

# SUPPLEMENTAL BENEFITS FUND



## SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE Regular Quarterly Meeting

Oroville City Hall – Council Chambers  
1735 Montgomery Street  
Oroville, California

**JULY 2, 2014**  
**5:30 P.M.**  
**AGENDA**

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**CALL TO ORDER:** Loren Gill, SBF Chairperson

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Voting Members:** Chairperson Loren Gill, FRRPD; Vice Chairperson David Pittman, City of Oroville; Committee Members Victoria Coots, FRRPD; Linda Dahlmeier, City of Oroville; Gordon Andoe, City of Oroville

**Advisory Members (non-voting):**

Committee Members DWR – Kevin Dossey, SWC – Tim Haines, American Rivers – Steve Rotherth, Chamber of Commerce – Kevin Zeitler, American Rivers Alternate – Dave Steindorf

**RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS**

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter that is on the agenda to state their name and the agenda item on which you wish to speak. When that item comes up on the agenda, you will be asked to step to the podium, repeat your name for the record, and make your presentation or ask questions regarding the agenda item. Following your remarks, the SBF Steering Committee and/or staff may respond to your comments or questions. Under Government Code section 59454.3 the time allotted for presentations may be limited. Presentations are limited to three minutes per person.

## CONSENT CALENDAR

1. **APPROVAL OF THE MINUTES OF THE MAY 14, 2014, SPECIAL MEETING – minutes attached**

COMMITTEE ACTION REQUESTED: **Approve the minutes.**

2. **APPROVAL OF THE MINUTES OF THE JUNE 11, 2014, SPECIAL MEETING – minutes attached**

COMMITTEE ACTION REQUESTED: **Approve the minutes.**

3. **REIMBURSEMENT FROM THE SUPPLEMENTAL BENEFITS FUND TO THE CITY OF OROVILLE FOR ADMINISTRATIVE EXPENSES – staff report**

**The Committee will consider a request for reimbursement to the City of Oroville, in the amount of \$13,144.64 for the months of April, May and June 2014.**

COMMITTEE ACTION REQUESTED: **Authorize the SBF Fund Administrator to sign invoice Transmittal No. 2014-4 for reimbursement in the amount of \$13,144.64.**

4. **CLOSE OUT OF ADMINISTRATIVE ALLOCATION TO THE CITY OF OROVILLE IN THE ORIGINAL AMOUNT OF \$141,800 WHICH WAS TO BE USED FOR CONSULTANT EXPENSES RELATED TO THE ENVISIONED WHITEWATER PARK. THE CITY IS RESCINDING \$122,654.11 WHICH WAS NOT EXPENDED – staff report**

**The Committee will receive the final summary report and acknowledge the rescinded \$122,654.11 that was not used by the City of Oroville.**

COMMITTEE ACTION REQUESTED: **Accept the report and direct the SBF Program Specialist to add the \$122,654.11 to unencumbered SBF funds.**

## REGULAR BUSINESS

5. **The Committee may consider approving an Administrative Budget in the amount of \$90,232 for fiscal years 2014-2015 and 2015-2016 – staff report**

COMMITTEE ACTION REQUESTED: **Approve the budget as presented.**

6. **The City of Oroville has requested that the SBF Steering Committee discuss allocating \$48,403.20 for two (2) reserve police officers that would be assigned specifically to park, trail and event patrol activities – staff report**

COMMITTEE ACTION REQUESTED: **Discuss the request and provide direction.**

7. **The SBF Steering Committee at the special SBF meeting held on June 11, 2014 requested that the process for reviewing applications received from future Notice of Funds Available be discussed – staff report**

COMMITTEE ACTION REQUESTED: **Discuss the process established in the Regional**

## STEERING COMMITTEE ADVISOR MEMBERS AND STAFF COMMENTS

8. **SBF Program Specialist Report** (Bob Marciniak)  
Written report attached & short video update of Feather Fiesta Days
9. **DWR Advisor Report** (Kevin Dossey)  
Update on the gravel supplication program in the Feather River near the Fish Hatchery
10. **SWC Advisor Report** (Tim Haines)

## CORRESPONDENCE

- Letter of approval to FRRPD for \$30,000 (2014 NOFA)
- Letter of denial to YMCA of Superior California, Oroville Branch for \$100,000 (2014 NOFA)
- Letter of denial to City of Oroville for \$25,000 (2014 NOFA)
- Letter of denial to KROV Community Radio Station \$80,000 (2014 NOFA)
- Letter of denial to Oroville Dioxin Education Committee \$30,000 (2014 NOFA)
- Letter of denial to FRRPD for \$45,000 (2014 NOFA)
- Letter of appeal from KROV regarding 2014 NOFA
- Letter to KROV reconfirming the SBF decision

## HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS

This is the time the SBF Chairperson will invite anyone in the audience wishing to address the SBF on a matter not listed on the agenda to step to the podium, state your name for the record and make your presentation. **Presentations are limited to three minutes.** Under Government Code section 54954.2, **the SBF Steering Committee is prohibited from taking action except for a brief response by the SBF Steering Committee or staff to a statement or question relating to a non-agenda item.**

## SBF CHAIRPERSON CALL FOR AGENDA ITEMS

The SBF Chairperson will request agenda items from the Steering Committee, SBF Advisors, and SBF staff for the October 1, 2014 Regular Quarterly Meeting of the SBF Steering Committee.

## ADJOURNMENT

The meeting will be adjourned. The next regular quarterly meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, October 1, 2014 starting at 5:30 P.M. in the Oroville City Council Chambers.



## **Consent Items**

## SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



### MAY 14, 2014 – SPECIAL MEETING

**SBF Goals & Potential Project Mapping Workshop**  
**Held at: Table Mountain Golf Club Conference Room**  
**2700 Oro Dam Blvd West**  
**Oroville, CA 95965**

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**Note:** the following minutes provide a succinct recap of actions taken at the meeting.

The agenda for the May 14, 2014, Special Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, [www.cityoforoville.org](http://www.cityoforoville.org) on Thursday, May 8, 2014 at 10:32 a.m.

The May 14, 2014 Supplemental Benefits Fund Steering Committee Special Meeting was called to order by SBF Chairperson Loren Gill at 10:10 a.m.

### ROLL CALL

Present: Voting Committee Members: Committee Members, City of Oroville; Gordon Andoe, Linda Dahlmeier; FRRPD, Victoria Coats; City of Oroville, David Pittman, Vice Chairperson and Chairperson, Loren Gill, FRRPD.

Absent Voting Committee Members: none

Advisory Committee Members (non-voting): Kevin Dossey, Department Water Resources; Kevin Zeitler, Oroville Area Chamber of Commerce, Claudia Knaus (Alternate), Oroville Area Chamber of Commerce; Dave Steindorf (Alternate) American Rivers, Tim Haines, State Water Contractors

Absent Advisory Committee Members (non-voting): Steve Rothert – American Rivers

### **Others Present:**

Randy Murphy, SBF Fund Administrator  
Bob Marciniak, SBF Program Specialist

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Eddie Guarachi, California State Parks  
Michael Fehling, OHMVR, Clay Pit SVRA  
Eric Ginney, ESA  
Chris Tellis, Land owner unimproved property adjacent to the Feather River

## **RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS**

### **CONSENT CALENDAR** – None

### **WORKSHOP**

The SBF Steering Committee contracted with ESA & Associates with facilitators Eric Zigas and Ray Weis presenting the following information:

- Relicensing & the SBF a brief history (Intent: Lake vs River)
- Feather River Opportunities & Constraints
- Defining “The Greater Oroville Area”
- Overview of Goals & Objectives defined (SBF) and Goals & Objectives of Others
- Conclusions

Participants used various maps of the Oroville Area to identify existing, proposed and potential projects that the SBF might have an interest in. The following five key areas were focused on:

- North Forebay Recreation Area
- Diversion Pool Area
- Historic Downtown Oroville & Surrounding Area
- Riverbend Park
- Riverbend Park to the Afterbay Outlet

Participants also focused on defining goals and objectives for the following:

- Recreation/ Goal: Provide multiple recreational opportunities that utilize and enhance access to existing resources with the boundaries of the Feather River Plan.
- Access/Goal: Encourage secure and managed access for all segments of the population, with connections to the surrounding community and future development.
- Natural Environment/Goal: Ensure the continued success of habitat restoration and improve the ecological health of the river and floodplain in concert with river restoration goals.
- Attachments 1 & 2 are summaries of meeting notes taken by ESA & Associates at the meeting.

**HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS** - None

**ADJOURNMENT**

The meeting was adjourned at 4:05 p.m. A Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, July 2, 2014, starting at 5:30 P.M. in the Council Chambers of the City of Oroville.

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Loren Gill, SBF Chairperson

# memorandum

date May 16, 2014  
to Bob Marciniak  
from Ray Weiss  
subject Note Summary – SBF Workshop, May 14, 2014

Bob –

From the SBF Workshop this past week, the following are my commenter summaries, which are primarily from the “Opportunities and Constraints” portion of the workshop.

## Opportunities and Constraints

### North Forebay Recreation Area

- BM – Water-related rentals.
- LD – Existing Aquatics Center – still operating/power and water/- needs a restaurant. Aquatic Park needed.
- DP - State Parks should facilitate since they have ability to include commercial/retail services. Prime recreation property. Use of spoils berm for other recreation activities. Existing trail. Recreational facilities are best suited for areas adjacent to freeway. Expand Nelson Property. Concessionaire is necessary. Zip lining, rock climbing, rope bridges. Cabana rentals. Floating camp site/bathroom for boaters.
- KD – CHP Facility was interested in expanding. 35 acres available.
- LD – Should be highest and best use for area. Including rental facilities, etc. “Quiet Area”
- DS – That’s why we need a River Plan. Mountain biking opportunities, from Dam to...
- How does this ultimately get implemented? (Eric Zigas, to be identified later).
- KZ – In recreation management plan references warm water facility. This could be a good site. White water Park.
- GA – Connected/access with other recreation activities. Instruction to Greg Melton is to make this area a “Family Area”.
- Chamber – Shade structures.
- Picnic Sites.

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## Diversion Pool Area

- Group: Boat launch/Car Top/Day Use area which connects from railroad bridge crossing.
- DS – Would be good to know how far things are in the planning process. Directed to DWR (KD). Cows/livestock create obstacles.
- KD – In process of designed small boat launch/kayak. Fishing platform on other side of diversion pool. New construction (excluding safety issues or grant projects) is on hold. Construct paved trail provided that other agency constructs trail along north side.
- Chris – Kayak rentals and put in opportunities along lower part of area. Shading banks to synergize with City park facilities. Wood debris work to help create White Water Park. Ripple management for kayaking runs. Overall develop synergies between environmental management measures and what the City could do to help generate cost efficient development of projects.
- Lauren – Washington Street Bridge, kayak put in. Shade to supplement vegetation loss along river banks.

