CA95965
 (530) 370-7311



Zong Chia Yang, **President**
 Lao Veterans of America, Inc.
 P.O. Box 5521
 Oroville, CA95965
 (530) 370-5370

Oroville Hmong New Year Festival 2015

August 24, 2015

City of Oroville

Attn: Chief, Bill LaGrone
 1735 Montgomery Street
 Oroville, CA 95965

Re: Oroville Hmong New Year Festival October 10th and 11th, 2015

Dear Bill,

On behalf of the Oroville Hmong New Year Committee; once again we request your support for our 28th Annual cultural event, "Preserving our Culture." We're asking the city for a fee waiver for the Oroville Police Department. In providing the security and services to help with our community event scheduled for October 10th and 11th, 2015 at the Nelson Sports Complex in Thermalito.

As a nonprofit organization, the New Year committee and individuals involved in this event are volunteers. Despite the long standing history of this event, we have no budget set aside to manage it. Every year the community struggles to make ends meet by leasing booths, and collecting an admission fee to pay off the expenses required for the success of this event. However we are still short and are seeking other local agencies and businesses for sponsorships.

As we make our way to the days of the event, we will be able to collect an admission fee plus the booth leasing fees to put together a minimal budget that will barely be enough to cover all the expenses. After all expenses are paid off, if there is any remaining proceeds made, 100% of it will be donated to the two local nonprofit Hmong organizations to help them with their volunteer services provided to the community.

We thank you again, the Police Department and the City of Oroville. With the Police Department's support and security reinforcement, the Hmong New Year was a smooth success in 2014. We're looking forward this year to work with you again.

Thank you for your time and consideration.

Sincerely,


 Zong Chia Yang, **President** of LVA, Inc.


 Yang Pao Xiong, **President** of HUCO, Inc.


 John Lo, **New Year Chairman**

**OROVILLE CITY COUNCIL
AGENDA STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD RUST, DIRECTOR OF COMMUNITY DEVELOPMENT;
AMY BERGSTRAND, MANAGEMENT ANALYST III**

RE: JOB RELATED TRAINING FOR CITY STAFF

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council will receive a report regarding the enrollment of two employees in job related training.

DISCUSSION

The Department of Business Assistance and Housing Development has found training that will be of benefit to two departmental employees. The Code Compliance and Construction Supervisor will be attending training related to, "Managing Multiple Projects, Objectives and Deadlines", while the new Administrative Assistant will be attending the "Administrative Assistants Conference". Both classes are offered this fall in Sacramento and will be completed within one day.

FISCAL IMPACT

There is no impact to the General Fund.

Funds are available in CDBG Program Income General Administration, line item "Training" in the amount of \$348: 453-7100-8453 (General)

RECOMMENDATION

None. For informational purposes only.

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ITEM NO. 13

**STEAMLINE SOLAR
PERMITTING**

**WILL BE RECEIVED
UNDER SEPARATE
COVER**

**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND CITY COUNCIL MEMBERS

**FROM: DONALD RUST, DIRECTOR OF COMMUNITY DEVELOPMENT ;
TYSON PARDEE, MANAGER
INFORMATION TECHNOLOGY DIVISION**

RE: PURCHASE OF UPGRADE FOR LASERFICHE

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider the purchase of an upgrade to Laserfiche, a document scanning retention program, from Ray Morgan Company, in the amount of \$25,965.

DISCUSSION

Laserfiche is currently being used for document storage and document security which is only a piece of what the program is capable of doing. The upgrade would add in licensing to utilize other functions within Laserfiche which are Quick fields and Workflow. With these two items the city would be able to automate many of its processes which will minimize human error and excess work.

Quick fields allows Laserfiche to read a document and extract all pertinent information and then store that data for future use. Workflow allows a document to be automatically routed between users which eliminates the need for a lot of paper files to be passed around the office. These two items when working together can process a lot of data without any user interaction. A couple examples are as follows:

- 1) Laserfiche can read a monthly bill once they are scanned into the system and then pass the data off to the City's financial software. The financial software can then notify the correct users who are needed to approve the payment of that bill.
- 2) Laserfiche can automate employee on-boarding and off-boarding processes for Human Resources.

The Laserfiche quote includes the purchase price for the software upgrade along with training and development services. Ongoing annual support will increase from \$2,400.00 to \$3,025.00. The first years maintenance cost is included in the upgrade.

FISCAL IMPACT

Appropriation is available from the following:

\$25,964.99 – Budgeted item for fiscal year 2015/2016: 001 6045 1475 (IT)

RECOMMENDATIONS

Authorize the purchase of an upgrade to Laserfiche from Ray Morgan Company, in the amount of \$25,965.

ATTACHMENTS

Laserfiche Upgrade Quote

Laserfiche Avante Upgrade

Name	City of Oroville	Rep	C.J. Runge
Address	1735 Montgomery		530-230-4889
City	Oroville		cjrunge@raymorgan.com
State	CA	Phone	(530) 538-2493
ZIP	95965	Fax	
		Date	09/02/15

Contact:	Tyson Pardee	EMAIL:	pardeets@cityoforoville.org
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Qty	Laserfiche Configuration	Unit Price	TOTAL
	Laserfiche Avante Product Solution:		
1	Laserfiche Avante Server for SQL Express with Workflow - Microsoft SQL Server Not Included	\$1,740.00	\$1,740.00
10	Laserfiche Full Named User - Workflow, Email, & Snapshot Included	\$580.00	\$5,800.00
10	Laserfiche Avante Laserfiche Connector Laserfiche Connector provides a streamlined experience for integrating Laserfiche with line of business applications such as CRM and ERP systems.	\$25.00	\$250.00
1	Laserfiche Quick Fields - Automates processing for a high volume of information by capturing data from various formats and sorting documents according to custom criteria.	\$686.33	\$686.33
1	Laserfiche Zone OCR and Validation Package - Automating the process of turning paper documents into digital files and mitigates the risk associated with manual data entry.	\$3,238.33	\$3,238.33
1	Laserfiche Import Agent - Automatically imports files into a Laserfiche repository from multifunction devices, fax servers and local folders	\$1,730.33	\$1,730.33
1	Ray Morgan Company Trade-In Discount	-\$4,230.00	-\$4,230.00
	SubTotal		\$9,214.99
	Laserfiche Annual Support Program:		
1	Laserfiche Avante Server for SQL Express LSAP	\$375.00	\$375.00
10	Laserfiche Full Named User LSAP	\$125.00	\$1,250.00
10	Laserfiche Avante LF Connector Basic LSAP	\$6.25	\$62.50
1	Laserfiche Quick Fields LSAP	\$150.00	\$150.00
1	LF Zone OCR-Valid Pk. LSAP	\$700.00	\$700.00
1	Laserfiche Import Agent LSAP	\$487.50	\$487.50
	SubTotal		\$3,025.00
1	Laserfiche Design & Implementation Services Professional Services To Include 6 hours of: 1. Installation of the Laserfiche Components 2. Project Management 3. Design of the Scope of Work	\$1,350.00	\$1,350.00



Qty	Laserfiche Configuration Continued	Unit Price	TOTAL
1	Laserfiche Training Services Professional Services to include 10 hours of: 1. Laserfiche Administration Training ----*Client to assign within their company a Laserfiche Admin responsible for maintaining backups of the Laserfiche Server, assigning user access rights, setting up security policies and maintaining Laserfiche repository. 2. Laserfiche End User Training 3. Laserfiche Component Training	\$2,250.00	\$2,250.00
1	Laserfiche Development Services Professional Services to include 45 hours of: HR Onboarding & Off-boarding - QF sessions designed to automatically recognize HR document types. --Appropriate document type template field will be set --Document will file itself in the employee folder --There isn't currently an expectation to pull employee information from the HR system (Sungard) Accounts Payable - QF Invoice recognition sessions - Push invoice and accounting entries to accounting system (SQL based)	\$10,125.00	\$10,125.00

Thank You for considering RMC-ProIT for your Document Management needs using Laserfiche!

Laserfiche customers regularly save 75% over the cost of off-site storage AND you can have your documents file themselves!



****THIS QUOTE IS VALID FOR 30 DAYS****
 ProIT Laserfiche Support Program entitles clients to the following
 - ProIT helpdesk support for all Laserfiche products. M-F 8-5pm
 - Access to LF certified technicians
 - New product releases and all product updates
 - 24/7 access to the Knowledge Base articles, discussion forums and educational resources online.
 ** 100% of All Licensing Product and/or Hardware to be Invoiced and Due Upon Receipt of Signed Quote
 ** 100% of Installation Labor to be Invoiced Upon Signed Letter of Substantial Completion

LF Product:	\$9,214.99
LSAP:	\$3,025.00
ProIT Services:	\$13,725.00
TOTAL:	\$25,964.99

Accepted By:
 Title:

Date Accepted:
 Rep:



PROIT SOFTWARE ORDER - TERMS AND CONDITIONS

The terms on this Software Order Form constitute the entire agreement between the purchaser and the seller. No other representation, statements, or warranties not contained herein shall be relied upon by the buyer (or seller) unless made by mutually agreed upon written amendment to this agreement. This is a binding order, not subject to cancellation.

The Buyer grants to PROIT a security interest in the above described goods to secure payment of the purchase price. Buyer authorizes PROIT to file a UCC-1 Financing Statement, and authorizes PROIT, as Buyer's attorney-in-fact, to execute and file the financing statement. Buyer agrees to pay all of Professional IT Solution's (PROIT) costs in the collection of any amount due hereunder in the recovery of any property, pursuant hereto or in the enforcement of its right against Buyer, including reasonable attorney's fees, whether or not suit be brought. Customer agrees that in the event of any default of this agreement, PROIT may remove products affected by the default from customer's premises with or without process of law.

Payment terms are upon receipt of invoice (URI) unless otherwise specified. Late charges of 1.5% per month on the outstanding balance will be added if payments are not received within 15 days of the invoice date. The minimum late charge is \$9.50. Late charges will not exceed the maximum permitted by law. Buyer agrees to pay seller a returned check charge of \$25.00 per occurrence if any of buyer's checks are returned to seller unpaid. Upon default of any payment or any other aspect of this agreement, seller may, at its option, declare the entire outstanding balance immediately due and payable.

Other than the obligations set forth herein, PROIT disclaims all warranties, express or implied, including any implied warranties of merchantability, fitness for use, or fitness for a particular purpose. PROIT shall not be responsible for direct, incidental, or consequential damages, including but not limited to damages arising out of the use or performance of the equipment or the loss of use of the equipment.

PROIT shall be temporarily relieved of its obligation in the event that labor disturbance, acts of God, unavailability of product, or other circumstances beyond PROIT's control prevent PROIT from fulfilling the terms of this agreement.

No goods may be returned without PROIT's approval or prior written consent. A) Only consumable goods invoiced within 60 days will be considered for return. B) On authorized returns, buyer agrees to pay a restocking charge equivalent to 30% of the purchase price. C) Merchandise returned without authorization may not be accepted at the receiving dock, and is the sole responsibility of the buyer. D) All non-saleable merchandise (that has been partially used or opened) will be deducted from any credit amount due the buyer.

All claims regarding shipments and receipt of goods must be made within 7 days of delivery. Applicable taxes shall be added to the purchase price unless the customer has supplied a tax exemption or resale certificate (prior to shipment) acceptable to the proper taxing authorities.

I acknowledge the following Terms & Conditions: X _____ Date: _____

**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD L. RUST, DIRECTOR (530) 538-2433
LUIS A. TOPETE, ASSOCIATE PLANNER (530) 538-2408
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: ZC 15-01: SIGN CODE AMENDMENT – REQUIREMENTS FOR THE
DOWNTOWN HISTORIC OVERLAY AND HISTORIC PRESERVATION
DISTRICTS (2nd Reading)**

DATE: SEPTEMBER 15, 2015 (Continued from September 1, 2015)

SUMMARY

The Council may consider the adoption of Ordinance No. 1809 amending Section 26-19.150 of the Oroville Municipal Code relating to the City's sign regulations in the Downtown Historic Overlay / Historic Preservation District.

BACKGROUND

It has been brought to the attention of the City that members of the community are collaborating with the owner of the property at 1474 Myers Street, located at the northwest corner of Robinson Street and Myers Street in the historic downtown, to restore the "City of Paris" sign and its neon lights. As currently written, the City of Oroville Municipal Code (OMC) Section 26-19.150, prohibits internally illuminated signs in the Downtown Historic Overlay (DH-O) district and is silent on the use of neon lights.

At the May 27, 2015 Planning Commission meeting, Mr. Alan Young spoke to the Planning Commission requesting the current sign code be amended to allow neon lights and internal illumination of historic signs in the DH-O. Mr. Young also commented that the current operator of the Oroville Inn has discovered a photo of the original building signage and is considering reproducing the sign for the Oroville Inn which could include internal illumination and/or neon lights. On June 22, 2015, the Planning Commission adopted Resolution No. P2015-07, a resolution of intention recommending the City Council adopt the proposed sign code amendments as specified in the ordinance (**Attachment D**) and as shown below.

DISCUSSION

The current requirements for the installation of signs in the DH-O are shown below, with proposed deletions shown in a ~~strikethrough~~ format and proposed additions shown in an underlined format.

26-19.150 Requirements for Downtown Historic Overlay (DH-O) / Historic Preservation Districts

- A. **Development Review.** In any case where a sign permit is required in a ~~DH-O~~ the Historic Preservation district within the DH-O, development review of the sign shall also be required.
- B. **~~Types of Signs.~~** ~~Freestanding signs and monument signs shall be prohibited in DH-O districts.~~
- C. **Lighting.** Internally illuminated and neon lighted signs shall be ~~prohibited~~ require the approval of the Historic Advisory Commission in the DH-O districts. Any sign reviewed by the Historic Advisory Commission shall not require development review. Externally illuminated signs shall be allowed, subject to the requirements found in Section 26-19.060(F) (Location, Placement, and Design of Signs, Lighting).
- D. **Exemption for Historic Signs.** Any sign that is a contributing feature of a DH-O district, as determined by the Historic Advisory Commission, and that does not advertise a business that is currently in operation, ~~shall not require a sign permit.~~ ~~In addition, any such sign shall not be counted towards the allowable sign area or number of signs for a building or use.~~

The reasoning behind the additions/deletions above are as follows:

26-19.150(A): The DH-O covers a large area, including the commercial properties on the east side of Feather River Boulevard that are north of Mitchell Avenue and every commercial property west of Washington Avenue and north of the railroad tracks. As Feather River Boulevard is one of Oroville's main commercial corridors, staff does not believe it was the original intent to require any new sign along the east end of Feather River Boulevard, north Mitchell Avenue, and every commercial property west of Washington Avenue and north of the railroad tracks, to require development review. If the intent is to have a closer review of signs to ensure the historic character of the area is preserved, staff believes it is more appropriate to narrow when development review for signage is required to the Historic Preservation District.

26-19.150(B): It's believed that current regulations already prohibit freestanding signs and monument signs in the area of the City's historic downtown that this code section is intended to protect. Thus, making this existing language redundant. For example, City Code Section 26-19.070(D)(1) specifies that freestanding signs shall not be placed on any frontage with a building setback of less than 25 feet. Additionally, City Code Section 26-19.070(C)(1) specifies that monument signs shall not be placed on any frontage with a building setback of less than 15 feet. Due to the historic nature of the City's historic downtown, most properties are built to the back of sidewalk with no setbacks. Thus, as a result of existing regulations, freestanding signs and monument signs are generally

prohibited in DH-O districts. The removal of this language does not automatically permit such signs, they must still comply with all applicable regulations as would the installation of any other sign not expressly mentioned.

Under the existing City Code monument and freestanding signs are considered permanent signs that require a building permit for placement. The removal of this language does not affect sandwich boards and "A" frames which are considered portable signs and governed by Code Sections 26-19.030(E) "Prohibited Signs," and 26-19.090 "Temporary Signs."

26-19.150(C): Currently, all internally illuminated and neon lighted signs are prohibited in the DH-O. However, if the intent is to preserve the historic character of the area, certain signs with internal illumination and neon lights may conform to the "Turn of the Century Theme." This amendment opens a path for the installation of internally illuminated and neon lighted signs, subject to the review and approval of the Historic Advisory Commission.

26-19.150(D): City Code Section 26-42.040(F) "Identification of Contributing Features," specifies that whenever this chapter requires the evaluation of a building, structure, site or improvement in a DH-O district to determine whether it is a contributing feature of the district, the Historic Advisory Commission shall be responsible for making this determination. Thus, it is appropriate for the Historic Advisory Commission to determine whether a sign is a contributing feature of the DH-O district.

The existing requirement of not needing a sign permit was struck out as the City does not issue a "sign" permit for permanent signs, rather applicants apply for a building permit and the planning division reviews the plans at that time. To ensure the language is not misleading, this language is proposed for deletion as a building permit may or may not be required.

TEMPORARY SIGNS

City Code Section 26-19.090 specifies the City's regulations regarding temporary signage. However, the section does not define "temporary." Staff is requesting direction from the Council of how it would like to define "temporary."

ENVIRONMENTAL REVIEW

This action has been determined to be exempt from the California Environmental Quality Act review pursuant to the California Code of Regulations, Title 14, §15061(b)(3), commonly known as the General Rule. The General Rule exemption applies in circumstances where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. It has determined that there is no possibility that the proposed Zoning Code amendment will have a significant effect on the environment. Thus, this action is exempt from CEQA.

FISCAL IMPACT

Pursuant to Public Resources Code Section 21089, and as defined by the Fish and Wildlife Code Section 711.4, fees (\$50) are payable by the project applicant (City of Oroville) to file the Notice of Exemption with Butte County within five working days of approval of this project:

Account No. 001-7010-1600 (Planning)

RECOMMENDATION

Waive the second reading and adopt by title only, Ordinance No. 1809 – AN ORDINANCE OF THE OROVILLE CITY COUNCIL ADOPTING THE PROPOSED AMENDMENTS TO THE OROVILLE MUNICIPAL CODE SECTION 26-19.150 RELATING TO THE CITY'S SIGN REGULATIONS IN THE DOWNTOWN HISTORIC OVERLAY / HISTORIC PRESERVATION DISTRICT

ATTACHMENTS

- A – Downtown Historic Overlay Map
- B – Notice of Exemption
- C – Ordinance No. 1809
- D – Planning Commission Resolution No. P2015-07
- E – Newspaper Notice

EXHIBIT - A

Figure 26-42.040-1: "Historic Preservation District" and Downtown Historic Overlay (DH-O)

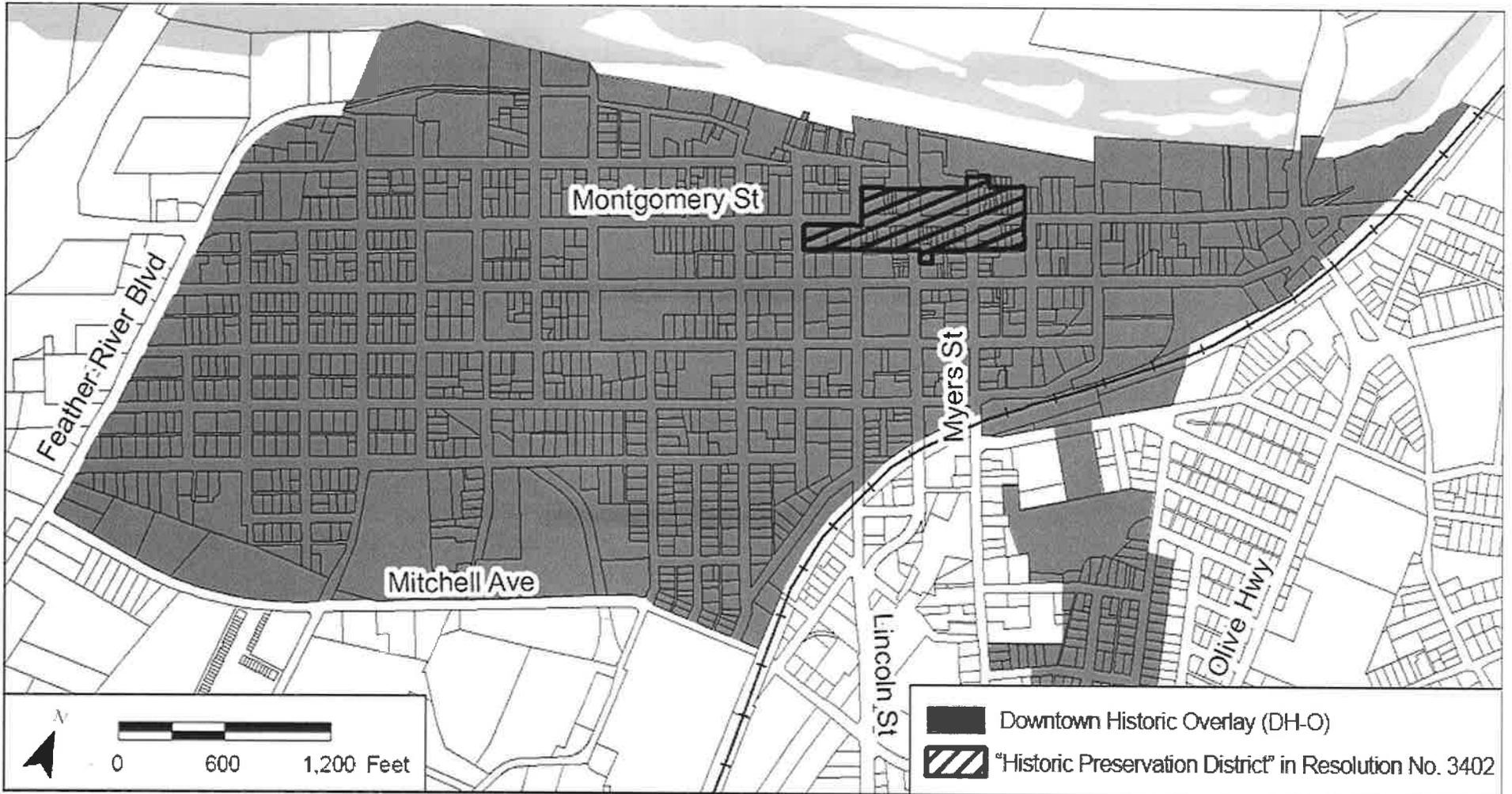




EXHIBIT - B

City of Oroville

COMMUNITY DEVELOPMENT DEPARTMENT

Donald Rust
DIRECTOR

1735 Montgomery Street
Oroville, CA 95965-4897
(530) 538-2430 FAX (530) 538-2426
www.cityoforoville.org

NOTICE OF EXEMPTION

TO: Butte County Clerk
25 County Center Drive
Oroville CA, 95965

FROM: City of Oroville
1735 Montgomery Street
Oroville, CA, 95965

Project Title: ZC 15-01: Sign Code Amendments

Project Location – Specific: Downtown Historic Overlay / Historic Preservation District

Project Location – City: City of Oroville

Project Location – County: Butte

Description of Nature, Purpose, and beneficiaries of project: It has been brought to the attention of the City that members of the community are looking to restore and reproduce signs in the historic downtown which will include internal illumination of the signs with neon lights. As currently written, the City of Oroville Municipal Code (OMC) Section 26-19.150 prohibits internally illuminated signs in the Downtown Historic Overlay (DH-O) district and is silent on the use of neon lights. At the May 27, 2015 Planning Commission meeting, the Planning Commission directed staff to return with an amendment to the sign code for the lighting of historic signs in the DH-O district.

Name of Public Agency Approving Project: City of Oroville

Name of Person or Agency Carrying out Project: City of Oroville – Community Development Department

Exempt Status (Check One):

- Ministerial (Sec. 21080(b)(1); 15268)
- Declared Emergency (Sec. 21080(b)(3); 15269(a))
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
- Categorical Exemption: State type & section number:
 - General Rule Exemption; Title 14, CCR, §15061(b)(3)
- Statutory Exemption: State code number:

Reasons why project is exempt: This action has been determined to be exempt from the California Environmental Quality Act review pursuant to the California Code of Regulations, Title 14, §15061(b)(3), commonly known as the General Rule. The General Rule exemption applies where if it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. It has determined that there is no possibility that the proposed Zoning Code amendment will have a significant effect on the environment. Thus, this action is exempt from CEQA.

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a notice of exemption been filed by the public agency approving the project? Yes No

Lead Agency Contact Person: Luis A. Topete

Telephone: (530) 538-2408

Signature: _____

Date: _____

- Signed by Lead Agency
- Signed by Applicant

EXHIBIT - C

CITY OF OROVILLE ORDINANCE NO. 1809

AN ORDINANCE OF THE OROVILLE CITY COUNCIL ADOPTING THE PROPOSED AMENDMENTS TO THE OROVILLE MUNICIPAL CODE SECTION 26-19.150 RELATING TO THE CITY'S SIGN REGULATIONS IN THE DOWNTOWN HISTORIC OVERLAY / HISTORIC PRESERVATION DISTRICT

WHEREAS, pursuant to Section 26-56.090(A) of the Oroville Municipal Code, whenever the public health, safety and welfare warrant it, the City Council may by ordinance amend, supplement or change the regulations that this chapter establishes for the zoning of property, provided that the Zoning Code shall be consistent with the General Plan;

WHEREAS, pursuant to Section 26-56.090(B) of the Oroville Municipal Code, an amendment to the Zoning Code may be initiated by a resolution of intention by the Planning Commission; and

WHEREAS, on June 22, 2015, the Planning Commission adopted Resolution No. P2015-07, a resolution of intention recommending the City Council adopt the proposed sign code amendments as specified in this ordinance; and

WHEREAS, at a duly noticed public hearing, the City Council considered the comments and concerns of public agencies, property owners, and members of the public who are potentially affected by the approval of the Zoning Code amendment described herein, and also considered City staff's report regarding the project.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF OROVILLE DO ORDAIN AS FOLLOWS:

1. The proposed code amendments, with all deletions shown in a ~~strikethrough~~ format and all additions shown in an underlined format, are as follows:

26-19.150 Requirements for Downtown Historic Overlay (DH-O) / Historic Preservation Districts

- A. **Development Review.** In any case where a sign permit is required in a ~~DH-O~~ the Historic Preservation district within the DH-O, development review of the sign shall also be required.
- B. **Types of Signs.** ~~Freestanding signs and monument signs shall be prohibited in DH-O districts.~~

C. **Lighting.** Internally illuminated and neon lighted signs shall be ~~prohibited~~ require the approval of the Historic Advisory Commission in the DH-O districts. Any sign reviewed by the Historic Advisory Commission shall not require development review. Externally illuminated signs shall be allowed, subject to the requirements found in Section 26-19.060(F) (Location, Placement, and Design of Signs, Lighting).

D. **Exemption for Historic Signs.** Any sign that is a contributing feature of a DH-O district, as determined by the Historic Advisory Commission, and that does not advertise a business that is currently in operation, ~~shall not require a sign permit. In addition, any such sign shall not be counted towards the allowable sign area or number of signs for a building or use.~~

2. The City Council hereby finds this proposed Zoning Code amendment to be consistent with the City of Oroville 2030 General Plan.
3. This action has been determined to be exempt from the California Environmental Quality Act (CEQA) review under the General Rule Exemption; Title 14, CCR, §15061(b)(3).
4. The City Clerk shall attest to the adoption of this Ordinance.

