

## SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



### February 19, 2014 – SPECIAL MEETING

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**Note:** the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518.

The agenda for the February 19, 2014 Special Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall on Thursday February 13, 2014, at 12:21 P..M. and electronically on the City of Oroville website, [www.cityoforoville.org](http://www.cityoforoville.org), on February 13, 2014.

The February 19, 2014 Supplemental Benefits Fund Steering Committee Special Meeting was called to order by SBF Chairperson Loren Gill at 3:35 P.M.

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairperson Gill.

***Note: Prior to the roll call, SBF Attorney Scott Huber advised the voting and advisory members that due to a clerical error, action recommendations were not listed on the actual agenda; however they were listed on each of the following Staff Reports. Mr. Huber stated that the meeting had been posted properly and all attending or those wishing to review the meeting agenda had access to the published Staff Reports.***

#### **ROLL CALL**

Present: Voting Committee Members: Committee Members, City of Oroville; Gordon Andoe, Linda Dahlmeier; FRRPD, Victoria Coots and Vice Chairperson, David Pittman, City of Oroville and Chairperson, Loren Gill, FRRPD.

Absent Voting Committee Members: none

Advisory Committee Members (non-voting): Kevin Dossey, Department Water Resources; Kevin Zeitler, Oroville Area Chamber of Commerce; Dave Steindorf (Alternate) American Rivers

Absent Advisory Committee Members (non-voting): Steve Rothert – American Rivers; Tim Haines, State Water Contractors

**Others Present:**

Randy Murphy, SBF Fund Administrator      Scott Huber, SBF Legal Counsel  
Bob Marciniak, SBF Program Specialist      Jamie Hayes, Recording Clerk  
John Rawlings, Councilman, Town of Paradise

**RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS –**

Debra Lucero #4 and Celeste Silva #7  
Chairperson Gill introduced John Rawlings, Councilman from the Town of Paradise

**CONSENT CALENDAR –**

**1. APPROVAL OF THE MINUTES OF THE JANUARY 15, 2014, REGULAR QUARTERLY MEETING.** – minutes attached.

The motion to approve the above Consent Calendar was made by Committee Member Linda Dahlmeier, seconded, by Vice Chairman David Pittman. The motion passed by the following vote.

Ayes: Committee Members, Dahlmeier, Andoe, Coots, Vice Chairperson Pittman, and Chairperson Gill.

Noes: None  
Abstain: None  
Absent: None

**REGULAR BUSINESS**

**2. Discussion 2014 Available Funds** – Staff Report, Bob Marciniak, SBF Program Specialist referenced the Regional Fund Strategic Plan (RFSP) and the various suggested categories and percentages for funding use. Mr. Marciniak stated that the SBF currently has \$329,636.94 in funds that are not committed.

Chairperson Loren Gill asked why the items listed on the Agenda for today's meeting were being discussed prior to a NOFA being issued. Committee Member Linda Dahlmeier stated that at the prior meeting these items were requested to be brought back for appropriate action. Debra Lucero, Upstate Community Enhancement Foundation addressed the committee concurring with Mrs. Dahlmeier's statement.

It was determined that the listed Agenda items would be discussed with appropriate action taken.

**3. PROVIDE ALLOWANCES FOR 2014 ADMINISTRATIVE AND POTENTIAL CONSULTANT EXPENSES.**

Prior to allocating funds for requested projects, staff recommends that the SBF Steering Committee provide funds for the following:

1. Administrative Expenses: 07-01-2014 to 12-31-2014 (6 months) \$22,000 (fixed)
2. Potential Consultant expenses for a future Combined Riverfront Plan that would include components of the City of Oroville and FRRPD plans that are in proximity of the Feather River. \$50,000 (estimated)

**COMMITTEE ACTION REQUESTED:** Approve as requested.

After discussion, a motion was made by, Committee Member Linda Dahlmeier and seconded by Committee Member Gordon Andoe to approve allocating \$22,000 for Administrative Expenses and setting aside \$50,000 for future consultant expenses related to a study for a Combined Riverfront Plan. The motion passed by the following vote.

Ayes: Committee Members, Dahlmeier, Andoe, Vice Chairperson Pittman and Chairperson Gill

Noes: None  
Abstain: Coots  
Absent: None

4. **REQUEST FOR FUNDING OF AN EVENT COORDINATOR (UPSTATE COMMUNITY ENHANCEMENT FOUNDATION) \$30,000 (2014) and \$30,000 (2015) total consideration to be \$60,000** -- Staff Report, Bob Marciniak, SBF Program Specialist

For the past three years the SBF has assisted the community by funding an Event Coordinator for major events held in the Oroville Community. It has been determined that this a valuable compliment to the major community events which include, Feather Fiesta Days, Fourth of July, Salmon Festival and the Holiday Parade of Lights. Upstate Community Enhancement Foundation has been the Event Coordinator since 2011. Each of the events has experienced growth during this time.