## Historic Downtown Oroville and Surrounding Area

- Chris – Salmon Park not a substitute for environmental enhancements.
- DS – Can't overlook the potential of the northern side of the bank for use. River Plan needs to include this area. Can the levee be lowered due to reduced flow? Perhaps CHP facility fits into plan rather than being part of plan.
- LD – Biggest issue for Pressavor is coordination with all entities including DWR which has a plan that does not currently include projects like the Pressavor. Walkway with boat dock.
- DP – White Water Park would need filtered water that could cause environmental impacts. Many issues to overcome. Shuttle bus for kayakers that drop in and need a ride back. Not sure about horses.
- Chamber – access for a white water park may be difficult.
- KZ – Within the last 30 years, several floods

## Riverbend Park

- DS – less interesting area of river. Good place for some restoration habitat activities that don't involve a lot of activity. Make the river more interesting with recreation opportunities; use the mitigation to make it more interesting. Levee removal may be possible if it meets the objectives.
- Chris – fisherperson opportunities, fish cleaning stations, bathrooms, etc.
- Vicky – activities required to help clean up area that then enhances the area.
- Lauren – All-purpose trails that go all the way to Gridley.
- DP – Build gravel beds to enhance the white water experience. Area zoned for recreation by County. "Tough Mudder" to conduct event. Lots of private recreation activities (paint ball, off road). Wildlife area to add an ADA dock area.
- KZ – Need to look at economic draws to the areas, eating areas, other uses that will bring people in during the week. Safety issue, security cameras. Area needs to look presentable, clean. O and M big issue. Tie in with surrounding wildlife areas that could tie in with Riverbend Park. Need to understand all surrounding plans to Oroville and how they overlap.
- Claudia – Stuart Court, Ron Harmon property to include an equestrian center.
- BM – Zip line at bridge that crosses river near OroDam.

## Riverbend to Afterbay Outlet

- KD – Game wardens are helping to address combat fishing. Overnight camping available within designated areas. Toilet and boat ramp – very primitive. DWR to build additional campsites

- DP - Potential spot for restaurant (or food truck) to provide amenities for combat fishermen. Transient population affecting recreation use. Perhaps a JPA to help with enforcement of transient issues.
- DS – Picnicking and recreations day use, with some camping, within areas down to the outlet.

## Supplemental Benefits Fund Steering Committee Feather River Plan

### Recreation

*Goal: Provide multiple recreational opportunities that utilize and enhance access to existing resources within the boundaries of the Feather River Plan.*

#### Objectives:

- The River Plan shall be oriented to passive and active water-enhanced recreation activities which are appropriate in a natural environment, and which are not normally provided by other recreational facilities.
- Enhance our network of non-motorized trails for multiple uses including, hiking, biking, paddling, tubing, and equestrian use.
- Preserve and enhance existing fishing facilities and promote their continued use.
- Preserve and enhance day use and overnight activities.
- Develop a public safety plan that coordinates with jurisdictional public safety authorities.
- Provide recreation facilities that complement the Recreation Management Plan and Environmental Provisions in cooperation and collaboration with other regional recreation entities

### Access

*Goal: Encourage secure and managed access for all segments of the population, with connections to the surrounding community and future development.*

#### Objectives:

- Provide reasonably available and safe public access.
- Encourage connections to adjacent thoroughfares, trails, future River Plan facilities, and adjacent existing and future development.
- Respect the privacy and security of the adjacent private property owners.
- Provide access that facilitates boating on the river, such as put-ins, take outs, shuttles, and access points.

### Natural Environment

*Goal: Ensure the continued success of habitat restoration and improve the ecological health of the river and floodplain in concert with river restoration goals.*

#### Objectives:

- Protect water quality in the river.
- Preserve and enhance salmon habitat consistent with other objectives in the River Plan.
- Remove non-native invasive plant and wildlife species.
- Continue and enhance vegetation of plants and trees with native species throughout the River Plan Boundary.

# SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE



## JUNE 11, 2014 – SPECIAL MEETING

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**Note:** the following minutes provide a succinct recap of actions taken at the meeting. A complete recorded transcript is available by contacting the SBF Program Specialist at (530) 538-2518.

The agenda for the June 11, 2014, Special Meeting of the Supplemental Benefits Fund Steering Committee was posted at the front of City Hall and electronically on the City of Oroville website, [www.cityoforoville.org](http://www.cityoforoville.org) on Wednesday June 4, 2014, at 11:24 a.m.

The June 11, 2014 Supplemental Benefits Fund Steering Committee Special Meeting was called to order by SBF Chairperson Loren Gill at 4:02 p.m.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Gill.

### ROLL CALL

Present: Voting Committee Members: Committee Members, City of Oroville; Gordon Andoe, Linda Dahlmeier; FRRPD, Victoria Coots and Chairperson, Loren Gill, FRRPD.

Absent Voting Committee Members: Vice Chairperson, David Pittman

Advisory Committee Members (non-voting): Kevin Dossey, Department Water Resources; Claudia Knaus (Alternate), Oroville Area Chamber of Commerce; Dave Steindorf (Alternate) American Rivers

Absent Advisory Committee Members (non-voting): Steve Rothert – American Rivers; Tim Haines, State Water Contractors

### **Others Present:**

Randy Murphy, SBF Fund Administrator

Jamie Hayes, Recording Clerk

**RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS**

Lesley Kuykendall

**CONSENT CALENDAR** – None

**REGULAR BUSINESS**

**1. REVIEW OF APPLICATIONS FROM THE 2014 NOTICE OF FUNDS AVAILABLE RELEASED ON MARCH 13, 2014 – staff report (Bob Marciniak, SBF Program Specialist)**

Lesley Kuykendall, Applicant, spoke in support of the KROV Community Radio Station Call No. 91.1 FM.

Following discussion, a motion was made by Committee Member Coots, seconded by Committee Member Andoe, to:

**Deny the request for funding for KROV Community Radio Station Call No. 91.1 FM in the amount of \$80,000 and Oroville Dioxin Education Committee in the amount of \$30,000.**

The motion was passed by the following vote:

Ayes: Committee Members Andoe, Coots, Dahlmeier, Vice Chairperson  
Pittman, Chairperson Gill  
Noes: None  
Abstain: None  
Absent: None

Following discussion, a motion was made by Committee Member Andoe, seconded by Vice Chairperson Pittman, to:

**Deny the request for funding for YMCA of Superior California/Oroville Branch in the amount of \$100,000.**

The motion was passed by the following vote:

Ayes: Committee Members Andoe, Coots, Dahlmeier, Vice Chairperson  
Pittman, Chairperson Gill  
Noes: None  
Abstain: None  
Absent: None

Following discussion, a motion was made by Committee Member Dahlmeier, seconded by Vice Chairperson Pittman, to:

**Approve the request for funding for Feather River Recreation & Park District in the amount of \$30,000.**

The motion was passed by the following vote:

Ayes: Committee Members Andoe, Coots, Dahlmeier, Vice Chairperson  
Pittman, Chairperson Gill  
Noes: None  
Abstain: None  
Absent: None

Following discussion, a motion was made by Committee Member Dahlmeier, seconded by Committee Member Andoe, to:

**Deny the request for funding for Feather River Recreation & Park District in the amount of \$45,000.**

The motion was passed by the following vote:

Ayes: Committee Members Andoe, Coots, Dahlmeier, Vice Chairperson  
Pittman  
Noes: Chairperson Gill  
Abstain: None  
Absent: None

Following discussion, a motion was made by Committee Member Dahlmeier, seconded by Committee Member Coots, to:

**Deny the request for funding for the City of Oroville in the amount of \$25,000.**

The motion was passed by the following vote:

Ayes: Committee Members Andoe, Coots, Dahlmeier, Vice Chairperson  
Pittman, Chairperson Gill  
Noes: None  
Abstain: None  
Absent: None

**HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS** - None

### **ADJOURNMENT**

The meeting was adjourned at 5:35 p.m. A Regular Quarterly Meeting of the Supplemental Benefits Fund Steering Committee will be held on Wednesday, July 2, 2014, starting at 5:30 P.M. in the Council Chambers of the City of Oroville.

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Loren Gill, SBF Chairperson

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**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE  
STAFF REPORT**

**TO: SBF CHAIRPERSON & COMMITTEE MEMBERS**

**FROM: RANDY MURPHY, SBF ADMINISTRATOR  
BOB MARCINIAK, SBF PROGRAM SPECIALIST**

**RE: AUTHORIZATION TO REQUEST REIMBURSEMENT TO THE  
CITY OF OROVILLE FOR SBF ADMINISTRATIVE EXPENSES**

**DATE: July 2, 2014**

**SUMMARY**

The Committee will consider approving a request for reimbursement to the City of Oroville in the amount of \$13,144.64 for SBF Administrative expenses for, April 1, 2014 through June 30, 2014.

**DISCUSSION**

The expenses are within the guidelines of Contract # 460007302, Exhibit A, Attachment 1, Page 10 "...administrative duties include, but are not limited to, activities associated with management of the Fund." The amount of \$13,144.64 represents actual expenses verified against City of Oroville General Ledger charges from April 1, 2014 through June 30, 2014.

**FISCAL IMPACT**

Reduces previously approved annual administrative budget of \$43,929.99 to (\$1,074.54)

**RECOMMENDATION**

Committee Authorization for the SBF Fund Administrator to sign Invoice Transmittal No. AE2014-3 to DWR for reimbursement in the amount of \$13,144.64

**ATTACHMENTS**

Transmittal No. AE2014-3  
Budget Reconciliation

**Supplemental Benefits Fund (SBF)**

**Performa Budget/Actual Expenses/Variance**

**Administrative Expenses\***

**City of Oroville Fiscal Year: 07/01/2013 to 06/30/2014**

<u>Month</u>	<u>Year</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget Variance</u>	<u>DWR Billed</u>
July	2013	\$3,398.00	(\$3,372.63)	\$25.37	yes
August	2013	\$3,323.00	(\$3,147.36)	\$175.64	yes
September	2013	\$3,473.00	(\$3,147.24)	\$325.76	yes
October	2013	\$3,524.00	(\$3,360.91)	\$163.09	yes
November	2013	\$4,621.00	(\$4,864.63)	(\$243.63)	yes
December	2013	\$3,449.00	(\$3,300.97)	\$148.03	yes
January	2014	\$3,524.00	(\$3,132.27)	\$391.73	yes
February	2014	\$3,449.00	(\$3,831.99)	(\$382.99)	yes
March	2014	\$3,599.00	(\$3,700.90)	(\$101.90)	yes
April	2014	\$4,671.00	(\$3,482.01)	\$1,188.99	yes
May	2014	\$3,449.00	(\$6,259.43)	(\$2,810.43)	yes
June	2014	\$3,449.00	(\$3,403.20)	\$45.80	yes

**Totals:                      \$43,929.00      (\$45,003.54)                      (\$1,074.54)**

**\* Administrative Expenses include the following:**

SBF Coordinator/ City of Oroville Salary & Benefits	50%
Office expenses related to SBF	100%
Legal Expenses related to SBF	100%
Miscellaneous expenses related to SBF	100%

Actual details of line expenses are provided on the analysis of SBF Administrative expenses submitted with the City of Oroville reimbursement request.