PASSED AND ADOPTED by the Oroville City Council at a regular meeting on September 15, 2015, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

Scott E. Huber, City Attorney

Jamie Hayes, Assistant City Clerk

RESOLUTION NO. P2015-07

A RESOLUTION OF INTENTION BY THE OROVILLE PLANNING COMMISSION RECOMMENDING THE CITY COUNCIL ADOPT THE PROPOSED AMENDMENTS TO THE OROVILLE MUNICIPAL CODE SECTION 26-19.150 RELATING TO THE CITY'S SIGN REGULATIONS IN THE DOWNTOWN HISTORIC OVERLAY / HISTORIC PRESERVATION DISTRICT

WHEREAS, pursuant to Section 26-56.090(A) of the Oroville Municipal Code, whenever the public health, safety and welfare warrant it, the City Council may by ordinance amend, supplement or change the regulations that this chapter establishes for the zoning of property, provided that the Zoning Code shall be consistent with the General Plan;

WHEREAS, pursuant to Section 26-56.090(B) of the Oroville Municipal Code, an amendment to the Zoning Code may be initiated by a resolution of intention by the Planning Commission; and

WHEREAS, at a duly noticed public hearing, the Planning Commission considered the comments and concerns of public agencies, property owners, and members of the public who are potentially affected by the approval of the Zoning Code amendment described herein, and also considered City staff's report regarding the project.

NOW, THEREFORE, BE IT RESOLVED BY THE OROVILLE PLANNING COMMISSION as follows:

1. The proposed code amendments, with all deletions shown in a ~~striketrough~~ format and all additions shown in an underlined format, are as follows:

26-19.150 Requirements for Downtown Historic Overlay (DH-O) / Historic Preservation Districts

- A. **Development Review.** In any case where a sign permit is required in a ~~DH-O~~ the Historic Preservation district within the DH-O, development review of the sign shall also be required.
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D. **Exemption for Historic Signs.** Any sign that is a contributing feature of a DH-O district, as determined by the Historic Advisory Commission, and that does not advertise a business that is currently in operation, ~~shall not require a sign permit.~~ In addition, any such sign shall not be counted towards the allowable sign area or number of signs for a building or use.

2. The Planning Commission hereby finds this proposed Zoning Code amendment to be consistent with the City of Oroville 2030 General Plan.
3. This action has been determined to be exempt from the California Environmental Quality Act (CEQA) review under the General Rule Exemption; Title 14, CCR, §15061(b)(3).

I HEREBY CERTIFY that the foregoing resolution was duly introduced and passed at a regular meeting of the Planning Commission of the City of Oroville held on the 22nd of June, 2015 by the following vote:

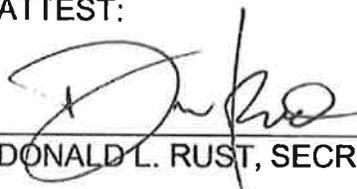
AYES: COMMISSIONERS BRITTON, BRAND, CHAPMAN, JENKINS, VICE
CHAIRPERSON DURLING, CHAIRPERSON ROBISON

NOES: NONE

ABSTAIN: NONE

ABSENT: COMMISSIONER VANG

ATTEST:



DONALD L. RUST, SECRETARY

APPROVE:

DAMON ROBISON, CHAIRPERSON

EXHIBIT E

Advertising Order Confirmation

<u>Ad Order Number</u> 0005556115	<u>Customer</u> OROVILLE, CITY OF	<u>Pavor Customer</u> OROVILLE, CITY OF	<u>PO Number</u> 11EL10009
<u>Sales Rep.</u> nverhouse	<u>Customer Account</u> 3520910	<u>Pavor Account</u> 3520910	<u>Ordered By</u>
<u>Order Taker</u> riddgell	<u>Customer Address</u> ACCOUNTS PAYABLE/IRENE, 1735 MONTGOMERY S OROVILLE CA 95965 USA	<u>Pavor Address</u> ACCOUNTS PAYABLE/IRENE, 1735 MONTGOMEF OROVILLE CA 95965 USA	<u>Customer Fax</u>
<u>Order Source</u> Select Source	<u>Customer Phone</u> 530-538-2410	<u>Pavor Phone</u> 530-538-2410	<u>Customer EMail</u>
<u>Current Queue</u> Ready	<u>Invoice Text</u> PO#11EL10009/Ord. 1809	<u>Ad Order Notes</u>	
<u>Tear Sheets</u> 0	<u>Proofs</u> 0	<u>Affidavits</u> 0	<u>Blind Box</u>
	<u>Materials</u>	<u>Promo Type</u>	<u>Special Pricing</u> None

<u>Ad Number</u> 0005556115-01	<u>Color</u>	<u>Production Color</u>	<u>Ad Attributes</u> AdBooker	<u>Production Method</u> AdBooker	<u>Production Notes</u>
<u>External Ad Number</u>	<u>Ad Released</u> No	<u>Pick Up</u> 0005549441	<u>Ad Type</u> Legal Liner		

**PUBLIC NOTICE
CITY OF OROVILLE
ORDINANCE NO. 1809
ORDINANCE AMENDMENT (OROVILLE
MUNICIPAL CODE CHAPTER 26-
19.150)**

NOTICE IS HEREBY GIVEN that on Tuesday, September 1, 2015, the City of Oroville City Council will consider adopting amendments to Section 26-19.150 of the Oroville Municipal Code relating to the City's sign regulations in the Downtown Historic Overlay and Historic Preservation District.

The amendment to Section 26-19.150 allows neon lights and internal illumination of historic signs in the Downtown Historic Overlay and Historic Preservation District.
Published: August 22, 2015

<u>Product</u>	<u>Requested Placement</u>	<u>Requested Position</u>	<u>Run Dates</u>	<u># Inserts</u>
Chico Enterprise-Record	Legals CLS NC	General Legal NC-1076~	08/22/15	1
i.Upsell ChicoER	Legals CLS NC	General Legal NC-1076~	08/22/15	1
Oroville Mercury-Register	Legals CLS NC	General Legal NC-1076~	08/22/15	1

Order Charges:	<u>Gross Amount</u>	<u>Net Amount</u> \$64.14	<u>Total Amount</u> \$64.14	<u>Payment Method</u>	<u>Payment Amount</u> \$0.00	<u>Amount Due</u> \$64.14
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Please note: If you pay by bank card, your card statement will show "CA NEWSPAPERS ADV" or "CALIFORNIA NEWSPAPER ADVERTISING SERVICES", depending on the type of card used.

**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD RUST, DIRECTOR OF COMMUNITY DEVELOPMENT;
AMY BERGSTRAND, MANAGEMENT ANALYST III**

**RE: 2014 COMMUNITY DEVELOPMENT BLOCK GRANT AND
ESTABLISHMENT OF A BUDGET FOR PROGRAM AND PROJECT
ACTIVITIES**

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider accepting the 2014 Community Development Block Grant Allocation, Agreement No. 14-CDBG-9893, in the amount of \$500,001, and approving a supplemental appropriation to establish the budget for related program activities.

DISCUSSION

The City Council adopted Resolution No. 8199 on April 1, 2014, approving the submittal of an application for Community Development Block Grant (CDBG) funds from the State Department of Housing and Community Development Department. Subsequently the City of Oroville was awarded funds and is requesting approval to establish a budget for the following activities:

General Administration	\$ 34,884
Activity Delivery Rehabilitation	\$ 51,984
Rehabilitation Loans	\$ 273,598
Activity Delivery Homeownership Assistance	\$ 10,336
Homeownership Assistance Loans	<u>\$ 129,199</u>
	\$ 500,001

Additionally approved to this agreement are the following supplemental activities that were approved by the State Department of Housing and Community Development (HCD) and city council to be added to the 14-CDBG-9893 grant agreement.

Code Enforcement	\$ 767,124
Economic Development Loans	\$ 300,000
Myers Street Improvements (Rule 21a)	\$ 300,000
ADA Sidewalk Improvements	\$ 680,000
Removal of Architectural Barriers (Municipal Aud.)	\$1,500,000
Improvements to Hewitt Park	\$ 500,000
Public Service-YMCA	\$ 255,000

CC-16

Public Service- Catalyst	\$ 464,500
Public Service- Boys and Girls Club	<u>\$ 256,000</u>
	<u>\$5,022,624</u>

FISCAL IMPACT

Supplemental appropriation no. 2015/16-xxxx-xx will be required to establish the budget as follows:

General Administration

Fund 150
Department 8700

Resources:

4490 - Grant Revenue \$ 34,884

Expenses:

6000 - Office Supplies	\$ 2,000
6070 - Stores Expense	\$ 1,500
7000 - Outside Services	\$ 5,134
7050 - Travel/Meetings	\$ 750
7250 - Telephone Svc.	\$ 1,000
7300 - Advertising	\$ 500
7540 - Vehicle Maint.	\$ 3,000
7605 - Audit	\$ 3,000
8452 - Office Equipment	\$ 3,000
9010 - Dir. Lbr. Allocation	<u>\$ 15,000</u>
Total Budget	<u>\$ 34,884</u>

Homeownership Assistance Administration/Activity Delivery

Fund 150
Department 8701

Resources:

4490 - Grant Revenue \$139,535

Expenses:

7000 - Outside Services	\$ 2,000
7050 - Travel/Meetings	\$ 336
7300 - Advertising	\$ 500
7950 - Loans	\$129,199
9010 - Dir. Lbr. Allocation	<u>\$ 7,500</u>
Total Budget	<u>\$139,535</u>

Housing Rehabilitation Administration/Activity Delivery

Fund 150
Department 8702

Resources:

4490 - Grant Revenue \$325,582

Expenses:

6000 - Office Supplies \$ 1,500
6050 - Other Dept. Supplies \$ 1,000
7000 - Outside Services \$ 7,984
7050 - Travel/Meetings \$ 500
7300 - Advertising \$ 1,000
7961 - Construction \$273,598
7962 - Ancillary \$ 10,000
9010 - Dir. Lbr. Allocation \$ 30,000
Total Budget \$325,582

Economic Development/Activity Delivery

Fund 151
Department 8703

Resources:

9000 - CDBG PI Transfer out \$300,000

Expenses:

6000 - Office Supplies \$ 1,250
6050 - Other Dept. Supplies \$ 1,250
7000 - Outside Services \$ 5,000
7050 - Travel/Meetings \$ 1,250
7300 - Advertising \$ 1,250
7960 - Loans \$255,000
9010 - Dir. Lbr. Allocation \$ 35,000
Total Budget \$300,000

Code Enforcement/Activity Delivery

Fund 150
Department 8704

Resources:

9000 - CDBG PI Transfer out \$538,200

(\$228,924 was previously expended prior to 6/30/15 via PI Waiver)

Expenses:

6000 - Office Supplies	\$ 5,000
6050 - Other Dept. Supplies	\$ 1,250
7050 - Travel/Meetings	\$ 1,250
9010 - Dir. Lbr. Allocation	<u>\$530,700</u>
Total Budget	<u>\$538,200</u>

Public Service Catalyst Domestic Violence/AD

Fund 150
Department 8705

Resources:

9000 – CDBG PI Transfer out	<u>\$464,500</u>
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Expenses:

7000 - Outside Services	<u>\$464,500</u>
Total Budget	<u>\$464,500</u>

Public Service YMCA/AD

Fund 150
Department 8706

Resources:

9000 – CDBG PI Transfer out	<u>\$255,000</u>
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Expenses:

7000 - Outside Services	<u>\$255,000</u>
Total Budget	<u>\$255,000</u>

Public Service Boys and Girls Club

Fund 150
Department 8707

Resources:

9000 – CDBG PI Transfer out	<u>\$240,000</u>
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Expenses:

7000 - Outside Services	<u>\$240,000</u>
Total Budget	<u>\$240,000</u>

Myers Street Improvements (Rule 21A)

Fund 150
Department 8708

Resources:	
9000 –CDBG PI Transfer out	<u>\$300,000</u>
Expenses:	
7000 – Outside Services	\$ 45,000
7961 – Construction	<u>\$255,000</u>
Total Budget	<u>\$300,000</u>

ADA Sidewalk Improvements

Fund 150
Department 8709

Resources:	
9000 –CDBG PI Transfer out	<u>\$680,000</u>
Expenses:	
7000 - Outside Services	\$102,000
7961 - Construction	\$538,000
7962 – Ancillary	\$ 15,000
9010 – Direct Labor	<u>\$ 25,000</u>
Total Budget	<u>\$680,000</u>

Removal of Architectural Barriers (Municipal Auditorium)

Fund 150
Department 8710

Resources:	
9000 – CDBG PI Transfer out	<u>\$1,500,000</u>
Expenses:	
7000 – Outside Services	\$ 300,000
7961 – Construction	\$1,150,000
7962- Ancillary	\$ 15,000
9010 – Direct Labor	<u>\$ 35,000</u>
Total Budget	<u>\$1,500,000</u>

Improvements to Hewitt Park

Fund 150

Department 8711

Resources:

9000 – CDBG PI Transfer out \$ 500,000

Expenses:

7000 – Outside Services \$ 100,000

7961 – Construction \$ 360,000

7962 – Ancillary \$ 15,000

9010 – Direct Labor \$ 25,000

Total Budget \$ 500,000

Total Grant & Supplemental Budget \$5,277,701

Funds for the Supplemental Activities will be transferred to the budget as they become available.

RECOMMENDATIONS

1. Accept the 2014 Community Development Block Grant Allocation, Agreement No. 14-CDBG-9893, in the amount of \$500,001; and
2. Approve Supplemental Appropriation No. 2015/16-xxxx-xx as indicated in the fiscal impact of this Staff Report, dated September 15, 2015.

ATTACHMENTS

None

**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD RUST, DIRECTOR OF COMMUNITY DEVELOPMENT
RICK FARLEY, INTERIM RECYCLING COORDINATOR**

**RE: ACCEPTANCE OF TIRE-DERIVED PRODUCT GRANT FROM
CALRECYCLE**

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider accepting the 2014/2015 Tire Derived Product Grant from CalRecycle, in the amount of \$35,932.

DISCUSSION

At staff's request, the Council approved submitting a Tire-Derived Product Grant Application to CalRecycle on December 3, 2014. CalRecycle made a total of \$823,747 available state-wide for this grant solicitation, subject to funding availability. The City was not successful at receiving funding from the initial funds available but CalRecycle made additional funds available which will now allow them to fund the City's grant request. The grant term is for two years and projects must be completed, and the final request for reimbursement made to CalRecycle, no later than April 1, 2017. Staff expects to be able to complete projects by December 31, 2015.

The grant funds will be used to purchase cover for the playground areas under and around the playground equipment in Hewitt and Rotary Parks with 9 -12 inches of green tire-derived rubber mulch. This is the same material and color that was purchased for Hammon Park last year from City funds. The estimated cost of the 25 tons of material for each park is \$18,000. An estimate of the total cost of the 50 tons of mulch material was received from NSP3 in Redding in the amount of \$35,930.40. The City will go out to bid for the material but an estimated cost and Tire-Derived Product (TDP) certification from a supplier was required to be submitted with the grant application.

Staff will install the mulch and the City's Building Official, is licensed to do the required inspections, as required by CalRecycle.

FISCAL IMPACT

This is a reimbursable grant. The City will need to fund and complete the project and then apply for reimbursement from CalRecycle. The successful completion of the project will result in no impact to the General Fund: Account No. 119-8400-1995

RECOMMENDATION

Adopt Resolution No. 8406 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A GRANT AGREEMENT WITH CALRECYCLE, FOR GRANT FUNDS, IN THE AMOUNT OF \$35,932, TO BE RECEIVED UNDER THE FISCAL YEAR 2014/2015 TIRE DERIVED PRODUCT GRANT PROGRAM.

ATTACHMENT(S)

Resolution No. 8406
Grant Agreement Cover Sheet

**CITY OF OROVILLE
RESOLUTION NO. 8406**

**A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING
ACCEPTANCE OF THE 2014/2015 TIRE-DERIVED PRODUCT GRANT FOR
WHICH THE CITY OF OROVILLE IS ELEGIBLE**

BE IT HEREBY RESOLVED by the Oroville City Council as follows:

WHEREAS, Public Resources Code sections 40000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED that the City of Oroville authorizes acceptance of the 2014/2015 Tire-Derived Product Grant.

BE IT FURTHER RESOLVED that the Mayor or City Administrator or his/her designee is hereby authorized and empowered to execute in the name of the City of Oroville all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years from the date of adoption of this Resolution.

- a. The City Clerk shall attest to the adoption of this Resolution.

PASSED AND ADOPTED by the Oroville City Council at a regular meeting on September 15, 2015, by the following vote:

/

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/

/

/

AYES:

NOES:

ABSTAIN:

ABSENT:

Linda L. Dahlmeier, Mayor

APPROVED AS TO FORM:

ATTEST:

Scott E. Huber, City Attorney

Don Rust, Acting City Clerk

GRANT AGREEMENT COVER SHEET

CalRecycle 110 (Revised 3/14)

GRANT NUMBER TDP15 -14-0011	
NAME OF GRANT PROGRAM 2014-15 Tire-Derived Product Grant Program	
GRANTEE NAME City of Oroville	
TAXPAYER'S FEDERAL EMPLOYER IDENTIFICATION NUMBER	TOTAL GRANT AMOUNT NOT TO EXCEED \$35,932.00
TERM OF GRANT AGREEMENT FROM: July 25, 2015	TO: April 01, 2017

The Department of Resources Recycling and Recovery (CalRecycle) and City of Oroville (the "Grantee"), in mutual consideration of the promises made herein, agree to comply with the provisions of this Agreement, which consists of this Grant Agreement Cover Sheet and the following Exhibits, which are incorporated by this reference and made a part of this Agreement as if attached hereto:

- Exhibit A – Terms and Conditions
- Exhibit B – Procedures and Requirements
- Exhibit C – Application with revisions, if any, and any amendments

This Agreement is of no force or effect until signed by both parties. Grantee shall not commence performance until it receives written approval from CalRecycle.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CALRECYCLE		GRANTEE'S NAME (PRINT OR TYPE) City of Oroville	
SIGNATURE OF CALRECYCLE'S AUTHORIZED SIGNATORY		SIGNATURE OF GRANTEE (AS AUTHORIZED IN RESOLUTION, LETTER OF COMMITMENT, OR LETTER OF DESIGNATION)	
TITLE Deputy Director, CalRecycle	DATE	TITLE	DATE
		GRANTEE'S ADDRESS (INCLUDE STREET, CITY, STATE AND ZIP CODE)	
CERTIFICATE OF FUNDING			
AMOUNT ENCUMBERED BY THIS AGREEMENT \$35,932.00	FISCAL YEAR/PROGRAM 2014-15 Tire-Derived Product Grant Program	FUND TITLE CBCRF Clearing Account	
PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT	(OPTIONAL USE)		
TOTAL AMOUNT ENCUMBERED TO DATE \$35,932.00	ITEM 3970-001-0133	CHAPTER 25/14	STATUTE 2014
	OBJECT OF EXPENDITURE (CODE) 7820-G3300-418.03		FISCAL YEAR 2014-15
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.
SIGNATURE OF CALRECYCLE BUDGET OFFICE: <i>Carlos R. Quant</i>		DATE 7/29/15	

**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD L. RUST, DIRECTOR (530) 538-2433
LUIS A. TOPETE, ASSOCIATE PLANNER (530) 538-2408
COMMUNITY DEVELOPMENT DEPARTMENT**

RE: REGULATIONS REGARDING UNITED STATES FLAG USE ETIQUETTE

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider directing staff to develop regulations regarding proper etiquette for use of the United States flag.

DISCUSSION

The City has received a complaint from a resident requesting the City consider a flag etiquette policy for use of the United States flag (**Attachment A**). The City currently has no such policy in place. Staff has researched other charter cities and found that, for those that do have regulations governing the use of the U.S. flag, there is a great difference in the degree of regulation (**Attachment B & C**). Staff believes that if it is the pleasure of the Council to pursue such regulations, that they be adopted as a Policy and Procedures for the Department of Parks and Trees to guide the City's use of the U.S. flag. Such policy would be reviewed by the Planning Commission for a recommendation to the City Council for final adoption.

FISCAL IMPACT

No fiscal impact.

RECOMMENDATIONS

Direct staff as necessary.

ATTACHMENTS

- A – Complaint Letter
- B – City of Oakland Flag Regulations
- C – City of Sacramento Flag Regulations

CC-18

On July 1 I saw a commercial flag fastened below the State flag on the flag pole in front of City Hall today. The city employee drove up in a city owned vehicle and utilized the man-lift to fasten another flag. The flag has Destination America writing and their symbol on it. It is advertising. Further the DA flag is larger than the American Flag.
I went into City Hall and verbally complained to the clerk. She said she would tell the correct person. I told her the correct person is likely the one that authorized a City employee with a cherry-picker to spend time driving there and then operating the man-lift to perform the fastening. I guess there is no rope/pulley system available on the pole?

I have nothing against the Destination America company/Discovery. It's just wrong to advertise in this way.

I am concerned about our City officials allowing the Destination America flag-which is an advertisement-to fly on the same flagpole as does our American Flag.

The US flag should not be on the same pole as a flag used to advertise Destination America. The US Flag is smaller than the DA flags at City Hall and in front of the auditorium. This isn't right!

It is the third flag on the pole at city hall. It is the second flag on the pole at the auditorium. I have personally complained to Donald Rust, acting city administrator. The DA stays up.

What an insult to Veterans and the citizens of Oroville.

File

Corporate interests served while sacrificing the integrity and traditions surrounding maybe the greatest American Symbol.

What will the City do if say Dick's Sporting Goods requests to Sponsor the next Bass Fishing Derby and they want their Flag to fly just like the DA flag is?

I don't see a Wendy's flag/pennant/other advertising flying on the Wendy's flagpole on Oro Dam Blvd. Why? Maybe they know the correct flag flying etiquette.

It appears that no one at City Hall gives a hoot but to appease Destination America.

12.08.020 - Flagpole sockets, flagpoles and flags.

No flagpole shall be erected or maintained in the sidewalk area of any street in the city in violation of the provisions of this title.

Flagpoles shall be set in sockets in such a manner that they can be easily removed. The sockets shall be set twelve (12) inches back from the curb face and must be eight inches in depth and truly vertical. Where basements exist beneath the sidewalk area in which said sockets are to be placed, the waterproofing thereof shall be done to the satisfaction of the Building Inspector. At all times when not in use, said sockets shall be covered with a metal cap which must fit the socket snugly and shall be flush with the sidewalk surface. In cases where there is no concrete sidewalk, the top of the socket when the cap is affixed must be flush with top of the concrete block in which it is set.

It is unlawful to permit any flagpole to be in its socket except on the days and occasions enumerated below. Flagpoles shall fit snugly in sockets and shall not extend more than fourteen (14) feet six inches and not less than eleven (11) feet above the level of the sidewalk when inserted in said sockets. Said flagpoles shall not be used for the display of any advertising matter, and shall have only displayed thereon the National Flag, the flag of this state, or insignia of a fraternal or patriotic character, which such flags or insignia shall not exceed four by six feet in size. No flag or insignia shall be displayed on said flagpoles except on legal holidays and on occasions when permission is granted by the City Council by resolution.

(Prior code § 6-1.53)

Sacramento City Code							
Up	Previous	Next	Main		Search	Print	No Frames

[Title 1 GENERAL PROVISIONS](#)

[Chapter 1.04 GENERAL PROVISIONS](#)

1.04.070 Regulations governing use of United States flag.

The following regulations shall govern the use of the flag of the United States within the city:

A. **Saluting the Flag.** The salute to the flag of the United States is an act of respect towards the sovereign people of the United States, and in rendering the salute the individual honors him or herself as much as he or she honors the nation. During the ceremony of hoisting or lowering the flag at a review, or when the flag is passing at the head of a parade or procession, all persons present shall face the flag, stand at attention and salute it. Those in uniform shall render the right-hand salute; those not in uniform shall remove the headdress and hold it at the left shoulder and women shall salute by placing the right hand over the heart.

B. **Display on Public Buildings.** The flag of the United States shall be regularly displayed on the administration buildings of all public institutions in this city.

C. **Hours of Display.** The flag of the United States shall be publicly displayed only in daylight, between the hours of sunrise and sunset, being hoisted to the masthead briskly and lowered slowly. Flags displayed as a part of the decoration of the city, attached to ropes, wires or cables over the streets, may be allowed to remain out overnight when it is difficult to take them in, or the display is intended to remain intact for several days.

D. **Carrying in Processions.** When carried in processions, the flag of the United States shall occupy the place of honor at the marching head of the parade with all other flags aligned across the line of march behind it, or on the right of the marching head of the parade with all other flags aligned to its left, as it advances.

E. **Display from Crossed Staffs.** When displayed with another flag from crossed staffs placed against a wall, the flag of the United States shall be on its own right (the observer's left) and its staff shall be in front of the staff of the other flag.

F. **Display in Clusters.** Where the flag of the United States is displayed in a cluster of other flags, as of nations, states, cities or societies, from their staffs, it shall occupy the post of honor at the center or the highest point of the group.

G. **Display with Another Flag on Same Halyard.** When flown from the same halyard with any other flag or pennant, the flag of the United States shall always be at the peak, except that the "church pennant" may be flown over the flag during the time of a religious ceremony, when the use of the flag may be fitting and proper.

H. **Display with Flag of Foreign Nation.** International usage forbids the display of one national flag above another in time of peace. Where flags of other nations are displayed from staffs with the flag of the United States, they shall be of equal size, if possible. The staffs shall be of equal height, and the American flag shall be at the right of the display (the observer's left). The American flag is hoisted first and lowered last in token of the sovereignty of the United States.

In all places where the flags of foreign nations are displayed in this city, the flag of the United States shall be displayed in the place of honor (at the front or on the right).

I. Display from Building. In displaying the flag of the United States from the front of a building on a projecting staff or rope, the union of the flag (blue field with stars) shall be in front, away from the building.

J. Display Over Street. If displayed over the middle of a street, the flag of the United States shall be suspended vertically, with the union in the upper corner towards the east in north and south streets and towards the north in east and west streets. The honor point of the compass is towards the east.

K. Display on Speaker's Platform or Church Chancel. When used on a speaker's platform, or in the chancel of a church, the flag of the United States shall be displayed from a staff at the right of the speaker's table, pulpit or altar, or, if displayed flat, it shall be above and behind the speaker with the union in the upper corner and on the flag's own right (the observer's left).

L. Display Other than from a Staff. If not flown from a staff, the flag of the United States shall be displayed flat with the union uppermost and to the flag's own right (the observer's left). It shall not be looped, festooned, drawn into festoons, used as a curtain or drapery, or otherwise treated as a mere article of decoration. Bunting, alone, is proper for decorative purposes.

M. Display in Public Meetings. When displayed in the body of a church or other meeting place, the flag of the United States shall be flown from a staff in the position of honor at the right and in front of the congregation or audience. Other flags shall be at the left.

N. Draping Caskets. When, at a funeral, the flag of the United States is used to drape a casket, the union is placed over the left shoulder. It shall not be lowered into the grave, nor be allowed to touch the ground.

O. Display at Half-Mast. Whenever the flag of the United States is required to be flown at half-mast, it shall be first hoisted to the peak and then lowered to the half-staff position, and before lowering the flag for the day, it shall be hoisted to the peak from the half-mast for a moment and then lowered.

P. Display on Memorial Day. On the 30th day of May, Memorial Day, the flag of the United States shall be displayed at half-mast from sunrise until noon, and at full-mast from noon until sunset.

Q. Use of Crepe with Flag. The use of crepe in connection with the flag of the United States is prohibited, except at such times as it is ordered by the president of the United States.

R. Use in Connection with Advertising. The flag of the United States shall not be used in any form of advertisement; neither shall any representation of the flag be used in or on any advertisement. Advertisements shall not be placed upon the flag of the United States, nor upon its staff.

S. Wearing as Costume or Uniform. The flag of the United States shall not be worn as a portion of a costume or uniform.

T. Display on Vehicles or Floats. The flag of the United States shall not be displayed on a float in a parade or upon any kind of vehicle, except from the staff securely attached to such vehicle or float.