**COMMITTEE ACTION REQUESTED:** Approve as requested .

After discussion, a motion was made by, Committee Member Linda Dahlmeier and seconded by Committee Member Gordon Andoe to approve allocating \$30,000 from current funds and \$30,000 from anticipated 2015 funds. The motion passed by the following vote:

Ayes: Committee Members, Dahlmeier, Coots, Andoe, Vice Chairperson Pittman and Chairperson Gill

Noes: None  
Abstain: None  
Absent: None

**5. REQUEST FOR FUNDING LANDSCAPE ARCHITECTURAL DESIGN OROVILLE AQUATIC CENTER** – Staff Report, Bob Marciniak, SBF Program Specialist

The SBF ad Hoc Aquatic Center Committee has met several times to discuss the potential of an aquatic center for the Oroville Community. During the negotiations for the Settlement Agreement with DWR a need for such a fresh water center was recognized. The committee has met with representatives of California State Parks & DWR and the next step is to have an architectural design plan developed. Melton Design Group has presented a proposal for \$11,775, however Staff is recommending that an approval not to exceed \$20,000 occur which will allow for expansion of scope to include a potential connection between the Oroville North Forebay and the Nelson Avenue Sports Complex.

**COMMITTEE ACTION REQUESTED:** Approve as requested .

After discussion, a motion was made by, Committee Member Linda Dahlmeier and seconded by Vice Chairperson David Pittman to approve allocating \$20,000 for an architectural design plan with Melton Design Group. The motion passed by the following vote:

Ayes: Committee Members, Dahlmeier, Coots, Andoe, Vice Chairperson Pittman and Chairperson Gill

Noes: None  
Abstain: None  
Absent: None

**6. Request for funding environmental and design elements Brad Freeman Trail (FRRPD)** – Staff Report, Bob Marciniak, SBF Program Specialist

The Friends of the Nature Center, the City of Oroville and Feather River Recreation & Park District have been discussing the extension of the Brad Freeman Trail which ends below and west of the Oroville Veterans Memorial and then continues into the Feather River Nature Center & Native Plant Park. The extension of the trail is considered the “missing link” in the 41 mile long trail. The requested funds will allow for completion of the Environmental Study and to also prepare design elements for this portion of the trail. FRRPD will be the lead agency on the project.

**COMMITTEE ACTION REQUESTED:** Approve as requested .

After discussion, a motion was made by, Committee Member Linda Dahlmeier and seconded by Committee Member Victoria Coots to approve allocating \$30,000 for completing the Environmental Study and an architectural design plan. The motion passed by the following vote:

Ayes: Committee Members, Dahlmeier, Coots, Andoe, Vice Chairperson Pittman and Chairperson Gill

Noes: None  
Abstain: None  
Absent: None

**7. Request for funding (Oroville YMCA) swimming pool and ADA upgrades – Staff Report, Bob Marciniak, SBF Program Specialist.**

The YMCA of Superior California, Oroville YMCA facility has requested consideration for a grant for \$200,000 to fund improvements and ADA enhancements to its swimming facility in Oroville. Celeste Silva, YMCA Service Area Director, spoke briefly about the needs of the facility and the benefits that it has provided to the community since the swimming pool was built in 1996.

**COMMITTEE ACTION REQUESTED:** Approve as requested, (or) approve request for a lesser amount, (or) deny request, (or) provide direction to staff.

The SBF Steering Committee, after discussion, agreed that the request should be tabled until the 2014 NOFA is issued.

**PUBLIC HEARINGS**

- None

**HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

- None

**CORRESPONDENCE**

- None

**CALL FOR AGENDA ITEMS**

The SBF Chairperson will request agenda items from the Steering Committee for the next regular meeting of the Supplemental Benefits Fund Steering Committee which will be held on Wednesday, April 2, 2014. An ad Hoc Committee comprised of Loren Gill, David Pittman, Kevin Zeitler (Claudia Knaus, Alternate) and Randy Murphy was formed to review and report back at a Special Meeting (date to be set) with recommendations for a NOFA for some, or all, of the remaining SBF available funds.

**ADJOURNMENT**

The meeting was adjourned at 5:10 P.M. A Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, April 2, 2014 starting at 5:30 P.M. in the Council Chambers of the City of Oroville.

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Loren Gill, SBF Chairperson