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**Analysis of SBF Administrative Expenses to be submitted for reimbursement**

<b><u>Category</u></b>	<b><u>Apr-14</u></b>	<b><u>May-14</u></b>	<b><u>Jun-14</u></b>
Program Specialist Salary	2,335.30	3,502.92	2,335.30
Temp Salaries	0.00	0.00	0.00
Meeting Clerk	0.00	0.00	0.00
Overtime	0.00	0.00	0.00
Medicare	32.80	50.16	32.80
Pers	282.42	423.63	282.42
Bond	154.36	231.54	154.36
Health Insurance	570.77	570.77	570.78
Workmans Comp	11.92	17.88	11.92
Unemployment Ins	15.62	15.62	15.62
Postage Due	0.00	0.00	0.00
Office Supplies	36.59	49.06	0.00
Postage/Xerox	42.23	94.45	0.00
Meeting Expenses	0.00	233.40	0.00
Travel	0.00	0.00	0.00
Printing	0.00	0.00	0.00
Stores Expense	0.00	0.00	0.00
Legal	0.00	1,070.00	0.00
Medical/Physical	0.00	0.00	0.00
Advertising/Legal Notices	0.00	0.00	0.00
<b><u>Total</u></b>	<b><u>\$3,482.01</u></b>	<b><u>\$6,259.43</u></b>	<b><u>\$3,403.20</u></b>
<b><u>Total/GL</u></b>	<b><u>\$3,482.01</u></b>	<b><u>\$6,259.43</u></b>	<b><u>\$3,403.20</u></b>
<b><u>Difference</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>

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**CITY OF OROVILLE**  
Bob Marciniak, SBF Program Specialist  
1735 MONTGOMERY STREET • OROVILLE, CA 95965-4897

530-538-2518  
Fax 530-538-2468  
Email: [marciniakb@cityoforoville.org](mailto:marciniakb@cityoforoville.org)

**Date:** July 2, 2014

**To:** Lynne Esparaza  
DWR

**Subject:** Reimbursement of Administrative Expenses \$13,144.64 *RM*

**FERC Project No. 2100 Contract #460007302**

**INVOICE # AE2014-3**

**Note:** Reimbursement to the City of Oroville for administrative expenses; April, May & June 2014. Supporting documents are attached.

**Approvals:**

\_\_\_\_\_  
Randy Murphy, SBF Fund Administrator:

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**Cc:** DWR Accounting Office/Contracts Payable Unit/Sacramento, CA

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**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE  
STAFF REPORT**

**TO: SBF CHAIRPERSON & COMMITTEE MEMBERS**

**FROM: RANDY MURPHY, SBF ADMINISTRATOR  
BOB MARCINIAK, SBF PROGRAM SPECIALIST**

**RE: RESCISSION OF SUPPLEMENTAL BENEFITS FUND  
COMMITMENT FOR EXPENSE REIMBURSEMENT TO THE CITY  
OF OROVILLE FOR THE WHITEWATER ENVIRONMENTAL  
STUDY**

**DATE: July 2, 2014**

**SUMMARY**

The SBF Steering Committee will receive information regarding the City of Oroville's rescission of a portion of a previously approved administrative allocation for expenses related to an environmental study for the envisioned Oroville whitewater venue.

**DISCUSSION**

The City of Oroville approached the SBF on December 4, 2012 for assistance in funding the environmental study of an envisioned Whitewater Park. The SBF approved the request with \$69,971.56 provided immediately to cover the City's expenses to date, and an additional \$141,800.00 for future expenses. As of May 20, 2014 the City of Oroville has expended a total of \$89,117.45 for the study from a, time and materials, contract with McLaughlin Water.

Due to the protracted time for the approval of the FERC Project 2100 (Licensing of the Oroville Facilities) the environmental study was placed on hold by the City of Oroville in 2013. The Executive Committee discussed the continued delay and directed staff to bring the item before the City Council for consideration of rescinding the unused portion of \$122,654.11. The City Council on, May 20, 2014 approved rescinding the unused funds. The SBF Steering Committee has moved its focus to a potential Aquatic Facility that may be of greater benefit to the Oroville Community.

SBF Reimbursement	69,971.56
SBF Commitment:	141,800.00
Total reimbursement to the City of Oroville from the SBF	-89117.45
Remaining commitment funds	122,654.11

### **FISCAL IMPACT**

Increases unallocated funds by \$122,654.11

### **RECOMMENDATION**

Receive the information.

### **ATTACHMENT**

- Summary letter from McLaughlin Water regarding progress to date
- Letter to McLaughlin Water canceling environmental study

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**MEMORANDUM**  
January 15, 2014

**TO:** Bob Marciniak, City of Oroville

**FROM:** Ben Nielsen, MWDG  
Rick McLaughlin, MWDG

**RE:** Oroville WWP Phase 1 & 2- Status Report

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**Purpose**

A portion of initial base mapping, permitting and design work was completed in the fall of 2012. At that time the City directed MWDG to stop work prior to completion. As requested by the City, MWDG has prepared this memorandum to provide a summary of work completed to date and recommended next steps in development of the Oroville Whitewater Park project.

**Summary of Contracts**

MWDG and design team were selected by the City to provide professional mapping, design and permitting services in 2011. MWDG provided the City a proposal and scope of work that included three phases to complete "Pre-Design" of the Whitewater Park.

- Phase 1 – Initial meetings & support
- Phase 2 – Baseline Conditions
- Phase 3 – Refinement of Alternatives

The City authorized Phase 1 and 2 work only. Two change orders were authorized for additional scope related to modifications to the project area. The following sections summarize the work completed for Phase 1 and 2.

**Work Status/Progress**

***Meetings & Support Items (Phase 1):***

- Design team completed review of State Water Contractor and Department of Water Resources project review comment letters. A draft response was completed and submitted to the City.

- Attended two meetings with project stakeholders in Oroville. Attendees included City of Oroville, DWR, SWC and Design Team.
- Project update presentation to City Council by Jody Gallaway.

***Mapping & As-Built Items (Phase 2):***

- Preliminary mapping is completed. GIS property lines, aerial contours, flight photos, and utilities are shown on the mapping. The City received and forwarded the title reports for several parcels within the project limit. Easements identified in the title reports have been added to the mapping at approximated locations. Title reports for all parcels within the project boundary were not found by the title company hired by the City.
- As-built information for the Diversion Dam and Power Canal has been requested from DWR. The state has not been responsive to our requests.

***Environmental & Permitting Items (Phase 2):***

- Gallaway Enterprises completed a draft delineation of jurisdictional waters of the United States, Biological Resource Assessment, Biological Assessment outline, and a tentative pre-application package. Work completed also included a literature search and cultural resource survey.
- Scheduling of the pre-application meeting has been postponed until the hydropower license is issued which is contingent on the final Biological Opinion from NOAA Fisheries (not issued to date).

***Hydraulic Flood Models (Phase 2):***

- Design Team located existing floodway studies and work maps for the project reach. A letter regarding flood jurisdiction was completed. Flood work is completed for Phase 1 & 2.

***Whitewater Items (Phase 2):***

- Hydrology to determine flow rates and occurrences in the Feather River at the Fish Barrier Pool site is completed. The purpose of the analysis was to evaluate historical discharges in the river to establish flow rates for planning and design of recreational improvements.
- A revised Alternative 5 self-contained recirculating whitewater course has been completed to eliminate discharge of water from the course to the Low Flow Channel. Initial conversations with regulators indicated that maintaining water temperatures in the LFC will be a fundamental requirement of the whitewater project.
- A preliminary project description for the whitewater project was prepared for regulatory agencies and support the permitting efforts.

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### Next Steps

The Oroville Whitewater Park project is complex. It will require development in incremental phases or steps to achieve project objectives while satisfying constraints and stakeholders/regulators interests. The following are the perceived next steps based on the work completed to date:

- Complete Pre-application Packet and hold Pre-application Meeting with regulators. Cannot be completed until the hydropower license is issued (requires final Biological Opinion from NOAA Fisheries – not issued to date).
- Complete concept design of whitewater alternatives (Phase 3). This work could be done prior to issuance of the hydropower license. It will allow further develop of permitting/environmental strategies and estimates of construction costs for project budgeting.
- The importance of securing water delivery (or water rights) to the whitewater course and/or a reduced power price from DWR if possible cannot be understated. Pumping costs or offsetting lost power generation will be one of, if not, the biggest operating costs. It should be anticipated that this will be a long process and will require City agreements with DWR and/or other entities. It is strongly encouraged that the City seek any and all possible options.

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OFFICE OF THE CITY ADMINISTRATOR  
530-538-2535

June 23, 2014

Merrick & Company  
McLaughlin Whitewater Design Group  
Rick McLaughlin, Principal  
2420 Alcott Street  
Denver, Colorado 80211

Re: Oroville WWP Phase 1 & 2 Agreement No. 2031

Dear Mr. McLaughlin,

On May 20, 2014, the Oroville City Council directed that all activities pertaining to the proposed Whitewater Park be cancelled due to multiple factors, including uncertainty of funding and a new community focus towards an aquatic swim facility that would ultimately benefit more of the local community.

Agreement No. 2031, provided for a time and materials payment provision and fifteen days' written notice of termination. This letter is official notification of the termination of the contract.

The contract also provided that, "Ownership of all plans, studies, documents, and other writings prepared by and for Consultant, its officers, employees, and agents and subcontractors in the course of implementing this Agreement, except working notes and internal documents, shall become the property of the City upon payment to Consultant for such work, and the City shall have the sole right to uses such materials in its discretion without further compensation to Consultant or to any other party. Consultant shall, at Consultant's expense, provide such reports, plans studies, documents, and other writings to City within three (3) days after written request." This letter also is official notification of the City's request for such documents.

The City appreciates having worked with McLaughlin Whitewater Design Group and the work product that has been presented to date. Times change, and unfortunately the

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direction of the City, at this time, does not include continuing with a whitewater park venue.