U. Dipping in Homage. The flag of the United States is never dipped in homage to any person or thing. If honors are to be done, they shall be done by other flags and banners.

V. Permanent Fastenings. The flag of the United States shall not be permanently fastened, as by tacks, nails, etc., to any staff or other object, except that very small, cheap flags used for decoration purposes only may be so fastened.

W. Desecrating Flag—Destroying Old Flag. The flag of the United States is not to be allowed to touch the ground. No person shall mutilate the flag or do any act of disrespect or desecration towards it; and if any flag gets in such condition that it is not fit to be publicly displayed, it shall be privately burned, or destroyed by some other method in harmony with the respect we owe to the emblem of our country, and entirely without ceremony. (Prior code § 1.01.130)

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**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD L. RUST, DIRECTOR (530) 538-2433
LUIS A. TOPETE, ASSOCIATE PLANNER (530) 538-2408
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: COMPLETION OF THE URBAN FOREST MANAGEMENT PLAN,
AMENDMENTS TO THE EXISTING TREE ORDINANCE, AND NEW
VEGETATION MANAGEMENT PLAN**

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider initiating the process to complete an Urban Forest Management Plan, amend the existing Tree Ordinance and other relevant City Municipal Code sections, complete a Vegetation Management Plan for the areas along the Feather River, and appoint an Ad hoc sub-committee to oversee, provide input, and help draft the documents and ordinance amendments.

DISCUSSION

In 2012, the City drafted an Urban Forest Management Plan (Plan) which was reviewed by the Park Commission and City Council but never finalized and formally adopted. The document is currently in draft form. The City's tree inventory, included in the Plan, has documented numerous tree plantings where the inappropriate tree was selected. Such trees have, and continue to impact, the existing infrastructure, such as lifting sidewalk panels and damaging curbs and gutters. These impacts create public safety concerns and require the use of limited resources to deal with avoidable issues. To ensure the City continues to enhance the quality of life in Oroville with the existing tree canopy that is of critical importance to the City and its residents, it is important to establish environmentally responsible activities and actions regarding the management of these trees. Staff believes that as part of this process, amendments to the City's existing Tree Ordinance (Ordinance 1174), and other relevant City code sections (8C; 26-13.060; 26-50.070) regarding the removal, installation and/or maintenance of trees, would be appropriate.

In addition to the urban forest, the management of other vegetation is also essential to ensure proper maintenance and the continued enhancement of the quality of life in Oroville. Specifically, staff believes it is important to develop and implement a vegetation management plan along both sides of the Feather River, with a focus on the area between Riverbend Park to the Green Bridge on the south bank of the Feather

CC-19

River.

FISCAL IMPACT

The City has completed its work with the Strategic Growth Council Planning Grant for the Sustainable Code Update and Climate Action Plan. The work was completed under budget and the grant term is due to expire in March of 2016. The City would like to use the remaining funds for the completion of the items identified herein. Staff will return with any contract amendments required for the completion of the tasks described herein.

RECOMMENDATIONS

- 1) Direct staff to come back with a proposed work plan and budget for the completion of an Urban Forest Management Plan, amendments to the existing Tree Ordinance and other relevant code sections, and a new Vegetation Management Plan for the areas along the Feather River; and
- 2) Appoint an Ad hoc sub-committee to oversee, provide input, and help draft the documents and ordinance amendments, consisting of:
 - Two (2) Council Members
 - Two (2) Park Commissioners
 - Three (3) Save Oroville Trees Representatives
 - City Staff

ATTACHMENTS

None

**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND CITY COUNCIL MEMBERS

**FROM: DONALD RUST, DIRECTOR (530) 538-2433
COMMUNITY DEVELOPMENT DEPARTMENT**

RE: 2015 MAYORS WATER SUMMIT

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider allowing the Mayor and two staff members to attend the 2015 Mayors Water Summit, scheduled for October 15 – 16, 2015, in Los Angeles.

DISCUSSION

The Mayor has received an invitation from the CEO and Executive Director of the United States Conference of Mayors to attend the 2015 Mayors Water Summit scheduled for Thursday October 15th (starting at 2:00 pm) – Friday October 16th (ending at 2:30 pm) in Los Angeles.

The Mayors Water Summit is an annual event. The major topics that will be covered at this year's meeting include:

- Meeting with US EPA Region 9 Officials to Discuss Water Quality Standards
- California Cities Water Conservation Best Practices
 - Mayor Patrick Furey, Torrance (CA)
 - City of Los Angeles
- Green Infrastructure
 - US EPA Region 9 Green Infrastructure Projects
 - "Greenscaping" for Stormwater Control and Soil Stabilization
- Public Water Infrastructure Investment
 - Decelerating Local Water Investment: State Revolving Fund, Water Infrastructure Finance and Innovation Act
 - Water Supply - Alternative Project Delivery Models
 - Public-Private Partnerships and Public Benefits
- Water Quality Standards, Affordability and the Role of Integrated Planning
 - Cost Per Household Affordability Issues
 - Local Concerns
 - Integrated Planning and Permitting as a Solution

CC-2D

The anticipated expenses for conference attendance are as follows:

DESCRIPTION	COST	3 ATTENDEES
Registration Fee	\$ 0.00	\$ 0.00
Hotel Accommodations	\$ 225.00/night	\$ 1,350.00
Meals (Per Diem)	\$ 183.00	\$ 549.00
Airfare (Round Trip)	\$ 250.00/person	\$ 750.00
Car Rental	\$ 250.00	\$ 250.00
City Vehicle Gasoline (Drop off/Pick up)	\$ 50.00	\$ 50.00
Unforeseen Expenses (10%)	\$ 294.90	\$ 294.90
TOTAL COST	\$ 3,243.90	

Within 30-days of the event, the staff will provide a presentation and/or summary of the event to the City Council.

FISCAL IMPACT

Attendance to the event will cost approximately \$1,081.30 per attendee for a total fee of \$3,243.90, which includes registration, hotel, meals and travel to the events.

Funds are available in the Departmental budget for each department member that attends the event.

RECOMMENDATIONS

Authorize staff to make arrangements for the Mayor and two staff members to attend the 2015 Mayors Water Summit scheduled for October 15 -16, 2015, in Los Angeles.

ATTACHMENTS

Invitation - 2015 Mayors Water Summit



THE UNITED STATES CONFERENCE OF MAYORS

1620 EYE STREET, NORTHWEST
WASHINGTON, D.C. 20006
TELEPHONE (202) 293-7330
FAX (202) 293-2352
URL: www.usmayors.org

TO: The Mayor

FROM: Tom Cochran, CEO and Executive Director

On behalf of The Mayors Water Council of The U.S. Conference of Mayors, I am pleased to invite you to attend our *2015 Mayors Water Summit on Thursday October 15 (starting at 2:00 pm) – Friday October 16 (ending at 2:30 pm) in Los Angeles.*

The Mayors Water Summit is our major water-related event each year. The Mayors Water Council - Chaired by Indianapolis (IN) Mayor Gregory A. Ballard, assists cities in their efforts to provide safe, affordable and adequate water and wastewater services and infrastructure in the 21st Century.

Major topics that will be covered at this meeting include:

- Meeting with US EPA Region 9 Officials to Discuss Water Quality Standards
- California Cities Water Conservation Best Practices:
 - Mayor Patrick Furey, Torrance (CA)
 - City of Los Angeles
- Green Infrastructure
 - US EPA Region 9 Green Infrastructure Projects
 - “Greenscaping” for Stormwater Control and Soil Stabilization
- Public Water Infrastructure Investment:
 - Decelerating Local Water Investment: State Revolving Fund, Water Infrastructure Finance and Innovation Act
 - Water Supply - Alternative Project Delivery Models
 - Public-Private Partnerships and Public Benefits
- Water Quality Standards, Affordability and the Role of Integrated Planning:
 - Cost Per Household Affordability Issues
 - Local Concerns

- Integrated Planning and Permitting as a Solution

This year's Summit presents a unique opportunity for your voice to be heard in Washington; for you to learn about new regulatory initiatives; and what your colleagues are doing to improve efficiencies and save money. Registration materials can be found at <http://usmayors.org/MWCLA>. If you would like additional information, please contact Rich Anderson of my staff at (202) 861-6795 (randerson@usmayors.org).

The United States Conference of Mayors
1620 1 St., N.W.
4th Floor
Washington, DC 20006

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**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD RUST, DIRECTOR (530) 538-2433
COMMUNITY DEVELOPMENT DEPARTMENT**

**RE: REIMBURSEMENT OF EXPENDITURES PERTAINING TO U.S.
CONFERENCE OF MAYORS**

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider an additional reimbursement to the Mayor for additional expenses pertaining to the U.S. Conference of Mayors which was held in San Francisco in June, 2015.

DISCUSSION

On November 4, 2014, the previous City Administrator and Interim Finance Director provided a staff report detailing the final fiscal year 2014/2015 budget; the City Council approved an operating budget for the Mayor of \$3,000 which included membership and attendance at the U.S. Conference of Mayors in San Francisco in June, 2015. This amount reflected an approximate amount of \$3,000 in one time savings from non-attendance at the League of California Cities Annual Conferences in 2014 and 2015.

The following are the options that are available:

- Reimburse \$159,97 to meet the \$3,000 threshold approved by the Council on November 4, 2014;
- Reimburse all overages totaling \$1,644.48; or
- Reimburse an amount between \$159,97 and \$1,644.48

FISCAL IMPACT

Appropriation is available in the Mayor's Budget 001-XXXX-1005 as a whole. If Council wishes to reimburse the Mayor for all expenses, a Budget adjustment can be prepared.

RECOMMENDATION

Direct staff, as necessary.

CC-21

ATTACHMENTS

Budget Expense Summary
U.S. Conference of Mayors Program

U.S. CONFERENCE OF MAYORS BUDGET 2015

BUDGET

<i>Item</i>	<i>Amount</i>
OPERATING BUDGET	\$3,000.00

PERCENTAGE OF BUDGET SPENT



TOTAL EXPENSES

<i>Item</i>	<i>Amount</i>
2015 Membership	\$1,494.00
2015 registration	\$750.00
Lodging (deposit - Paid by City Visa)	\$603.21
Lodging (5 night stay, June 18th - 23rd)	\$904.84
Garage Occupancy, Valet Parking	\$296.40
Mileage (To & From San Francisco)	\$170.03
Meals (per diem - 6 days)	\$426.00
TOTAL	\$4,644.48

SUMMARY

<i>Operating Budget</i>	<i>Membership/Registration</i>	<i>Total Expenses</i>	<i>Balance</i>
\$3,000.00	\$2,244.00	\$4,644.48	-\$1,644.48



THE 83RD ANNUAL MEETING
OF
THE UNITED STATES
CONFERENCE OF MAYORS

SAN FRANCISCO
June 19-22, 2015
HILTON SAN FRANCISCO
UNION SQUARE

MESSAGES TO CONFERENCE ATTENDEES

Unless otherwise noted, all plenary sessions, committee meetings, task force meetings, workshops and social events are open to all mayors and other officially-registered attendees.

While the plenary sessions, committee meetings, task force meetings and workshops are all open to press registrants, please note all social/evening events are CLOSED to press registrants wishing to cover the meeting for their news agency.

Only member mayors of a standing committee are eligible to vote on resolutions before that standing committee.

Philips is pleased to provide charging stations for electronic devices during the 83rd Annual Meeting in San Francisco. The charging stations are located in the Philips Lounge, within the meeting registration area.

THURSDAY, JUNE 18

Registration

2:00 p.m. - 6:00 p.m.

(Yosemite Room, Ballroom Level)

FRIDAY, JUNE 19

Registration

7:00 a.m. - 5:00 p.m.

(Yosemite Room, Ballroom Level)

Orientation for New Mayors and New Members

8:30 a.m. - 9:30 a.m.

(Golden Gate #6, Lobby Level)

Title Sponsor:



SATURDAY, JUNE 20

Registration

7:00 a.m. - 5:00 p.m.
(Yosemite Room, Ballroom Level)

Sunrise Walk Across the Bay

The Golden Gate Bridge - 2 Miles
6:30 a.m. - 8:30 a.m.

Mayors and all meeting participants will have a chance to take a memorable morning walk across one of the world's most iconic architectural treasures with spectacular views of San Francisco, Alcatraz, and the surrounding cities. Attendees will be dropped off on North Side, walk 2 miles across the Golden Gate Bridge, and enjoy morning delicacies, juices and coffee in a tent on the South Plaza before returning to the hotel.

(Buses will begin to depart at 6:00 a.m., and will be available for return to the hotel.)

(Attire: Dress in layers, as mornings can be cool and wear comfortable walking shoes)

TASK FORCE MEETINGS

Food Policy Task Force Meeting (Continental Breakfast)

7:30 a.m. - 9:00 a.m.
(Golden Gate 4-5, Lobby Level)

Chair: PAUL SOGLIN
Mayor of Madison

Remarks: *Growing Urban Agriculture: Transitional Use Zoning as a Catalyst for Community and Economic Development*
CHRISTOPHER L. CABALDON
Mayor of West Sacramento

Panel: *Food Chains, The Film*
In this exposé, an intrepid group of Florida farmworkers battle to defeat the \$4 trillion global supermarket industry through their ingenious Fair Food program, which partners with growers and retailers to improve working conditions for farm laborers in the United States. (A shortened version of the film will be viewed and discussed.)

HEIDI NEL
Principal
Picture Motion

Title Sponsor:



SUNDAY, JUNE 21

Registration

7:00 a.m. - 5:00 p.m.

(Yosemite Room, Ballroom Level)

MAYORS AND BUSINESS LEADERS PLENARY BREAKFAST

7:00 a.m. - 8:30 a.m.

(Grand Ballroom B, Grand Ballroom Level)

Sponsor: Uber Technologies

Presiding: CAROLYN G. GOODMAN
Mayor of Las Vegas
Chair, Mayors Business Council

Greetings: TODD BOWERS
Director, UberMILITARY
Uber Technologies, Inc.

TOM COCHRAN
CEO and Executive Director
The United States Conference of Mayors

DONOVAN W. PEPPER
National Director, Local Government Affairs
Walgreens
Co-Chair, The Mayors Business Council
Steering Committee

DOUGLAS H. PALMER
Director of Urban Development &
Governmental Affairs
CapSpan
Co-Chair, The Mayors Business Council
Steering Committee

Awards

Announcement: *USCM/USA Funds 2015 National Education
Pathways with a Purpose Grant Awards*
STEPHANIE NELLONS-PAIGE
Senior Director, Metro Engagement and
Relations
USA Funds, Philanthropy & National
Engagement

Remarks: *Improving Public Education: A Pre-K Through
College Model*
RAHM EMANUEL
Mayor of Chicago

Title Sponsor:



MONDAY, JUNE 22

MONDAY, JUNE 22

Registration

7:00 a.m. - 1:00 p.m.

(Yosemite Room, Ballroom Level)

Morning In the Park

Golden Gate Park

6:30 a.m. - 8:30 a.m.

On Monday morning, early risers will have a chance to enjoy a walk through Golden Gate Park with guided stops at the Japanese Tea Gardens, the Botanical Gardens and the AIDS Memorial. The stroll will conclude with breakfast at the deYoung Museum.

(Buses will begin to depart at 6:00 a.m., and will be available for return.)

(Attire: Casual clothing and comfortable walking shoes)

FORUM/TASK FORCE MEETINGS

Forum: Crisis Planning and Communications in the 21st Century

7:30 a.m. - 8:30 a.m.

(Plaza A, Lobby Level)

Sponsor: Empower Retirement

Today's crises happen fast, and, without careful planning and preparation, can spin out of control even faster. Join us for a presentation and conversation on the best strategic communications practices and protocols to follow when a real crisis occurs, led by communications strategists who have successfully advised and navigated crises on behalf of candidates, elected officials, corporate and NGO CEOs at the highest levels of the public and private sectors.

Moderator: STEPHEN K. BENJAMIN
Mayor of Columbia

Panelists: ROY OCCHIOGROSSO
Managing Director
Global Strategy Group

THERESA GILBERT
Director
Global Strategy Group

ROSS H. GARBER, ESQ
Partner
Shipman & Goodwin, LLP



**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND CITY COUNCIL MEMBERS

**FROM: DONALD RUST, DIRECTOR (530) 538-2433
COMMUNITY DEVELOPMENT DEPARTMENT**

RE: ATTENDANCE TO 2015 ANNUAL CONFERENCES

DATE: SEPTEMBER 15, 2015

SUMMARY

The Council may consider members of the Executive Management staff to attend the 2015 annual conference for the League of California Cities, American Planning Association – California Chapter, California Public Employee Labor Relation Association and the City Clerk – New Law and Election Seminar.

DISCUSSION

As the State of California is in a continual state of change, new legislation is frequently passed that affects cities and requires appropriate measures be enacted at the local level to ensure compliance. Although each jurisdiction is unique, the problems and achievements of one jurisdiction may often be experienced and/or applicable to other jurisdictions facing similar challenges. Statewide conferences allow an opportunity for city staff to learn what others are doing around the state, network, share experiences, and stay current not only on the latest but future legislation and trends that may have an impact on City operations. To ensure the City's Executive Management staff remains informed on the latest information and is connected with their counterparts statewide, staff believes these conferences are investments that will help move the City forward with strong and connected leadership. Staff is recommending the Council allow members of the Executive Management staff to attend the following conferences:

- The 2015 Annual Conference for the League of California Cities (LCC) will be held from September 30 through October 2, 2015, in San Jose, California. This event provides for educational sessions throughout the conference, trends and solutions that other jurisdictions have implemented, and networking opportunities with staff and elected officials from other communities to learn what others are doing within their communities. An anticipated 1,900+ city officials throughout California are anticipated to attend.

CC-22

DESCRIPTION	COST	2 EMPLOYEES
Registration Fee	\$ 550	\$ 1,100
Hotel accommodations (\$225)	\$ 675	\$ 1,350
Meals (Per Diem)	\$ 276	\$ 552
Travel – City Vehicle gasoline	\$ 160	\$ 160
Unforeseen Expenses (5%)	\$158	\$ 158
TOTAL COST		\$ 3,320

- The 2015 Annual Conference for the American Planning Association – California Chapter will be held from October 4 through 6, 2015, in Oakland, California. This event provides for educational sessions throughout the conference, including law and ethics related presentations, code updates, long-range planning issues, place-making and design, transit oriented development, stormwater management, recycled/reclaimed water planning and design, and more. The event provides an opportunity to hear about the latest trends and solutions that other jurisdictions have implemented, and provides an opportunity to communicate and network with staff and elected officials from other communities.

DESCRIPTION	COST	2 EMPLOYEES
Registration Fee	\$ 425/\$ 550	\$ 975
Hotel accommodations (\$225)	\$ 675	\$ 1,350
Meals (Per Diem)	\$ 230	\$ 460
Travel – City Vehicle gasoline	\$ 160	\$ 160
Unforeseen Expenses (10%)	\$125	\$ 125
TOTAL COST		\$ 3,070

- The 2015 Annual Conference for the California Public Employee Labor Relation Association (CALPERLA) will be held from October 19 through 23, 2015, in Monterey, California. The conference includes an analysis of the past year's arbitration and court decisions impacting California's public agencies and a guide to legal and negotiation trends for the coming year. The conference also includes an overview of practical solutions for implementing the new legal standards and will identify risks to help avoid the mistakes others have made, a summary of emerging future issues, and networking opportunities.

DESCRIPTION	COST	3 EMPLOYEES
Registration Fee	\$ 1,035	\$ 2,070
Hotel accommodations (\$225)	\$ 900	\$ 1,800
Meals (Per Diem)	\$ 383	\$ 766
Travel – City Vehicle gasoline	\$ 160	\$ 160
Unforeseen Expenses (10%)	\$716	\$ 480
TOTAL COST		\$ 5,276

*3rd employee is reimbursement for his/her attendance by the NCCSIF

- The 2015 City Clerk – New Law and Election Seminar will be held from December 2 through 4, 2015, in San Diego, California. This conference emphasizes new laws affecting elections, in addition to many other facets of the city clerk's roles and responsibilities such as the Fair Political Practices Commission, the Brown Act and the Public Records Act.

DESCRIPTION	COST	1 EMPLOYEE
Registration Fee	\$ 450	\$ 450
Hotel accommodations (\$175)	\$ 350	\$ 350
Meals (Per Diem)	\$ 230	\$ 230
Travel – Airfare & Shuttle	\$ 250	\$ 250
Unforeseen Expenses (10%)	\$ 128	\$ 128
TOTAL COST		\$ 1,408

Within 30-days of the event, staff will provide a presentation and/or summary of the event that took place at each conference to the City Council.

FISCAL IMPACT

The anticipated costs per attendee and total per event are identified above. Funds are available in the Departmental budget for each department member that attends the events.

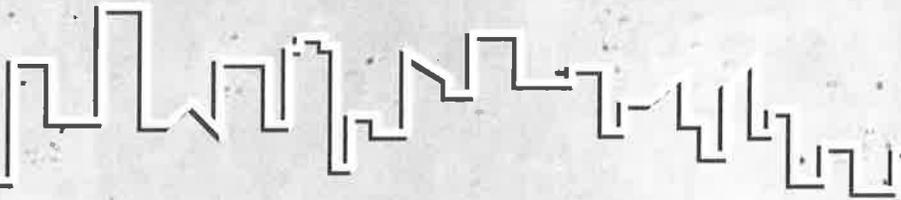
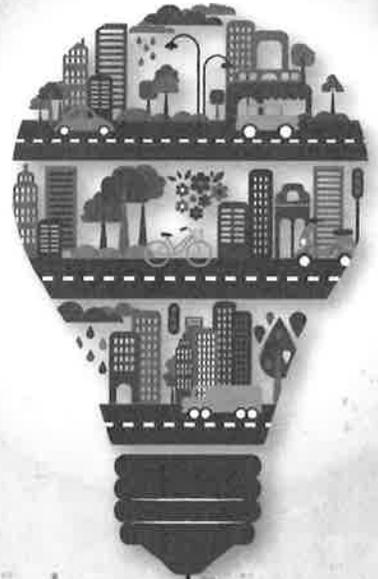
RECOMMENDATIONS

Authorize staff to attend the conferences identified in this report.

ATTACHMENTS

- A – League of CA Cities Conference Announcement
- B – American Planning Association Conference Summary
- C – CALPERLA Annual Training Conference
- D – City Clerk Seminar Announcement

EXHIBIT - A



**2015 Annual
Conference & Expo**

San Jose Convention Center

SEPTEMBER 30 – OCTOBER 2, 2015

Early Bird Registration Deadline: August 5 www.cacities.org/AC





Welcome

Invitation to Attend

It is an honor to serve as your League of California Cities' President! The League's mission is to restore and preserve local control for our cities through education and advocacy. The League's 2015 Annual Conference and Expo is the largest gathering of city officials and a perfect opportunity to gain insight and expand your knowledge, while investing in yourself, your city, your state and renewing your energy for service to your community. The Annual Conference provides an opportunity to hear from leading experts and collaborate with your colleagues from throughout California, along with garnering resources to strengthen your city.



Please don't miss out on the Annual Conference's exceptional Expo that features a wide array of innovations that your city can explore and utilize to benefit delivery of services, enhance resources and strengthen your city.

It is my sincere pleasure to invite you to join us for the League of California Cities' 117th Annual Conference on September 30 to October 2 in San José! Looking forward to seeing you there.

Stephany E. Aguilar
2014-2015 League of California Cities President
Council Member, Scotts Valley

Welcome to the Capital of Silicon Valley!

It is truly my honor to welcome the League of California Cities Annual Conference to San José, the Capital of Silicon Valley.

I encourage you to explore our City. Stroll through Downtown San José, sample authentic Japanese cuisine in our historic Japantown, or take a peek at San José's Tech Museum of Innovation where innovation meets hands-on, interactive learning.

While you're in town, take in San José's diverse nightlife at San Pedro Square Market or stroll through the SoFA District to enjoy art galleries and salsa dancing. You'll enjoy the Host City Reception in our recently renovated McEnery Convention Center right at the heart of the South Bay's cultural epicenter. We are happy to host you in our wonderful city. On behalf of the residents of the City of San José, please enjoy your stay.

Sincerely,
Mayor Sam Liccardo
San José



Conference Location

The 2015 Annual Conference will be held at the San José Convention Center, located in downtown San José at 150 West San Carlos Street. All sessions will be held at the convention center unless otherwise noted. The convention center has its own parking, connected to two hotels and is within walking distance of the other conference hotels.

Parking and Public Transportation

Public transportation is easily accessible and includes Light Rail, Caltrain and free Downtown shuttles. Convention center garages can be accessed from Almaden Boulevard, Market Street or South Market/Viola streets. Parking rates are \$1.00 per 20 minutes with a \$20.00 maximum. Special rates as posted at facility may apply during special events. *(Subject to change without notice)*

Program at a Glance

(subject to change)

WEDNESDAY, SEPTEMBER 30

8:00 a.m. – 6:00 p.m.	Registration Open, San José Convention Center
9:00 – 10:30 a.m.	Thursday Policy Committees <i>(at hotel)</i>
10:30 a.m. – Noon	Friday Policy Committees <i>(at hotel)</i>
9:00 – 11:00 a.m.	AB 1234 Ethics Training
10:00 a.m. – 2:30 p.m.	City Clerks Workshop
10:30 – 11:45 a.m.	Education
11:45 a.m. – 1:15 p.m.	Regional Division Lunches <i>(optional)</i>
1:00 – 1:30 p.m.	First Time Attendee Orientation
1:30 – 2:45 p.m.	Department Business Meetings
3:00 – 5:00 p.m.	Opening General Session — Annual Report and Keynote Address
5:00 – 7:00 p.m.	Grand Opening Expo Hall & Host City Reception <i>(No competing events/receptions are permitted at this time)</i>
7:00 – 11:00 p.m.	CitiPAC Neon Glow Casino Night

THURSDAY, OCTOBER 1

7:00 a.m. – 4:00 p.m.	Registration Open
8:00 – 9:30 a.m.	Education
9:00 a.m. – 4:00 p.m.	Expo Open <i>(with Lunch in Exhibit Hall)</i> <i>(No competing events 11:30 a.m. – 1:00 p.m.)</i>
9:45 – 11:45 a.m.	General Session — Keynote Address
1:00 – 2:15 p.m.	General Resolutions Committee
1:00 – 2:15 p.m.	Education
2:45 – 4:00 p.m.	Education
4:15 – 5:30 p.m.	Education
4:15 – 5:30 p.m.	Board of Directors Meeting
Evening	Networking Receptions

FRIDAY, OCTOBER 2

7:30 – 10:00 a.m.	Registration Open
7:30 – 8:45 a.m.	Regional Division Breakfasts <i>(optional)</i>
9:00 – 10:15 a.m.	Education
10:30 – 11:45 a.m.	Education
Noon – 2:00 p.m.	Closing Luncheon with Voting Delegates & General Assembly Install New Board of Directors
2:00 p.m.	Adjourn

NOTE: Conference Registration is required to attend Department Meetings, Division Meetings, and General Assembly/Annual Business Meeting as an attendee and/or Voting Delegate.





Conference Overview

Educational sessions at the annual conference offer professional development, focusing on workable solutions through current and timely topics. Targeting a broad audience, sessions address innovative, thought/discussion provoking, evidence based, trends, tools, and best practices. Connecting professional experience and collective understanding, these sessions aim to provide attendees the opportunity to gain practical skills and useful resources. Visit www.cacities.org/AC for additional details and late breaking sessions.

