

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



March 11, 2014 – SPECIAL MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518.

The agenda for the March 11, 2014, Special Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall on Thursday March 6, 2014, at 10:01 A.M. and electronically on the City of Oroville website, www.cityoforoville.org, on March 8, 2014.

The March 11, 2014, Supplemental Benefits Fund Steering Committee Special Meeting was called to order by SBF Chairperson Loren Gill at 2:02 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Gill.

ROLL CALL

Present: Voting Committee Members: Committee Members, City of Oroville; Gordon Andoe, Linda Dahlmeier; FRRPD, Victoria Coots and Chairperson, Loren Gill, FRRPD.

Absent Voting Committee Members: Vice Chairperson, David Pittman

Advisory Committee Members (non-voting): Kevin Dossey, Department Water Resources; Claudia Knaus (Alternate), Oroville Area Chamber of Commerce; Dave Steindorf (Alternate) American Rivers

Absent Advisory Committee Members (non-voting): Steve Rothert – American Rivers; Tim Haines, State Water Contractors; Kevin Zeitler, Oroville Area Chamber of Commerce

Others Present:

Randy Murphy, SBF Fund Administrator
Bob Marciniak, SBF Program Specialist

Scott Huber, SBF Legal Counsel
Jamie Hayes, Recording Clerk

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS –

None

CONSENT CALENDAR –

1. APPROVAL OF THE MINUTES OF THE FEBRUARY 19, 2014, SPECIAL MEETING. – minutes attached.

Bob Marciniak, SBF Program Specialist stated that the minutes regarding the approval of the Event Coordinator indicated that the Fourth of July was one of the events that the Event Coordinator would help support. Mr. Marciniak stated that was not the understanding of the grant recipient. Committee Member Linda Dahlmeier stated that it was her understanding that all four events were included. The other committee members agreed that was what they had understood. Mr. Marciniak was provided direction to contact the grant recipient, Upstate Community Enhancement Foundation, and clarify that all four events were included in the contract with the understanding that the Salmon Festival was the premier event.

The approval of the February 19, 2014, minutes was placed on hold.

***Note:** Mr. Marciniak contacted Upstate Community Enhancement Foundation and they agreed that the contract is to provide an Event Coordinator to administer the following events with the emphasis on the Salmon Festival, a premiere Butte County event and one that has the potential to become a premiere West Coast Event:*

- *Manage all aspects of the Salmon Festival (80%)*
- *(Facilitate meetings only) Feather Fiesta Days (12%)*
- *(Facilitate meetings only) 4th of July Celebration at the Oroville Dam (3%)*
- *(Facilitate meetings only) Parade of Lights (5%)*

REGULAR BUSINESS

2. 2014 Notice of Funds Available (NOFA) – Staff Report, Bob Marciniak, SBF Program Specialist

At the February 19, 2014, Special Meeting of the Supplemental Benefits Fund Steering Committee an ad Hoc Committee was established to review the available funds and to prepare a NOFA for SBF Steering Committee discussion. The findings and recommendations of the ad Hoc Committee were presented.

The ad Hoc NOFA Committee recommended the following:

- Marketing/Community Development Fund

- \$100,000 be made available
- \$10,000 minimum application amount
- NOFA release date: Thursday March 13, 2014
- Applicants be required to attend a mandatory workshop (April 4, 2014)
- Applicants to provide a 25% match (cash or in/kind services)

COMMITTEE ACTION REQUESTED: Approve the 2014 NOFA as recommended by the ad Hoc NOFA Committee, (or) provide direction to staff.

After discussion, Committee Member Gordon Andoe made a motion to approve the 2014 NOFA as recommended by the ad Hoc NOFA Committee, the motion was seconded by Committee Member, Victoria Coots. The motion was approved by the following vote:

Ayes: Committee Members, Dahlmeier, Andoe, Coots and Chairperson Gill
 Noes: None
 Abstain: None
 Absent: Vice Chairperson Pittman

PUBLIC HEARINGS

- None

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

- None

CORRESPONDENCE

- None

COMMITTEE DISCUSSION

The committee discussed the need to establish goals and to follow a set plan that would be developed using information from the various stakeholder agencies of the Supplemental Benefits Fund. Specifically, attention to the Feather River, the nexus to the Feather River, plans of the City of Oroville, Feather River Recreation & Park District, DWR, State Parks and others. It was also suggested that an independent facilitator be used for the meeting. The committee agreed that a goals and planning meeting should be held in the near future. FRRPD offered their conference facility for the meeting. The SBF Program Specialist will provide available dates to the committee and work with SBF Advisor Dave Steindorf to secure the meeting facilitator.

CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee for the next regular meeting of the Supplemental Benefits Fund Steering Committee which will be held on Wednesday, April 2, 2014.

- Provide a resolution changing the meeting protocol from Roberts Rules of Order to Rosenberg's Rules of Order

- Provide ad Hoc Committee reports
- Provide an update from the NOFA Workshop

ADJOURNMENT

The meeting was adjourned at 3:00 P.M. A Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, April 2, 2014, starting at 5:30 P.M. in the Council Chambers of the City of Oroville.

Loren Gill, SBF Chairperson

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