The City acknowledges delivery of the summary status report memorandum dated January 15, 2014 which detailed progress to date. It is my understanding that all payments due your firm have been made. Please contact Bob Marciniak, Program Specialist, if further clarification is required.

Sincerely,

  
Randy Murphy  
City Administrator

Cc: Oroville City Council  
Oroville Supplemental Benefits Fund Steering Committee

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## **Regular Business**

**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE  
STAFF REPORT**

**TO: SBF CHAIRPERSON & COMMITTEE MEMBERS**

**FROM: RANDY MURPHY, SBF ADMINISTRATOR  
BOB MARCINIAK, SBF PROGRAM SPECIALIST**

**RE: ESTABLISH SBF ADMINISTRATIVE BUDGET FOR  
JULY 1, 2014 THROUGH JUNE 30, 2016**

**DATE: July 2, 2014**

**SUMMARY**

The Committee will consider approving the Administrative Budget in the amount of \$90,232.00 for fiscal years July 1, 2014 through June 30, 2015 and July 1, 2015 through June 30, 2016.

**DISCUSSION**

The Settlement Agreement for Licensing of the Oroville Facilities, FERC Project No. 2100, and approved March 2006 provided Appendix B, "Measures Agreed to Among the Parties but not to be included in New Project License." Appendix B established the basis for the Supplemental Benefits Fund and the appointment of the City of Oroville to assume the duties of the Fund Administrator. Appendix B, Exhibit A, Attachment 1 states, in part, that "The Fund Administrator shall use its internal protocols to formally designate a person within its organization to serve as the responsible person for performance of all such administrative duties required to ensure the orderly and efficient operation of the Fund."

In 2007 the City of Oroville and the Supplemental Benefits Fund Steering Committee approved a position to fulfill those needs. The position was filled June 23, 2008 as part of a full-time position that the City of Oroville established. The position initially was titled SBF/RDA Coordinator with an appropriate job description and non-exempt salary classification. The position was reclassified in 2012 to a Program Specialist, an exempt from overtime position. Since 2008 the SBF has been responsible for 50% of the incumbent's salary and benefits and 100% of items related to the daily management of the SBF. The City of Oroville has been responsible for 50% of the incumbent's salary and benefits and 100% of any expenses related to activities assigned by the City.

A revised Administrative Budget was established in 2008 with reimbursement to the City of Oroville, on a quarterly basis, for expenses related to the SBF Coordinator position.

The recommended 2014 – 2016 SBF Administrative Budget of \$90,232 includes the following line items:

Salary:	71,120.00
Benefits:	16,532.00
Meeting Clerk:	1,200.00
Supplies/Postage:	2,160.00
Legal:	2,400.00
Legal Notices:	120.00
5%	
Contingency:	4,300.00
Total two years:	90,232.00

### **FISCAL IMPACT**

Establishes a budget for the current and next fiscal years with funding available from unencumbered SBF balances. *(Note: The City of Oroville may be reimbursed on a monthly basis for expenses related to the SBF).*

### **RECOMMENDATION**

Approve budget or provide direction to staff.

### **ATTACHMENTS**

1. Proposed 2014-2016 budget with historical trends
2. Anticipated SBF revenue & expenditures 2014-2016

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SBF Performa Budget 07/01/2014 to 06/30/2016



Month	Year	Coordinator Salary	Meeting Clerk	Medicare	PERS	Bond	Health Insurance	Workmans Comp	Unemployment Ins.	Office Supplies	Postage/Copy	Meeting Expense	Legal	Legal Notices	5% Contingency	Totals
July	2014	2,530.00	50.00	33.00	145.00	77.00	400.00	12.00	16.00	50.00	40.00	25.00	100.00	5.00	175.00	3,658.00
August	2014	2,530.00	50.00	33.00	145.00	77.00	400.00	12.00	16.00	50.00	40.00	25.00	100.00	5.00	175.00	3,658.00
September	2014	2,530.00	50.00	33.00	145.00	77.00	400.00	12.00	16.00	50.00	40.00	25.00	100.00	5.00	175.00	3,658.00
October	2014	2,530.00	50.00	33.00	145.00	77.00	400.00	12.00	16.00	50.00	40.00	25.00	100.00	5.00	175.00	3,658.00
November	2014	2,600.00	50.00	34.00	146.00	78.00	400.00	13.00	17.00	50.00	40.00	25.00	100.00	5.00	178.00	3,736.00
December	2014	2,600.00	50.00	34.00	146.00	78.00	400.00	13.00	17.00	50.00	40.00	25.00	100.00	5.00	178.00	3,736.00
January	2015	2,600.00	50.00	34.00	146.00	78.00	400.00	13.00	17.00	50.00	40.00	25.00	100.00	5.00	178.00	3,736.00
February	2015	2,600.00	50.00	34.00	146.00	78.00	400.00	13.00	17.00	50.00	40.00	25.00	100.00	5.00	178.00	3,736.00
March	2015	2,600.00	50.00	34.00	146.00	78.00	400.00	13.00	17.00	50.00	40.00	25.00	100.00	5.00	178.00	3,736.00
April	2015	2,600.00	50.00	34.00	146.00	78.00	400.00	13.00	17.00	50.00	40.00	25.00	100.00	5.00	178.00	3,736.00
May	2015	2,600.00	50.00	34.00	146.00	78.00	400.00	13.00	17.00	50.00	40.00	25.00	100.00	5.00	178.00	3,736.00
June	2015	2,600.00	50.00	34.00	146.00	78.00	400.00	13.00	17.00	50.00	40.00	25.00	100.00	5.00	178.00	3,736.00
July	2015	2,600.00	50.00	34.00	146.00	78.00	400.00	13.00	17.00	50.00	40.00	25.00	100.00	5.00	178.00	3,736.00
August	2015	2,600.00	50.00	34.00	146.00	78.00	400.00	13.00	17.00	50.00	40.00	25.00	100.00	5.00	178.00	3,736.00
September	2015	2,600.00	50.00	34.00	146.00	78.00	400.00	13.00	17.00	50.00	40.00	25.00	100.00	5.00	178.00	3,736.00
October	2015	2,600.00	50.00	34.00	146.00	78.00	400.00	13.00	17.00	50.00	40.00	25.00	100.00	5.00	178.00	3,736.00
November	2015	2,700.00	50.00	35.00	147.00	79.00	400.00	14.00	18.00	50.00	40.00	25.00	100.00	5.00	183.00	3,846.00
December	2015	2,700.00	50.00	35.00	147.00	79.00	400.00	14.00	18.00	50.00	40.00	25.00	100.00	5.00	183.00	3,846.00
January	2016	2,700.00	50.00	35.00	147.00	79.00	400.00	14.00	18.00	50.00	40.00	25.00	100.00	5.00	183.00	3,846.00
February	2016	2,700.00	50.00	35.00	147.00	79.00	400.00	14.00	18.00	50.00	40.00	25.00	100.00	5.00	183.00	3,846.00
March	2016	2,700.00	50.00	35.00	147.00	79.00	400.00	14.00	18.00	50.00	40.00	25.00	100.00	5.00	183.00	3,846.00
April	2016	2,700.00	50.00	35.00	147.00	79.00	400.00	14.00	18.00	50.00	40.00	25.00	100.00	5.00	183.00	3,846.00
May	2016	2,700.00	50.00	35.00	147.00	79.00	400.00	14.00	18.00	50.00	40.00	25.00	100.00	5.00	183.00	3,846.00
June	2016	2,700.00	50.00	35.00	147.00	79.00	400.00	14.00	18.00	50.00	40.00	25.00	100.00	5.00	183.00	3,846.00
Totals:		62,920.00	1,200.00	820.00	3,508.00	1,876.00	9,600.00	316.00	412.00	1,200.00	960.00	600.00	2,400.00	120.00	4,300.00	90,232.00

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**Budget/Actual Comparisons**

<b>Fiscal Year</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Notes</b>
2013-14	43,929.00	45,003.54	1,074.54	
2012-13	46,296.00	41,005.90	-5,290.10	
2011-12	45,000.00	41,056.51	-3,943.49	
2010-11	45,000.00	43,012.97	-1,987.03	
2009-10	47,351.98	44,491.91	-1,848.05	
2008-09	244,850.00	173,050.00	-71,800.00	RFSP
2008-09	43,654.70	43,654.70	(-0-)	
2007-08	11,495.80	11,495.80	(-0-)	

**Notes:**

**Current SBF Program Specialist hours**

**32 hours (.8 fte) employee**

**20 hours dedicated to SBF related activities**

**12 hours dedicated to City of Oroville related activities**

**Per Settlement Agreement Project 2100, Exhibit A, Attachment 1 (page 2 of 10)**

"The Fund Administrator (City of Oroville) shall use its internal protocols to formally designate a person within its organization to serve as the responsible person for performance of all such administrative duties required to ensure the orderly and efficient operation of the Fund..."

Since June 23, 2008 a .50 fte (20 hours per week) has been designated by the City of Oroville to fulfill the SBF administrative functions. As stated in Exhibit A, attachment 1 (page 10 of 10) "Portions of the Fund will be allocated for administration of the Fund and Fund Strategic Plan development ... After the first two years, a maximum annual amount to be determined by the Steering Committee will be allocated to the Fund Administrator (City of Oroville) for administrative duties."

**SBF anticipated revenue & expenditures**

**07/01/2014 -- 06/30/2015**

**Revenue:** DWR Advance January 20, 2015\* 100,000.00

**Expenses:**

Administration	45,116.00
Event Coordinator grant (UCEF)	30,000.00
Aquatic Center Study grant (City of Oroville)	20,000.00
Brad Freeman Trail grant (FRRPD)	20,000.00
Consultant set aside River Plan	25,000.00
Irrigation well grant @ Nelson Complex (FRRPD)	30,000.00

**Anticipated expenses:** **170,116.00**

**07/01/2015 -- 06/30/2016**

**Revenue:** DWR Advance January 20, 2016\* 100,000.00

**Expenses:**

Administration	45,116.00
Event Coordinator grant (UCEF)	30,000.00

**Anticipated expenses:** **75,116.00**

\* assumes FERC License is still pending

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**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE  
STAFF REPORT**

**TO: SBF CHAIRPERSON & COMMITTEE MEMBERS**

**FROM: RANDY MURPHY, OROVILLE CITY ADMINISTRATOR  
BILL LAGRONE, OROVILLE PUBLIC SAFETY DIRECTOR**

**RE: RESERVE POLICE OFFICERS FOR PARKS, TRAILS AND  
SPECIAL EVENTS**

**DATE: July 2, 2014**

**SUMMARY**

**THE COMMITTEE WILL RECEIVE INFORMATION ABOUT THE NEED FOR INCREASED POLICE PATROLS SPECIFICALLY IN PARKS, TRAILS AND AT SPECIAL EVENTS IN OROVILLE.**

**DISCUSSION**

In 2011 the SBF provided funding to the City of Oroville for the purchase of two GEM electrical vehicles that have the capacity to be driven on the various park and trail paths throughout the City. The vehicles are used, mostly by the VIPS (Volunteers in Police Service) at special major events held in the City. The VIPS consists of an aging group of volunteers and recruitment for new volunteers has not been successful.

