

SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



April 2, 2014 – SPECIAL MEETING

Note: the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518.

The agenda for the April 2, 2014, Special Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall on Thursday March 27, 2014, at 4:25 P.M.. and electronically on the City of Oroville website, www.cityoforoville.org, on March 27, 2014.

The April 2, 2014, Supplemental Benefits Fund Steering Committee Regular Quarterly Meeting was called to order by SBF Chairperson Loren Gill at 5:30 P.M.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Gill.

ROLL CALL

Present: Voting Committee Members: Committee Members, City of Oroville; Gordon Andoe, Linda Dahlmeier; FRRPD, Victoria Coots, Vice Chairperson, City of Oroville, David Pittman and Chairperson, Loren Gill, FRRPD.

Absent Voting Committee Members: None

Advisory Committee Members (non-voting): Kevin Dossey, Department Water Resources; Kevin Zeitler, Oroville Area Chamber of Commerce
Dave Steindorf (Alternate) American Rivers

Absent Advisory Committee Members (non-voting): Steve Rothert – American Rivers; Tim Haines, State Water Contractors

Others Present:

Randy Murphy, SBF Fund Administrator

Jamie Hayes, Recording Clerk

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS –

None

CONSENT CALENDAR –

CONSENT CALENDAR

1. **APPROVAL OF THE MINUTES OF THE FEBRUARY 19, 2014, SPECIAL MEETING – minutes attached**

COMMITTEE ACTION REQUESTED: **Approve the minutes.**

2. **APPROVAL OF THE MINUTES OF THE MARCH 11, 2014, SPECIAL MEETING – minutes attached**

COMMITTEE ACTION REQUESTED: **Approve the minutes.**

3. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES – staff report**

The Committee will consider a request for reimbursement to the City of Oroville, in the amount of \$10,665.16 for the months of January, February, and March 2014.

COMMITTEE ACTION REQUESTED: **Authorize the SBF Fund Administrator to sign invoice Transmittal No. 2014-2 for reimbursement in the amount of \$10,665.16.**

4. **CLOSE OUT REPORT FOR SBF GRANT NO. 1901-3, DATED JULY 13, 2012 in the amount of \$34,444, BETWEEN THE CITY OF OROVILLE AS ADMINISTRATOR OF THE SUPPLEMENTAL BENEFITS FUND, GRANTOR AND THE OROVILLE AREA CHAMBER OF COMMERCE AND UPSTATE COMMUNITY ENHANCEMENT FOUNDATION, GRANTEE – staff report**

The Committee will receive the final summary report and acknowledge acceptance that the grantee spent \$31,000 leaving \$3,444 that was not used by the grantee.

COMMITTEE ACTION REQUESTED: **Accept the report and direct the SBF Program Specialist to add the \$3,444 to unencumbered SBF funds.**

5. **CHANGE SBF STEERING COMMITTEE RULES OF ORDER FROM ROBERT'S RULES OF ORDER TO ROSENBERG'S RULES OF ORDER – staff report**

COMMITTEE ACTION REQUESTED: **Authorize the SBF Chairperson to approve Resolution No. 14-01 adopting the Rosenberg's Rules of Order.**

Hearing no discussion, a motion was made by Committee Member Linda Dahlmeier and seconded by Committee Member Gordon Andoe to approve the Consent Calendar. The motion was approved by the following vote:

Ayes: Committee Members, Dahlmeier, Andoe, Coots and Chairperson Gill
Noes: None
Abstain: None
Absent: None

REGULAR BUSINESS

6. The Committee may consider allocating up to \$6,000 for a goals and objectives workshop to develop a comprehensive vision for the Feather River as it relates to the greater Oroville area – staff report

COMMITTEE ACTION REQUESTED: **Authorize the \$6,000 allocation.**

After discussion, a motion was made by Committee Member Linda Dahlmeier and seconded by Committee Member Gordon Andoe to authorize the expenditure as presented by staff. The motion was approved by the following vote:

Ayes: Committee Members, Dahlmeier, Andoe and Chairperson Gill
Noes: None
Abstain: Committee Member Coots
Absent: None

PUBLIC HEARINGS

- None

STEERING COMMITTEE ADVISOR MEMBERS AND STAFF COMMENTS

7. SBF Program Specialist Report (Bob Marciniak)

Written report attached (Note Mr. Marciniak was not present at the meeting, however his written report and SBF Financial Reconciliation were included in the April 2, 2014 Agenda packet.

8. DWR Advisor Report (Kevin Dossey)

- A cell tower has been approved to be installed near the Lake Oroville Visitors Center which will enhance nearby reception including Lake Oroville.
- Plans to extend the Bidwell boat launch may not occur as the water level of the lake continues to increase which prohibit construction.
- The Brad Freeman Trail access spur has been completed beyond the Feather River Nature Center.
- All floating campsites and campgrounds are now open.

8. SWC Advisor Report (Tim Haines)

- A report was not presented.

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

- None

CORRESPONDENCE

- None

COMMITTEE DISCUSSION

- Chairperson Gill stated that the Oroville Rotary Club has completed the installation of the metal sculptures that were stolen last year along the Feather River adjacent to the Feather River Nature Center & Native Plant Park.

CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee for the next regular meeting of the Supplemental Benefits Fund Steering Committee which will be held on Wednesday, July 2, 2014.

- Provide ad Hoc Committee reports
- Provide an update from the NOFA

ADJOURNMENT

The meeting was adjourned at 5:54 P.M. A Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, July 2, 2014, starting at 5:30 P.M. in the Council Chambers of the City of Oroville.

Loren Gill, SBF Chairperson