Keynotes

"If You Build It They Will Come – The Huge Civic Payoff of 21st Century Libraries"

GREG LUCAS

Throughout history, cities have been the incubators of civic, cultural, educational, and economic innovation in California. City officials don't need to look any further than their local public library for a hotbed of innovation and a major catalyst for building a stronger city. Join former political reporter and now California State Librarian, Greg Lucas, as he takes you on a tour of the ways in which community libraries are engaging citizens, transforming the way we learn and grow, helping expand local economies, and providing vibrant and energetic urban places that attract entrepreneurs, families, potential employees, and tomorrow's leaders.



"A Workplace in Transition"

CAM MARSTON

Only yesterday, Generation X entered the workplace and managers were perplexed with their behavior. Today Gen X'ers are the managers and are struggling to accommodate and retain the Millennial generation (aka Gen Y). Millennials are the single largest generation in the workplace. Though fluent with technological communications (they don't prefer it, they mandate it), their ability to empathize in person has been stymied due to an increase in handheld technology. Still very relevant are the Boomers who are busier than they had ever thought they'd be at this point in their lives and careers. Learn the ins and outs of a workplace in transition. Get tips on working with, and for, each of the different generations and enjoy a humorous approach to mixing them all together.



Conference App

The League of California Cities mobile application is a great organization and conference tool. The app provides full access to the conference in the palm of your hand. You can see the schedule of events, build your own custom schedule, import your selected events into your calendar, access session materials, speaker bios, all exhibitor information, and the list goes on! There is no need to wait for the conference; the League's mobile app is available for download through your device's app store by searching "League of CA Cities", "League of California Cities", or "CACities."

Sessions

First Time Attendees

Special arrangements to welcome first-time attendees include an orientation on Wednesday, September 30, at 1:00 p.m.

Municipal Departments

Departments are essential to the League. They help form League policy, assist with conference program development, and are represented on the Board of Directors. Department business meetings will be held at 1:30 p.m. on Wednesday, September 30. Register your city's leadership to ensure their attendance at the conference as well as department events.

City Attorneys Track

The League City Attorneys' Department will present its municipal law track at the Annual Conference, providing Minimum Continuing Legal Education (MCLE) presentations for California attorneys. Legal updates will be offered in four municipal litigation subject areas: General Municipal Law, Torts & Civil Rights, Labor & Employment, and Land Use & CEQA. Additional and timely municipal law topics will be covered in depth. The Department's track will also include one hour of MCLE specialty credit. Elected officials and city staff are welcome to attend all City Attorneys' Department presentations of interest.

Understanding Public Service Ethics Laws and Principles (AB 1234 Training)

State law requires elected and appointed officials to receive two hours of training in specified ethics laws and principles every two years. Newly elected and appointed officials must receive this training within one year of becoming a public servant. This lively, example-laden, two-hour session will make this mandatory training more tolerable - if not outright enjoyable. Sign-in begins at 8:30 a.m. and you must be present for the full two hours to receive the certification of attendance.

Women's Caucus Session

According to a joint report released in April 2015 by California Women Lead and the League of California Cities' Women's Caucus titled "The Status of Women in California Elected Office", women continue to be underrepresented at every level of government. Join the League's Women's Caucus and California Women Lead for a discussion on the report that will include updated statistics on women serving on City Councils and how women seeking political office can talk, learn, and share strategies to increase the number of women in elected office.

CalPERS: What's New, What's Old and What's To Come

Receive an update from a CalPERS representative on the rate trends for CalPERS member agencies and its impact on labor negotiations from a perspective that elected officials will understand.

Sessions and speakers are subject to change.

City Clerk's Legislative Workshop

Additional registration \$12, member city/SSA reimbursement by business meeting table - 10:30 a.m. and a 4 hour workshop 10:30 a.m. - 2:30 p.m. Advanced registration is required and will be available.

Receive an update on key pieces of legislation related to open government, elections, public records, campaign finance and disclosures, and other relevant areas of interest to city clerks. Learn the status, trends, and background related to the legislation and how to ensure appropriate compliance in your agency.

Bullying/Peer Abuse Effects All

It has been proven that proactive and culturally appropriate policies combined with civic groups, public safety officers, and city staff, reduce peer abuse in the community. Non-discriminatory and anti-harassment policies are important tools for municipalities to communicate to the public in order to sustain public safety and community values. Examine municipal responsibilities in implementing state, federal, and local laws related to peer abuse and discriminatory practices within the general public.

Government's Crucial Employer Brand

Employer Brand has become increasingly more important as hiring practices have reemerged after workforces were depleted by layoffs and hiring freezes, as well as in preparation for the coming wave of public-sector retirements. The savviest leaders are increasingly considering the benefits of pursuing a more focused approach to strengthening their organization's employer brand as a magnet to entice and retain talent. Learn the nine specific touchstones that sum up Employer Brand.

Digital Strategies for Economic Development

Presentations will include perspectives how cities can use digital strategies to drive economic development while closing the Digital Divide. Includes the role city officials have in setting forth a vision for Digital Inclusion and forging alliances to foster economic prosperity. Explore the "how to" guides from SmartRiverside, OurCycle LA, and Lit San Leandro on designing and implementing programs to enhance economic competitiveness.

Understanding Your City's CVRA Options: 2015 Update

Learn how to ensure your city's compliance with the California Voting Rights Act. Subject matter experts will describe the various options to address potential liability including: district-based elections, cumulative voting, limited voting, and proportional representation. Receive an update on current legal issues and what the future outlook may be across California's electoral landscape.

Cap and Trade: What Cities Needs to Know

The 2014-15 State Budget included the first real appropriations of Cap and Trade Auction Revenues. Hear from some of the state agencies and departments on how your city can access this expanding funding source.

TRACK KEY: City Attorneys Fire Leadership Human Resources League Partners Police





Yes, Reducing Costs of Employee Benefits IS Possible!
Presenters will share their how-to and experience redesigning total compensation benefit packages for the City of South Lake Tahoe, Stockton, and other agencies while conforming to the Affordable Care Act, applicable laws, and policies. Examples will demonstrate reduced annual costs by 25 percent and unfunded liabilities by over 60 percent. Stockton discusses lessons learned and the applicability to other agencies from their bankruptcy proceedings. While the process of changing benefit packages can be lengthy and difficult, the fiscal benefits are worth the effort and can be replicated in other agencies.

Community Service Days: A Recipe for Success

Over the past decade, Pleasant Hill and Walnut Creek have sponsored annual Community Service Days, with more than 15,000 volunteers delivering tremendous community benefits. Prompted by this success, leaders from both cities will present an interactive session on how to implement a successful Community Service Day, including the "recipe" for creating and organizing a committee, developing project plans and management systems, partnering with the community, securing financial support, and promoting the event.

Trends and Challenges in Public Records Requests

Hear an in-depth discussion of the myriad of challenges associated with public records requests ranging from the sources of requests, retention of records, legal issues, as well as advances in technology. Perspectives will be shared on effectively managing public records requests, responding and maintaining electronic records, and key trends in addressing these challenges. Learn what cities in California are doing in the face of the ever expanding California Public Records Act and hear about other key trends across the country.

The Future of Energy Efficiency in California

With Governor Brown calling for the doubling of energy efficiency and alternative energy resources by 2030, state and local leaders recognize these new ambitious goals require robust partnerships to create more efficient and sustainable communities. Learn three key aspects of the emerging state/local partnership: how local communities are pioneering effective energy partnerships; how the utility industry is designing new programs for local government and customers to finance and implement efficiencies; how new technologies are being employed to increase grid efficiency and offset the needs of new fossil fuel generation.

Maximizing Efficiencies in Your Fire Department

A combination of the economic downturn, shifting public expectations for service, and an increased public desire for highly accountable and transparent government has prompted local governments to validate the efficient and effective operations of their Fire/EMS departments. While each jurisdiction and agency is unique, critical themes emerge. Explore some of the economic and budgetary realities of fire department operations. Serious questions, and an open candid dialogue from the perspectives of both the City Manager as well as the Fire Chief will be discussed.

GoMentum Station – CV/AV Program Defining the Next Generation of Transportation

GoMentum Station, in Concord, is where CCTA lead and facilitate a collaborative partnership among multiple AMS, OEMs and Tier 1 and communications suppliers, technology companies, researchers, academia, public agencies, and other partners. These partners converge in research, development, testing validation and commercialization of Connected Vehicle (CV) applications and Autonomous Vehicles (AV) technologies to define the next generation of transportation network infrastructure. The 5000 acre Naval Weapons Station is perhaps the largest test facility in the world and will be the center of CV/AV.

Economic Development Project Funding in 2015 – "Sustainability" Replaces Redevelopment

Hear how cities can install new financing mechanisms and provide financial assistance for projects in a post-RDA world. With an improving economy and recent legislative changes in California, cities have new tools, mandates, and funding sources to promote sustainable economic development and infrastructure projects. Identify new tools, their ability to use/attract private investment, expedite project approvals, create sustainable public-private partnerships and projects transforming communities, and install needed local/regional infrastructure.

Contracting Fire Services: the Trials, Tribulations, Landmines, and Political Challenges

Participate in an interactive presentation providing Fire Chiefs, managers, and elected officials with information and hard hitting questions to consider when exploring alternatives to providing fire service for their community including contracting or consolidation.

Driving Ahead for Funding: What Will We do About Our Crumbling Transportation System?

The 2014 California Local Streets and Roads Needs Assessment showed that California's local transportation system continues to deteriorate. One-time funding from Prop 1B and the American Recovery and Reinvestment Act of 2009 are gone. The state system and transit systems are in a similar state of disrepair. Come hear about possible solutions including 2015 legislative actions and the state's efforts to implement a road usage charge.

How Cities Must Respond To The State's New Groundwater Law

The new Sustainable Groundwater Management Act impacts cities as groundwater users, public water suppliers, and land-use regulators. Starting in 2020, cities must contend with new regulatory plans imposing fees, pumping cuts, or other measures to stop over-pumping of groundwater. By 2017, those cities must decide whether to develop their own regulatory plans or be subject to plans approved by others. Absent or an inadequate, locally adopted plan, the state will impose local groundwater regulation. Learn how the Act impacts cities and strategies to protect their economies from potentially dramatic pumping cutbacks.

Successfully Navigating Conflict of Interest Reporting

California rules require public officials to keep track and report gifts received throughout the year. Gifts need to be reported on their Statement of Economic Interest Form, also referred to as "Form 700." The gift limit and reporting requirements (including loans, gifts, and travel payments) are part of the Political Reform Act of 1974. Gain an understanding of California's Fair Political Practices Commission rules governing gifts and reporting.

Engaging Residents in the Digital Age

Due to the growth of social media and mobile apps, residents have increasingly higher expectations of engagement with government. Local jurisdictions need strategies that enable them to involve their communities with rapid feedback and interaction. Technical solutions abound, but many are untested and mistakes can be costly. This interactive session will begin by laying out a range of tech tool options to consider, explore directions of technology, and share real life examples of engaging residents in new ways.

How Cultural Districts Can Further California's Communities

Dozens of states have adopted official "cultural district" planning and designation processes to advance their state's economy and quality of life on both the local and regional level. California is the latest to explore establishing a formal program for Arts and Cultural Districts. Explore different approaches, current legislative proposals, and how an established Cultural District process can be utilized by cities.

Labor Relations: "A Policymaker's Perspective"

This Labor Relations 101 session is directed towards elected officials and will present PERB case studies and important "Do's and Don'ts" for those involved with labor negotiations. A panel of experts will review the basics of labor relations as governed by State Code.

Public-Private Partnership Success Story: Post Redevelopment

Former Marine Corps Air Station El Toro is transforming into the Orange County Great Park through changed circumstances and opportunities, including a key public-private partnership following the elimination of redevelopment. The Great Park, owned by the City of Irvine, attracts visitors, hosts international events, and is a cultural and sports recreational hub. The Irvine City Council approved a \$200 million proposal from Five Point Communities Management, Inc. to develop 688 Great Park acres with parkland over five years, and expanded Five Point's development entitlement on its adjacent private land with new homes and non-residential, including a landmark Broadcom Corp. Campus.

Charter Cities Under Attack

The constitutional powers of charter cities continues to come under attack. The enactment of SB 7, a direct challenge to the authority of charter cities to control their municipal contracting process is just the latest effort to abridge cities' home rule powers. Hear the pros and cons of becoming a charter city, and explore the recent developments impacting them. Learn about strategies of charter cities, individually and collectively, employed to preserve their constitutional authority over essential municipal functions.

The What, Why, and How of Cities Addressing Electronic Smoking Devices and Vape Shops

Electronic smoking devices have hit California cities by storm. The devices aren't currently regulated by any federal agency, thus many jurisdictions have taken steps in the interest of public health to regulate the myriad of devices that includes e-cigarettes and vape pens as they do tobacco products. This quick talk will provide a brief overview of the devices, steps jurisdictions can take to regulate them and what to expect from the opposition.

Legislative and Regulatory Changes Affecting Fire Service Delivery of EMS

Panelists present information relating to various topics concerning emergency medical services (EMS) legislation, state approved EMS pilot programs, services fees update, and the California Attorney General's December 16, 2014 opinion response to Los Angeles County's questions on local pre-hospital care rights.

Managing Water Application in an Urban Environment

The City of Fontana has developed a creative system to manage irrigation water application in public landscaped areas. This system is based on water budgets and a CMMS/GIS based solution to monitor and compare water usage in compliance with AB 1881, the State's Model Water Efficient Landscape Ordinance as well as the City's Landscape Water Efficient Landscape Ordinance. This process can be used as a model for managing water application and can be scaled depending on the needs of the agency.

"Wildlife Watch" A Leadership Response to Urban Wildlife Conflict

Receive an overview on developing agency and community partnerships in preparing for urban wildlife conflict utilizing conservation coaching skills. Learn the basics of setting up a Wildlife Watch program in your city which parallels a neighborhood watch program. The focus will be towards communications within the various agencies which are most impacted, including law enforcement, animal control, public works, legal department, sanitation, and parks and recreation.

Why Your Community Doesn't Know What You're Doing

The old way is not working. Small town USA is no longer a reality and residents are growing more disconnected with local government and their elected leaders. They don't know what's going on in their community or how their tax dollars are being spent. Yet, cities aren't moving into the new communication age. Explore the reasons cities aren't evolving to meet new information demands. Challenge wisdom about how and where to invest in communication tools, personnel, and what cities need now, to be ready to communicate tomorrow.

Shared Services: How Do You Get There?

Sometimes in an effort to utilize all available resources, cities merge with other agencies, and/or share personnel between agencies, such as the merging of two departments, or having one department head serve both agencies. Learn best practices and identify pitfalls associated with these arrangements.

TRACK KEY: City Attorneys Fire Leadership Human Resources League Partners Police





The Changing Face of the Skatepark User

In an age of social media and technology, youth in our society are seeing action sports like never before. In the skatepark industry we are seeing new users coming to skateparks. Learn how to adapt to new users and provide the appropriate skatepark features that benefit the community. The action sports of skateboarding and BMX have seen large increases in participation in recent years. Hear about the types of skateparks available and help cities make the right choices to satisfy both the current and new users of skatepark facilities.

Emerging Issues in Policing, Implications for California Cities

Police Chiefs from several cities will discuss emerging issues facing law enforcement in the aftermath of national and local events affecting the public's faith and trust in law enforcement. Discussion will include body worn cameras, police legitimacy and procedural justice, public perception, and the 1033 program.

When CalPERS Pension Debt Hits Your Budget

2015 is the first year that Governmental Accounting Standards Board (GASB) 68 is in effect for government agency financial statements. Hear perspectives of both auditors and actuaries on the new statement, and understand: how the new GASB statement is changing city balance sheets and how users of these statements may view pensions as unfunded; how to translate your CalPERS report into your CAFR GASB disclosure; what is Pension Expense; timing considerations, including implementation for those who don't have a June 30 year-end; and the expected impact of the new GASB OPEB statement.

Attracting Foreign Direct Investment to Boost Local Prosperity

Are you interested in infusing fresh capital into your city? Foreign Direct Investment (FDI) is fast becoming a mechanism that cities across the country are leveraging in order to close infrastructure and development project funding gaps. Learn from issue experts on how your city can attract and utilize FDI as a means for community rejuvenation and revenue generation. Hear about best practices, financial tools, and insightful knowledge of Federal programs (EB-5) and California (California Competes Tax Credit) to help your city harness this form of international economic development.

Enhancing Animal Services to Eliminate the Euthanasia of Adoptable Animals

Healthy and treatable animals are being abandoned in our communities. Too often, these animals must be euthanized due to a lack of space in animal shelters. In recognition of the importance of animals in thriving communities, the City of Chino Hills worked in collaboration with its animal services provider, local rescue groups, and animal welfare advocates to increase the live release rate of adoptable dogs through education, targeted programs, and legislation. Hear how Chino Hills and its partners assessed the problems and developed a strategic and sustainable framework for reducing animal euthanasia.

Hitchhiking Pests: How to Protect Your Community From Invasive Species

One of the biggest threats to residential and city owned trees are invasive pests that can hitchhike into your community on everyday goods. Learn about some emerging pests in agriculture and forestry with a focus on the economic and environmental impacts they have caused to municipalities. Hear about strategies, tools, and available programs at all levels of government for preventing the introduction of these invasive pests into your community.

Advancing Community Support for Affordable Housing By Promoting Housing Diversity

As one of the most expensive housing markets in the U.S., it's become increasingly clear that today's record high prices can make a county less attractive for new business and employment growth. The Building Industry Association of Orange County, in collaboration with public sector housing officials, has launched a comprehensive educational campaign to advance the importance of affordable housing in a community with the context of promoting housing diversity. As discussed by public and private sector panelists, this campaign could be a template to educate the public, including city officials and the business sector, on the importance of affordable housing to support economic and employment vitality.

Balancing the Scales: Fire Department Service and Community Expectations

There is growing pressure to balance the delivery of services by fire and emergency service agencies with the expectations of the communities they serve. Learn a number of processes that will help: provide a framework for comparing the performance of agencies to objective benchmarks; identify steps taken to continually ensure effective and efficient service delivery; define risks, hazards, and vulnerabilities and develop comprehensive plans to address them; create a response coverage model accurately measuring resource allocation and deployment. More resources are not always the best answers, instead industry best practices will be presented to help balance the scales.

Effective Crisis Communication for City Leaders

Earthquakes, fires, floods, and hurricane force windstorms in California are inevitable. During emergencies, the importance of our coordinated communications systems becomes clear. City leaders have a significant role to play in both the planning and implementation of crisis communications and recovery. Explore the important roles city council members, senior staff, utilities, and other emergency planning personnel have in coordinating effective communications in times of both natural disaster and community crisis.

Who Moved My City's Revenue? Re-Capturing Rogue Revenue Streams

Legislative and technology trends are causing revenue streams in many cities to decline. Where has it gone? Learn about changes in regulation and citizen behavior that are moving dollars outside the scope of most cities' tax bases, and how jurisdictions can position themselves to recover lost revenue.

Rethinking, Repositioning, & Reinventing Retail Centers

Shifting demographics, changes in purchasing habits, social networking, and the internet have dramatically impacted the retail environment from what it was just a few years ago. The multiple channel retail offerings are requiring cities to be more focused on market demographics and appropriate retail mix. A panel of experienced retail developers and government practitioners will review these new challenges and how to achieve effective results in this new and rapidly changing environment.

Community Wellness: Mayors & Council Members Creating Healthy and Vibrant Communities

Local leaders grapple with a variety of community development and public health challenges as they craft and approve policies impacting children and families. Mayors and council members are working with community partners to engage youth and families and develop healthier neighborhoods in California cities. Hear about city experiences with community wellness strategies and lessons learned in creating vibrant and healthy communities in which youth, adults and seniors want to live, work, learn and play. Leadership, promoting and prioritizing health, and the intentional alignment of services and supports will be featured.

Future of Economic Engines – Complete Park Systems

Parks, open spaces, biking and walking trails, and recreation programming are among the top five amenities potential home-buyers and renters seek when they are looking for a place to settle their families. Even businesses include well-maintained and accessible parks on their must-have list for potential communities in which to relocate. Learn about the resources HEAL Cities Campaign has put together to assist cities to guide the development of park infrastructure, services, and financing, just as a General Plan sets out the blueprint for a city's land use, real estate, and economic development.

Summer at City Hall: Winning Formula for Students and Staff

Learn how the City of Sacramento, in partnership with its four school districts and various community agencies, has taken a proactive role in developing tomorrow's engaged citizens and future public sector workforce. Through its 7-week Summer at City Hall program including class time, field trips and city department internships, 100 high school students gain civic knowledge, local government interest, and develop an advocacy platform to improve their neighborhoods. Learn how to replicate this program which not only engages students, but positively impacts the city and the employees working with the students.

Modernizing While Mitigating Utility Infrastructure Capital Needs

Modernization and financing of critical infrastructure systems is a League strategic goal. Water and wastewater operations are enablers of economic growth; however, deferred infrastructure upgrades are difficult with structural deficits in budgets and competition for capital dollars. Learn how others addressed one of the largest capital investments to accommodate economic development and regulatory changes. Hear about modernization strategies and available funding resulting from November 2014 passing of Proposition 1 Water Bond.

CV Link – An Innovative Transportation Corridor

While still in the planning stages, the CV Link is a unique infrastructure project in Coachella Valley. It is a 52-mile corridor for pedestrians, bicyclists, and low speed electric vehicles which will largely run down the Whitewater Wash connecting nine cities. Explore this innovative project, its development, presentation to the public, and the creative way it was financed.

Do-It-Yourself Economy: New Tools for a New Economy

The nature of job creation is changing radically. From 2004 to 2010, the micro-business sector was responsible for over 90 percent of jobs created in the United States and self-employment is growing exponentially. This session will: explain the changing landscape of the labor market that necessitates new approaches; outline tools that will stimulate the economy based on locally-owned small businesses; and examine an Etsy project in Santa Cruz as a case study on how to use the platform as a development tool for a DIY economy.

Tomorrow-Land: Technology & The Future of Your City

Cities around the globe are in the midst of technological experiments to improve the quality of life for their citizens and environment. Allow us to inspire and show you how to take your city, regardless of size, economic means, and demographics into tomorrow-land. Listen to experts from Silicon Valley, learn from a city who is using technology to re-brand itself globally, and hear how state appointed partners are pushing the state forward and assisting local government keep up with the future.

Mastering the Five Foundations of Leading for Political Effectiveness

What is it like to be a political leader? Walk through thematic accounts of what elected's feel they need to be effective. Content is based on interviews with political leaders of varying demographics and juxtaposed with international political effectiveness leadership and authentic leadership literature, resulting in five foundations: master the internal, balance data, visualize and direct strategically, engage with integrity, and lead through change.

Tax Increment Financing is Back! Using the New EIFD Tool

Infrastructure Financing Districts provide cities and counties the ability to use tax increment revenues to finance the construction and acquisition of many different types of facilities. This panel will provide an outline of key items associated with the new EIFD legislation, discuss the formation process, provide an analysis of how the City of West Sacramento formed an EIFD within its Bridge District, and discuss potential financing techniques associated.

What Council Members Need to Know About Local Agency Formation Commissions (LAFCo)

Local Agency Formation Commissions (LAFCos) are local agencies mandated by the State legislature to: 1) Encourage the orderly formation of local governmental agencies, 2) to preserve agricultural land resources, and 3) to discourage urban sprawl. This session will provide participants with an overview on the LAFCos governance structure, the policy issues that LAFCos have jurisdiction over, and will add the differing roles of a city council member compared to a LAFCo Commissioner.

TRACK KEY: City Attorneys Fire Leadership Human Resources League Partners Police





How to Participate in the League's Annual Conference Resolutions Process

Policy development is a key part of the League's legislative effectiveness. The League's Annual Conference Resolutions process is one way that city officials can directly participate in the development of League policy. The 2015 Annual Conference Resolution Calendar of Events identifies the key points in the process.

Submission of Resolutions

Any elected or appointed city official, individual city, division, department, policy committee, or the board of directors may submit a resolution for consideration at the conference. Resolutions must be submitted to the League's Sacramento office no later than 60 days prior to the opening of the conference. Resolutions should focus on direct municipal issues of statewide importance.

Resolutions submitted to the General Assembly must be concurred by five cities or by city officials from at least five or more cities. Those submitting resolutions should be prepared to provide written documentation of concurrence by five cities or by city officials from at least five or more cities. This may be in the form of a letter from the city or the city official in support. For concurrence by a city official, the official's city and office held must be included in the letter. All concurrences must be submitted at the time the resolution is submitted by the deadline of midnight, August 1, 2015.

Consideration at the Conference

The League President refers resolutions to the League policy committees for review and recommendation at the Conference. Resolutions are next considered by the General Resolutions Committee (GRC), which consists of representatives from each division, department, policy committee, and individuals appointed by the League President. Resolutions approved by the policy committee and/or GRC are next considered by the General Assembly. Resolutions disapproved or referred by both the policy committee and GRC will not proceed to the General Assembly. Resolutions approved by the General Assembly become League policy. Other action on resolutions can be: refer back to a policy committee, amend, disapprove or no action.

Late-Breaking Issues

Resolutions to address late-breaking issues may be introduced by petition at the Annual Conference. To qualify, a petitioned resolution must be signed by 10 percent of the voting delegates and submitted at least 24 hours before the beginning of the Concluding General Assembly (*Deadline: noon, Thursday, October 1*). All qualified petitioned resolutions are forwarded to the General Assembly for consideration, regardless of the action recommended by the GRC.

2015 Resolutions Calendar and Deadlines

BEFORE THE CONFERENCE

Friday, July 10: Deadline for submitting appointments to the General Resolutions Committee.

Saturday, August 1, Midnight: Deadline for submitting resolutions to the League office by regular mail, email or fax.

Mid-August: Resolutions distributed to city officials and posted on the League website.

AT THE CONFERENCE

Wednesday, September 30

9:00 – 10:30 a.m. (*Thursday committees*);

10:30 a.m. – 12:00 p.m. (*Friday committees*);

Policy committees meet to review resolutions and make recommendations to the General Resolutions Committee on resolutions assigned to each committee.

Thursday, October 1, 12:00 p.m.: Deadline to submit signatures to qualify a petitioned resolution.

Thursday, October 1, 1:00 p.m.: General Resolutions Committee meets to consider and make recommendations on resolutions.

Friday, October 2, 12:00 p.m.: Consideration of resolutions by cities in the General Assembly at the Annual Business Meeting. (*Voting Delegates must be registered at the conference and must stay until conclusion of voting. They may register for Friday only.*)

Networking

CitiPAC – Neon Glow Casino Night

In conjunction with the hospitality reception hosted by Keenan & Associates, CitiPAC will present its Neon Glow Casino Night on Wednesday, September 30. Join the League Board of Directors for this colorful evening of entertainment featuring food, beverages, and casino style gaming in a bright neon decor.

Diversity Groups

The Board of Directors has recognized the following five diversity groups: African-American Caucus; Asian-Pacific Islander Caucus; the Gay, Lesbian, Bisexual & Transgender Local Officials Caucus; Latino Caucus; and Women's Caucus. Sign up to join one or more of the League's Caucuses. Each will host a networking event at the Annual Conference open to all attendees.

Host City Reception

The City of San José welcomes the delegates to the League of California Cities Annual Conference. Please join us at the opening night host reception and enjoy a selection of delicious hors d'oeuvres. The reception will take place from 5:00 – 7:00 p.m. on Wednesday, September 30, at the San José McEnery Convention Center. A registration badge is required to access the event and show floor.

Regional Divisions

Regional Divisions function as the League's grassroots advocacy teams. Divisions are staffed locally by public affairs managers to support League goals. Contact your local manager for more information and prices of onsite division networking events.