The City and FRRPD continue to be faced with increased budgetary constraints which have resulted in parks, trails not being policed at a level the desired by either entity. The City is proposing that the SBF fund two (2) reserve police officers for a one (1) year period to allow increased patrol and to determine if the presence is effective.

Parks along the Feather River have drawn those that would abuse drugs and alcohol and behave in ways that would tend to discourage the use of these Parks. Individuals who choose to abuse drugs and alcohol, or otherwise behave inappropriately at the Parks or on or about the walking trail along the Feather River discourage others from utilizing these recreational resources. The City of Oroville and Feather River Recreation and Park District recognize that the Parks and Walking Trail must be kept clean and a sense of safety must be maintained in order to encourage use of these recreational resources in our community. The

purpose of these patrol are intended to ensure the ability of all community members to access these recreational resources with a sense of safety.

Reserve police officers are hourly employees who do not receive benefits and are compensated at an hourly rate of \$25.21 and are limited to working 960 hours per year. Two officers would result in an annual cost of \$48,403.20. The SBF mission to increase recreational and economic conditions within the City and the greater Oroville area potentially leads to increased police presence.

### **FISCAL IMPACT**

If approved, would reduce unencumbered funds by \$48,403.20

### **RECOMMENDATION**

Discuss proposal, provide direction.

### **ATTACHMENTS**

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**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE  
STAFF REPORT**

**TO: SBF CHAIRPERSON & COMMITTEE MEMBERS**

**FROM: RANDY MURPHY, SBF ADMINISTRATOR  
BOB MARCINIAK, SBF PROGRAM SPECIALIST**

**RE: DISCUSSION OF PROCESSING OF FUTURE NOTICE OF  
FUNDS AVAILABLE (NOFA) APPLICATIONS**

**DATE: JULY 2, 2014**

**SUMMARY**

The SBF Steering Committee requested that a discussion be brought forward regarding the processing of applications received under the NOFA guidelines.

**DISCUSSION**

Currently, based on direction from the previous Fund Administrator, legal counsel and the Steering Committee, all NOFA applications have been reviewed and presented to the Steering Committee with staff comments and recommendations for final approval or direction by the Steering Committee.

The Regional Fund Strategic Plan (RFSP), which was approved in 2010 by the Steering Committee, has specific criteria for application processing which includes staff screening and processing. The initial screening criterion to be done by staff includes:

- Completeness of the Proposal
- Consistency with SBF Goals
- Feasibility study, conceptual plans, specifications
- Project readiness (including availability of matching funds)
- Availability of operation and maintenance funding (as may be required)
- Consistency with DWR Recreation Management Plan and other local plans and programs (e.g., the Regional Vision)

An application that does not meet the set criterion, including attending a mandatory NOFA workshop, would be declined by staff but the applicant would have the right to appeal to the Steering Committee, based upon appeal procedures established by the Steering Committee.

Applications that meet the set criterion would be presented to the Steering Committee for final evaluation which would include the scoring of projects by the Steering Committee and a determination of relative importance. In its position as the designated decision maker, the Steering Committee may ultimately choose to alter the weight of project criteria before finalizing its selection of proposed

projects for funding; such changes in selection criteria would require a vote according to the rules set forth by the SBF Measures (majority with at least one vote from each representing agency).

Approval of projects/programs is not entirely based on scoring as the final decision is based on a motion to approve, or deny, with a majority vote including at least one vote from each representing agency.

### **FISCAL IMPACT**

None

### **RECOMMENDATION**

Discuss the current process, the process delineated by the Regional Fund Strategic Plan and provide direction to staff, as necessary.

### **ATTACHMENTS**

Excerpts from RFSP pages 4-10 through 4-14  
Figure 4-4 RFSP Overview of SBF Screening Process  
2014 Project application and selection process flow chart

initial stakeholders meetings a list was developed from community input; some of these projects may have relevancy and may be considered in future SBF funding cycles. See **Appendix B** for the Prior Project Identification List.

### **Building a Supplemental Benefits Fund Project Program**

The objective of the Project Application and Selection Process is the establishment of an "SBF Project Program," essentially a capital improvement or expenditure program for the SBF. Similar to capital improvement programs typically adopted by cities or other local jurisdictions, the SBF Project Program will identify a set of projects to be funded over a 5-year funding cycle, as described previously. The projects selected would be described in considerable detail and be prioritized given the projected flow of SBF revenue along with other revenue that may be available for a given project. The underlying principle of the Project Application and Selection Process is to allocate the limited SBF resources in the most efficient, beneficial, and cost-effective manner, given the policy objectives of the SBF and the conditions set forth in the Settlement Agreement.

### **The Project Application and Selection Process**

To create public confidence and transparency along with a technically sound selection process given the wide range of potential projects, the competing interests, and the limited funding available, it will be essential to establish a very formal decision-making process that:

- Engages those proposing projects.
- Adheres to a set of clear screening criteria (to determine whether a project even qualifies).
- Relies on a set of evaluation criteria that allow ranking of proposed projects by their relative merit.
- Allows the Steering Committee to select projects for funding.
- Contains a process of annual appropriation of funds, consistent with project priorities.

This process will require an ongoing standing function for the Steering Committee and will also require staff support for processing project applications, conducting initial screening, and administering and auditing the use of SBF funds. An eight-step process is recommended for this effort. **Figure 4-4** provides an overview of the process. The following text describes each step in order along with the necessary technical inputs.

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## **1. Project Solicitation and Submittal**

The Steering Committee will need to disseminate information regarding the SBF and the funding process so the public and potential funded applicants understand SBF Goals and Objectives, funding potentials, the selection process, and obligations of the funded entities. The City of Oroville Web site has an SBF link with background information, current projects, funded projects, and information about future Notice of Funds Available (NOFA). FRRPD will have a reference link to the City's site. The Strategic Plan itself, as released and promoted, can serve this function as well.

The first step in the process will be the solicitation of projects for SBF funding for all SBF project categories (NOFA process). In 2007 a NOFA was issued which resulted in numerous applications for proposed projects that were highly diverse in character and quality and as such far exceeded the revenues expected from the SBF. The initial NOFA and resulting project selection process helped to inform the development of the process described in this Strategic Plan. The first step should encourage project proposals and the creative thinking of potentially funded applicants. To minimize effort and maximize creativity, this step calls for the submittal, by potentially funded applicants, of a very brief "Project Concept," described on a single-page form, perhaps with simple background material, as described in a set of Project Submittal Requirements. **Appendix A** contains the Project Concept application.

## **2. Review of Concept Project**

The second step would involve a technical review of the submitted Concept Proposals considering basic Project Submittal Requirements, SBF Goals and Objectives, and a set of Initial Screening Criteria. On the basis of these three considerations, a decision would be made whether or not a Concept Proposal meets minimum requirements. If not, the Concept Project would be respectfully rejected. If so, the Applicant would be encouraged to go on to the next step, submittal of a formal Project Application. This Initial Screening Process will eliminate projects that lack merit given the five following considerations and thus simplify subsequent, more detailed evaluation. Initial Screening Criteria recommended include these:

- Completeness of the Proposal.
- Consistency with SBF Goals.

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- Ability to enhance community “sustainable development” objectives.
- Ability to enhance the quality of life for residents in the region and attract visitors.

The technical scoring of projects will be completed by the Steering Committee based upon the application submitted and a formal presentation by the project applicants. An ordinal score would be assigned based on the range of values for each criterion. Another aspect of the Project Evaluation Criteria is their relative importance. They may all have equal weight but more likely some may be more important than others. For this reason the criteria themselves should be placed in rank order, the most heavily weighted first. A value can be given to each, given their relative importance. For example, “Ability to pay back funding to the SBF from revenues derived from investment” is recommended to have a higher value than “potential to enhance sustainable development objectives.”

**Table 4-4** provides a description of the Project Evaluation Criteria and how each criterion will be measured and scored. Each criterion will provide a quantifiable measure that allows comparison of the relative merit of individual proposed projects. For the purposes of comparison, the ranking will generally be converted into an ordinal scale (e.g., quintiles). **Table 4-5** shows how these raw scores could be derived for each criteria, based on the methodology described in **Table 4-4**. Finally, because some of the criteria may bear more weight than others, the ordinal score for a given project will be multiplied by the weighting factor, as noted above, to produce a net score.

**Appendix F** contains a mock scoring exercise that demonstrates how the Steering Committee will complete the technical scoring process. It is important to note that the projects selected for this mock technical scoring exercise are examples only and are not intended to reflect suggestions or recommendations for SBF-funded projects.

### **5. Staff Assembly and Submittal of Proposed Projects**

After working with project applicants to ensure applications are complete and ready for consideration, SBF staff will assemble all project proposals together and prepare packages for the Steering Committee’s technical scoring and ranking of proposed projects. Project packages will contain the project application, project scoring and rating sheet(s), along with a comment form for Steering Committee use in scoring and ranking projects.

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## **6. Technical Ranking of Proposed Projects**

The technical ranking of the proposed projects under consideration would occur by comparing their raw initial score applied to the weighting of the Evaluation Criteria. This presumes that a set of Proposed Projects would be considered simultaneously as a part of assembling the SBF Project Program. As noted above it would be most efficient for this to be done periodically, say every five (5) years, beginning with the creation of the first SBF Project Program. During the intervening years the SBF would generally adhere to the Project Program, although circumstances may dictate variation. For example, an unforeseen Proposed Project of very high merit could emerge that causes reconsideration of the Program-based funding priorities. In such a case, the SBF Coordinator would need to seek additional guidance from the Steering Committee. But otherwise, Proposed Projects would accumulate during the period and be evaluated and ranked as a part of the subsequent funding cycle.

In the event the SBF Coordinator or Steering Committee receives what appears to be a worthy Project application in the middle of the multiple-year funding cycle, the Steering Committee should consider whether it would like the application scored and compared against the current project priority list. Assuming this action takes place and assuming the Steering Committee deems the new Project worthy of funding, the Steering Committee might revisit the multiple-year funding cycle Project list.

