

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



JULY 2, 2014 – REGULAR QUARTERLY MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518.

The agenda for the July 2, 2014, Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, www.cityoforoville.org on Wednesday June 25, 2014, at 1:20 P.M.

The July 2, 2014 Supplemental Benefits Fund Steering Committee Special Meeting was called to order by SBF Chairperson Loren Gill at 5:31 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Gill.

ROLL CALL

Present: Voting Committee Members: Committee Members, City of Oroville; Gordon Andoe, City of Oroville, Linda Dahlmeier; FRRPD, Victoria Coots and Chairperson, Loren Gill, FRRPD; Vice Chairperson, David Pittman

Absent Voting Committee Members: None

Advisory Committee Members (non-voting): Kevin Dossey, Department Water Resources; Kevin Zeitler, Oroville Area Chamber of Commerce; Tim Haines, State Water Contractors

Absent Advisory Committee Members (non-voting): Steve Rotherth – American Rivers; Dave Steindorf (Alternate) American Rivers

Others Present:

Randy Murphy, SBF Fund Administrator
Bob Marciniak, SBF Program Specialist

Dawn Nevers, Recording Clerk

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

None

CONSENT CALENDAR –

1. **APPROVAL OF THE MINUTES OF THE MAY 14, 2014, SPECIAL MEETING – minutes attached**

COMMITTEE ACTION REQUESTED: **Approve the minutes.**

2. **APPROVAL OF THE MINUTES OF THE JUNE 11, 2014, SPECIAL MEETING – minutes attached**

COMMITTEE ACTION REQUESTED: **Approve the minutes.**

3. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES – staff report**

The Committee will consider a request for reimbursement to the City of Oroville, in the amount of \$13,144.64 for the months of April, May and June 2014.

COMMITTEE ACTION REQUESTED: **Authorize the SBF Fund Administrator to sign invoice Transmittal No. 2014-4 for reimbursement in the amount of \$13,144.64.**

4. **CLOSE OUT OF ADMINISTRATIVE ALLOCATION TO THE CITY OF OROVILLE IN THE ORIGINAL AMOUNT OF \$141,800 WHICH WAS TO BE USED FOR CONSULTANT EXPENSES RELATED TO THE ENVISIONED WHITEWATER PARK. THE CITY IS RESCINDING \$122,654.11 WHICH WAS NOT EXPENDED – staff report**

The Committee will receive the final summary report and acknowledge the rescinded \$122,654.11 that was not used by the City of Oroville.

COMMITTEE ACTION REQUESTED: **Accept the report and direct the SBF Program Specialist to add the \$122,654.11 to unencumbered SBF funds.**

Items 1 and 2 were pulled for discussion. Chairperson Loren Gill requested that the minutes of May 14, 2014; page 2 under heading “workshop” the third bullet point be changed from Defining “The Greater Oroville Area” to Defining “The Greater Oroville Region”

Claudia Knaus requested that the minutes of June 11, 2014 move Vice Chairperson, David Pittman from Absent Voting Committee Members to Present Voting Committee Members as he was at the meeting.

Following discussion, a motion was made by Vice Chairperson Pittman, seconded by Committee Member Coots, to:

Approve the consent calendar with the recommended changes to items 1 and 2.

The motion was passed by the following vote:

Ayes:	Committee Members Andoe, Coots, Dahlmeier, Vice Chairperson Pittman, Chairperson Gill
Noes:	None
Abstain:	None
Absent:	None

REGULAR BUSINESS

5. **The Committee may consider approving an Administrative Budget in the amount of \$90,232 for fiscal years 2014-2015 and 2015-2016 – staff report**

COMMITTEE ACTION REQUESTED: **Approve the budget as presented.**

Following discussion, a motion was made by Committee Member Dahlmeier, seconded by Vice Chairperson Pittman, to:

Approve the Administrative Budget in the amount of \$90,232 for fiscal years 2014-2015 and 2015-2016.

The motion was passed by the following vote:

Ayes:	Committee Members Andoe, Coots, Dahlmeier, Vice Chairperson Pittman, Chairperson Gill
Noes:	None
Abstain:	None
Absent:	None

6. **The City of Oroville has requested that the SBF Steering Committee discuss allocating \$48,403.20 for two (2) reserve police officers that would be assigned specifically to park, trail and event patrol activities – staff report**

COMMITTEE ACTION REQUESTED: **Discuss the request and provide direction.**

Following discussion, a motion was made by Committee Member Andoe, seconded by Vice Chairperson Pittman, to:

Approve the request for \$48,403.20 using administrative funds, with the following conditions:

- Confirmation from Attorney Huber that funding this type of expense is appropriate from SBF funds.
- A work plan of how the officers will be used which should include items such as, patrol times, use of the GEM vehicles, scheduling & how the City will interface with FRRPD on the use of the officers including a listing of covered parks and trails.
- How the work plan will be monitored and reported to the SBF.
- Presentation & approval of the Oroville City Council to request funding from the SBF as well as approval of the specific use of the officers.
- Presentation & approval of the FRRPD Board of Directors to request funding from the SBF as well as approval of the specific use of the officers.

The motion was passed by the following vote:

Ayes:	Committee Members Andoe, Coots, Dahlmeier, Vice Chairperson Pittman, Chairperson Gill
Noes:	None
Abstain:	None
Absent:	None

7. **The SBF Steering Committee at the special SBF meeting held on June 11, 2014 requested that the process for reviewing applications received from future Notice of Funds Available be discussed – staff report**

COMMITTEE ACTION REQUESTED: **Discuss the process established in the Regional Fund Strategic Plan and provide direction to staff.**

Note: This was a discussion only item. Direction was provided to staff.

STEERING COMMITTEE ADVISOR MEMBERS AND STAFF COMMENTS

8. **SBF Program Specialist Report** (Bob Marciniak)
Written report provided & short video update of Feather Fiesta Days was shown.
9. **DWR Advisor Report** (Kevin Dossey)
Update on the gravel supplication program in the Feather River near the Fish Hatchery.
10. **SWC Advisor Report** (Tim Haines)
Mr. Haines did not have any comments.

CORRESPONDENCE

- Letter of approval to FRRPD for \$30,000 (2014 NOFA)
- Letter of denial to YMCA of Superior California, Oroville Branch for \$100,000 (2014 NOFA)
- Letter of denial to City of Oroville for \$25,000 (2014 NOFA)
- Letter of denial to KROV Community Radio Station \$80,000 (2014 NOFA)
- Letter of denial to Oroville Dioxin Education Committee \$30,000 (2014 NOFA)
- Letter of denial to FRRPD for \$45,000 (2014 NOFA)
- Letter of appeal from KROV regarding 2014 NOFA
- Letter to KROV reconfirming the SBF decision

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. **Presentations are limited to three minutes.** Under Government Code section 54954.2, **the SBF Steering Committee is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.**

SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the October 1, 2014 Regular Quarterly Meeting of the SBF Steering Committee.

- Provide information about a potential NOFA for uncommitted funds.

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS - None

ADJOURNMENT

The meeting was adjourned at 8:15 p.m. A Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, October 1, 2014, starting at 5:30 P.M. in the Council Chambers of the City of Oroville.

Loren Gill, SBF Chairperson