Brown Act and League Conferences

The Brown Act permits the attendance of a majority of the members of a legislative body at a conference or similar gathering open to the public that addresses issues of general interest to the public or to public agencies of the type represented by the legislative body. However, a majority of the members cannot discuss among themselves, other than as part of the scheduled program, business of a specific nature that is within the local agency's subject matter jurisdiction.

General Information

Helen Putnam Award for Excellence

This program, supported by the League Partners, recognizes outstanding cities that deliver the highest quality and level of service in the most effective manner possible. Visit the special displays by cities that won the 2015 prestigious awards program and learn what your city can adapt from their success.

Institute for Local Government

The Institute for Local Government is the 501(c)(3) research affiliate of the California State Association of Counties and the League of California Cities.



Mayors and Council Members Academy

A training certificate program that consists of specific educational programs and community activities that enhance knowledge and skills needed to be more effective in office. Three levels include Leadership, Advanced Leadership, and Leadership in Action. You may participate in all three levels at the same time.

Session Materials

Our goal is to provide exceptional educational experiences, networking opportunities, and innovative tools that will make attendees and their cities more successful. Presentation materials are an important element of the Annual Conference and will be available online at www.cacities.org/achandouts as well as on the League's mobile app you can download or print session materials in advance or after the conference for additional resources.





Exhibitor Listing*

A

AAA Flag & Banner
Accele
 Access Products
 A-G Sod Farms
 Alliance Resource Consulting LLC
 Ameresco
American Fidelity Assurance Company
 Ameron Pole Products
 ANP Lighting
 Arborjet
 Asphalt Zipper
Atkins
Avery Associates

B

Best Best & Krieger LLP
 Best Friends Animal Society
 Blais & Associates
Bob Murray & Associates
 Borrego Solar Systems, Inc.
Burke, Williams & Sorensen, LLP

C

CAD Masters, Inc.
CalBev
 California Building Officials
California Clean Power
 California Consulting, LLC
 California Department of Water Resources
 California Dept. Housing & Community Development
 California Fuel Cell Partnership
 California Joint Powers Insurance Authority
 California Product Stewardship Council
 California Shopping Cart Retrieval Corp.
 California Special Districts Association
 California State Board of Equalization
 CalPERS
 CalRecycle
 Careers In Government - CareersInGovernment.com
Carpenter/Robbins Commercial Real Estate, Inc.
Charles Abbott Associates
 Chelsea Investment Corporation
 Churchwell White LLP
 Cigna
 Citrus Pest & Disease Prevention Program
 CityGovApp Inc
 CleanStreet
 Climatec BTG
 Comcate, Inc.
 Contour Sierra Aebi
 Contractor Compliance and Monitoring, Inc.
 Credit Bureau Associates
Crown Castle International, Inc.
 CSG Consultants, Inc.

D

Dapeer, Rosenblit & Litvak, LLP
Dart Container
 Davey Resource Group, Division of the Davey Tree
 David Taussig & Associates, Inc.
 Dekra-Lite
 Digital Ally Inc.,
 DN Tanks
 Dudek
 Dynatest Consulting

E

Earth Systems
 Easi File
 eCivis
 Emerald Data Solutions
 Energy From Shale
 Energy Upgrade California
 Environmental Systems Research Institute
 EZ Street Company

F

Fieldman, Rolapp & Associates, Inc.
 FirstSouthwest
 Forbo Flooring Systems
 Fuelmaster/SYN-Tech Systems

G

Geostabilization International
Golden Bear Insurance Company
Good Energy, L.P.
 GovInvest
 Grainger
 Graphic Solutions
 Green Charge Networks
 Griffin Structures

H

Hdl Companies
 HEAL Cities Campaign
 Honor Life Recognition
 HR Green, Inc.

I

IBANK
 International Institute of Municipal Clerks
 Intl Municipal Signal Association Far West
 International TreeScapes
 ITEM, Ltd.

J

Jamboree Housing Corp
 JD Franz Research, Inc.
Jefferies LLC
 Jere Melo Foundation
Johnson Controls
Jones & Mayer

K

Kaiser Permanente
Kasdan Lippsmith Weber Turner LLP
Keenan & Associates
 Keyser Marston Associates, Inc.
 Kosmont Co., Auction.com & Lee & Assoc.

L

Laserfiche
 LCPTracker Inc
Library Systems & Services
Liebert Cassidy Whitmore
 Local Search Association
 LPA, Inc.

M

Matrix Consulting Group
 Mattress Recycling Council
Meiers Nave
 M-Group
 Mohawk Group Floor Coverings & Solutions
MuniServices
 MuniTemps

N

National ADA Accrediting and Consulting
NBS
 Newport Pacific Capital Family of Companies
 Next 10
 Nexus eWater, Inc.
Northern CA Carpenters Regional Council
NVS

O

Ornni-Means, Ltd.
 One Source Health & Wealth Management
 OpenGov.com
 Opterra Energy Services
 Otto Environmental Systems North America
 Outpak Washout

P

Pacific Gas and Electric Company
PARS
 PERC Water
Piper Jaffray
 PowerFlare - PF Distribution Center, Inc.
 Precision Concrete Cutting
 Presidio Graduate School
 Public Agency Risk Sharing Authority of CA
 Public Financial Management Group
 Public Restroom Company

Q

Quad Knopf

R

Radarsign, LLC
 Ralph Andersen and Associates
 Renewable Funding
Renne Sloan Holzman Sekai LLP
Renovate America
 Retail Strategies, LLC
 RIM Design Group, Inc.
 RKA Consulting Group
 RSG, Inc.

S

Save Pensions, Inc.
 Schaefer Systems International, Inc.
Schneider Electric
 Security Lines US
 SeeClickFix
 Sensus
Servpro
 Severn Trent Services
Siemens
 SIGMANet, Inc.
 Silver & Wright LLP
SmartCitiesPrevail.org
 Smartcover by Hadronex
 Southern California Library Cooperative
 Spohn Ranch Skateparks
 Sportsplex USA
 SSA Landscape Architects, Inc.
 State of your City Presentations
 State Water Resources Control Board
 SWA Architects, Inc.
 SWARCO Traffic Americas
 SyTech Solutions

T

Tanko Lighting Inc
 TBWB Strategies
 The Gordian Group
 The Retail Coach
 TNT Fireworks
 TractonSeal
Transtech Engineers, Inc.
 Tribal Alliance of Sovereign Indian Nations

U

U.S. Communities
Union Pacific Railroad
 USA Fleet Solutions
USA Properties Fund
 Utility Service Co., Inc.

V

Valli Cooper & Associates, Inc.
Vanir Construction Management, Inc.
 VanTek International
 VDYA Financial

W

Websoft Developers
 West Coast Arborists, Inc.
 Western Emulsions, Inc.
 Whelen Engineering Co Inc
Willdan
 World Centric

*As of April 23, 2015 (For a current list, visit www.cacities.org/2015expo)
 Note: 2015 League Partners are in **bold**

Expo Grand Prize

Win \$3,000 to be used with any U.S. Communities supplier.

Solutions for Facilities, Office, Technology, Roads, Workforce, Corrections, First Responders and more!



U.S. COMMUNITIES
GOVERNMENT • MUNICIPALITY ALLIANCE

Congratulations to the City of Cudahy, winner of the 2014 Grand Prize!

Must be present at the Closing General Assembly on Friday to win.

LEAGUE PARTNER

Speaker Theater

The expo session area will highlight successful examples of public/private partnerships. Explore case studies of innovative projects and programs that have worked in California cities. Gain insight from elected officials, city staff and industry experts that have discovered creative solutions to some of the challenging problems that cities face.



Registration

Registration Includes:

- Admission to educational sessions as well as networking events
- Wednesday host city reception and expo; Thursday lunch with exhibitors; Friday closing luncheon

Online Registration (credit card) – Visit www.cacities.org/AC

Mail-in Registration (pay by check) – contact mdunn@cacities.org to request a registration form,

After your registration for the conference is received and processed, a confirmation email will be sent containing the links for housing reservations.

Full Conference Registration Fees

	EARLY BIRD Before August 5	After August 5 and onsite
City Delegate		
Member City	\$ 500	\$ 550
Nonmember City	\$ 1500	\$ 1550
Public Official		
County/State	\$ 575	\$ 625
Partner/Exhibitor/All Others		
Company Representative	\$ 675	\$ 725

NOTE: Conference registration is required to attend the Department business meeting and Annual Conference General Assembly and/or to be a Voting Delegate.

One-Day Registration

Early bird rates are not available for one day registrations

City Delegate	
Member City	\$ 275
Nonmember City	\$ 1275
Public Official	
County/State	\$ 325
Partner/Exhibitor/All Others	
Company Representative	\$ 375

Optional Registration Add-ons

(non-refundable)

City Clerks Workshop - \$125 member cities, \$250 non-member cities

Guest Registration - \$125

Guest rate is restricted to those who are not city/public officials, are not related to any Partner/Expo company, and would have no professional reason to attend for learning or business. Rate includes admission to the Expo and receptions only. Session seats are reserved for conference registrants. There is no refund for the cancellation of a guest registration. It is not advisable to use city funds to register a guest.

Onsite Badge Pick Up

2015 Annual Conference badges will be available at the registration desk in the San José Convention Center.

REGISTRATION HOURS:

Wednesday, September 30 – 8:00 a.m. – 6:00 p.m.

Thursday, October 1 – 7:00 a.m. – 4:00 p.m.

Friday, October 2 – 7:30 – 10:00 a.m.

Questions or special needs? Contact our conference registrar at mdunn@cacities.org before Tuesday, August 25.

Refund Policy

Advance registrants unable to attend will receive a refund of rate paid, minus a \$75 processing charge, only when a written request is submitted to the League of California Cities, Conference Registration, 1400 K Street, Sacramento, CA, 95814 or mdunn@cacities.org and received before 5:00 p.m. on Tuesday, August 25. Refunds will not be available after this date. If you are unable to attend, you may substitute a colleague for your entire registration. Please note, sharing of registration is prohibited.

Conference Hotels

*plus occupancy taxes and fees

San José Marriott
301 South Market Street
\$189.00 single/double*

Hilton San José
300 Almaden Boulevard
\$185.00 single/double*

Fairmont San José
170 South Market Street
\$179.00 single/double*

Sainte Claire
302 South Market Street
\$199.00 single/double*

Hyatt Place
282 Almaden Boulevard
\$179.00 single/double*

Reduced room rates are available for registered attendees at the 2015 Annual Conference. Reserve your hotel nights while space is available. Phone reservations will not be accepted. The discounted hotel rate cut-off is **Thursday, September 10** and the hotels are subject to sell out prior to the reservation deadline.

Predatory Housing Warning

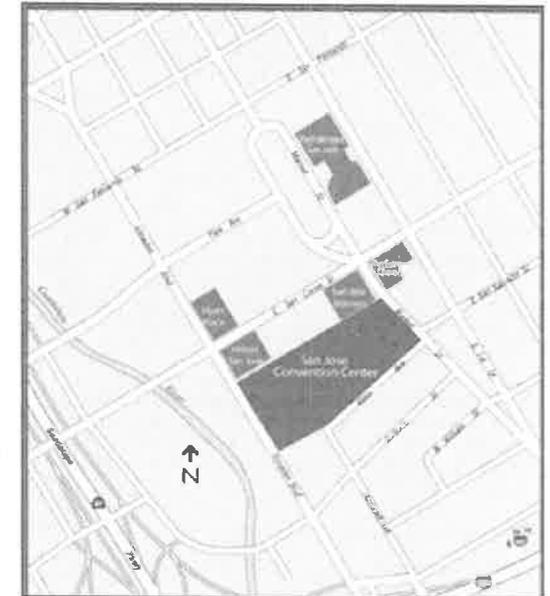
Beware of unauthorized housing and hotel reservation services that may solicit your business. All legitimate communications regarding housing will come directly from the League of California Cities. If you receive a suspicious email or phone call asking to book your hotel room for the conference, please let us know immediately.

STEP ONE: Register for the Conference

STEP TWO: Book hotel room

After your registration for the conference is received and processed, a confirmation email will be sent containing the links for housing reservations.

CAUTION! Do not make a hotel reservation unless you are sure it is needed. Your city/company will be financially responsible for all cancellation/attrition fees. If you are making hotel reservations for others, please confirm with each individual, in advance, that they actually need hotel accommodations and intend to use them on the dates you are reserving.



Hotel Changes or Hotel Cancellations

Hotel reservation changes, date modifications, early check-out, or cancellations made prior to Thursday, September 10 must be done through the online reservation link you received when registering for the conference. Use your confirmation/acknowledgment number to access your reservation and make any necessary changes. Once the September 10 deadline has passed, please contact the hotel directly with any changes or cancellations. Please note that after the housing deadline has passed, you may incur a financial penalty and minimum one-night room charge or attrition fees.

PLEASE NOTE: The information you provide to the League when registering for a League conference or meeting may be shared with the conference or meeting hotel(s). The hotel(s) will also share with the League the information you provide to the hotel(s) when you make your hotel reservation for the conference or meeting. The information shared between the League and the hotel(s) will be limited to your first name, last name and dates/length of stay in the hotel.





1400 K Street, Suite 400
Sacramento, California 95814
www.cacities.org/AC

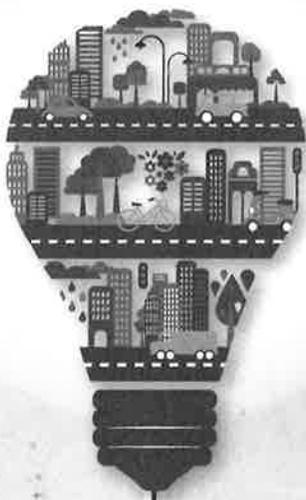


2015 Annual Conference & Expo

San Jose Convention Center

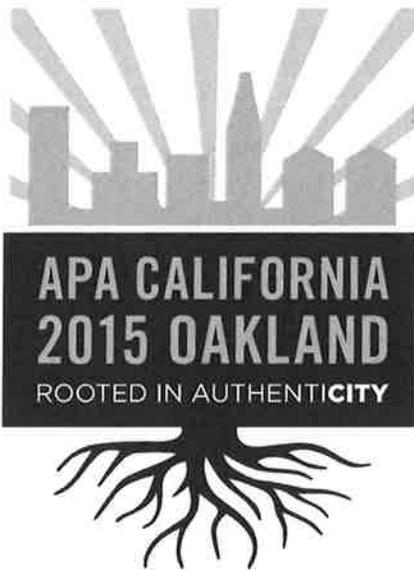
SEPTEMBER 30 – OCTOBER 2, 2015

Register online at www.cacities.org/AC



Printed on Recycled Paper

EXHIBIT - B
CONFERENCE - AT - A - GLANCE
CM Credits Approved!



ANNUAL CONFERENCE
OCTOBER 3-6, 2015
OAKLAND CITY CENTER MARRIOTT

Notice Regarding MCLE Credit: Unfortunately, due to provider-requirement changes in the MCLE program, we are unable to offer MCLE credit for our law sessions this year. The California Bar has accepted our sessions for MCLE in the past, so we urge you to submit them for credit independently.



Members can earn certification credits for many activities at the conference. Notations have been made on each page indicating the number of pending certification credits for that session/event.



@APA2015CA

For the latest information visit: <http://www.apacalifornia-conference.org/>

*The Conference-at-a-Glance is subject to change.
The most current information can be found on the website at www.apacalifornia-conference.org and on the mobile app prior to the conference, and in the registration area when the conference begins.*



SATURDAY, OCTOBER 3

CONFERENCE - AT - A - GLANCE

*The Conference-at-a-Glance is subject to change.
The most current information can be found on the website at www.apacalifornia-conference.org and on the mobile app prior to the conference, and in the registration area when the conference begins.*

8:30 am - 10:00 am	Student Registration	<i>Junior Ballroom 1</i>
8:30 am - 10:00 am	Meet with APA California! Come meet the staff and volunteers that make APA California possible. <i>Coffee and light refreshments provided. (students only)</i>	<i>Junior Ballroom 1</i>
8:30 am - 6:00 pm	Mobile Workshop #1 - Walkable Small Towns in Sonoma County <i>Additional \$75 fee applies, includes lunch</i>	CM 7.5 <i>Leave from 10th Street at 8:15 am</i>
8:45 am - 2:45 pm	Pre-Conference Session #1 - Management Institute 2015 (CPR Session) <i>Additional \$75 fee applies for conference attendees, \$100 non-attendees, includes lunch</i>	CM 5.5 <i>Room 210</i>
8:45 am - 2:45 pm	Pre-Conference Session #2 - Future Land Use Planning for Safe, Smart and Sustainable Communities <i>Additional \$75 fee applies for conference attendees, \$100 non-attendees, includes lunch</i>	CM 5.5 <i>Room 211</i>
Student Session Block #1 10:00 am - 11:30 am	Show Me the Money: Salary Negotiations for Planners (CPF Session)	<i>Junior Ballroom 4</i>
	It's Plandamonium Out There: How to Use APA Resources for Career Advancement	<i>Junior Ballroom 1</i>
	Planning Your Planning Career: The Early Years	<i>Junior Ballroom 2</i>
10:00 am - 4:00 pm	Chapter Board Meeting	<i>Room 208</i>
11:45 am - 1:00 pm	The Richard Weaver Scholarship Luncheon - (students only)	<i>Skyline Room, 21st Floor</i>
12:00 noon - 7:00 pm	Conference Attendee Registration	<i>Atrium Foyer</i>
Student Session Block #2 1:15pm - 2:45 pm	Choose Your Own (Career) Adventure	<i>Junior Ballroom 3</i>
	Getting to the Local Shopping District: Travel Patterns in the Temescal Neighborhood of Oakland	CM 1.5 <i>Junior Ballroom 2</i>
	CPF Resume Clinic (W)	<i>Junior Ballroom 1</i>
1:30 pm - 4:30 pm	Mobile Workshop #2 - The Three Faces of Lake Merritt: Exploring the Crown Jewel of Oakland - <i>Additional \$25 fee applies</i>	CM 2.5 <i>Leave from 10th Street at 1:15 pm</i>
Session Block #1 3:00 pm - 4:30 pm	Big Wins from Big Losses: Leveraging Disasters to Achieve the Community Vision (S)	CM 1.0 <i>Room 201</i>
	Building Better Streets through Better Data: A Panel on Innovative Approaches to Tackling Pedestrian Safety	CM 1.5 <i>Junior Ballroom 2</i>
	Placemaking on a Suburban Corridor: Walkability through Nodal Development	CM 1.5 <i>Room 202</i>
	Retooling the Outreach Toolkit	CM 1.5 <i>Room 203</i>
	CEQA Under Senate Bill 375: Set To Streamline?	CM 1.5 <i>Room 204</i>
	Bringing the Sharing Economy Home	CM 1.5 <i>Room 205</i>
	Paradigm Shift in Water Use - Reworked Local & Global Water Policies & Programs	CM 1.5 <i>Room 206</i>
	The Future of the East Bay: Cooperation, Competition and Prosperity	CM 1.5 <i>Junior Ballroom 4</i>
	Cap and Trade and Disadvantaged Communities: How to Engage Residents and Plan Projects that Get Dollars and Make Sense (W)	CM 1.5 <i>Junior Ballroom 1</i>
	Out of the Mud: The Evolution of Treasure Island	CM 1.5 <i>Room 207</i>
4:45 pm - 6:15 pm	Diversity Summit - Gentrification Mosaic: Conversations on Displacement of Economic and Social Capital	CM 1.5 ETHICS <i>Grand Ballroom</i>
6:30 pm - 10:00 pm	Opening Reception and Student Poster Competition: Oakland Museum of California - Stroll through the gardens enjoying authentic Oakland food and beverages. The California History gallery is open for your viewing pleasure. <i>Leave from 10th Street starting at 6:15 pm</i>	

Mobile Workshops
 Student Sessions/Events
 Special Events
 Session Block
 Leadership Meetings



SUNDAY, OCTOBER 4

CONFERENCE - AT - A - GLANCE

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The most current information can be found on the website at www.apacalifornia-conference.org and on the mobile app prior to the conference, and in the registration area when the conference begins.*

7:00 am - 6:00 pm	Conference Attendee Registration	Atrium Foyer
7:00 am - 8:00 am	Commission and Board Representative Breakfast <i>(open only to invited Commission and Board members)</i>	
7:00 am - 8:15 am	Continental Breakfast	West Ballroom
8:00 am - 11:00 am	Exhibitor Set-up	East Exhibit Hall
8:00 am - 12:00 noon	Mobile Workshop #3 - From Vision to a Thriving Neighborhood: Cultural Vibrancy and Economic Vitality in Mission Bay <i>Additional \$35 fee applies</i>	CM 2.5 <i>Leave from 10th Street at 7:45 am</i>
8:15 am - 9:45 am	Opening Keynote - A Downtown for Everyone: A Vision for the Future of Downtown Oakland, Egon Terplan, Regional Planning Director, SPUR	CM 1.0 West Ballroom
Session Block #2 10:00 am - 11:30 am	Transit Oriented Development Implementation Strategy: A Case Study of the SANDAG Regional Challenge <i>(PEN Session)</i>	CM 1.5 Room 201
	New Prescriptions for Health Considerations in Planning and CEQA	CM 1.5 Room 202
	3 Corridors, 3 Unique Neighborhoods, 3 Unique Solutions: Richmond's Livable Corridors Initiative	CM 1.5 Room 203
	SB 743 Legislative Intent vs. CEQA Practice	CM 1.5 LAW Rooms 210, 211
	Beyond CEQA Consultation: Bringing the Native Voice into Planning	CM 1.5 Room 204
	A Discussion About Innovative Planning Models to Preserve Agriculture and Our Rural Legacy <i>(S)</i>	CM 1.0 Room 205
	Can Coastal Smart Growth Also be Safe Growth? <i>(S)</i>	CM 1.0 Room 206
	Regional Equity and Sustainability from the Ground Up: Tapping Community Wisdom in Land Use & Transportation Planning	CM 1.5 Room 207
	Three Resilient Cities: Applying the Concept of Resiliency to Land Use Planning and Decision Making.	CM 1.5 Grand Ballroom A, B, C
	How to Get Things Done (Strategic Thinking in the Planning Profession) <i>(W)</i>	CM 1.5 Room 208
	Setting Firm Roots: Innovative Partnerships for Healthy Development	CM 1.5 Junior Ballroom 1, 2
	Demystifying Density at All Scales	CM 1.5 Junior Ballroom 3, 4
	Planning for Diversity: Tools, Resources & Best Practices from the Field	CM 1.5 Grand Ballroom F, G, H
10:00 am - 2:30 pm	Mobile Workshop #4 - Green Infrastructure Bay Area: Green Infrastructure Takes Root in the East Bay - <i>Additional \$50 fee applies, includes lunch</i>	CM 3.5 <i>Leave from 10th Street at 9:45 am</i>
11:00 am - 7:00 pm	Exhibit Hall Open	East Exhibit Hall
11:45 am - 1:00 pm	APA California Awards Luncheon	West Ballroom
Session Block #3 1:15 pm - 2:45 pm	Tribal Cultural Resources and CEQA Roundtable: Time to Get Ready for AB 52	CM 1.5 LAW Junior Ballroom 1, 2
	Passing The AICP Exam: Who Wants to be a Certified Planner?	Room 201
	Rising Seas: Adaptation Planning for a Watery-Filled Future	CM 1.5 Room 202
	Next Generation Specific Plan for Vallejo: Top 5 Tips for Getting One for Your Community	CM 1.5 Room 203

Session Block #3 continued on page 4

(S) Salons* - sessions are **one hour** in length *(W)* Workshops/Design Charrettes*

*Descriptions can be found on page 2 of Program B on the website at www.apacalifornia-conference.org

v.20 9/4/15



SUNDAY, OCTOBER 4

CONFERENCE - AT-A-GLANCE

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Session Block #3 continued from page 3

Session Block #3 1:15 pm - 2:45 pm	Food Cities: Planning for the Regional Economy	CM 1.5 Junior Ballroom 3, 4
	Bay Area Sustainability: Wicked Planning and Conflict Identification at Local and Regional Scales	CM 1.5 Rooms 210, 211
	Health Indicators in Local Decision Making	CM 1.5 Room 204
	Forecasting for the Curious or Fearful	CM 1.5 Room 205
	Creating a Cultural EcoDistrict for Generations to Come	CM 1.5 Room 206
	The Ecological City: A Design Workshop (W)	CM 1.5 Room 208
	Latino Urbanism: La Salud y el Eterno Físico (Health and the Physical Environment) (S)	CM 1.0 Grand Ballroom A, B, C
	Thinking Inside the Box: New Solutions to Affordable Housing	CM 1.5 Grand Ballroom, F, G, H
	Parklets and Pedestrian Plazas: Demonstrating and Learning from Interim Urban Design Strategies (S)	CM 1.5 Room 207
1:15 pm - 6:00 pm	Mobile Workshop #5- How Black Panthers and South Asians are Sharing Histories, Reclaiming the Streets, and Building New Movements Additional \$50 fee applies	CM 2.75 + CM 1.5 ETHICS Leave from 10th Street at 1:00 pm
1:15 pm - 5:00 pm	Mobile Workshop #6 - Mural Art and Historical Downtown Hayward Tour Additional \$35 fee applies	CM 3.0 Leave from 10th Street at 1:00 pm
	Mobile Workshop #7- Missing Middle Housing Additional \$40 fee applies	CM 3.0 Leave from 10th Street at 1:00 pm
2:45 pm - 3:15 pm	Afternoon Break	East Exhibit Hall
3:15 pm - 6:30 pm	California Planning Foundation (CPF) Silent Auction	Grand Ballroom Extension
3:00 pm - 5:00 pm	PEN Meeting	Room 212
Session Block #4 3:15 pm - 4:45 pm	What Do Decisionmakers Really Want from Staff Reports and Presentations? (Commission and Board Session)	CM 1.5 Room 201
	Climate Action Planning: Silver Bullets, Buckshot or Blanks?	CM 1.5 Room 202
	Planning Concepts of Native American Villages	CM 1.5 Room 203
	The Los Angeles River: Recalibrating the Role of Water, Infrastructure and Place	CM 1.5 Room 204
	You Want to Put What Where? Siting Housing in Difficult Circumstances	CM 1.5 Room 205
	New Contexts for Aging and Livable Communities	CM 1.5 Room 206
	Think Like a Futurist // Use TrendLab + to Debate VMT Trends (S)	CM 1.0 Room 207
	Going Downtown: New Centers for Suburban Communities	CM 1.5 Rooms 210, 211
	All In! Outreach Strategies for Engaging Diverse Populations	CM 1.5 Junior Ballroom 1, 2
	Express Clinics - Healthy Planning Tools for Diverse Communities (W)	CM 1.5 Room 208

Session Block #4 continued on page 5



SUNDAY, OCTOBER 4

CONFERENCE - AT - A - GLANCE

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Session Block #4 continued from page 4

Session Block #4 3:15 pm - 4:45 pm	Spirited Discussion: Planning for Wine, Beer, and Spirits Tasting Rooms CM 1.5	<i>Junior Ballroom 3, 4</i>
	APA California 2015 Legislative Update CM 1.5 LAW	<i>Grand Ballroom A, B, C</i>
	Infill Residential Development and Air Quality CM 1.5	<i>Grand Ballroom F, G, H</i>
5:00 pm - 7:00 pm	California Planning Foundation (CPF) Reception and Live Auction <i>Grand Ballroom Extension</i>	
7:30 pm - 9:30 pm	Young Planners Group Mixer. <i>Luka's Taproom & Lounge, 2221 Broadway, Oakland</i>	