## **7. Steering Committee Project Selection**

SBF staff will collect the handwritten project scoring and ranking materials from the Steering Committee. Staff will enter this information into the electronic scoring system established by this RFSP so that the project scoring and ranking could then be presented to the Steering Committee for their final consideration of project selection. For each multiple-year funding cycle, the Steering Committee will then have the opportunity, in a public hearing format, to make project selection recommendations based on the Steering Committee's scoring and ranking of the Proposed Projects.

In its position as the designated decision maker, the Steering Committee may ultimately choose to alter the weight of project criteria before finalizing its selection of proposed projects for funding; such changes in selection criteria would require a vote according to the rules set forth by the SBF Measures (Section D). In this case, the Steering Committee would be required to rescore all candidate projects. This would likely take one of two forms:

- Should the Steering Committee disagree with the scoring of a particular project in one or more criteria, the Steering Committee could direct the SBF

Coordinator to rescore a particular project (and adjust other projects' scoring accordingly) based on specific direction provided by the Steering Committee.

- Should the Steering Committee disagree with the overall results of the project rankings, the Steering Committee could alter the weighting for one or more criteria. In this case, the Steering Committee would rescore all candidate projects and present the revised results to the Steering Committee.

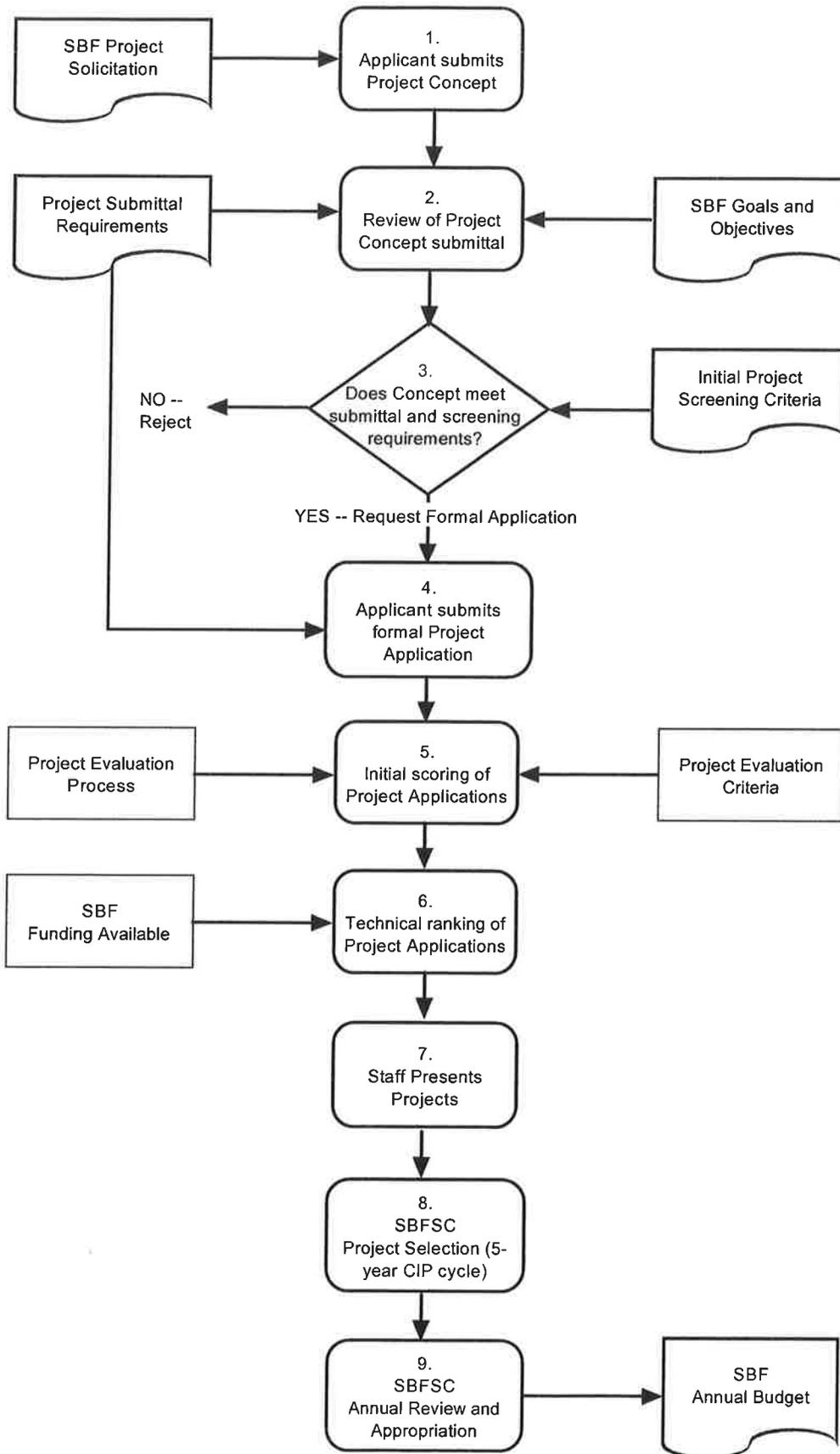
In any event, the Steering Committee will then establish the SBF Project Program based on the Proposed Project Priorities and the funding that is projected to be available during the 5-year funding cycle.

### **8. Steering Committee Annual Review and Funding Appropriation**

At the regular June meeting, the Steering Committee will meet to establish an Annual SBF Budget, based on announced funding by DWR, an official document that will appropriate available SBF funding to its approved uses, including administrative costs, programmed expenditures, and funding specific SBF Projects included in the SBF Project Program. During these quarterly meetings the Steering Committee will also need to consider a performance review of previously funded SBF Projects to assure that funded entities are making appropriate progress and have expended funds consistently with the Project Application. The Steering Committee will also need to make management decisions (e.g., how and by whom administrative duties are being conducted) and review and approve annual financial audits.

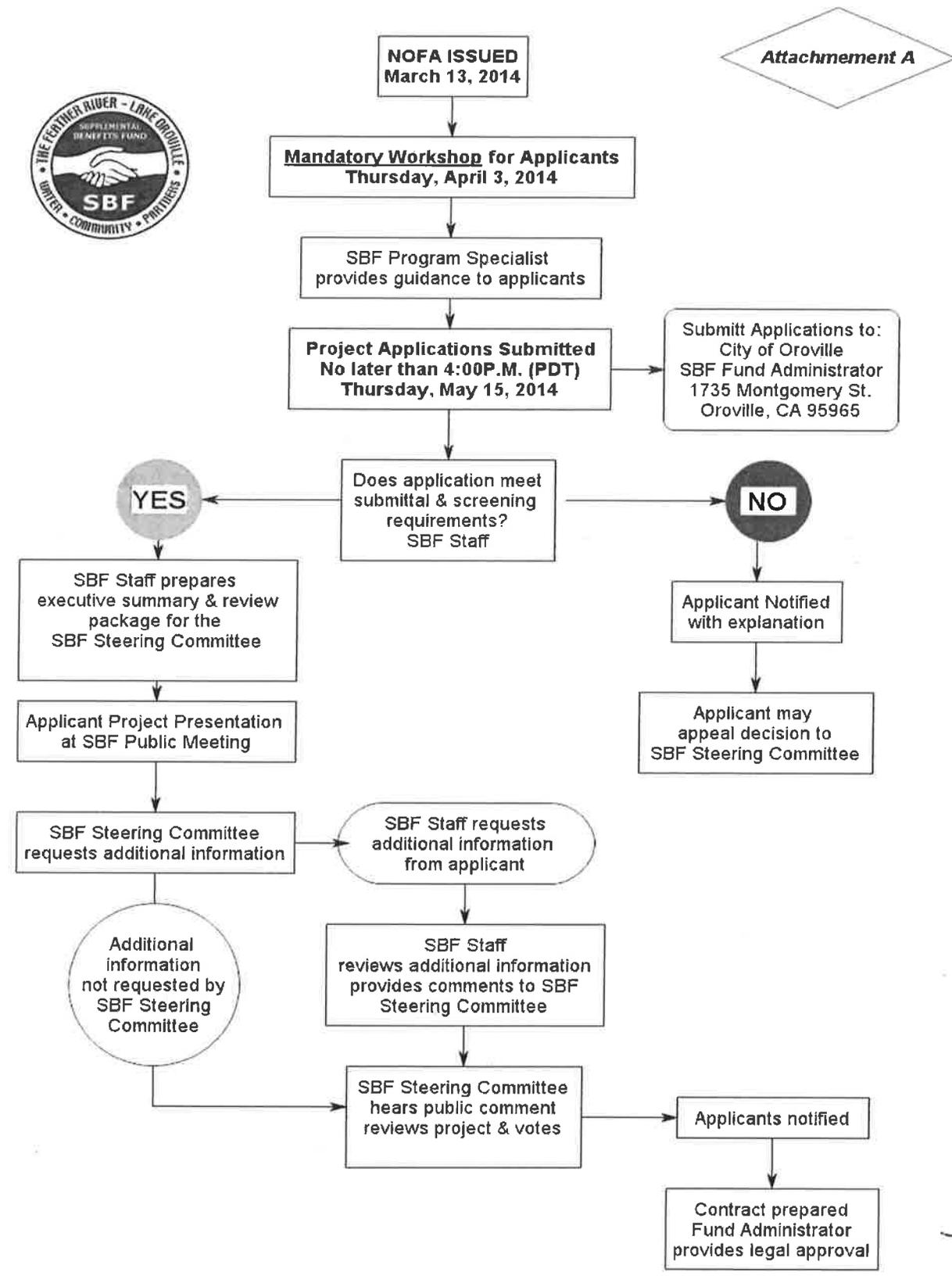
7-8

**Figure 4-4  
Overview of SBF Screening Process**



7-9

D. 2014 project application and selection process flow chart.



7-10



## **Staff & Advisor Reports**

**SUPPLEMENTAL BENEFITS FUND STEERING COMMITTEE  
SBF Program Specialist Update**

**TO: SBF CHAIRPERSON & COMMITTEE MEMBERS**

**FROM: BOB MARCINIAK, SBF PROGRAM SPECIALIST**

**RE: SBF Update (April, May & June 2014)**

**DATE: June 24, 2014**

**1. SBF Financial Summary**

A summary is attached which details all funds from the inception of the SBF. The SBF has commitments of \$212,000 and uncommitted funds of \$253,845.98 which includes the \$122,654.11 remaining in an environmental study which has been rescinded by the City of Oroville

**2. SBF Coordinator Activity Summary**

- **April 2014:** Steering Committee Meeting preparation; legal research; attending meetings; transcription of minutes; process of payment reimbursements; filing; correspondence & email. NOFA processing, press releases. Aquatic Center ad Hoc Committee meeting. Documentation of current approved projects and research. 2014 NOFA preparation.
- **May 2014:** Steering Committee Meeting preparation; legal research; attending meetings; process of payment reimbursements; filing; correspondence. Planning & implementing a full day workshop for the SBF Committee. Extensive research ad Hoc Committee. Documentation of current approved projects and research. 2014 NOFA processing.
- **June 2014:** Steering Committee Meeting preparation; legal research; attending meetings; process of payment reimbursements; filing; correspondence. Documentation of current approved projects and research. 2014 NOFA processing.

