OROVILLE PARK COMMISSION MEETING MINUTES
MAY 12, 2014 – 5:00 P.M.

The Agenda for the May 12, 2014 meeting of the Oroville Park Commission was posted on the bulletin board at City Hall on Friday, May 9, 2014, at 10:07 a.m.

The May 12, 2014 Oroville Park Commission meeting was called to order by Chairperson Lawrence at 5:05 p.m.

ROLL CALL

Present: Commissioner Sehorn, Vice Chairperson Conn, Chairperson Lawrence
Absent: Commissioners Brown Standley (excused), Prouty (excused)

Staff Present:

Donald Rust, Director of Community Development
Wade Atteberry, Public Works Supervisor
Luis Topete, Associate Planner
Dawn Nevers, Administrative Assistant

SPECIAL BUSINESS

1. OATH OF OFFICE FOR RE-APPOINTED PARK COMMISSIONER

Donald Rust, Director of Community Development administered the Oath of Office to re-appointed Park Commissioner Machelle Conn.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Sehorn.

RECOGNITION OF INDIVIDUALS WHO WISH TO SPEAK ON AGENDA ITEMS

PROCLAMATION/PRESENTATIONS – Friends of the Parks committee members Jan Clay and David Dewey requested permission for the proposed submittal of an application for listing the Lott Home on the National Registry of Historic Homes.

CONSENT CALENDAR

A motion was made by Commissioner Sehorn, seconded by Vice Chairperson Conn, to approve the following Consent Calendar:

2. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE OROVILLE PARK COMMISSION DATED APRIL 14, 2014 – attached

3. **DONATIONS FOR BOLT'S ANTIQUE TOOL MUSEUM** – staff report

The Commission considered acknowledging the receipt of numerous donations for the Bolt's Antique Tool Museum from multiple donors and recommend that the City Administrator accept the donations. **(Donald Rust, Director of Community Development)**

Commission Action Requested: **Acknowledge receipt of donations for Bolt's Antique Tool Museum and recommend that the City Administrator accept the donations.**

The motion to approve the above Consent Calendar was passed by the following vote:

Ayes: Commissioner Sehorn, Vice Chairperson Conn, Chairperson Lawrence
Noes: None
Abstain: None
Absent: Commissioners Brown Standley, Prouty

REGULAR BUSINESS

4. **PARK COMMISSION WEBSITE AD-HOC COMMITTEE** – staff report

The Commission received a report regarding the establishment of an ad-hoc committee to work with City Staff to review and make recommended changes, improvements, and/or updates to the Park Commission portion of the City's website. **(Donald Rust, Director of Community Development)**

Following discussion Commissioner Sehorn and Vice Chairperson Conn were invited to serve on the Park Commission ad-hoc Website Committee.

COMMISSIONERS' ANNOUNCEMENTS/REPORTS

Vice Chairperson Conn reported on the Feather Fiesta Days Craft Faire at Sank Park

DIRECTOR'S REPORT

Donald Rust, Director of Community Development, reported on the following:

- Re-appointment of two (2) Park Commissioners
- Draft Master Plan: Parks, Trails & Open Spaces
- Bedrock Park status
- Cell Tower & Small cell sites (or Distributed Antenna Systems - DAS)
- Date set for the Ad-hoc Committee (Webpage) meeting – June 6, 2014, 2:00 p.m.

MONTHLY REPORTS

- Park(s) Reservation Income Report – April 2014

- Revenue & Expense Summary (Museums, Facilities & Parks) – April 2014 and Fiscal Year to Date

CORRESPONDENCE

- Docents' May 2014 Newsletter and Museums schedules
- Bolt's Antique Tool Museum web hits for April 2014 was 44,511. Total to date – 5,633,474.

HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS - David Dewey updated the Park Commission on the status of the 1922 Buick and submitted of letter from the mechanic, Erik Barrett – Park Commission Report Back Log, Item PTC 11: Lott Home 1922 Buick repair.

ADJOURNMENT

The meeting was adjourned at 5:50 p.m. The next regular meeting of the City of Oroville Park Commission will be held on Monday, June 9, 2014, at 5:00 p.m.

Donald Rust, Secretary
Park Commission

Scott Lawrence, Chairperson
Park Commission