MONDAY, OCTOBER 5

7:00 am – 6:00 pm	Conference Attendee Registration	<i>Atrium Foyer</i>
7:00 am – 8:00 am	Continental Breakfast	<i>East Exhibit Hall</i>
7:00 am – 6:30 pm	Exhibit Hall Open	<i>East Exhibit Hall</i>
7:45 am - 11:45 am	Mobile Workshop #10 - East Bay in Motion: Innovative Public Transportation Technologies - <i>Additional \$45 fee applies</i>	CM 3.0 <i>Leave from 10th Street at 7:30 am</i>
Session Block #5 8:00 am – 9:30 am	Housing in the New Millennium	CM 1.5 <i>Room 201</i>
	Sustainable Groundwater Management Comes to California: Time for Planners to Get Their Feet Wet	CM 1.5 <i>Room 202</i>
	Hazard Mitigation Planning: Developing Roots for Community Resilience	CM 1.5 <i>Room 203</i>
	Hear Me! Gen Z'ers with Millennial's Voices (S)	CM 1.0 <i>Room 204</i>
	Incremental TOD Strategies: Downtown Petaluma SMART Station Area Plan	CM 1.5 <i>Room 205</i>
	Affordable Housing and Sustainable Communities: What Does it Take to Integrate Housing and Transportation?	CM 1.5 <i>Room 206</i>
	Between a Rock and a Hard Place: Navigating the Challenges of Hillside Development	CM 1.5 <i>Room 207</i>
	Flying Unicorns - Managing Your Social Media Expectations	CM 1.5 <i>Junior Ballroom 1, 2</i>
	Advancing Equity in Innovation Economies	CM 1.5 <i>Rooms 210, 211</i>
	Action Required In the Next Year: What California Cities Need to Know to Comply with New CEQA Transportation Guidance (W)	CM 1.5 <i>Junior Ballroom 3, 4</i>
	Fixing Up Your Project; Strategies and Tools for Revising and Retooling Previously Approved Projects	CM 1.5 LAW <i>Grand Ballroom A, B, C</i>
	Vision Zero: Roots for Policy Change, Improved Public Health, and Safe Streets	CM 1.5 <i>Grand Ballroom F, G, H</i>
	Rethinking Local in Global Context: Experiments and Lessons in Cross-Cultural Collaboration and Participatory Design (W)	CM 1.5 <i>Room 208</i>
8:00 am - 12:00 noon	Mobile Workshop #8 - Pedaling the Path of Progress <i>Additional \$45 fee applies includes lunch</i>	CM 3.0 <i>Leave from 10th Street at 7:45 am</i>
8:00 am - 11:45 am	Mobile Workshop #9 - San Francisco Central Waterfront Transformation <i>Additional \$45 fee applies</i>	CM 2.25 <i>Leave from 10th Street at 7:45 am</i>

(S) Salons*- sessions are **one hour** in length (W) Workshops/Design Charrettes*
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MONDAY, OCTOBER 5

CONFERENCE - AT-A-GLANCE

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Session Block #6 9:45 am - 11:15 am	Local Solutions for Affordable Housing: Legal Issues, Technical Approaches and Programmatic Responses	CM 1.5 LAW <i>Junior Ballroom 1, 2</i>
	Oakland Makers: Planning for New and Creative Innovative Industries	CM 1.5 <i>Room 201</i>
	Physical & Social Integration: Planning for a Truly Mixed-Income Community	CM 1.5 <i>Room 202</i>
	Taking it to the Streets: When Communities Take Immediate Action to Improve Their Own Neighborhoods (S)	CM 1.0 <i>Room 203</i>
	Planning the Seed: Create a Thriving Downtown or Destination	CM 1.5 <i>Room 204</i>
	Better Together: Advancing Adaptation Planning Through Regional Collaboration (S)	CM 1.0 <i>Room 205</i>
	Live, Work, Play, Learn!: The Social Determinants of Health Model for Healthy Community Development (CPR Session)	CM 1.5 <i>Rooms 210, 211</i>
	Building a Bridge: ULI and APA	CM 1.5 <i>Room 206</i>
	Engaging Youth as a Spatial Activist in the Planning of HOPE San Francisco Housing (W)	CM 1.5 <i>Room 208</i>
	Ethically Navigating Shifting Roles of the AICP Planner in the Environmental Permitting Process	CM 1.5 ETHICS <i>Grand Ballroom A, B, C</i>
	Lessons Learned from the Emerald Triangle: Marijuana Cultivation Impacts and Policy-Making	CM 1.5 <i>Grand Ballroom F, G, H</i>
	To Infinity ... and Beyond: Exploring Post-2020 GHG Reductions	CM 1.5 <i>Room 207</i>
	How Can Leadership Skills Help Planners Minimize Hostile Public Opposition and Increase Civility? (CPR Session)	CM 1.5 <i>Junior Ballroom 3, 4</i>
11:30 am – 1:00 pm	Plenary Lunch - Planning 2.0: The Drivers of Regional and Global Change and Land Use Innovation - Representatives from Google, Sungevity, Salesforce and Cisco will discuss the future of the live-work-play environments that both inspire innovation and connect the workforce with surrounding neighborhoods to create complete communities.	CM 1.0 <i>West Ballroom</i>
Session Block #7 1:15 pm - 2:45 pm	Got a College? New Town/Gown/Industry Collaboration	CM 1.5 <i>Room 201</i>
	4% vs. 9% Project Location: How Can We Improve LIHTC Project Selection Process and Outcomes?	CM 1.5 <i>Room 202</i>
	From Sharing the Road to Sharing the Bikes - How to Create a Bikeshare System that Works in Your City	CM 1.5 <i>Room 203</i>
	Y-PLAN Youth Action Exchange: Engaging Youth as Critical Actors in Bay Area Planning and Policy Making (S)	CM 1.0 <i>Rooms 210, 211</i>
	Transforming Union Station and the City	CM 1.5 <i>Room 204</i>
	5 Innovations in Communicating Sea Level Rise Risks to the Public	CM 1.5 <i>Room 205</i>
	Utilizing Integrated Utility Systems to Deliver Restorative City Goals	CM 1.5 <i>Room 206</i>
	Avoiding Demolition of Historic Resources/Sustaining and Strengthening Neighborhood Character	CM 1.5 <i>Room 207</i>
	Resilience is the New Black - What Do We Mean by Resilience Planning, and Aren't We Doing it Already?	CM 1.5 <i>Junior Ballroom 1, 2</i>
	Trends, Opportunities, and Challenges for Integrating Green Infrastructure with Urban Design in the San Francisco Bay Area (W)	CM 1.5 <i>Room 208</i>

Session Block #7 continued on page 7

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MONDAY, OCTOBER 5

CONFERENCE - AT - A - GLANCE

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Session Block #7 continued from page 6

Session Block #7 1:15 pm - 2:45 pm	Designing Protected Bikeways within Urban Streetscape Projects: Successful Collaboration Between Cities and Caltrans	CM 1.5 <i>Junior Ballroom 3, 4</i>	
	General Plan Update – Keeping It Real, Current and Relevant	CM 1.5 <i>Grand Ballroom A, B, C</i>	
	Current Planning Issues in California High-Speed Rail	CM 1.5 <i>Grand Ballroom F, G, H</i>	
1:15 pm – 5:15 pm	Mobile Workshop #11- Discovering the Bay Bridge and Industrial Arts by Bike - <i>Additional \$45 fee applies</i>	CM 2.5 <i>Leave from 10th Street at 1:00 pm</i>	
1:15 pm – 5:15 pm	Mobile Workshop #12- Birth of the Cool... Land Use Planning! <i>Additional \$45 fee applies</i>	CM 3.5 <i>Leave from 10th Street at 1:00 pm</i>	
1:15 pm – 4:45 pm	Mobile Workshop #13- Walking the Rainbow: A Tour of San Francisco's Castro Street - <i>Additional \$35 fee applies</i>	CM 2.5 <i>Leave from 10th Street at 1:00 pm</i>	
2:45 pm - 3:15 pm	Afternoon Break	<i>East Exhibit Hall</i>	
Session Block #8 3:15 pm - 4:45 pm	It's a Gas - Producing BioEnergy from Organic Waste in California	CM 1.5 <i>Room 201</i>	
	The City in Words: The Year's Best Books on Planning	CM 1.5 <i>Junior Ballroom 1, 2</i>	
	Our Passion, Our Sports, Our Teams are Going Green	CM 1.5 <i>Room 202</i>	
	NOAA's Office for Coastal Management and the NOAA Digital Coast - Increasing Resilience Along the California Coast (S)	CM 1.0 <i>Room 203</i>	
	Neighborhood Violence, Criminal Justice, and the Planner's Role	CM 1.5 <i>Room 204</i>	
	Tribal Consultation 101: Practical Approaches to Successful Tribal Consultations from Local & Tribal Government Perspectives	CM 1.5 <i>Room 205</i>	
	whY-PLAN? Engaging Young People and Schools as Critical Actors in Building Healthy, Equitable, and Vibrant Communities	CM 1.5 <i>Room 206</i>	
	Purposeful APA Travel: Learning and Exchanging from International Planning Tours	CM 1.5 <i>Rooms 210, 211</i>	
	The New Faces of Transportation - Recent Trends in Transit and Taxi Service Delivery	CM 1.5 <i>Grand Ballroom F, G, H</i>	
	Sustainability Jeopardy! (W)	CM 1.5 <i>Room 208</i>	
	Building Consensus for Sustainable Streets	CM 1.5 <i>Room 207</i>	
	Manifest Density: A Reality Check for The Sustainable Communities Strategy	CM 1.5 <i>Grand Ballroom A, B, C</i>	
	Establishing Your Roots in Planning Technology	CM 1.5 <i>Junior Ballroom 3, 4</i>	
	5:00 pm - 6:00 pm	California Planning Roundtable Meeting	<i>Room 207</i>
	5:00 pm - 6:30 pm	Consultant's Reception	<i>East Ballroom</i>
7:00 pm - 8:30 pm	Section Directors and Local Section Board Mixer <i>District, 827 Washington Street, Oakland</i>		
6:30 pm - 9:00 pm	Exhibitors' Tear Down	<i>East Exhibit Hall</i>	

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TUESDAY, OCTOBER 6

CONFERENCE - AT-A-GLANCE

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7:00 am - 1:00 pm	Conference Attendee Registration	Atrium Foyer
7:00 am - 8:00 am	Continental Breakfast	West Ballroom
Session Block #9 8:00 am - 9:30 am	Vibrant Streets Start at the Edges (S)	CM 1.0 Room 201
	The Dark Side of Planning: How Cities Can Open Their Eyes to Light Pollution	CM 1.5 Room 202
	Authenticity and Innovation: Oakland's Specific Plan Success Stories	CM 1.5 Junior Ballroom 1, 2
	Stand Up To The Bullies	CM 1.5 Room 203
	The Art of Community Revitalization	CM 1.5 Room 204
	Climate Action Planning and Urban Greening: Weaving Together Health, Resilience and Equity	CM 1.5 Room 205
	TOD = Transit Oriented Displacement? Innovative Methods to Detect and Prevent Displacement Associated with TOD	CM 1.5 Room 206
	Time Management for Harried Planners	CM 1.5 Room 207
	Popping Up in a Neighborhood Near You: Pop-Up and Temporary Retail	CM 1.5 Junior Ballroom 3, 4
	Bus Rapid Transit - Basic Design Information for Non-Transit Planners (W)	CM 1.5 Room 208
	Getting Graphic: Visualization Strategies for Today's Planning	CM 1.5 Rooms 210, 211
	Parking and Driverless Vehicle Innovations and Their Impact on Cities	CM 1.5 Grand Ballroom A, B, C
	After Property Rights, Takings, and Exactions: A Legal and Practical Update for Planners	CM 1.5 LAW Grand Ballroom F, G, H
	8:00 am - 11:45 am	Mobile Workshop #14 - A Tale of Two TODs <i>Additional \$35 fee applies</i>
8:00 am - 11:30 am	Mobile Workshop #15 - Innovations in Downtown Planning <i>Additional \$35 fee applies</i>	CM 2.75 <i>Leave from 10th Street at 7:45 am</i>
Session Block #10 9:45 am - 11:15 am	Using Public Benefit Bonus Policies to Generate Community Support for Plans and Funding for Unmet Needs	CM 1.5 Room 201
	Innovations in Social Equity Analysis at a Regional Level: A Comparative Look across the State	CM 1.5 Room 202
	A Cyclist, a Health Advocate and a Planner Walk into a Bar... The Power of Interdisciplinary Mobility Planning Today	CM 1.5 Room 203
	How Silicon Valley Tech Companies and Millennials are Changing Workplace Districts and Transportation Patterns	CM 1.5 Junior Ballroom 1, 2
	San Francisco's Pier 70: Transforming an Historic Shipyard into a Complete Neighborhood	CM 1.5 Room 204
	San Francisco's Sustainability Districts: Translating Policy Into Action	CM 1.5 Room 205
	Connected Cities: Planning for Fiber, Broadband, and WiFi	CM 1.5 Room 206

Session Block #10 continued on page 9

Mobile Workshops
 Student Sessions/Events
 Special Events
 Session Block
 Leadership Meetings



TUESDAY, OCTOBER 6

CONFERENCE - AT - A - GLANCE

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Session Block #10 continued from page 8

Session Block #10 9:45 am - 11:15 am	Planning Across Borders CM 1.5 Room 207
	Growth Without Gridlock: How Mountain View is Changing the Silicon Valley Commute CM 1.5 Rooms 210, 211
	If You Plan It Will They Come? Lessons Learned in Community Engagement (W) CM 1.5 Room 208
	Drones, Phones, and Automobiles CM 1.5 Junior Ballroom 3, 4
	Ethics Jeopardy: Testing What We Know About Ethics CM 1.5 ETHICS Grand Ballroom A, B, C
	Annual CEQA Update CM 1.5 LAW Grand Ballroom F, G, H
9:45 am - 4:45 pm	Mobile Workshop #16 - Company Town 2.0: How Facebook and Google are Rethinking the Corporate Campus - Additional \$75 fee applies, Includes lunch CM 6.0 <i>Leave from 10th Street at 9:30 am</i>
11:30 am - 1:00 pm	Closing Plenary Lunch West Ballroom
1:15 pm - 5:00 pm	California County Planning Directors' Meeting Room 208

REGISTRATION IS NOW OPEN



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For the latest information visit: <http://www.apacalifornia-conference.org/>

(S) Salons*- sessions are **one hour** in length (W) Workshops/Design Charrettes*
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What's Included In Your Registration

Registration fees include: All Conference general and concurrent sessions; all networking events (including Tuesday, Wednesday, and Thursday night receptions; Wednesday and Thursday lunches; Wednesday, Thursday, and Friday breakfasts, coffee, and breaks). The 2015 Thursday night reception will be held at the amazing Monterey Bay Aquarium, and includes a full dinner, casino, dancing, and exclusive, CALPELRA-only access to the Aquarium exhibits.

2015 Conference Member Registration Rates

2015 Conference Member registration rates apply to **2015-2016** members.

- Register before July 1: **\$1,020**
(payment received no later than July 31) (includes 2015-2016 CALPELRA membership*)
- Already a 2015-2016 member? Register before July 1: **\$670**
(payment received no later than July 31)
- Register on or after July 1 and on or before September 30: **\$757**
(payment received no later than September 30)
- Register on or after October 1: **\$1,005**

Register here to attend the 2015 Conference. Registration is complete when full payment is received.

2015 Conference Non-Member Registration Rates

- Register before July 1: **\$1,020**
(payment received no later than July 31) (includes 2015-2016 CALPELRA membership*)
- Register before September 30: **\$1,035**
(payment received no later than September 30)
- Register on or after October 1: **\$1,098**

*Please see member definitions here.

Register here to attend the 2015 Conference. Registration is complete when full payment is received.

Conference Guide/Conference Program

CALPELRA's free digital Conference guide allows you to access the entire Conference program from your computer, smartphone, and tablet. Create your own personalized schedule of Conference sessions from your computer, and that schedule will appear on your smartphone and/or tablet. Create Conference to-do lists of the exhibitors and sponsors you want to visit at the Conference. Create and share a mobile business card with other Conference participants you meet. Join in Conference-related conversations through the in-guide links to Twitter and Facebook.

The 2015 guide is available now; follow this link for instructions on downloading the Guidebook app to your device and/or for downloading the Conference guide to your device.

You can also view the Web browser version of the guide here. The Web browser version of the guide does not include all the features or functionality as the app on your mobile device, but you can sign into Guidebook from the

Web browser version and start creating your schedule, to-do list, etc., and those items will then be available to you when you sign into the app on your mobile device.

Please note: CALPELRA will *not* print a Conference guide for this Conference.

Conference Session Handouts

CALPELRA provides speakers' handout materials on CALPELRA's Web site before and after the Annual Conference, along with audio recordings of the sessions, for all Conference registrants. To download the handouts and listen to the audio recordings, you must sign into CALPELRA's Web site with your user ID and password, provided to you in your e-mailed Conference registration confirmation.

Registration Fees / Cancellations / Refund Policy / Restrictions

CALPELRA will **not** refund Annual Conference registration fees for cancellations. Registration fees paid may be applied to another CALPELRA event or activity held within one year of the Conference for which the individual was registered; all requests for transfer of registration fees must be made in writing within 10 calendar days of the last day of the Annual Conference for which the individual was registered.

Please note: Individuals employed by a union, a union-side law firm, or a union-side consulting firm that, in labor relations matters, exclusively represents unions and employees, may not register for CALPELRA's Annual Conference.

Guests

Family members, children, and/or guests are welcome to attend receptions. Tickets for the Wednesday and Thursday lunches and the Wednesday and Thursday night receptions are *only* available through on-line registration, and *will not* be available on-site at the Conference. Tickets must be purchased in advance, and tickets may only be purchased by paid Conference registrants.

Training Certification And Credits

- MCLE credit for California attorneys.
- SHRM certification for selected concurrent sessions.
(Note: CALPELRA (California Public Employers Labor Relations Association) is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CP or SHRM-SCP.)
- HRCI certification for selected concurrent sessions.
(Note: CALPELRA is an approved HRCI provider. CALPELRA's programs have met HRCI's criteria to be preapproved for recertification credit; CALPELRA's use of HRCI's name/seal does not constitute HRCI's endorsement of the quality of the program.)
- Conference sessions may be used toward IPMA-HR recertification.

As you plan your stay in Monterey this coming December, visit See Monterey for information about Monterey-area attractions and activities. And visit the Monterey Peninsula dining guide for information about Monterey's restaurants.

Recommended Dress

Casual, comfortable clothing is encouraged. Please leave business attire behind. Jeans, sneakers, and sweaters are appropriate for this Conference.

Venue Tour

Join Conference Program Committee members for a short walking tour of the Conference venues before the Welcome Reception begins on Tuesday. The tour will depart from the Ask Me table just outside the Conference registration room.

Book/Gift Store

Do you like to read? Is your guest complaining about having nothing to do? Do you want to start your holiday gift shopping, or just need a break from the concurrent and general sessions? If so, come over and browse books and gifts at the Book/Gift store in the Portola Room, presented by Pilgrim's Way Books from Carmel.

Prize Drawings

Conference participants are encouraged to enter CALPELRA's Exhibitor Booth and Evaluations prize drawings. First time Conference attendees are automatically entered in a drawing for a complimentary Labor Relations Academy registration. Casino participants can exchange casino tickets to enter prize drawings. Participants can also enter prize drawings at the Tuesday and Wednesday night receptions. The Conference guide will provide prize drawing details, including prizes and drawing times. You must be present at drawings to win.

Exhibitors/Sponsors

Are you interested in participating in the Annual Conference as an exhibitor and/or sponsor? Please visit our exhibitor/sponsor pages or download our 2015 exhibitor/sponsor brochure for complete details.

Accessibility And Special Needs

This Conference is accessible to people with disabilities. Please let us know of any specific requests that would make your experience more comfortable. CALPELRA will do whatever it can to reasonably accommodate special dietary requests or other needs. If you wish to discuss reasonable accommodations, please contact CALPELRA before the Conference at 925-400-6320.

California Public Employers Labor Relations Association
calpelra@calpelra.org 925-400-6320



EXHIBIT D

2015 City Clerks NEW LAW & ELECTIONS SEMINAR

Wednesday, December 2
— **Friday, December 4**
Hyatt Regency La Jolla

Registration and Housing Deadline:
Thursday, November 5, 2015



www.cacities.org/events

 www.facebook.com/leagueofcities

 Follow @CaCitiesLearn

Wednesday, December 2

Registration Open

9:00 A.M. – 5:00 P.M.

Social Media: Policies and Best Practices

10:00 A.M. – 12:00 P.M.

You've developed your social media policy, created a Facebook page, Twitter account, and community photos are pouring in on Instagram. Now what? This session focuses on the strategies and resources that are needed to build and manage a social media program within your organization. We will explore everything from developing effective policies and internal coordination of social media teams, to managing comments, encouraging open dialogue with community members, and leveraging different social media platforms to extend your agency's brand and marketing goals.

GENERAL LUNCHEON "Celebrations" & Sponsor Recognition

12:15 – 1:45 P.M.

Please visit and thank our conference sponsors at their displays.

Tackling Today's Records Challenges

1:45 – 3:15 P.M.

Join our panelists for a fast paced interactive session, focusing on records challenges facing today's municipal clerk when dealing with technology and social media. The fundamentals of creating a strong records management program will be covered. There will be plenty of time for a robust Q & A session at the conclusion.

Americans with Disabilities Act (ADA)

3:30 – 5:00 P.M.

A course on ADA; what are alternative formats of the agenda, website ADA accessibility, Council Chamber Hearing Loop vs. Assisted Listening Devices, council chamber accessibility when federal grants are being administered (CDBG), reasonable accommodations for employees, and what happens if your council member is blind, deaf, or disabled.

Networking Reception *(Joint with Finance Officers)*

5:00 – 6:00 P.M.

After a full day of education, relax and network with your colleagues.

Thursday, December 3

Registration Open

8:00 A.M. – 12:00 P.M.

Elections — There's More Than One Way?

9:00 – 10:15 A.M.

Learn about the advantages and challenges of conducting three types of elections: all mail ballot, stand-alone, and consolidated. Gain an overall understanding of the similarities and differences between these election types.

Elections and New Law Update

10:30 – 11:45 A.M.

Receive an overview of legislation, rules and regulations approved during the 2015 legislative session. Discuss practical and real-world application to city clerk professional responsibilities and tasks.

GENERAL LUNCHEON | Listserv Live

12:00 – 1:45 P.M.

Here is your opportunity to ask questions, vent frustrations, and join your colleagues in a "live-ly" discussion. Share your issues and solutions. There are no dumb questions or talking heads.

Fair Political Practices Update

1:45 – 3:15 P.M.

Understand the intricacies of campaign disclosures, gift regulations, conflicts of interest and other FPPC issues. Receive a general and legal update.

Measures on My Mind: Initiatives, Referendums and Recalls

3:30 – 5:00 P.M.

Everything you ever wanted or needed to know about the three types of local ballot measures: initiatives, referendums, and recalls. From process to procedure, to best practices and stories from the street, participants will receive a full array of information on local ballot measures.

For speaker information, go to www.cacities.org/CityClerksEd

Sessions/Speakers are subject to change

Friday, December 4

Networking Breakfast

8:00 – 9:00 A.M.

Enjoy a breakfast buffet with your colleagues. Tables will be designated for those interested in MMC information or IIMC accreditation.



CLOSING GENERAL SESSION: The Levity Effect: Why it Pays to Lighten Up

9:00 A.M. – 12:00 P.M.

SPEAKER: Scott Christopher
Speaker-Author-Actor-Mild Irritant

Hear how successful people and organizations use fun, humor and 'lightening up' to achieve remarkable results. Scott motivates individuals to lighten up their personal style at work and in life using Latitude, Attitude and Gratitude. Inspirational stories and relevant data bolster the case for infusing a life with levity. Learn how your contributions directly impact the morale and engagement of your peers and help shape organizational culture.

MMC/CMC Credit

MMC Advanced Education/Professional & Social Contribution Points and CMC Education/Experience points will be available.

SAVE THE DATE

2016 New Law & Elections Seminar

Nov. 30 – Dec. 2, 2016

Portola Hotel, Monterey

SAVE THE DATE

2016 Annual Conference & Expo

October 5 – 7, 2016

Long Beach Convention Center

GENERAL INFORMATION

All attendees must register for the conference online prior to reserving a hotel room. Registration is not complete until full payment is received. The League is unable to accept purchase orders. Once registration is complete, you will be directed to the housing reservations page.

- For online registration, go to www.cacities.org/events and select "City Clerks New Law & Elections Seminar".

Registration must be received by Thursday, November 5. After this date, please register onsite.

Full registration includes electronic access to all program materials, admission to all sessions, one breakfast, two lunches, and a Wednesday evening reception.

Full Conference

City Staff/Officials	\$450
Company/Consultant/League Partner/All Others.....	\$610
Non-member City	\$1450
Spouse (badge required for all meals)	\$145

The spouse fee is restricted to persons who are not city or public officials, are not related to any Partner or sponsor, and would have no professional reason to attend the conference. It includes admission to meals/reception only. There is no refund for the cancellation of a spouse registration. It is not advisable to use city funds to register a spouse.

One Day Registration (select Wednesday, Thursday or Friday)

City Staff/Officials	\$250
Company/Consultant/League Partner/All Others.....	\$500
Non-Member City	\$1250



If you require special accommodations related to facility access, communication and/or diet, please contact our Conference Registrar at mdunn@cacities.org

CANCELLATIONS

Refunds will be made for cancellations submitted in writing to mdunn@cacities.org and received by **Thursday, November 5**, subject to a \$75.00 processing charge. There are no refunds for cancellations after this date. Substitutions can be made onsite.

Hotel Information & Reservations

Hotel reservation changes, date modifications, early check-out, or cancellations made prior to Thursday, November 5 must be done through the online reservation link you received when registering for the conference. Use your confirmation/acknowledgement number to access your reservation to make changes. Once the November 5 deadline has passed, please contact the hotel directly with any changes or cancellations. Please note that hotel cancellations after the housing deadline has passed may incur a financial penalty or a minimum one-night room charge or attrition fees.

The Hyatt Regency La Jolla

3777 La Jolla Village Drive, San Diego, CA 92122

Hotel Rate (per night): \$142 (plus taxes and fees)

Parking: Discounted self-parking rate of \$10 per day

**Please DO NOT book a hotel outside of the League block. This will cause an increase in event costs, liabilities and higher registration rates.*

PLEASE NOTE: The information you provide to the League when registering for a League conference or meeting may be shared with the conference or meeting hotel(s). The hotel(s) will also share with the League the information you provide to the hotel(s) when you make your hotel reservation for the conference or meeting. The information shared between the League and the hotel(s) will be limited to your first name, last name and dates/length of stay in the hotel.

2015 CITY CLERKS NEW LAW & ELECTIONS SEMINAR



1400 K Street, Suite 400
Sacramento, CA 95814

**Join us for the 2015 City Clerks New Law
& Elections Seminar**

For speaker information, go to www.cacities.org/CityClerksEd

**OROVILLE CITY COUNCIL
STAFF REPORT**

TO: MAYOR AND COUNCIL MEMBERS

**FROM: DONALD RUST, DIRECTOR OF COMMUNITY DEVELOPMENT
RICK FARLEY, RDA COORDINATOR**

**RE: PURCHASE AND SALE AGREEMENTS OF FORMER OROVILLE
REDEVELOPMENT AGENCY PROPERTIES**

DATE: S E P T E M B E R 15, 2015

SUMMARY

The Council may consider Sale and Purchase Agreements for two (2) former Oroville Redevelopment Agency properties, 750 Montgomery Street and 1330 Downer Street, Oroville, pursuant to the Long Range Property Management Plan (LRPMP), approved by the Oversight Board (OB) and the State Department of Finance (DOF).