SBF Fund Reconciliation

DWR Released



Updated by: Bob Marciniak 6/23/2014

2006	Contract Amount	\$1,935,000.00	7/21/2006
2011	2011 DWR Release	\$100,000.00	(December)
2012	2012 DWR Release	\$100,000.00	(January)
2013	2013 DWR Release	\$100,000.00	(January)
2014	2014 DWR Release	\$100,000.00	(January)
	<b>Total Contract/to date:</b>	<b>\$2,335,000.00</b>	

Code	Commitments>Returns	Funded	Residual (Hold-back)	Committed	Not Committed (Available)	Pending	Line Total	
1	2008 NOFA/FRRPD Soccer/All Purpose Fields	-\$1,012,221.74	-1,012,221.74	\$0.00	\$0.00	\$0.00	-1,012,221.74	
1	2008 NOFA/Table Mountain Golf Course	-\$30,000.00	-30,000.00	\$0.00	\$0.00	\$0.00	-30,000.00	
1	2011 NOFA/City of Oroville: Police GEM electrical vehicles	-\$35,098.49	-35,098.49	\$0.00	\$0.00	\$0.00	-35,098.49	
1	2012 NOFA/Forebay Aquatic Center	-\$46,000.00	-\$46,000.00	\$0.00	\$0.00	\$0.00	-46,000.00	
2	2008 NOFA/ Small Projects	-\$33,471.68	-33,471.68	\$0.00	\$0.00	\$0.00	-33,471.68	
2	2012 NOFA/FRRPD/Disc Golf	-\$1,000.00	-\$1,000.00	\$0.00	\$0.00	\$0.00	-1,000.00	
2	2012 NOFA/FRRPD/Marketing Gymnastics	-\$4,170.00	-\$4,170.00	\$0.00	\$0.00	\$0.00	-4,170.00	
2	2012 NOFA/FRRPD/Website Development	-\$6,500.00	-\$6,500.00	\$0.00	\$0.00	\$0.00	-6,500.00	
2	2012 NOFA/Rotary Club of Oroville	-\$3,624.00	-\$3,624.00	\$0.00	\$0.00	\$0.00	-3,624.00	
3	2009/2010 Economic Development/Chamber	-\$76,427.85	-76,427.85	\$0.00	\$0.00	\$0.00	-76,427.85	
3	2011 NOFA/ Oroville Area Chamber of Commerce	-\$35,000.00	-35,000.00	\$0.00	\$0.00	\$0.00	-35,000.00	
3	2011 NOFA/Economic Development/Chamber	-\$58,868.85	-58,868.85	\$0.00	\$0.00	\$0.00	-58,868.85	
3	2012 NOFA/Chamber/UCEF Event Coordinator	-\$28,500.00	-\$28,500.00	\$0.00	\$0.00	\$0.00	-28,500.00	
4	2007 Administrative Expenses	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0.00	
4	2008 Administrative Expenses	-\$22,009.95	-22,009.95	\$0.00	\$0.00	\$0.00	-22,009.95	
4	2009 Administrative Expenses	-\$44,079.66	-44,079.66	\$0.00	\$0.00	\$0.00	-44,079.66	
4	2009/2010 Admin/Regional Fund Strategic Plan	-\$173,050.00	-173,050.00	\$0.00	\$0.00	\$0.00	-173,050.00	
4	2010 Administrative Expenses	-\$52,927.87	-52,927.87	\$0.00	\$0.00	\$0.00	-52,927.87	
4	2011 Administrative allocation for future consultants	-\$1,500.00	-1,500.00	\$0.00	\$0.00	\$0.00	-1,500.00	
4	2011 Administrative Expenses	-\$21,765.20	-21,765.20	\$0.00	\$0.00	\$0.00	-21,765.20	
4	2012 Administrative Expenses allocation	-\$41,441.09	-41,441.09	\$0.00	\$0.00	\$0.00	-41,441.09	
4	2012 Consultant Expense/City of Oroville WW/ES	-\$89,117.55	-\$89,117.55	\$0.00	\$0.00	\$0.00	-89,117.55	
4	2013 Administrative Allocation 07/01/2013-06/30/2014	-\$30,188.42	-30,188.42	\$0.00	\$0.00	\$0.00	-30,188.42	
4	2013 Administrative Expenses (01/01 to 06/30/2013)	-\$22,191.67	-22,191.67	\$0.00	\$0.00	\$0.00	-22,191.67	
4	2013 YTD Not Committed	-\$3,373.50	0.00	\$0.00	\$0.00	-\$3,373.50	-3,373.50	
4	2014 DWR Allocation	-\$100,000.00	0.00	\$0.00	\$0.00	-\$100,000.00	-100,000.00	
4	2014 FRRPD Rescind 4th Soccer Field	-\$27,818.37	0.00	\$0.00	\$0.00	-\$27,818.37	-27,818.37	
4	2014 Administrative Expenses (07/01/2014-12/31/2014)	-\$22,000.00	0.00	\$0.00	-\$22,000.00	\$0.00	-\$22,000.00	
4	2014 Administrative Expenses/Future Riverfront Consultant	-\$50,000.00	0.00	\$0.00	-\$50,000.00	\$0.00	-\$50,000.00	
3	2014 Event Coordinator	-\$30,000.00	0.00	\$0.00	-\$30,000.00	\$0.00	-\$30,000.00	
4	2014 Consultant/Design Oroville Aquatic Center	-\$20,000.00	0.00	\$0.00	-\$20,000.00	\$0.00	-\$20,000.00	
4	2014 Consultant/Design/Environmental Brad Freeman Trail	-\$30,000.00	0.00	\$0.00	-\$30,000.00	\$0.00	-\$30,000.00	
	2014 WW Consultant Expense/returned City of Oroville	-\$122,654.11	0.00	\$0.00	\$0.00	-\$122,654.11	-\$122,654.11	
	2014 FRRPD Irrigation Well at Nelson Complex	-\$30,000.00	0.00	\$0.00	-\$30,000.00	\$0.00	-\$30,000.00	
	2015 Event Coordinator	-\$30,000.00	0.00	\$0.00	-\$30,000.00	\$0.00	-\$30,000.00	
<b>Code</b>	<b>Sub totals:</b>	<b>-\$2,335,000.00</b>	<b>-1,869,154.02</b>	<b>\$0.00</b>	<b>-\$212,000.00</b>	<b>-\$253,845.98</b>	<b>\$0.00</b>	<b>-2,335,000.00</b>

1							
2							
3							
4	<b>RECAP:</b>						
	Funded	\$1,869,154.02		\$ @ DWR		\$65,845.98	
	Residual	\$0.00		\$ @ City of Oroville		\$400,000.00	
	Committed	\$212,000.00					
	Not Committed/Available	\$253,845.98					
	Pending	\$0.00				\$465,845.98	
	<b>Total/Contract/to date:</b>	<b>\$2,335,000.00</b>		Committed		\$212,000.00	
				Not Committed		\$253,845.98	
						<b>\$465,845.98</b>	

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## **Correspondence**



## SUPPLEMENTAL BENEFITS FUND (SBF)

1735 MONTGOMERY STREET -- OROVILLE, CA 95965-4897  
(530) 538-2518 Fax (530) 538-2468

June 17, 2014

FRRPD  
Ann Willmann, General Manager  
1875 Feather River Blvd.  
Oroville, CA 95965

Re: Marketing/Community Benefit Fund Application

Dear Mrs. Willmann,

The Supplemental Benefits Fund Steering Committee reviewed your 2014 NOFA application at a Public Meeting held on Wednesday, June 11, 2014, and has approved your request for \$30,000 to be used for, "... installing an irrigation well at the Nelson Complex ..."

The Supplemental Benefits Fund which is the result of a Settlement Agreement signed by multiple parties associated with the re-licensing of the Oroville Facilities (FERC Project No 2100) is intended to make funding available consistent with the published SBF Mission Statement, ***"Investing in recreational and related projects with a nexus to the Feather River to improve the quality of life and stimulate economic development in the Oroville region."*** Your request met those requirements, however it did not receive voted approval from the Steering Committee.

I will be sending a contract for the awarded grant for appropriate signatures from FRRPD next week. Congratulations!

Sincerely,



**COPY**

Bob Marciniak  
SBF Program Specialist

Cc: SBF Steering Committee

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### ***Supplemental Benefits Fund Steering Committee***

***Loren Gill, Chairperson (FRRPD) David Pittman, Vice Chairperson (City of Oroville)  
Gordon Andoe (City of Oroville) Victoria Coots (FRRPD) Linda Dahlmeier (City of Oroville)***

***Fund Administrator: Randy Murphy, City of Oroville/SBF Program Specialist: Bob Marciniak***

C-1



## SUPPLEMENTAL BENEFITS FUND (SBF)

1735 MONTGOMERY STREET -- OROVILLE, CA 95965-4897  
(530) 538-2518 Fax (530) 538-2468

June 17, 2014

YMCA of Superior California, Oroville Branch  
Thomas J. Lowden, President & CEO  
1684 Robinson Street  
Oroville, CA 95965

Re: Marketing/Community Benefit Fund Application

Dear President Lowden,

The Supplemental Benefits Fund Steering Committee reviewed your 2014 NOFA application at a Public Meeting held on Wednesday, June 11, 2014, and has denied your request for \$100,000 to be used for, "... improvements to our aquatic facility to make it more accessible and available on a year-round basis for the benefit of the Oroville community ..."