DISCUSSION

The properties being considered for sale at this meeting are summarized as follows:

Property	APN	Buyer	Appraised Value	Sales Price
750 Montgomery *	012-061-009	Jack Underwood	\$56,000	\$56,000
1330 Downer St. *	012-035-015	Tracy Family Trust	\$30,000	\$30,000
Totals			\$86,000	\$86,000

- 750 Montgomery Street has lead and asbestos issues that will need to be dealt with prior to the close of escrow. The cost is estimated at \$7,000 to \$8,000.
- 1330 Downer Street has six underground storage tanks (USTs) that will have to be properly dealt with prior to the close of escrow. The cost is unknown at this time.

The sales are subject to clearance of these environmental issues.

FISCAL IMPACT

The ROPS 15-16A for the period July 1, 2015 to December 31, 2015 includes \$40,000 for property disposition costs related to the sales of these properties and the other four properties. This amount should be adequate to complete the needed asbestos and lead removal on 750 Downer Street but will probably not be adequate to pay the costs of the UST removal on the 1330 Downer Street property. Costs above the amount currently

CC-23

available will need to be included as an obligation on a future Recognized Obligation Payment Schedule.

RECOMMENDATION

Direct staff, as necessary.

ATTACHMENTS

None

**MONTHLY FINANCIAL
REPORT**

JULY 2015

**REPORT OF
BUDGETED APPROPRIATIONS
VS.
ACTUAL EXPENDITURES
AND
ACTUAL REVENUES**

JULY 2015



CITY OF OROVILLE, CALIFORNIA
FINANCIAL SUMMARY
FOR THE PERIOD ENDED
July 31, 2015

	REVENUES						EXPENDITURES					
	Actual July 2015	YTD	Budget Total Year 2015-2016	Remaining Budget	% of year Remaining 92%	% of year Remaining Prior Year	Actual July 2015	YTD	Budget Total Year 2015-2016	Remaining Budget	% of year Remaining 92%	% of year Remaining Prior Year
CITY DEPARTMENTS												
GENERAL FUND												
City Council	25	25	-	(25)	-	-	11,011	11,011	150,976	139,965	93%	94%
Mayor	-	-	-	-	-	-	2,528	2,528	29,247	26,719	91%	94%
City Attorney	-	-	-	-	-	-	16	16	242,000	241,984	100%	100%
City Clerk	-	-	-	-	-	100%	9,563	9,563	197,767	188,204	95%	96%
Human Resources	-	-	-	-	-	100%	7,988	7,988	139,770	131,782	94%	95%
City Admin.	-	-	-	-	-	100%	7,623	7,623	8,153	530	-	96%
Economic Develop./Comm. Enh.	-	-	-	-	-	-	2,368	2,368	57,997	55,629	96%	98%
Information Technology	-	-	-	-	-	-	58,035	58,035	376,058	318,023	85%	96%
Finance	118	118	-	(118)	-	82%	66,760	66,760	592,291	525,531	89%	97%
Post Employment Costs	379	379	5,500	5,121	93%	99%	3,762	3,762	60,711	56,949	94%	96%
City Treasurer	-	-	-	-	-	-	2,604	2,604	33,576	30,972	92%	92%
Planning	3,532	3,532	158,517	154,985	98%	96%	10,232	10,232	269,214	258,982	96%	98%
City Hall	292	292	-	(292)	-	23%	6,115	6,115	94,061	87,946	93%	96%
Arlene Rhyne	1,061	1,061	4,300	3,239	75%	-	475	475	6,684	6,209	93%	97%
Fire Department	4,113	4,113	71,200	67,087	94%	98%	158,805	158,805	2,422,179	2,263,374	93%	95%
Police Department	579,985	579,985	1,242,929	662,944	53%	93%	548,445	548,445	5,662,455	5,114,010	90%	91%
Building/Code Enforcement	19,633	19,633	460,000	440,367	96%	88%	14,972	14,972	460,000	445,028	97%	96%
Public Works Admin.	3,067	3,067	157,007	153,940	98%	99%	23,759	23,759	153,094	129,335	84%	95%
Streets/Storm	49,500	49,500	461,278	411,778	89%	99%	35,480	35,480	763,503	728,023	95%	89%
Parks & Trees	1,088	1,088	92,409	91,321	99%	97%	29,385	29,384	994,044	964,660	97%	92%
Pioneer Museum	117	117	1,512	1,395	92%	94%	499	499	5,200	4,701	90%	89%
Bolt's Museum	252	252	4,500	4,249	94%	88%	602	602	8,700	8,098	93%	95%
Chinese Temple	44	44	7,500	7,456	99%	-	564	564	24,700	24,136	98%	100%
Lott Home	289	289	8,450	8,162	97%	-	2,532	2,532	43,900	41,368	94%	100%
State Theater	870	870	-	(870)	-	-	6,870	6,870	35,400	28,530	81%	100%
Liability/Property Insurance	-	-	-	-	-	-	238,945	238,945	337,283	98,338	29%	22%
Non Departmental*	-	-	-	-	-	-	-	-	-	-	-	-
Totals	672,011	672,011	12,938,279	12,266,268	95%	99%	1,292,145	1,292,145	13,263,360	11,971,215	90%	91%

* Revenues include Property Tax, Utility Users, Transient Occupancy, Motor Vehicle, and Proceeds of Property Sales. Expenditures include fees for credit card services and charges for Butte County Services.

CITY OF OROVILLE

EXPENSE REPORT ALL BUDGETED FUNDS JULY 2015

FUND Description	Actual July 2015	Year To Date Actual	Budget Total Year 2015-2016	Remaining Budget	92% of year Remaining Actual to Budget	% of year Remaining Last Fiscal Year
001 General Fund	1,292,258	1,292,258	13,750,067	12,457,809	91%	91%
100 Comm. Promotion	9,293	9,293	25,000	15,707	63%	100
101 Sewer Fund	248,200	248,200	4,043,438	3,795,238	94%	87%
104 SWRCON/FEE FUND	0	0	100	100	100%	100%
105 Drainage Fees	0	0	175,000	175,000	100%	100%
106 Park Dev Fees	0	0	40,500	40,500	100%	100%
107 NOTTIF	0	0	2,500	2,500	100%	100%
108 Traffic Impact	406,095	406,095	10,000	(396,095)	-	100%
109 DRAINAGE/CTYWDE	0	0	156,000	156,000	100%	100%
111 LOCAL TRANSP	0	0	138,026	138,026	100%	-
112 GAXTX RSTP FUND	0	0	566,501	566,501	100%	100%
113 CANINE FUND	0	0	5,700	5,700	100%	100%
116 TECH FEE FUND	227	227	27,000	26,773	99%	84%
118 SB1186 C/FUND	0	0	40	40	100%	-
119 RECYCLING FUND	2,079	2,079	40,623	38,544	95%	99%
120 GTx 2107/2107.5	14,745	14,745	100,000	85,255	85%	100%
125 GTx 2106 Fund	6,257	6,257	60,000	53,743	90%	100%
127 Gas Tax 2105	24,679	24,679	250,600	225,921	90%	100%
130 Spec. Aviation	30,486	30,486	576,924	546,438	95%	87%
140 Housing Admin	23,994	23,994	0	(23,994)	-	93%
141 HSG PRG FUND	2,113	2,113	0	(2,113)	-	90%
149 HOME FUND	44,163	44,163	0	(44,163)	-	95%
150 CDBG Fund	64,134	64,134	185,802	121,668	65%	98%
151 EDBG FUND	30,243	30,243	0	(30,243)	-	73%
156 Pub Sfty Aug	0	0	105,000	105,000	100%	100%
157 SUPPLAWENFORCMT	0	0	105,000	105,000	100%	100%
158 L.L.E.BLOCK GR	0	0	184,100	184,100	100%	97%
159 LAW ENF.IMP.FEE	0	0	2,500	2,500	100%	100%
160 MISC FUND	18	18	100,250	100,232	100%	100%
163 FIRE SUP IMPFEE	0	0	4,500	4,500	100%	100%
166 GRANT-FIRE FUND	24,306	24,306	191,805	167,499	87%	96%
169 GEN GOVT DEVIMP	0	0	2,000	2,000	100%	100
184 LLMD ALL ZONES	7,150	7,150	43,712	36,562	84%	95%
185 BAD ALL ZONES	3,129	3,129	11,806	8,677	74%	56%
186 WESTSIDE PUB/S/F	0	0	800	800	100%	100%
187 PUB/SAFETY SERV	0	0	400	400	100%	100%
190 SUPPBENEFITFUND	56,494	56,494	186,454	129,960	70%	95%
198 RDA General	59,580	59,580	1,966,986	1,907,406	97%	100%
230 CITY DEBT SERV	701,877	701,877	726,806	24,929	3%	7%
305 Equip Replcmnt	0	0	123,115	123,115	100%	100%
307 CAPITAL PROJ	0	0	0	0	-	100%
410 Local Transit	141,644	141,644	566,501	424,857	75%	55%
440 BUSINESS DEVCTR	134	134	17,000	16,866	99%	97%
450 CTY/HOUGS EDRLF	0	0	130,000	130,000	100%	86%
451 CDBG EcoDev RLF	1,558	1,558	687	(871)	-	55%
453 MICRO-ENP RLF	22,071	22,071	1,090,858	1,068,787	98%	89%
454 CAL-HOME RLF	0	0	52,000	52,000	100%	72%
458 RBEG	0	0	7,980	7,980	100%	100%
520 Stores Revolv.	0	0	49,000	49,000	100%	98%
540 Veh Maint Fund	47,591	47,591	490,403	442,812	90%	97%
550 Wrkrs Comp.	69,222	69,222	486,767	417,546	86%	97%
552 UNEMP-SELF INS	0	0	45,000	45,000	100%	100%
555 SELF INS VISION	687	687	45,500	44,813	98%	99%
Total All Funds	3,334,426	3,334,426	26,890,751	23,556,325	88%	91%

REVENUE REPORT ALL BUDGETED FUNDS JULY 2015

FUND Description	Actual July 2015	Year To Date Actual	Budget Total Year 2015-2016	Remaining Budget	92% of year Remaining Actual to Budget	% of year Remaining Last Fiscal Year
001 General Fund	672,011	672,011	12,938,279	12,266,268	95%	99%
100 Comm. Promotion	2	2	13,500	13,498	100%	100%
101 Sewer Fund	1,239	1,239	3,595,127	3,593,888	100%	100%
104 SWRCON/FEE FUND	-	-	50,188	50,188	-	95%
105 Drainage Fees	-	-	4,350	4,350	100%	100%
106 Park Dev Fees	-	-	45,112	45,112	100%	95%
107 NOTTIF	-	-	84	84	100%	100%
108 Traffic Impact	-	-	73,831	73,831	100%	99%
109 DRAINAGE/CTYWDE	-	-	75,350	75,350	100%	95%
111 LOCAL TRANSP	-	-	50	50	100%	-
112 GAXTX RSTP FUND	-	-	547,711	547,711	100%	99%
113 CANINE FUND	-	-	230	230	100%	94%
116 TECH FEE FUND	1,143	1,143	25,071	23,928	95%	-
118 SB1186 C/FUND	19	19	1,203	1,184	98%	76%
119 RECYCLING FUND	-	-	22,250	22,250	100%	100%
120 GTx 2107/2107.5	14,745	14,745	100,000	85,255	85%	100%
125 GTx 2106 Fund	6,257	6,257	60,030	53,773	90%	100%
127 Gas Tax 2105	24,679	24,679	250,641	225,962	90%	100%
130 Spec. Aviation	79,954	79,954	485,561	405,607	84%	91%
140 Housing Admin	4,887	4,887	-	(4,887)	-	80%
141 HSG PRG FUND	7,382	7,382	-	(7,382)	-	92%
149 HOME FUND	43,959	43,959	-	(43,959)	-	80%
150 CDBG Fund	28,580	28,580	183,500	154,920	84%	95%
151 EDBG FUND	30,243	30,243	-	(30,243)	-	89%
155 Asset Seizure	-	-	240	240	100%	100%
156 Pub Sfty Aug	-	-	100,000	100,000	100%	100%
157 SUPPLAWENFORCMT	10,039	10,039	95,024	84,985	89%	94%
158 L.L.E.BLOCK GRT	-	-	176,000	176,000	100%	-
159 LAW ENF.IMP.FEE	-	-	5,050	5,050	100%	99%
160 MISC FUND	-	-	100,000	100,000	100%	97%
163 FIRE SUP IMPFEE	-	-	2,550	2,550	100%	97%
166 GRANT-FIRE FUND	-	-	191,805	191,805	100%	100%
168 PEG FEE FUND	-	-	18,130	18,130	100%	-
169 GEN GOVT DEVIMP	-	-	6,515	6,515	100%	97%
184 LLMD ALL ZONES	-	-	15,513	15,513	100%	100%
185 BAD ALL ZONES	-	-	77	77	100%	100%
186 WESTSIDE PUB/S/F	-	-	58,280	58,280	100%	100%
187 PUB/SAFETY SERV	-	-	58,150	58,150	100%	100%
190 SUPPBENEFITFUND	-	-	135,021	135,021	100%	85%
198 RDA General	1,076	1,076	1,351,200	1,350,124	100%	100%
230 CITY DEBT SERV	63,712	63,712	851,874	788,162	93%	92%
305 Equip Replcmnt	-	-	300	300	100%	-
395 2004 CONST.BOND	-	-	3,167	3,167	100%	100%
396 BOND FUND 2001	-	-	416	416	100%	100%
410 Local Transit	990	990	686,904	685,914	100%	95%
440 BUSINESS DEVCTR	864	864	-	(864)	-	-
450 CTY/HOUSG EDRLF	4,344	4,344	130,047	125,703	97%	95%
451 CDBG EcoDev RLF	1,558	1,558	-	(1,558)	-	83%
453 MICRO-ENP RLF	34,763	34,763	577,000	542,237	94%	95%
454 CAL-HOME RLF	25,272	25,272	52,200	26,928	52%	-
455 HOME Hsg RLF	43,959	43,959	400	(43,559)	-	-
458 RBEG	346	346	-	(346)	-	99%
460 City RLF	-	-	80	80	100%	-
520 Stores Revolv.	2,889	2,889	29,000	26,111	90%	92%
540 Veh Maint Fund	46,435	46,435	493,948	447,513	91%	94%
550 Wrkrs Comp.	26,560	26,560	421,961	395,401	94%	93%
552 UNEMP-SELF INS	2,675	2,675	30,100	27,425	91%	92%
555 SELF INS VISION	3,334	3,334	40,000	36,666	92%	92%
Totals	1,183,914	1,183,914	24,103,020	22,919,106	95%	92%

**REPORT OF
INVESTMENTS**

AUGUST 2015

CITY OF OROVILLE/OROVILLE SUCCESSOR AGENCY

MONTHLY SUMMARY OF INVESTMENTS

August 2015

CERTIFICATION:

I certify that the information provided above is correct to the best of my knowledge and that (1) all investments are made in accordance with the investment policy and the laws of the State of California and (2) that sufficient funds are available to meet the anticipated expenditures for the next six months.



Ruth Wright, Director of Finance

9/10/15

Date



Don Rust, Acting City Administrator

09.10.15

Date



Karolyn J. Fairbanks, City Treasurer

09-10-15

Date



8/31/2015

City of Oroville Investment Portfolio Report				
Summary of Investments				
	Yield	Jul-15	Yield	Aug-15
Local Agency Investment Fund (LAIF)	0.320%	22,234,899	0.330%	21,634,899
Bank of the West Operating Account	0.00%	1,713,803	0.00%	1,765,379
Bank of America Operating & Payroll Account	0.00%	816,363	0.00%	842,341
Total Pooled Investments		26,108,130		24,242,619
City Investment Portfolio - Investments Held in Trust				
	Yield to Maturity			Market Value
Series 2015 A & B 2004 B Escrow Account				
Uninvested Cash	0.000%			853
US Treasury	0.250%			283,265
US Treasury	0.370%			7,013
US Treasury	0.870%			294,738
Series 2015 A & B 2004 B Cost of Issuance Fund				
Blackrock Provident T Fund	0.01%			16,040
Total				601,910

**MONTHLY FINANCIAL
REPORT**

AUGUST 2015

**REPORT OF
BUDGETED APPROPRIATIONS
VS.
ACTUAL EXPENDITURES
AND
ACTUAL REVENUES**

AUGUST 2015



CITY OF OROVILLE, CALIFORNIA
FINANCIAL SUMMARY
FOR THE PERIOD ENDED
August 31, 2015

	REVENUES						EXPENDITURES					
	Actual August 2015	YTD	Budget Total Year 2015-2016	Remaining Budget	% of year Remaining 92%	% of year Remaining Prior Year	Actual August 2015	YTD	Budget Total Year 2015-2016	Remaining Budget	% of year Remaining 92%	% of year Remaining Prior Year
CITY DEPARTMENTS												
GENERAL FUND												
City Council	-	-	-	-	-	-	11,662	22,673	150,976	128,303	85%	94%
Mayor	-	-	-	-	-	-	2,629	5,157	29,247	24,090	82%	94%
City Attorney	-	-	-	-	-	-	13,351	13,367	242,000	228,633	94%	100%
City Clerk	-	-	-	-	-	100%	12,524	22,087	197,767	175,680	89%	96%
Human Resources	-	-	-	-	-	100%	10,321	18,310	139,770	121,460	87%	95%
City Admin.	-	-	-	-	-	100%	183	7,806	8,153	347	4%	96%
Economic Develop./Comm. Enh.	-	-	-	-	-	-	9,209	11,577	57,997	46,420	80%	98%
Information Technology	-	-	-	-	-	-	19,782	77,817	376,058	298,241	79%	96%
Finance	-	39	-	(39)	-	82%	42,057	108,817	592,291	483,474	82%	97%
Post Employment Costs	379	758	5,500	4,742	86%	99%	3,762	7,523	60,711	53,188	88%	96%
City Treasurer	-	-	-	-	-	-	2,482	5,086	33,576	28,490	85%	92%
Planning	1,112	4,644	158,517	153,873	97%	96%	13,912	24,144	269,214	245,070	91%	98%
City Hall	1,807	2,099	-	(2,099)	-	23%	6,957	13,072	94,061	80,989	86%	96%
Arline Rhyne	608	1,669	4,300	2,631	61%	-	874	1,349	6,684	5,335	80%	97%
Fire Department	4,660	8,773	71,200	62,427	88%	98%	197,920	356,725	2,422,179	2,065,454	85%	95%
Police Department	6,146	586,131	1,242,929	656,798	53%	93%	411,240	959,685	5,662,455	4,702,770	83%	91%
Building/Code Enforcement	43,592	63,225	460,000	396,775	86%	88%	29,080	44,053	460,000	415,947	90%	96%
Public Works Admin.	1,378	4,445	157,007	152,532	97%	99%	7,869	31,628	153,094	121,466	79%	95%
Streets/Storm	488	49,988	461,278	411,230	89%	99%	104,085	139,565	763,503	623,938	82%	89%
Parks & Trees	789	1,877	92,409	90,532	98%	97%	53,210	82,594	994,044	911,450	92%	92%
Pioneer Museum	108	225	1,512	1,287	85%	94%	107	607	5,200	4,594	88%	89%
Bolt's Museum	357	609	4,500	3,832	86%	88%	999	1,601	8,700	7,099	82%	95%
Chinese Temple	254	254	7,500	7,246	97%	-	9,211	9,774	24,700	14,926	60%	100%
Lott Home	873	1,161	8,450	7,289	86%	-	4,934	7,466	43,900	36,434	83%	100%
State Theater	870	1,740	-	(1,740)	-	-	380	7,250	35,400	28,150	80%	100%
Liability/Property Insurance	-	-	-	-	-	-	-	238,945	337,283	98,338	29%	22%
Non Departmental*	575,131	582,778	10,263,177	9,680,339	94%	100%	1,764	43,972	94,397	50,425	53%	56%
Totals	638,552	1,310,415	12,938,279	11,627,864	90%	99%	970,505	2,262,651	13,263,360	11,000,709	83%	91%

* Revenues include Property Tax, Utility Users, Transient Occupancy, Motor Vehicle, and Proceeds of Property Sales. Expenditures include fees for credit card services and charges for Butte County Services.

CITY OF OROVILLE

EXPENSE REPORT ALL BUDGETED FUNDS August 2015

FUND Description	Actual August 2015	Year To Date Actual	Budget Total Year 2015-2016	Remaining Budget	92% of year Remaining Actual to Budget	% of year Remaining Last Fiscal Year
001 General Fund	970,505	2,262,651	13,263,360	11,000,709	83%	85%
100 Comm. Promotion	0	9,293	25,000	15,707	63%	100%
101 Sewer Fund	196,269	444,469	4,043,438	3,598,969	89%	85%
104 SWRCON/FEE FUND	0	0	100	100	100%	100%
105 Drainage Fees	0	0	175,000	175,000	100%	100%
106 Park Dev Fees	14,342	14,342	40,500	26,158	65%	100%
107 NOTTIF	0	0	2,500	2,500	100%	100%
108 Traffic Impact	0	406,095	10,000	-396,095	-	100%
109 DRAINAGE/CTYWDE	0	0	156,000	156,000	100%	100%
111 LOCAL TRANSP	0	0	138,026	138,026	100%	-
112 GAXTX RSTP FUND	0	0	566,501	566,501	100%	28%
113 CANINE FUND	250	4	5,700	5,696	100%	100%
116 TECH FEE FUND	616	842	27,000	26,158	97%	83%
118 SB1186 C/FUND	0	1	40	39	99%	-
119 RECYCLING FUND	6,086	8,166	40,623	32,457	80%	94%
120 GTx 2107/2107.5	0	14,745	100,000	85,255	85%	100%
125 GTx 2106 Fund	0	6,257	60,000	53,743	90%	100%
127 Gas Tax 2105	0	24,679	250,600	225,921	90%	100%
130 Spec. Aviation	41,015	71,501	576,924	505,423	88%	86%
140 Housing Admin	32,633	56,628	0	-56,628	-	90%
141 HSG PRG FUND	2,664	4,776	0	-4,776	-	89%
149 HOME FUND	85,536	129,698	0	-129,698	-	93%
150 CDBG Fund	129,538	193,672	185,802	-7,870	-4%	96%
151 EDBG FUND	24,166	54,409	0	-54,409	-	58%
156 Pub Sfty Aug	0	0	105,000	105,000	100%	100%
157 SUPPLAWENFORCMT	0	0	105,000	105,000	100%	100%
158 L.L.E.BLOCK GR	2,259	2,259	184,100	181,841	99%	93%
159 LAW ENF.IMP.FEE	0	0	2,500	2,500	100%	100%
160 MISC FUND	19	38	100,250	100,212	100%	100%
163 FIRE SUP IMPFEE	0	0	4,500	4,500	100%	100%
166 GRANT-FIRE FUND	28,338	52,644	191,805	139,161	73%	86%
169 GEN GOVT DEVIMP	0	0	2,000	2,000	100%	100%
184 LLMD ALL ZONES	2,640	9,790	43,712	33,922	78%	85%
185 BAD ALL ZONES	100	3,228	11,806	8,578	73%	54%
186 WESTSIDEPUB/S/F	0	0	800	800	100%	100%
187 PUB/SAFETY SERV	0	0	400	400	100%	100%
190 SUPPBENEFITFUND	9,118	65,612	186,454	120,842	65%	92%
198 RDA General	7,181	66,762	1,966,986	1,900,224	97%	100%
230 CITY DEBT SERV	33,469	735,346	726,806	-8,540	-1%	3%
305 Equip Replcmnt	0	0	123,115	123,115	100%	100%
307 CAPITAL PROJ	8,255	8,755	0	-8,755	-	100%
410 Local Transit	1,029	142,672	566,501	423,829	75%	55%
440 BUSINESS DEVCTR	1,031	1,165	17,000	15,835	93%	85%
450 CTY/HOUSG EDRLF	400	400	130,000	129,600	100%	86%
451 CDBG EcoDev RLF	977	2,535	687	-1,848	-	11%
453 MICRO-ENP RLF	278,417	300,488	1,090,858	790,370	72%	74%
454 CAL-HOME RLF	0	0	52,000	52,000	100%	72%
458 RBEG	0	0	7,980	7,980	100%	100%
520 Stores Revolv.	1,375	1,375	49,000	47,625	97%	97%
540 Veh Maint Fund	37,697	85,288	490,403	405,115	83%	94%
550 Wrkrs Comp.	900	70,122	486,767	416,646	86%	90%
552 UNEMP-SELF INS	0	0	45,000	45,000	100%	100%
555 SELF INS VISION	2,163	2,850	45,500	42,650	94%	97%
Total All Funds	1,918,987	5,253,555	26,404,044	21,150,489	80%	87%

REVENUE REPORT ALL BUDGETED FUNDS AUGUST 2015

FUND Description	Actual August 2015	Year To Date Actual	Budget Total Year 2015-2016	Remaining Budget	92% of year Remaining Actual to Budget	% of year Remaining Last Fiscal Year
001 General Fund	638,473	1,310,440	12,938,279	11,627,839	90%	97%
100 Comm. Promotion	-	2	13,500	13,498	100%	100%
101 Sewer Fund	-	1,239	3,595,127	3,593,888	100%	87%
104 SWRCON/FEE FUND	-	-	50,188	-	-	-
105 Drainage Fees	-	-	4,350	4,350	100%	100%
106 Park Dev Fees	-	-	45,112	45,112	100%	-
107 NOTTIF	-	-	84	84	100%	100%
108 Traffic Impact	-	-	73,831	73,831	100%	0%
109 DRAINAGE/CTYWDE	-	-	75,350	75,350	100%	-
111 LOCAL TRANSP	-	-	50	50	100%	-
112 GAXTX RSTP FUND	168,818	168,818	547,711	378,893	69%	100%
113 CANINE FUND	2	2	230	228	99%	99%
116 TECH FEE FUND	4,358	5,501	25,071	19,570	78%	89%
118 SB1186 C/FUND	17	36	1,203	1,167	97%	-
119 RECYCLING FUND	-	-	22,250	22,250	100%	76%
120 GTx 2107/2107.5	-	14,745	100,000	85,255	85%	100%
125 GTx 2106 Fund	-	6,257	60,030	53,773	90%	100%
127 Gas Tax 2105	-	24,679	250,641	225,962	90%	100%
130 Spec. Aviation	46,389	126,343	485,561	359,218	74%	84%
140 Housing Admin	32,138	37,025	-	(37,025)	-	71%
141 HSG PRG FUND	1,776	9,158	-	(9,158)	-	90%
149 HOME FUND	-	43,959	-	(43,959)	-	63%
150 CDBG Fund	250,000	278,580	183,500	(95,080)	-	87%
151 EDBG FUND	-	30,243	-	(30,243)	-	83%
155 Asset Seizure	-	-	40	40	100%	-
156 Pub Sfty Aug	-	-	100,000	100,000	100%	100%
157 SUPPLAWENFORCMT	-	10,039	95,024	84,985	89%	94%
158 L.L.E.BLOCK GRT	3,945	3,945	176,000	172,055	98%	-
159 LAW ENF.IMP.FEE	-	-	5,050	5,050	100%	-
160 MISC FUND	14,176	14,176	100,000	85,824	86%	-
163 FIRE SUP IMPFEE	-	-	2,550	2,550	100%	4%
166 GRANT-FIRE FUND	-	-	191,805	191,805	100%	100%
168 PEG FEE FUND	6,339	6,339	18,130	11,791	65%	-
169 GEN GOVT DEVIMP	-	-	6,515	6,515	100%	-
184 LLMD ALL ZONES	-	-	15,513	15,513	100%	100%
185 BAD ALL ZONES	-	-	77	77	100%	100%
186 WESTSIDEPUB/S/F	-	-	58,280	58,280	100%	100%
187 PUB/SAFETY SERV	-	-	58,150	58,150	100%	100%
190 SUPPBENEFITFUND	-	-	135,021	135,021	100%	85%
198 RDA General	-	1,076	1,351,200	1,350,124	100%	100%
230 CITY DEBT SERV	63,228	126,940	851,874	724,934	85%	84%
305 Equip Replcmnt	-	-	300	300	100%	-
395 2004 CONST.BOND	-	-	3,167	3,167	100%	100%
396 BOND FUND 2001	-	-	416	416	100%	100%
410 Local Transit	1,025	2,015	686,904	684,889	100%	95%
440 BUSINESS DEVCTR	1,120	1,984	-	(1,984)	-	-
450 CTY/HOUSG EDRLF	-	4,344	130,047	125,703	97%	82%
451 CDBG EcoDev RLF	-	1,558	-	(1,558)	-	66%
453 MICRO-ENP RLF	28,462	63,226	577,000	513,774	89%	92%
454 CAL-HOME RLF	-	25,272	52,200	26,928	52%	-
455 HOME Hsg RLF	157	44,116	400	(43,716)	-	-
458 RBEG	443	789	-	(789)	-	-
460 City RLF	-	-	80	80	100%	97%
520 Stores Revolv.	2,038	4,927	29,000	24,073	83%	86%
540 Veh Maint Fund	53,768	100,203	493,948	393,745	80%	87%
550 Wrks Comp.	26,043	52,604	421,961	369,357	88%	85%
552 UNEMP-SELF INS	2,750	5,425	30,100	24,675	82%	84%
555 SELF INS VISION	3,440	6,774	40,000	33,226	83%	85%
Totals	1,348,906	2,532,776	24,102,820	21,519,856	89%	92%

**OROVILLE SUCCESSOR AGENCY
STAFF REPORT**

TO: CHAIRPERSON AND BOARD MEMBERS

FROM: RICK FARLEY, RDA COORDINATOR

**RE: ADOPTION OF THE JANUARY THROUGH JUNE 2016
RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 15-16B)**

DATE: SEPTEMBER 15, 2015

SUMMARY

The Successor Agency may consider approving the Recognized Obligation Payment Schedule (ROPS 15-16B) for the January 1, 2016 – June 30, 2016 time period.

DISCUSSION

Assembly Bill x1 26, amended by AB 1484 and codified in the California Health & Safety Code requires successor agencies to adopt a Recognized Obligation Payment Schedule (ROPS) before each six-month fiscal period. A ROPS covering the period of January 1, 2016 through June 30, 2016 (ROPS 15-16B) is due by October 5, 2015 pursuant to H&SC Section 34177(m). The ROPS projects necessary payments for each enforceable obligation of the former Oroville Redevelopment Agency for the six-month period. The attached ROPS 15-16B is for the period of January through June 2016 and upon Oversight Board approval, the ROPS will be immediately submitted to the Department of Finance (DOF) for review. The ROPS 15-16B will also be transmitted to the State Controller's Office and the Butte County Auditor-Controller for their review.

Since the last ROPS was approved two significant actions have taken place:

- The 2002, 2004 Series A, and 2004 Series B bonds were refunded.
- DOF approved the Long-Range Property Management Plan (LRPMP). With that complete, the Successor Agency is in the process of disposing of the properties per the LRPMP. ROPS line items were added for the costs that the Successor Agency will incur to maintain the properties during the disposal process, and the costs associated with the property dispositions. Line item #24 – Pre-disposition Costs includes appraisal fees, environmental due diligence, preliminary title reports, marketing costs, agent/broker fees, Successor Agency staff costs for administering the disposition of the properties, and other minor costs associated with selling the properties. Line item #25 – Interim Property Management covers costs associated with preparing the sites for sale and on-going maintenance of the properties.

It is important to remember that the ROPS is merely a projection of estimated payments for the ensuing 6-month fiscal period. The actual payments made could be the same or less. The 15-16B ROPS form, which DOF prepares and pre-populates certain sections, includes a reconciliation page called Prior Period Adjustments for the January through June 2015 (ROPS 15-16A) period, which compares the amounts that were authorized, remitted and expended during that time period. The Successor Agency's actual expenditures generally match what was estimated on the ROPS 15-16A, with some slight differences that may result in a Prior Period Adjustment. This amount is added or deducted from the Successor Agency's request of funds to pay for obligations in the 15-16B time period.

Administrative Budget

The Administrative Budget of \$250,000 for administrative costs was approved for the full fiscal year when the ROPS 15-16A was approved. The Redevelopment Property Tax Trust Fund (RPTTF) as the source of funding for the administrative budget.

FISCAL IMPACT

Adoption and transmittal of the Recognized Obligation Payment Schedule is necessary to receive money from the Redevelopment Property Tax Trust Fund (RPTTF) to pay ongoing bond payments and other enforceable obligations of the former Redevelopment Agency for the time period of January 2016 through June 2016. It is anticipated that there will be enough RPTTF to pay for enforceable obligations for this ROPS 15-16B period.

RECOMMENDATIONS

Adopt Resolution No. 15-13 - A RESOLUTION OF THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF OROVILLE ADOPTING THE JANUARY THROUGH JUNE 2016 RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 15-16B) PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177 (m).

ATTACHMENTS

Resolution No. 15-13
Recognized Obligation Payment Schedule (ROPS 15-16B)

**SUCCESSOR AGENCY
RESOLUTION NO. 15-13**

A RESOLUTION OF THE OROVILLE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF OROVILLE ADOPTING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 15-16B) FOR JANUARY THROUGH JUNE 2016 PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177 (m)

WHEREAS, pursuant to Health and Safety Code Section 34177 (m) the Successor Agency is required to approve the Recognized Obligation Payment Schedule (ROPS) for the period of January 1, 2016 through June 30, 2016, and

WHEREAS, upon Successor Agency approval of the ROPS, the Successor Agency is required to submit the ROPS to the Oversight Board of the Oroville Successor Agency for approval and the Oversight Board is required to submit the ROPS to the Department of Finance and the County Auditor-Controller, no fewer than 90 days before the date of the property tax distribution, and

BE IT HEREBY RESOLVED by the Successor Agency as follows:

SECTION 1. The Oroville Successor Agency approves the Recognized Obligation Payment Schedule for the period of January 1, 2016 through June 30, 2016.

SECTION 2. The Secretary shall attest to the adoption of this Resolution.

PASSED and ADOPTED by the Successor Agency to the Oroville Redevelopment Agency at a regular meeting on September 15, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Linda L. Dahlmeier, Chairperson

APPROVED AS TO FORM:

ATTEST:

Scott E. Huber, City Attorney

Donald Rust, Acting City Clerk

Recognized Obligation Payment Schedule (ROPS 15-16B) - Summary
 Filed for the January 1, 2016 through June 30, 2016 Period

Name of Successor Agency: Oroville
 Name of County: Butte

<u>Current Period Requested Funding for Outstanding Debt or Obligation</u>		<u>Six-Month Total</u>
Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPTTF) Funding		
A Sources (B+C+D):		\$ -
B Bond Proceeds Funding (ROPS Detail)		-
C Reserve Balance Funding (ROPS Detail)		-
D Other Funding (ROPS Detail)		-
E Enforceable Obligations Funded with RPTTF Funding (F+G):		\$ 2,843,941
F Non-Administrative Costs (ROPS Detail)		2,568,941
G Administrative Costs (ROPS Detail)		275,000
H Total Current Period Enforceable Obligations (A+E):		\$ 2,843,941

<u>Successor Agency Self-Reported Prior Period Adjustment to Current Period RPTTF Requested Funding</u>		
I Enforceable Obligations funded with RPTTF (E):		2,843,941
J Less Prior Period Adjustment (Report of Prior Period Adjustments Column S)		-
K Adjusted Current Period RPTTF Requested Funding (I-J)		\$ 2,843,941

<u>County Auditor Controller Reported Prior Period Adjustment to Current Period RPTTF Requested Funding</u>		
L Enforceable Obligations funded with RPTTF (E):		2,843,941
M Less Prior Period Adjustment (Report of Prior Period Adjustments Column AA)		-
N Adjusted Current Period RPTTF Requested Funding (L-M)		2,843,941

Certification of Oversight Board Chairman:
 Pursuant to Section 34177 (m) of the Health and Safety code, I
 hereby certify that the above is a true and accurate Recognized
 Obligation Payment Schedule for the above named agency.

_____	_____
Name	Title
/s/ _____	
Signature	Date

Oroville Recognized Obligation Payment Schedule (ROPS 15-16B) - ROPS Detail
 January 1, 2016 through June 30, 2016
 (Report Amounts in Whole Dollars)

A Item #	B Project Name / Debt Obligation	C Obligation Type	D Contract/Agreement Execution Date	E Contract/Agreement Termination Date	F Payee	G Description/Project Scope	H Project Area	I Total Outstanding Debt or Obligation	J Retired	K, L, M, N, O Funding Source					P Six-Month Total	
										Non-Redevelopment Property Tax Trust Fund (Non-RPTTF)			RPTTF			
										K Bond Proceeds	L Reserve Balance	M Other Funds	N Non-Admin	O Admin		
								\$ 30,635,383								
4	Fiscal Agent Fees, and Arbitrage	Fees	3/1/2012	9/15/2030	Union Bank - Willdan	Fees for fiscal agent services	Oroville RDA Project	192,000	N							\$ 2,843,941
8	*Levee Investigation	Professional Services	6/21/2011	6/21/2012	HDR Engineering	Professional Services Agreement with HDR, FEMA Levee Certification Project	Oroville RDA Project Area #1		N				6,000			\$ 6,000
9	Oroville Enterprise Zone	Professional Services	12/10/2007	6/30/2021	City of Oroville	MOU between the State of California - HCD and the City to perform Enterprise Zone Activities	Oroville RDA Project Area #1		N							\$ -
10	Oroville Inn Code Enforcement Legal Services	Professional Services	4/6/2010	9/15/2030	Cota Cole	Professional Services Agreement with Cota Cole for Code Enforcement Legal Services	Oroville RDA Project Area #1		N							\$ -
12	*Successor Agency Administrative Allowance	Admin Costs	2/1/2012	9/15/2031	City of Oroville	Staffing costs overhead, building, insurance, utility costs, equipment, etc	Oroville RDA Project Area #1	4,000,000	N					125,000		\$ 125,000
20	Robert M Taylor Corporation Participation Agreement	OPA/DDA/Construction	12/15/1986	1/1/2021	City of Oroville	Developer Participation Agreement dated December 15, 1986, whereby the Oroville RDA agrees to reimburse the participant a portion of the assessed value of the underlying developed property on an annual basis through the tax year 2021.	Oroville RDA Project Area #1	22,800	N							\$ -
21	City of Oroville Loan	City/County Loans On or Before 6/27/11	10/19/1987	12/31/2030	City of Oroville	Loan from City to former RDA to provide seed money for CIP projects and property acquisition		1,821,860	N				960,812			\$ 960,812
22	Housing Successor Entity Administrative Cost Allowance	Admin Costs	2/18/2014	9/15/2030	Oroville Housing Successor Entity	Administrative cost allowance for the housing successor entity permitted by Assembly Bill 471, codified in HSC Section 34171(p)		500,000	N					150,000		\$ 150,000
23	2015 Tax Allocation Revenue Refunding Bonds	Bonds Issued On or Before 12/31/10	3/12/2015	9/15/2031	Union Bank	Refunding of 2002, 2004A and 2004B tax allocation bonds issued to fund non-housing projects	Oroville RDA Project Area #1	24,073,723	N				1,577,129			\$ 1,577,129
24	Pre-Disposition Costs - Property Disposition by Successor Agency	Property Dispositions	1/1/2015	9/15/2031	Appraisers, Brokers/ Agents, Environmental consultants, Title companies, Escrow	Preparation of properties for disposition by Successor Agency - Disposition documentation, title and escrow services, environmental due diligence, appraisal fees, broker and agent fees, other pre-disposition costs associated with disposition of properties.	Oroville RDA Project Area #1	15,000	N				15,000			\$ 15,000
25	Interim Property Management - Property Disposition by Successor Agency	Property Dispositions	1/1/2015	9/15/2031	Property Agents, Maintenance Contractors	Preparation and maintenance of agency properties for disposition by Successor Agency - Interim Property Management	Oroville RDA Project Area #1	10,000	N				10,000			\$ 10,000
26									N							\$ -
27									N							\$ -
28									N							\$ -
29									N							\$ -
30									N							\$ -
31									N							\$ -
32									N							\$ -
33									N							\$ -
34									N							\$ -
35									N							\$ -
36									N							\$ -
37									N							\$ -
38									N							\$ -
39									N							\$ -
40									N							\$ -
41									N							\$ -

Oroville Recognized Obligation Payment Schedule (ROPS 15-16B) - Report of Cash Balances
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (I), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see [\[INSERT URL LINK TO CASH BALANCE TIPS SHEET \]](#)

A	B	C	D	E	F	G	H	I	
		Fund Sources							
		Bond Proceeds		Reserve Balance		Other	RPTTF		
	Cash Balance Information by ROPS Period	Bonds Issued on or before 12/31/10	Bonds Issued on or after 01/01/11	Prior ROPS period balances and DDR RPTTF balances retained	Prior ROPS RPTTF distributed as reserve for future period(s)	Rent, Grants, Interest, Etc.	Non-Admin and Admin	Comments	
ROPS 14-15B Actuals (01/01/15 - 06/30/15)									
1	Beginning Available Cash Balance (Actual 01/01/15)	5,325,420		88,861		83,542	71,093		
2	Revenue/Income (Actual 06/30/15) RPTTF amounts should tie to the ROPS 14-15B distribution from the County Auditor-Controller during January 2015	1,988				14,698	289,925		
3	Expenditures for ROPS 14-15B Enforceable Obligations (Actual 06/30/15) RPTTF amounts, H3 plus H4 should equal total reported actual expenditures in the Report of PPA, Columns L and Q			88,861		76,155	360,924		
4	Retention of Available Cash Balance (Actual 06/30/15) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)	1,951,017							
5	ROPS 14-15B RPTTF Prior Period Adjustment RPTTF amount should tie to the self-reported ROPS 14-15B PPA in the Report of PPA, Column S	No entry required						-	
6	Ending Actual Available Cash Balance C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)	\$ 3,376,391	\$ -	\$ -	\$ -	\$ 22,085	\$ 94		
ROPS 15-16A Estimate (07/01/15 - 12/31/15)									
7	Beginning Available Cash Balance (Actual 07/01/15) (C, D, E, G = 4 + 6, F = H4 + F4 + F6, and H = 5 + 6)	\$ 5,327,408	\$ -	\$ -	\$ -	\$ 22,085	\$ 94		
8	Revenue/Income (Estimate 12/31/15) RPTTF amounts should tie to the ROPS 14-15B distribution from the County Auditor-Controller during June 2015						1,327,019		
9	Expenditures for ROPS 15-16A Enforceable Obligations (Estimate 12/31/15)					7,387	1,323,979		
10	Retention of Available Cash Balance (Estimate 12/31/15) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)	1,951,017							
11	Ending Estimated Available Cash Balance (7 + 8 - 9 - 10)	\$ 3,376,391	\$ -	\$ -	\$ -	\$ 14,698	\$ 3,134		



CITY OF OROVILLE
FINANCE OFFICE
1735 MONTGOMERY STREET
OROVILLE, CA 95965-4897

530-538-2410

OROVILLE CITY COUNCIL
STAFF REPORT

TO: MAYOR AND COUNCIL MEMBERS

FROM: RUTH WRIGHT, FINANCE DIRECTOR

RE: WHAT'S HAPPENING IN THE FINANCE DEPARTMENT

DATE: SETEMBER 15, 2015

Records retention – The Finance department coordinated with the Public Safety and Public Works departments for a shred truck come to City Hall and destroy out dated records. The shred truck arrived on two separate days and was able to shred a total of 181 boxes. The majority of old records destroyed were out dated accounts payable files and old payroll run reports. Public Safety also provided SWAP workers from the County to carry the boxes from the basement to the shred truck. Public Works provided staff for the cleanup of empty boxes and hauled them off for us.

The basement was full of old records and this project only put a small dent in the total stored records in the basement. Finance has no plans in the immediate future for any more shred truck work days as the project cost an estimated \$1,372 for the shredding of 181 boxes. This is something the Finance department will consider in planning future budgets. Rest assured the newly adopted records retention policy was strictly adhered to in determining what records to keep and what records we were no longer required to store.

Many thanks to the Public Safety and Public Works Departments for their coordination and help with this project!

New Software update – Our SunGard trainer was here on site from August 25th through August 28th. This was the first trip out here to get us started on our transition over to using the new software. We spent 4 solid days together training and planning our conversion. Tentative plans were made to go live with payroll on the 1st of January 2016 since payroll is on a calendar reporting year. Plans for Fund Accounting to go live on April 1st 2016, and Community to go live on June 1st of 2016.

Our next planning onsite training from SunGard is planned for the 5th October 2015, for another 4 solid days. All 4 days will be devoted to payroll and paperless time entry. A copy of the training schedule is attached.

Pending retirement – A dedicated employee of the Finance Department has announced their retirement at the end of December 2015. Irene Shaw is planning her retirement after 27 years of service to the City and we wish her the very best in new opportunities.



How the Butte Regional Conservation Plan (BRCP)
will benefit the cities of
**BIGGS, CHICO, GRIDLEY,
OROVILLE AND BUTTE COUNTY**

The BRCP will provide substantial benefits to the participating cities and County by reducing the uncertainty, time delays and costs of environmental compliance for projects within their jurisdictions. The BRCP offers a simple fee system for project proponents developing projects within Butte County and the participating cities for compliance with federal and state endangered species regulations. Once a project's impacts have been determined through surveys, and compliance with the BRCP has been demonstrated, a fee is paid and the project proponent receives its permit from the city or County where the project is developed. This fee system eliminates the costly, time delayed process of working with state and federal regulatory agencies in Sacramento. The BRCP's streamlined permitting will deliver a number of valuable benefits, including:

CERTAINTY

Local development projects commonly encounter substantial conflicts when sensitive species and their habitats are affected by a project. The current project-by-project process that is often fraught with uncertainties, delays and higher costs is replaced under the BRCP with a streamlined permitting process that allows the cities and the County to issue permits on projects in their jurisdictions. BCAG, the implementing agency for the BRCP, will be responsible, using impact fees, for implementing project mitigation requirements instead of project proponents. Land developers, the cities, and the County are afforded greater certainty as to the cost and timeline for compliance with endangered species issues for each project.

TIME & COST SAVINGS

The BRCP streamlined permitting process will save project proponents time and money by eliminating the current project-by-project requirement of negotiating with state and federal agencies in Sacramento, which is often a slow and costly process resulting in delays to projects. In addition, the requirement for project proponents to acquire mitigation lands and implement mitigation actions themselves is eliminated, and is replaced with a fee system that allows the BRCP Implementing Entity (BCAG) to be responsible for fulfilling all mitigation requirements. This relieves the project proponent from having to deal with a frustrating, time consuming and expensive process.

The key benefit of the BRCP is that it will provide a substantial benefit to the cities and County by reducing the uncertainty, time delay and cost of environmental compliance for projects in their General Plans.





STREAMLINED IMPLEMENTATION OF GENERAL PLANS

For Butte County and participating cities, all activities and projects identified in General Plans with the potential to impact species and habitat **will be covered by the state and federal permits already issued with the approved BRCP**. These permits will eliminate a significant hurdle to moving forward with project construction.

The BRCP will cover an extensive variety of development, construction, and maintenance activities, including:

- Land use activities such as housing developments, the development of commercial and retail space, agricultural services and industrial facilities.
- Public facilities including construction of government buildings, schools, hospitals, libraries, churches, recreation centers, police/fire stations, and cemeteries.
- Transportation facilities including construction of new roadways and bridges and associated infrastructure, road and bridge widening and capacity improvements, bike lane and bike path projects, airport expansions, and transit facilities.
- Recreation projects including construction of trails and associated pedestrian/bike bridges,
- new parks, playgrounds, sport complexes, golf courses, campgrounds, nature centers, and amphitheaters.
- Waste and wastewater management facility projects including construction and expansion of wastewater treatment plants, landfills (including the Neal Rd facility), transfer stations and recycling centers and associated facilities.
- Flood control and stormwater management projects including construction of new channels, levees/dikes, flood walls, retention/detention basins, stormwater channel lining, and water quality control facilities.
- Recurring maintenance of all facilities listed above.



ECONOMIC BENEFITS TO THE BUSINESS COMMUNITY

Projects covered by the BRCP will be permitted under reduced timeframes, providing a direct economic benefit to land developers. Project permitting under the BRCP will provide significant time savings – possibly as much as a three-month to three-year reduction in time to approval – depending on the size of the project. One study concluded that a one-year reduction in permitting delays can reduce opportunity costs to developers in California by \$25,000 per acre – a \$500,000 savings for an average 20-acre residential development.

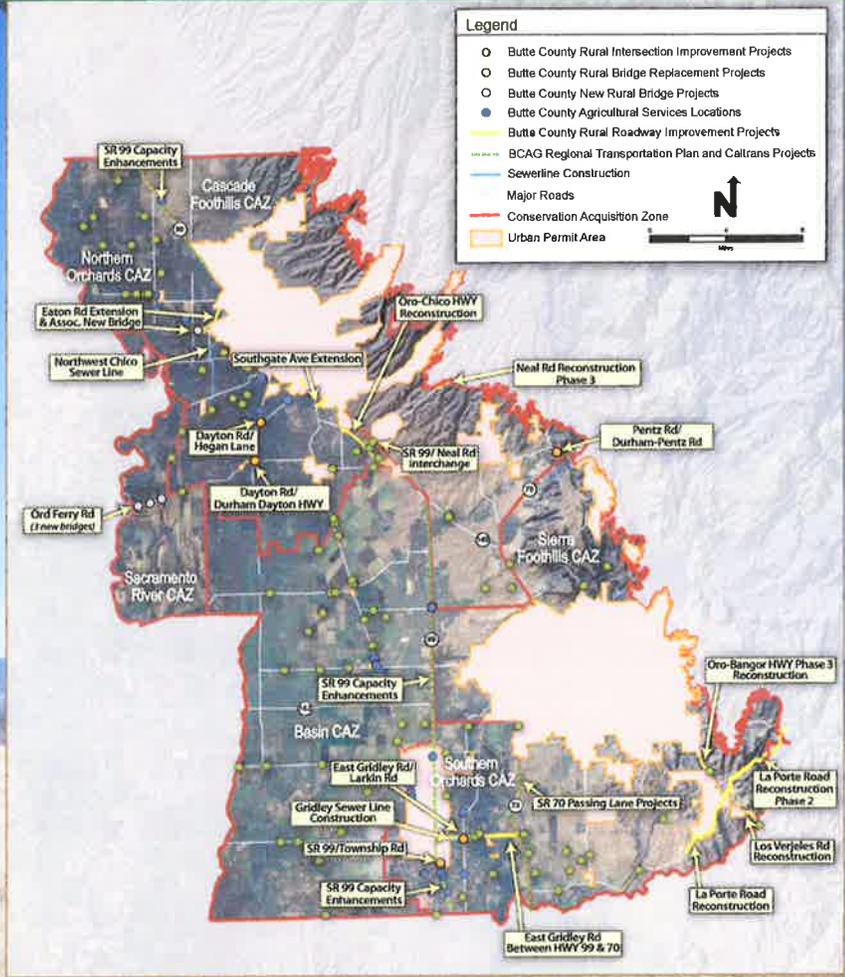


EFFECTIVE ENVIRONMENTAL CONSERVATION AND EFFICIENT COMPLIANCE



The BRCP will result in improved environmental mitigation for project impacts. The BRCP includes a new “centralized” process for selecting mitigation and conservation lands, with BCAG responsible. The BRCP requires that BCAG assemble mitigation and conservation lands over time into large, diverse, and ecologically connected system of protected lands and use improved management and monitoring techniques on these lands in perpetuity. These protected lands are expected to be mostly protected through conservation easements with minimal effects on rural land uses. The BRCP will also promote efficient environmental compliance, including streamlined CEQA analysis for biological resources.

LOCATION AND AMOUNT OF BRCP COVERAGE



The BRCP Plan Area encompasses **564,203** acres of land

The BRCP will support new development for approximately **24,500 acres** in the Plan Area under what are referred to as "covered activities" in the Plan.

The BRCP covers all land disturbing activities within the Urban Permit Areas (UPA) and more limited activities outside of the UPAs (see map at left). The UPAs were developed to encompass all General Plan land use categories that could result in impacts to sensitive species and habitats. Some of the specific covered activities outside the UPAs are indicated in the map at left.

BRCP – A BETTER PERMITTING PROCESS

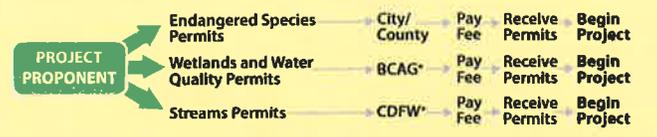
Under traditional endangered species, stream, and wetlands permitting processes (Figure 1), project proponents must coordinate and negotiate on their own with numerous state and federal regulatory agencies to determine what mitigation requirements will be needed in order to receive environmental permits.

With the BRCP, the process will be greatly simplified (Figure 2). Project proponents will no longer be required to coordinate with state and federal agencies to receive their Endangered Species Act (ESA) permits – they will use permits already held by city and County planning departments. The cities and Butte County will hold the ESA permits for any activities conducted under the BRCP. Additionally, BCAG will receive a Regional General Permit from the U.S. Army Corp of Engineers (USACE) that will provide permit streamlining for all BRCP covered activities that require Section 404 permits. The Regional General Permit will also afford permit streamlining for Section 401 of the Clean Water Act (administered by RWQCB), and Master Streambed Alteration Agreements will be developed with CDFW for the cities and the County to further simplify the issuance of permits.

Figure 1. Existing Permitting Process



Figure 2. Permitting Process Under the BRCP



*USFWS: United States Fish and Wildlife Service
 CDFW: California Department of Fish and Wildlife
 NMFS: National Marine Fisheries Service
 USACE: United States Army Corps of Engineers
 RWQCB: Regional Water Quality Control Board
 BCAG: Butte County Association of Governments

Highway 149 – BCAG and Caltrans Could Have Saved Millions in Mitigation Costs Under BRCP

The Highway 149 widening project incurred around \$14 million in mitigation costs. Mitigating the same project under the BRCP would have cost around \$5 million. Beyond costs, another significant benefit would have been avoiding the massive delays that the project experienced due to the environmental process and challenges inherent in coordinating with the various state and federal agencies relevant to the project.

The potential for delays is significantly reduced under the BRCP. This can present additional costs savings for projects as would have been the case with Highway 149, where each year the cost of constructing the project increased as steel and concrete prices experienced a rapid rise.

STAKEHOLDER COMMITTEE

The BRCP has been informed by significant stakeholder involvement throughout the Plan development process. An important venue for involvement has been the BRCP Stakeholder Committee. The first Stakeholder Committee meeting was held on February 14, 2007, and the Committee has held 46 meetings to date. The Stakeholder Committee includes representatives from educational institutions, agriculture, environmental groups, special districts, the development community, hunting interests, federal and state agencies, and water and irrigation districts. The input provided by the Committee has resulted in a balanced Plan that reflects the perspectives of a wide diversity of groups and interests.



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ADDRESS CORRECTION REQUESTED

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BALANCING GROWTH AND CONSERVATION
CONSERVATION PLAN
Butte Regional