The Supplemental Benefits Fund which is the result of a Settlement Agreement signed by multiple parties associated with the re-licensing of the Oroville Facilities (FERC Project No 2100) is intended to make funding available consistent with the published SBF Mission Statement, ***"Investing in recreational and related projects with a nexus to the Feather River to improve the quality of life and stimulate economic development in the Oroville region."***

The SBF Steering Committee suggests that a possible funding mechanism for your request might be achieved through pursuing a grant from the USDA United States Department of Agriculture Rural Development. ([http://www.rurdev.usda.gov/had-cf\\_grants.html](http://www.rurdev.usda.gov/had-cf_grants.html))

Sincerely,



**COPY**

Bob Marciniak  
SBF Program Specialist

Cc: SBF Steering Committee

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### *Supplemental Benefits Fund Steering Committee*

*Loren Gill, Chairperson (FRRPD) David Pittman, Vice Chairperson (City of Oroville)  
Gordon Andoe (City of Oroville) Victoria Coots (FRRPD) Linda Dahlmeier (City of Oroville)*

*Fund Administrator: Randy Murphy, City of Oroville/SBF Program Specialist: Bob Marciniak*

*C-2*



## SUPPLEMENTAL BENEFITS FUND (SBF)

1735 MONTGOMERY STREET -- OROVILLE, CA 95965-4897  
(530) 538-2518 Fax (530) 538-2468

June 17, 2014

City of Oroville  
Randy Murphy, City Administrator  
1735 Montgomery Street  
Oroville, CA 95965

Re: Marketing/Community Benefit Fund Application

Dear Mr. Murphy,

The Supplemental Benefits Fund Steering Committee reviewed your 2014 NOFA application at a Public Meeting held on Wednesday, June 11, 2014, and has denied your request for \$25,000 to be used for, " ... update the city's current website as it is dated and is limited in functionality ..."

The Supplemental Benefits Fund which is the result of a Settlement Agreement signed by multiple parties associated with the re-licensing of the Oroville Facilities (FERC Project No 2100) is intended to make funding available consistent with the published SBF Mission Statement, "***Investing in recreational and related projects with a nexus to the Feather River to improve the quality of life and stimulate economic development in the Oroville region.***"

The SBF Steering Committee suggests that a possible funding mechanism for your request might be achieved by monitoring grant releases tracked by grants.gov. (<http://www.grants.gov/web/grants/home.html;jsessionid=RGnZTh5JhnyT1MnKq2j79S9vL2Gc96FnqtpPjFyH8kIVrHvTRrhH>).

Sincerely,

  
Bob Marciniak  
SBF Program Specialist

Cc: SBF Steering Committee

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***Supplemental Benefits Fund Steering Committee***

***Loren Gill, Chairperson (FRRPD) David Pittman, Vice Chairperson (City of Oroville)  
Gordon Andoe (City of Oroville) Victoria Coats (FRRPD) Linda Dahlmeier (City of Oroville)***

***Fund Administrator: Randy Murphy, City of Oroville/SBF Program Specialist: Bob Marciniak***

C-3



## SUPPLEMENTAL BENEFITS FUND (SBF)

1735 MONTGOMERY STREET -- OROVILLE, CA 95965-4897  
(530) 538-2518 Fax (530) 538-2468

June 17, 2014

KROV Community Radio Station  
Jim Shelby, Broadcast Advisor  
2360 Oro Quincy Hwy  
Oroville, CA 95966

Re: Marketing/Community Benefit Fund Application

Dear Mr. Shelby,

The Supplemental Benefits Fund Steering Committee reviewed your 2014 NOFA application at a Public Meeting held on Wednesday, June 11, 2014, and has denied your request for \$80,000 to be used for, " ... upgrade our transmitting equipment to fully utilize (FM) capability ..."

The Supplemental Benefits Fund which is the result of a Settlement Agreement signed by multiple parties associated with the re-licensing of the Oroville Facilities (FERC Project No 2100) is intended to make funding available consistent with the published SBF Mission Statement, ***"Investing in recreational and related projects with a nexus to the Feather River to improve the quality of life and stimulate economic development in the Oroville region."***

The SBF Steering Committee suggests that a more appropriate funding mechanism for your request might be achieved through pursuing a grant from the CPB Public Media Program. (<http://www.cpb.org/grants/opengrantsdisplay.html?category=StationRad>).

Sincerely,



**COPY**

Bob Marciniak  
SBF Program Specialist

Cc: SBF Steering Committee

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***Supplemental Benefits Fund Steering Committee***

***Loren Gill, Chairperson (FRRPD) David Pittman, Vice Chairperson (City of Oroville)  
Gordon Andoe (City of Oroville) Victoria Coots (FRRPD) Linda Dahlmeier (City of Oroville)***

***Fund Administrator: Randy Murphy, City of Oroville/SBF Program Specialist: Bob Marciniak***

C-4



## SUPPLEMENTAL BENEFITS FUND (SBF)

1735 MONTGOMERY STREET -- OROVILLE, CA 95965-4897  
(530) 538-2518 Fax (530) 538-2468

June 17, 2014

Oroville Dioxin Education Committee  
Lesley Kuykendall, Chairperson  
3444 Charlene Avenue  
Oroville, CA 95966

Re: Marketing/Community Benefit Fund Application

Dear Chairperson Kuykendall

The Supplemental Benefits Fund Steering Committee reviewed your 2014 NOFA application at a Public Meeting held on Wednesday, June 11, 2014, and has denied your request for \$30,000 to be used for, "Comprehensive testing for dioxin in the south Oroville area around the former sites of Koppers."

The Supplemental Benefits Fund which is the result of a Settlement Agreement signed by multiple parties associated with the re-licensing of the Oroville Facilities (FERC Project No 2100) is intended to make funding available consistent with the published SBF Mission Statement, ***"Investing in recreational and related projects with a nexus to the Feather River to improve the quality of life and stimulate economic development in the Oroville region."***

The SBF Steering Committee suggests that a more appropriate funding mechanism for your request might be achieved through pursuing a grant from the EPA Brownfields Program. (<http://www.epa.gov/brownfields/>).

Sincerely,



**COPY**

Bob Marciniak  
SBF Program Specialist

Cc: SBF Steering Committee

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***Supplemental Benefits Fund Steering Committee***

***Loren Gill, Chairperson (FRRPD) David Pittman, Vice Chairperson (City of Oroville)  
Gordon Andoe (City of Oroville) Victoria Coots (FRRPD) Linda Dahlmeier (City of Oroville)***

***Fund Administrator: Randy Murphy, City of Oroville/SBF Program Specialist: Bob Marciniak***

C-5



## SUPPLEMENTAL BENEFITS FUND (SBF)

1735 MONTGOMERY STREET -- OROVILLE, CA 95965-4897  
(530) 538-2518 Fax (530) 538-2468

June 17, 2014

FRRPD  
Ann Willmann, General Manager  
1875 Feather River Blvd.  
Oroville, CA 95965

Re: Marketing/Community Benefit Fund Application

Dear Mrs. Willmann,

The Supplemental Benefits Fund Steering Committee reviewed your 2014 NOFA application at a Public Meeting held on Wednesday, June 11, 2014, and has denied your request for \$45,000 to be used for, "... a children's playground at Riverbend Park...located by the multi use fields."

The Supplemental Benefits Fund which is the result of a Settlement Agreement signed by multiple parties associated with the re-licensing of the Oroville Facilities (FERC Project No 2100) is intended to make funding available consistent with the published SBF Mission Statement, "***Investing in recreational and related projects with a nexus to the Feather River to improve the quality of life and stimulate economic development in the Oroville region.***" Your request met those requirements, however it did not receive voted approval from the Steering Committee.

The SBF Steering Committee suggests that a possible funding mechanism for your request might be achieved through pursuing a grant from the Grant Helpers.com (<http://www.thegranthelpers.com/municipal-grants/parks---recreation-grants/>)

Sincerely,

 **COPY**  
Bob Marciniak  
SBF Program Specialist

Cc: SBF Steering Committee

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***Supplemental Benefits Fund Steering Committee***

***Loren Gill, Chairperson (FRRPD) David Pittman, Vice Chairperson (City of Oroville)  
Gordon Andoe (City of Oroville) Victoria Coots (FRRPD) Linda Dahlmeier (City of Oroville)***

***Fund Administrator: Randy Murphy, City of Oroville/SBF Program Specialist: Bob Marciniak***

C-6



**CITY OF OROVILLE**  
Randy Murphy, SBF Administrator  
1735 MONTGOMERY STREET • OROVILLE, CA 95965-4897

**530-538-2535**  
**Fax 530-538-2468**



KROV Community Radio Station  
Jim Shelby, Broadcast Advisor  
Leah Fernandez, Broadcast Advisor  
2360 Oro Quincy Hwy  
Oroville, CA 95966

Re: Undated letter received June 23, 2014

Dear Mr. Shelby & Ms. Fernandez,

The SBF Steering Committee is in receipt of your undated letter detailing why you believe the SBF should have approved your grant based on nexus to the Feather River factors.

As previously communicated on June 17, 2014 the Steering Committee voted on each application that was received for the 2014 NOFA cycle and the following is what occurred regarding your application at the SBF Steering Committee meeting held on June 11, 2014:

“Following discussion, a motion was made by Committee Member Coots, seconded by Committee Member Andoe, to:

**Deny the request for funding for KROV Community Radio Station Call No. 91.1 FM in the amount of \$80,000 and Oroville Dioxin Education Committee in the amount of \$30,000.**

The motion was passed by the following vote:

Ayes: Committee Members Andoe, Coots, Dahlmeier, Vice Chairperson Pittman,  
Chairperson Gill  
Noes: None  
Abstain: None  
Absent: None”

C-7

The SBF Steering Committee's action is final and not subject to appeal. As suggested in our letter of June 17, 2014 a more appropriate funding mechanism for your request might be achieved through pursuing a grant from the CPB Public Media Program.

(<http://www.cpb.org/grants/opengrantsdisplay.html?category=StationRad>)

Sincerely,



Randy Murphy  
City of Oroville  
SBF Fund Administrator

Cc: SBF Steering Committee

C-8

To: SBF Committee

From: Representatives of KROV 91.1 fm Community Radio

While we respect the work of the committee on behalf of the Oroville area community, we respectfully disagree with its findings that the radio station's application for funds did not meet any of the SBF goals. First, we are a link or nexus to the Feather River by virtue of our ability to reach a vast audience far beyond Oroville. This enables those organizations (recreation or businesses) to reach potential new customers. Second, our radio station has sponsored various events on the shores of the Feather River and we will continue to do so as funds become available. Third, our PSA's or public service announcements are open to all. This can be a vital connection or nexus for those groups whose "voices" are not being heard. Fourth, we are connected to the EAS or Emergency Alert System that is required by the FCC. This gives us the ability to inform the community of impending dangers.

While we could, in this letter, cover every goal of the SBF in order to show compliance, we feel strongly that we have done so in our application. Accordingly, we respectfully ask the committee to reconsider and grant the funds requested.

Sincerely,

KROV representatives Jim Shelby and Liana Fernandez

*Liana Fernandez* *Jim Shelby*  
534 6297 534-1584

**RECEIVED**

City of Oroville

JUN 23 2014

Community Development  
and  
Public Works

C-9